

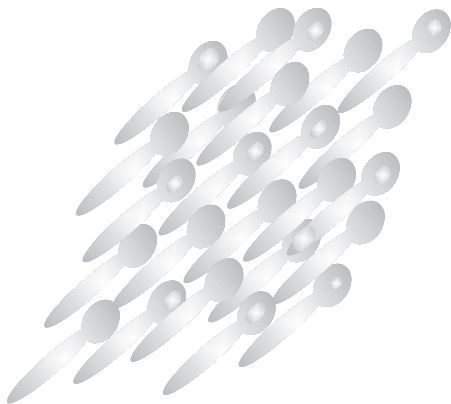
English Writing
Guiding Model

—99 Model Essays

英语写作

——范文 99 篇

主 编：潘 能



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【内容简介】 本书共有英语范文 99 篇,每篇后有“本文点击”、“框架结构”、“精彩表达”。书后附有短文写作中常用过渡词语、常用句型、常用词语及表达等。本书的使用对象比较广泛,包括参加大学英语四、六级,英语专业四级,非英语专业研究生入学,托福及雅思等考试的考生。

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前言

English Writing — 99 Model Essays English Writing — 99 Model Essays

短文写作是各类考试中惟一的或最重要的一项主观测试题,用以检验学生综合运用语言知识和技巧能力的有效手段。各类考试虽题项不尽相同,题型和篇幅互有差异,但短文写作却是一道共享题。

因此,《英语写作——范文 99 篇》的读者对象可以比较广泛,包括大学英语四、六级,英语专业四级,非英语专业研究生入学,托福和雅思等考试的考生,以及中等以上水平的英语自学者。以上各类考试中的短文写作题型情形范文在本书中均有体现。编者多次将手稿应用于课堂教学,效果良好,几度逼近或切中考题,因此,本书也能供英语教师在教学中或考前辅导时参考,亦可直接用作教材。

编者在平时批改学生作文以及考试阅卷中总结出学生之所以往往写不出好作文,是由于(一)语言问题;(二)思路问题。前者要靠平时积累的基本功来解决,如写正确的句子、正确用词、遣词造句、句型变换、段落发展等;后者则是学生一大困扰,往往表现出言之无物,思维瞬间枯竭,缺乏统一性、连贯性和逻辑性等。

为帮助学生开发思路并学会在短时间内组织短文,编者编写了 99 篇范文,题型多样,题目覆盖面广,包括了写作中的各种

文体。每篇文章包括范文、本文点击、框架结构以及可供学习和掌握的词语。学生在练习时可按每篇的题目,参照框架结构构思,使用所列词语和句型自己动手写,然后对照范文比较。

众所周知,英语口语说得好必须背诵口语书打基础,必须经常实践。同样,英语文章写得好也必须背诵一些优秀范文,特别是一些精彩段落和精彩句子,必须经常自己写作练习。

本书如能与编者所写“英语八步系列”之《英语短文写作八步》(第二版,西安交大出版社)同时使用,则效果更佳。

本书手稿由刘蕙、潘莹、鱼秉浩等协助整理,在此一并致谢。

潘 能

2004 年 5 月

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How to Write a Short Essay

In almost every kind of test of English, short essay writing is an indispensable component as it is the only subject-test item, the aim of which is to evaluate both the testee's linguistic competence and performance.

An essay writing, be it in CET 4/6, or in NETEM, or in TOEFL, or in IELTS, or in PETS, usually involves the following five steps:

The first step is analyzing the task. That is to say that you should analyze the topic, the purpose and the requirements. Only by doing so can you center around the general theme of the essay.

The second step is preparing a plan. At this stage, an outline should be made, including the introduction, the body and the conclusion.

The third step is collecting relevant information. It includes the information from the topic and the knowledge you have already acquired.

The fourth step is writing up. This is the central part of your task, which is based on what information you have



collected.

The last step is checking your writing. At this stage, you should check your whole essay and correct errors that you have carelessly made, such as errors in grammar, spelling and handwriting. Although this is the final step, you should not neglect it.

If you follow the well-organized writing steps, your essay will be a successful one.

本文点击

本文是一篇说明文,首先说明在各类考试中均有短文写作考项以及其测试目的;然后提出写好短文的五步建议;最后简要结束全文。

框架结构

- Short essay writing involved in every kind of test and the aim of the test, e. g.
- A suggestion of five steps
 - * Analyzing the task
 - * Preparing a plan
 - * Collecting information
 - * Writing up
 - * Checking the whole essay
- Conclusion