

学百句英语

迎 APEC 会议

通用英语一百句

English 100 For General Purposes

上海市通用外语水平等级考试办公室 编

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前 言

上海正在以日新月异的速度发展,上海人的对外交往也以前所未有的频率扩大。APEC 会议在上海召开、进入 WTO、融入全球经济一体化、加速高新技术的发展等都要求我们能掌握至少一门外语。英语作为国际上使用最频繁的商务用语就自然地成为各行各业的交流工具。学会用英语进行交际也就成为大家的共识。

我们在市委、市府的领导关心下,由市教委组织编写的《通用英语 100 句》旨在提高广大学习者的英语听说基础,培养用英语交际的初步能力。教材中的 100 句英语语句是从英语日常会话中最常用的话语中选出的,并编入了多种情景对话和听说练习,以便大家学习和操练。从词汇和语法看,本教材的难度并不大,但是要真正掌握英语的听说技能,不花工夫是不行的。因此,如果我们仅仅把学习停留在看懂书中的对话,学习这本教材就意义不大了。为了帮助大家学习操练,我们还组织拍摄了电视、电台教学节目,并制作了录音带和电脑学习光盘。学习者可通过多种途径来进行操练,学习掌握最基本的英语交际能力。

在编写本书的过程中,我们得到了英国专家

Betty Barr 女士的帮助。在此 ,我们表示由衷的感谢。由于编写本教材的时间仓促 ,难免有挂一漏万的差错 ,恳请广大使用者指正 ,我们将在修订出版时作修正补充。

上海市通用外语水平等级考试办公室

2000 年 2 月 18 日

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Greetings

Greeting	Response
1. Hello.	(Hello.)
2. Hi.	(Hi.)
3. Good morning.	(Good morning.)
4. How are you ?	5. Fine , thank you.
	6. I'm not feeling well.

Dialogue 1

A : Hello , Mr Smith.

B : Hello , Ms Black.

Dialogue 2

A : Hi , John.

B : Hi , Mary

Dialogue 3

A : Good morning (afternoon/evening) , Ms White.

B : Good morning (afternoon/evening) , Mr Wilson.

Dialogue 4

A : How are you ?

B : Fine , thank you.

Dialogue 5

A : How are you today ?

B : Well , I'm not feeling well (good).

Introductions

Introduction	Response
7. This is Mr Bob Brown. This is Miss Jane Miller.	8. How do you do , Mr Brown ? 9. Nice to meet you , Miss Miller.
10. Mary , I'd like you to meet my colleague , Peter.	(Hello , Peter.)
11. May I know your name , please ?	12. My name is Bill Taylor.

Dialogue 1

A : This is Mr Bob Brown. This is Miss Jane Miller.

B : How do you do , Mr Brown ?

C : Nice to meet you , Miss Miller.

Dialogue 2

A : Mary , I'd like you to meet my colleague , Peter.

B : Hello , Peter.

C : Hi , Mary

Dialogue 3

A : May I know your name , please ?

B : My name is Bill Taylor.

A : Nice to meet you.

B : Nice to meet you , too.

Dialogue 4

A : I'm Peter Smith. I'm from Britain.

B : I'm Mary Johnson. I'm from America.

Leave-takings

Parting	Response
13. Good-bye.	(Good-bye.)
14. See you later.	(See you later.)
15. Good night.	(Good night.)

Dialogue 1

A : Good-bye , Mary.

B : Me.

Dialogue 2

A : See you later , Jane.

B : See you , Tom.

Dialogue 3

A : Good night , Mr and Mrs Smith.

B : Good night , Mrs Brown.

Dialogue 4

A : See you tomorrow.

B : See you.

Expressing Gratitude

Expressing gratitude	Response
16. Thank you very much for your help	17. My pleasure.
3	18. You're welcome.
	19. No problem.

Dialogue 1

A : Thank you very much for your help.

B : My pleasure.

Dialogue 2

A : Thank you for your advice.

B : You're welcome.

Dialogue 3

A : Thank you for helping me to carry the bag.

B : No problem.

Dialogue 4

A : Thanks a lot for your nice present.

B : I'm glad you like it.

Talking about Time , Days and Dates

Asking about time , days and dates

Response

20. What's the time now ?

21. It's ten o'clock. ①

22. It's half past eleven.

23. It's a quarter past twelve.

24. What day is it today ?

25. It's Wednesday. ②

26. What's the date today ?

27. It's March 5. ③

① 有关时间表达法请参阅附录 5。

② 有关星期几请参阅附录 2。

③ March 5 读作 March the fifth 或者 the fifth of March。

Dialogue 1

A : What's the time now ?

B : It's ten o'clock.

Dialogue 2

A : What time is it now ?

B : It's half past eleven.

Dialogue 3

A : What's the time ?

B : It's a quarter past twelve.

Dialogue 4

A : What day is it today ?

B : It's Wednesday

Dialogue 5

A : What's the date today ?

B : It's March 5.

Talking about the Weather

Ask about the weather

Respond

28. What's the weather like today ?

29. It's sunny. ①

30. What will the weather be like tomorrow ?

31. It'll be cold.

32. What's the temperature today ?

33. The high will be 32°C and the low will be 20°C .

① 有关天气现象请参阅附录 4。

Dialogue 1

A : What's the weather like today ?

B : It's sunny

Dialogue 2

A : What will the weather be like tomorrow ?

B : It'll be cold.

Dialogue 3

A : What's the temperature today ?

B : The high will be 32°C and the low will be 20°C .

Dialogue 4

A : What was the weather like in Shanghai last summer ?

B : Oh , it was very hot. The high reached 38°C .

Talking about Jobs

Inquiry about jobs	Response
34. What's your job ?	35. I'm a taxi driver.
36. What do you do ?	37. I work as a salesman.

Dialogue 1

A : What's your job ?

B : I'm a taxi driver.

Dialogue 2

A : What do you do ?

B : I work as a salesman.

Dialogue 3

A : What's your job ?

B : I'm a shop assistant.

Dialogue 4

A : What do you do ?

B : I'm a computer programmer.

Asking the Way

Asking the way	Response
38. Excuse me , sir. Is there a bank near here ?	39. Go straight on to the traffic lights. Then turn left.
40. Excuse me , could you tell me the way to Shanghai Museum ?	41. You can go there by metro. Get off at the People's Square.

Dialogue 1

A : Excuse me , sir. Is there a bank near here ?

B : Go straight on to the traffic lights. Then turn left.

Dialogue 2

A : Excuse me , could you tell me the way to Shanghai Museum ?

B : You can go there by metro. Get off at the People's Square.

Dialogue 3

A : Excuse me , madam. Is there a supermarket near here ?

B : Go straight on and then turn right. You can't miss it.

Dialogue 4

A : Excuse me , can you tell me how to get to Hilton Hotel ?

B : You can take Trolley Bus 15.

Apologies

Making a Goodies	Response
42. I'm sorry I'm late.	
43. Terribly sorry , I broke My Glass.	44. It doesn't matter. 45. That's all right. 46. Never mind.

Dialogue 1

A : I'm sorry I'm late.

B : It doesn't matter.

Dialogue 2

A : Terribly sorry , I broke your glass.

B : That's all right.

Dialogue 3

A : I'm sorry I forgot to buy the *Xinmin Evening News* for you.

B : Oh , never mind.

Invitations

Giving invitations	Response
47. I'd like to invite you to dinner this Saturday.	48. Thank you , I'd love to come.
49. Would you like to come to our party tomorrow evening ?	50. Sorry , I can't. But thank you anyway.

Dialogue 1

A : I'd like to invite you to dinner this Saturday.

B : Thank you , I'd love to come.

Dialogue 2

A : Would you like to come to our party tomorrow evening ?

B : Sorry , I can't. But thank you anyway

Dialogue 3

A : I'd like to invite you to go bowling this afternoon.

B : Sorry , I'm not free this afternoon. But thanks anyway

Dialogue 4

A : Would you like to come to visit our new flat tomorrow ?

B : Oh , I'd love to.

Compliments and Congratulations

Giving compliments and congratulations	Response
51. You look great today !	
52. What a lovely flat you have !	(Thank you.)
53. Congratulations on your promotion !	

Dialogue 1

A : You look great (nice/pretty/handsome) today !

B : Thank you.

Dialogue 2

A : What a lovely flat you have !

B : Thank you.

Dialogue 3

A : Congratulations on your promotion (success/new job/new baby/marriage) !

B : Thank you very much.

Welcome

Expressing welcome	Response
54. Welcome , Mr Miller.	(Good morning/afternoon/evening.)
55. Come in and take a seat , please.	(Thank you.)
56. Make yourself at home.	(Thank you.)

Dialogue 1

A : Welcome , Mr Miller.

B : Good afternoon , Miss Wang

Dialogue 2

A : Come in and take a seat , please.

B : Thank you.

Dialogue 3

A : Make yourself at home.

B : Thank you.