

Unit 1 Exchanging Greetings

第一单元 互致问候

— Sentences 句子

Greetings 问候

1. How do you do?

你好！

2. How are you?

你好吗？

3. Good morning (afternoon, evening)!

早上 下午 晚上 好！

4. Hello!

你好！

5. Hi!

嗨 (你好！)

6. How are you getting on?

你过得怎么样？

7. Good to see you again.

很高兴又见到你。

8. What's new?

有新情况吗？

9. How are things going?

一切都好吧？

10. Long time no see.

好久没见面了。

Responding to Greetings 对问候的回答

11. How do you do?

你好！

12. Fine, thank you. And you?

很好 谢谢 你呢？

13. I'm fine, too. Thanks.

我也好 谢谢。

14. I'm very well. Thank you.

我很好 谢谢你。

15. Hello!

你好！

16. Hi!

嗨！

17. Good morning (afternoon, evening)!

早上 下午 晚上 好！

18. Not bad.

还可以。

19. Nothing.

没什么新情况。

20. Yeah! Long time no see.

是的 好久没见了。

二 Dialogue 对话

1.

A. Hello, Mr. Carter.

你好,卡特先生。

B. Good evening, Mr. Wang.

晚上好,王先生。

A. How are you?

你好吗?

B. I'm fine, thank you. And you?

我很好,谢谢,你呢?

A. Fine, thanks.

很好,谢谢。

2.

A. Good morning, Mike.

早上好!迈克。

B. Good morning, John.

早上好!约翰。

A. How are you?

你好吗?

B. Fine, thank you. And you?

很好!谢谢。你呢?

A. Just fine, thank you.

我也很好!谢谢。

A. Hello, Wang Ping! Nice to meet you.

王平,你好,见到你很高兴。

B. Hello, Lucy! Nice to meet you, too.

露西，你好！见到你也很高兴。

A. How are you doing?

近来好吗？

B. Pretty good, thanks. How about you?

很好，谢谢。你呢？

A. Not bad, thanks.

还好，谢谢。

3.

A. Hi, Mary.

嗨，玛丽。

B. Hi, John. Nice to see you again.

你好，约翰，再次见到你很高兴。

A. How are you?

你好吗？

B. I'm very well, thank you. And you?

很好，谢谢。你呢？

A. Fine, thanks. Long time no see.

很好，谢谢。好久没见了。

B. Yeah! Long time no see.

是的，好久没见了。

三 Notes 注释

1. Hi (嗨!)这是和别人打招呼时的用语，相当于 hello。一般来说，Hi后面跟名字，Hello后跟某先生之类的称呼。例如：

Hi, Tom.

(嗨，汤姆。)

Hello, Mr. Carter.

(你好,卡特先生。)

2. How do you do? 你好 !)

这是一句表示问候的套语,一般在介绍两人认识后被介绍的双方都用这一套语互相问候。适用于各种身份的人。一般伴有握手的动作。其形式上虽为疑问句,但意义上相当于一个感叹句。用 How do you do 问候时,其答语也为:How do you do? 注意中文与英文所用的标点符号不同。英文用“?”中文则用“。”或“!”。

3. How are you? 是英语口语中常用的问候语 是熟人、朋友之间打招呼后 互致问候的用语 意为“你好吗?”或“你身体好吗?”。用 How are you ? 问候时,对方可根据实际情况来回答。如身体感觉良好可说:

I'm fine, thank you.

(很好 谢谢。)

I'm very well indeed, thank you.

(确实很好 谢谢。)

I'm extremely well, thank you.

(很好 谢谢。)

Pretty good, thank you.

(很好 谢谢。)

I'm in excellent health, thank you.

(很健康 谢谢。)

I'm on top of the world, thank you.

(幸福极了 谢谢。)

I'm just great.

(好极了。)

Really fine.

(确实很好。)

回答后习惯上说一句 :Thank you. 以示对别人的关心表示感谢。
如问对方身体如何 , 可用 :And you?

4. Good morning, Good afternoon 和 Good evening 均是一天中第一次见面时的问候语 , 分别在上午、下午和晚饭后用。

Good morning. 是上午见面时用的问候语 , 回答也一样。

Good afternoon. 午后见面时用 , 回答用同样的话。

Good evening. 晚上见面时用 , 回答用同样的话。

5. How are things with you?(一切都好吗 ?) 这也是常用的问候语 , 用来询问近况 类似的句子还有 :

How's everything with you?

(一切可好 ?)

How are you doing?

(近来你一切都好吗 ?)

How have you been?

(近来好吗 ?)

How are you getting along?

(你好吗 ?)

How's it going?

(近来可好 ?)

How are things going?

(近来好吗 ?)

How's life with you?

(过得如何 ?)

What's the news?

(近况如何 ?)

How's everything at home?

(家中一切都好吗 ?)

How was your weekend?

(周末过得如何?)

Hi, there!

(怎么样?)

What's up?

(近况如何?)

6. Long time no see. (好久没见了。久违。)

意义相似的表达语还有：

Haven't seen you for ages.

Haven't run into you for ages.

Haven't seen you for some time.

It's been a long time.

7. Good to see you again. (很高兴又见到你。)这是见面打招呼时的常用语，类似的语句还有：

How nice to see you again.

(真高兴又见到你。)

Pleased to meet you again.

(很高兴又见到你。)

Small world, isn't it?

(又见面了。)

四 Reading Material 阅读材料

Shaking Hands

You shake hands with someone in greeting, farewell, and congratulations etc. But men in the United States usually shake hands the first time they meet, which is not out of friendliness. He does not meet a lady with a handshake unless she stretches her hand first. Women do not shake hands when meeting each other. People usual-

ly meet each other with “Hi” if it is not the first time they meet.
And they just wave good-bye rather than shake hands only when
someone wants to do so.

握 手

人们在见面、告别时都握手。美国男性初次见面时都要握手，但这并不是友好的表示。如果对方是女士，要等她先伸手双方才握手。女性之间见面不握手。如不是初次见面，只说“嗨”便可以了。人们挥手告别而不握手告别，除非对方想握手。

Unit 2 Showing Thanks and Appreciation

第二单元 表示感谢

一 Sentences 句子

Expressing Thanks and Appreciation 表示感谢

21. Thank you. (Thanks.)
谢谢你。多谢。
22. Thanks a lot.
非常谢谢。
23. Thank you very (so) much.
很感谢。
24. Many (Big) thanks.
多谢多谢(太谢谢了。)
25. Many thanks for your help.
多谢你帮忙。
26. Thanks for everything.
感谢这所有的一切。
27. I'd really appreciate that.
你这样做让我好感激。
28. I'm very (so) grateful to you for your help.
我对你的帮助非常感激。

29. It's very nice(kind) of you.

太谢谢你了。

30. Thank you all the same.

尽管如此 还是要谢谢你。

Responding to Thanks 对致谢的回答

31. The pleasure is all mine.

这是我的荣幸。

32. That's OK.

不用谢。

33. Not at all.

没什么。

34. Don't mention it.

别提了。

35. That's all right.

不客气。

36. It's my pleasure.(It's a pleasure.)

我很乐意(那算不了什么。)

37. You're welcome.

不谢(不客气。)

38. It was nothing.

没什么。

39. It was the least I could do.

这是我起码应该做的。

40. I'm glad I could do it.

我很高兴能这样做。

二 Dialogue 对话

1.

A. May I borrow your eraser?

橡皮借我好吗？

B. OK. Here you are.

好的。这就是。

A. And can I borrow that pen, too?

那支钢笔也借我好吗？

B. Here you are. Anything else?

这就是。还要什么吗？

A. No, that's all. Thank you.

不用了，就这些。谢谢你。

B. You're welcome.

不客气。

2.

A. Good afternoon, Mr. Zhang.

下午好 张先生。

B. Good afternoon, Miss Wang. Nice to see you.

下午好，王小姐。见到你很高兴。

A. Nice to see you again. It's very kind of you to have sent me the lovely gift.

很高兴见到你。谢谢你送给我漂亮的礼物。

B. I'm very glad you like it.

你能喜欢我很高兴。

A. When can I expect you for a visit at our school? Would you come tomorrow?

不知道你什么时候有空来我们学校参观？明天怎么样？

B. Not tomorrow. I'll attend a meeting tomorrow.

明天恐怕不行。明天我要参加一个会议。

A. How about Friday then?

那么，星期五怎么样？

B. That sounds fine.

这主意似乎不错。

A. Then I'll be expecting you then.

到时候我等你。

B. I'll be there.

我一定去。

A. Okay. You are very nice. I'd really appreciate that.

你真是太好了。你这样做让我好感激。

3.

A. Thank you very much for everything. You've been so helpful.

一切都非常谢谢你。你帮了很大的忙。

B. The pleasure is all mine. Just let me know if there's anything else I can do for you.

这是我的荣幸。如果还有其他任何我能为你做的事，尽管让我知道。

A. It's very considerate of you to come all the way to meet me. How is John getting along with his work?

谢谢你一路赶来接我。约翰的工作情况怎么样？

B. He's rather busy recently. That's why he asked me to come instead.

最近他相当忙 所以他让我来接你。

A. Thanks a lot.

太谢谢了。

B. It's a pleasure.

应该的。

三 Notes 注释

1. thank 作名词时 常用复数形式 不可说 a thank 或 much thank。
可以说 Thanks, Thanks a lot, Many thanks 或 A thousand thanks, 但不可用其他数字, a hundred thanks 是绝对不行的。
当比较郑重时用 thank you 或 thank you very much 比较随便是用 thanks。
2. 你送人家礼物 人家当面谢你时 你可回答 I'm glad you like it.
或 It's a pleasure. 不用 You're welcome. 当你帮助人家 例如替人家把东西捡起时 人家谢你时 你可说 You're welcome.
3. Thank you all the same. (尽管如此 还是要谢谢你。) all the same 还是 仍然 常与 thank you 连用。当别人提出帮助 我们没有接受时 便可用这句话答谢对方 以示礼貌。
4. Here you are (给你 这是你的东西。) 该句是向别人提供某物时的用语。
5. It's very considerate of you to come all the way to meet me. (谢谢你一路赶来接我。) 此句用于对别人的关心或帮助表示感激 意思是 “ 谢谢你…… ”。这句话里主语是 : to come all the way to meet me. it 是形式主语。类似的句子还有 :
It's very considerate of you to send me a birthday card.
(谢谢你给我寄来生日卡。)
It's very kind of you to come and see me.
(你们来看我太好了 / 太感谢了。)
It's very good of you to invite me.
(感谢你邀请我。)
6. appreciate 感激 欣赏
I really appreciate your kindness.
(我十分感谢你的好意。)

They deeply appreciated his thoughtfulness.
(他们对他的周到体贴深表感谢。)

7. grateful 感激的 感谢的

表达‘因某事感激某人’时 要用介词 for。例如：

I am grateful to you for your kindness.
(我感谢你的好意。)

grateful后面还可接用动词不定式和 that 从句。又如：

I am grateful to have you help me finish the work.
(承你帮忙 ,十分感激。)

I am grateful that I have had you help me finish the work.
(承你帮忙 ,十分感激。)

四 Reading Material 阅读材料

Be Polite

Everyone should be polite. Polite people show good manners. Moreover, they are popular. On the other hand, rude people are looked down upon. Rudeness shows poor education. Therefore, why not be polite? A simple “Please”, “Thank you”, or “You’re welcome” can make a big difference.

要有礼貌

每个人都应有礼貌。有礼貌的人展现良好的风度。而且，他们受人欢迎。另一方面，无礼的人则遭人轻视。无礼表示教育差。因此，何不有礼貌一点呢？请、‘谢谢你’或‘不客气’这几个字虽很简单，却会使情况大不相同。

Unit 3 Making Introductions

第三单元 介绍

— Sentences 句子

Making Introductions 介绍

41. Hi! I'm Sam.

嗨！我叫萨姆。

42. Hello! My name is Jessie.

你好！我叫杰西。

43. May I introduce myself? My name is Mike Jackson.

我可以介绍一下我自己吗？我叫迈克·杰克逊。

44. How do you do? I'm Lucy.

你好 我是露茜。

45. Please let me introduce myself, David Cork, Dean of English Department.

请让我介绍我自己 大卫·考克 英语系主任。

46. I'd like you to meet John Smith.

我想让你认识约翰·史密斯。

47. I'd like to introduce you to John Smith.

我愿把您介绍给约翰·史密斯。

48. Let me introduce you to John Nikon.

让我给你介绍约翰·尼克。

49. This is Mary Gold.

这位是玛丽·戈尔德。

50. Do you know that man over there?

你认识那边的那位先生吗？

51. Do you know each other?

你们互相认识吗？

52. I am Tom Brown.

我是汤姆·布朗。

53. You haven't met Mr. Peter King, have you?

你还没见过彼得·金先生 对吗？

Responding to Introductions 对介绍的回答

54. How do you do? It's a pleasure to meet you.

您好 很高兴见到您。

55. Nice to meet you.

见到你很愉快。

56. I'm pleased to meet you.

见到你很高兴。

57. I'm glad to meet you.

见到你很高兴。

58. It's nice to see you.

很愉快见到你。

59. I have often heard about you.

我经常听人说到你(久仰。)

60. Jack has often talked about you.

杰克常常谈到你。

二 Dialogue 对话

1.

A. Good morning, Mr Smith.

早上好 史密斯先生。

B. Good morning, James. Come in, please.

早上好 詹姆斯。请进。

A. Thank you. Mr Smith, this is my mother.

谢谢。史密斯先生，这是我妈妈。

B. Hello, Mrs Clinton.

你好 克林顿太太。

C. How do you do?

你好。

A. And this is my father.

这是我爸爸。

B. How do you do, Mr Clinton?

你好 克林顿先生。

D. Hello, Mr Smith.

你好 史密斯先生。

2.

A. Hello, Harry. Hello, Paul. How are you?

你好 哈利。你好 保罗。你们好吗？

B. Hello, John.

你好 约翰。

C. Hi, John. We're fine, thanks. How are you?

你好 我们挺好 谢谢。你怎么样？

A. Fine, thanks. Do you know my father?