

CAMBRIDGE

剑桥 Writers at Work

国际英语写作教程

从句子到段落

From Sentence to Paragraph



扫描二维码，
获取本书教师手册

编 著

[美] 劳里·布拉斯 (Laurie Blass)

[美] 德博拉·戈登 (Deborah Gordon)



北京语言大学出版社
BEIJING LANGUAGE AND CULTURE
UNIVERSITY PRESS

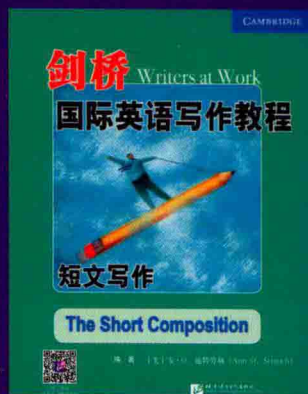
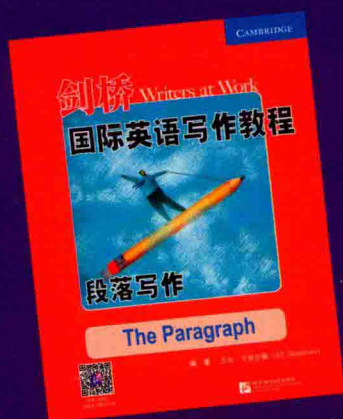
Writers at Work

“剑桥国际英语写作教程”系列图书

《剑桥国际英语写作教程》(Writers at Work) 是为母语非英语的学生编写的一套英语写作用书。本套写作教程共四册，旨在为学生的写作技能打下坚实的基础。本书是其中的第一册：《剑桥国际英语写作教程从句子到段落》(Writers at Work: From Sentence to Paragraph)。本书通过词汇和语法学习，帮助学生写出与话题相关的准确句子。本书最后三章介绍了段落写作的基础知识，引导学生展开段落写作。

本书特色：

- 学生通过写作和改写作业来改进自己的句子。
- 在写作之前帮助学生聚焦词汇和语法，为学生提供写作用语。
- 自由写作任务帮助学生汇集和组织想法。
- 语法解析和练习帮助学生写出完美的句子。
- 运用“检查表”鼓励学生准确编辑，培养学生自主性。



此版本仅限在中华人民共和国大陆地区（不包括香港特别行政区、澳门特别行政区及台湾省）销售。

欢迎登录北京语言大学出版社网站
<http://www.blcup.com>

项目策划：李亮 责任编辑：王春雨 姚琳湘 封面设计：冯志才



CAMBRIDGE
UNIVERSITY PRESS
www.cambridge.org

ISBN 978-7-5619-5557-4



定价：49.00 元

剑桥 Writers at Work

国际英语写作教程



从句子到段落

From Sentence to Paragraph

编著

[美] 劳里·布拉斯 (Laurie Blass)

[美] 德博拉·戈登 (Deborah Gordon)



北京语言大学出版社
BEIJING LANGUAGE AND CULTURE
UNIVERSITY PRESS

社图号 19145

This is a reprint edition of the following title published by Cambridge University Press:
Writers at Work: From Sentence to Paragraph Student's Book (ISBN: 9780521120302)

© Cambridge University Press 2010

This reprint edition for the People's Republic of China (excluding Hong Kong SAR, Macau SAR and Taiwan Province) is published by arrangement with the Press Syndicate of the University of Cambridge, Cambridge, United Kingdom.

© Cambridge University Press and Beijing Language and Culture University Press 2019

This reprint edition is authorized for sale in the People's Republic of China (excluding Hong Kong SAR, Macau SAR and Taiwan Province) only. Unauthorized export of this reprint edition is a violation of the Copyright Act. No part of this publication may be reproduced or distributed by any means, or stored in a database or retrieval system, without the prior written permission of Cambridge University Press and Beijing Language and Culture University Press.

本书版权由剑桥大学出版社和北京语言大学出版社共同所有。本书任何部分之文字及图片，如未获得出版者书面同意，不得用任何方式抄袭、节录或翻印。

此版本仅限在中华人民共和国大陆地区（不包括香港特别行政区、澳门特别行政区及台湾省）销售。

北京市版权局著作权合同登记图字：01-2019-6580 号

图书在版编目 (CIP) 数据

剑桥国际英语写作教程·从句子到段落 / (美) 劳里·布拉斯 (Laurie Blass), (美) 德博拉·戈登 (Deborah Gordon) 编著. -- 北京: 北京语言大学出版社, 2019.12

ISBN 978-7-5619-5557-4

I. ① 剑… II. ① 劳… ② 德… III. ① 英语—写作—教材 IV. ① H315

中国版本图书馆 CIP 数据核字 (2019) 第 268516 号

剑桥国际英语写作教程 从句子到段落

JIANQIAO GUOJI YINGYU XIEZUO JIAOCHENG CONG JUZI DAO DUANLUO

项目策划: 李 亮 责任编辑: 王春雨 姚琳湘 封面设计: 冯志才 责任印制: 武晓东

出版发行: 北京语言大学出版社

社 址: 北京市海淀区学院路 15 号, 100083

网 址: www.blcup.com

电子信箱: service@blcup.com

电 话: 编辑部 8610-82300178

发行部 8610-82303650/3591/3648

北语书店 8610-82303653

网购咨询 8610-82303908

印 刷: 天津嘉恒印务有限公司

版 次: 2019 年 12 月第 1 版

印 次: 2019 年 12 月第 1 次印刷

开 本: 889 毫米 × 1194 毫米 1/16

印 张: 11.5

字 数: 334 千字

定 价: 49.00 元

PRINTED IN CHINA

出版说明

《剑桥国际英语写作教程》(*Writers at Work*)是从剑桥大学出版社原版引进,为母语不是英语的学生编写的一套英语写作教程。本套写作教程结合了过程写作法的理念,即英语写作能力来自知道要写什么,更来自知道如何去写。为此,本套教程围绕写作的整个流程进行编排,致力于教会学生掌握英语写作的整个流程并做到学以致用,逐级学会句子、段落、短文以及论文写作,帮助学生获得英语写作的自信,完成更为复杂的写作任务。

众所周知,学生在初学写作时,经常会遇到这样的困扰:是追求文意的创新,还是追求表达的准确?本套写作教程完美地解决了这个问题,它将指引学生在掌握整个写作流程的基础上,最终写出不但内容丰富,而且语言清晰明确的文章。

本套写作教程共四册,分别是:

《剑桥国际英语写作教程:从句子到段落》(*Writers at Work: From Sentence to Paragraph*),旨在帮助初级到初级高阶学生写出语法准确、与话题相关的句子,使其具备段落写作入门的基础。

《剑桥国际英语写作教程:段落写作》(*Writers at Work: The Paragraph*),旨在帮助初级高阶到中级低阶学生通过多种语言组织形式写出完整的段落。

《剑桥国际英语写作教程:短文写作》(*Writers at Work: The Short Composition*),旨在帮助中级低阶到中级水平学生学会将若干段落组织成一篇结构完整、语言准确的短文。

《剑桥国际英语写作教程:论文写作》(*Writers at Work: The Essay*),旨在帮助中级到中级高阶学生写出一篇结构完整、逻辑严密的论文,包括开头、主体段落和结尾。学完本册后,学生可以继续学习高级学术写作课程。

本书是其中的第一册:《剑桥国际英语写作教程:从句子到段落》(*Writers at Work: From Sentence to Paragraph*)。

本书结构

1. 本书共有十章,每章分为以下五个部分:

(1) 开始 (Getting Started)

激发学生思考本章话题。学生学习与话题相关的词汇,通过讨论和自由写作获得写作思路,以此为基础,学习接下来的内容。

(2) 准备 (Preparing Your Writing)

学生学习并练习写作中会用到的新语法点。语法活动和训练基于语境，涉及句子和段落。在本部分结尾，学生运用在第一和第二部分学到的新语言知识写出初稿。

(3) 修改 (Revising Your Writing)

学生进一步学习由单词和短语组成的词汇，这些词汇将帮助表达和改进写作思路。学生还会学习如何表达各种观点之间的关系。最后，学生运用所学知识写出二稿。

(4) 编辑 (Editing Your Writing)

学生开始掌握写作技巧，如字母大写、标点和单词拼写，学会校正自己写作中的某些语法点。最后，学生运用所学知识写出终稿。

(5) 后续 (Following Up)

学生互相分享习作。完成自我评价表，以反思自己在本课学习过程中所取得的进步。

2. 书后还有一些很有用的附录，包括国家、国籍、语言名称，拼写规则（字母大写、动词第三人称单数形式、名词复数、动词过去式），不规则动词表，不可数名词表等。

本书特色

1. **开篇打基础。**本书以入门章开始，向学生介绍写作过程，包括自由写作、写草稿、修改、编辑等，并帮助学生熟悉本书的章节结构。
2. **专题式学习。**本书的每一章都涉及一个与个人生活相关的话题，所有活动和训练均围绕这个话题展开。学生学习与话题有关的词汇，并将其运用到该话题的写作之中。
3. **教会学生修改和编辑文本。**学生学习并编辑书中所给的例句和段落，进而学会编辑自己所写的句子和段落。本书的主要目标是帮助学生熟练地修改和编辑自己的习作。
4. **循序渐进，连句成段。**本书首先指导学生写出语义明了、语法准确的句子，然后教会学生掌握如何组合观点、连接句子以形成多种逻辑关系的策略，最后讲解如何将句子组织成连贯的段落。
5. **强调学生间的互动。**本书会细致地引导学生如何帮助同伴在写作中理清思路，运用批判思维。合作任务和同伴反馈活动让写作练习充满乐趣。每章最后的写作分享活动让学生分享写作成果，相互学习。
6. **重视自我反思。**每章结尾设置自我评价活动，帮助学生反思已学知识。
7. 本书配有电子版“教师手册”（含答案），师生可通过扫描封面二维码获取，也可登录我社官网（www.blcup.com）下载。

希望通过本书的学习，你能够充分了解英语写作过程，提高英语写作能力，享受英语写作的乐趣。

Introduction

THE WRITERS AT WORK SERIES

The *Writers at Work* series takes beginning to high intermediate-level writing students through a process approach to writing. The series is intended primarily for adults whose first language is not English, but it may also prove effective for younger writers or for native speakers of English who are developing their competence as independent writers in English.

- *Writers at Work: From Sentence to Paragraph* prepares beginning to high beginning students to write grammatically accurate, topic-related sentences as the basis for an introduction to paragraph writing.
- *Writers at Work: The Paragraph* prepares high beginning to low intermediate students to write well-developed paragraphs using a variety of organization types.
- *Writers at Work: The Short Composition* prepares low intermediate to intermediate-level students to put together several paragraphs to write well-constructed and well-edited short compositions.
- *Writers at Work: The Essay* prepares intermediate to high intermediate students to write fully-developed essays with an introduction, body paragraphs, and a conclusion. Upon completion of this book, students will be ready for more advanced-level academic writing courses.

The approach

Competence in writing comes from knowing *how* to write as much as from knowing *what* to write. That is why the *Writers at Work* books are organized around the process of writing. They teach students about the writing process and then guide them to use it as they write. We believe that once students understand how to use the writing process in writing sentences, paragraphs, short compositions, and essays, they will gain the confidence they need to advance to more complex writing tasks.

In teaching writing to lower-level students, there is always the danger of sacrificing creativity in order to achieve accuracy, or vice versa. The *Writers at Work* books guide students through the writing process in such a way that their final pieces of writing are not only expressive and rich in content, but also clear and accurate.

ABOUT WRITERS AT WORK: FROM SENTENCE TO PARAGRAPH

Chapter structure

Each chapter is divided into the following five parts:

I Getting Started

Students are stimulated to think about the topic of the chapter. They learn topic-specific vocabulary and generate ideas through discussion and freewriting. These ideas serve as a springboard for the rest of the writing in the chapter.

II Preparing Your Writing

Students learn and practice new grammar points that they can use in their writing. The contextualized grammar activities and exercises are both at the sentence and paragraph level. At the end of this section, students use the new language they have learned in Sections I and II to write their first drafts.

III Revising Your Writing

Students are introduced to additional lexical sets composed of both words and phrases to help them express and refine their ideas. They also learn ways to express relationships between their ideas. They then apply what they have learned to generate their second drafts.

IV Editing Your Writing

Students are introduced to the mechanics of writing such as capitalization, punctuation, and spelling. They also learn to proofread their writing for specific grammar points. They then apply what they have learned to generate their final drafts.

V Following Up

Students share their writing with each other. Finally, they fill out a self-assessment form, which allows them to track their progress as writers throughout the course.

Key features

- The book begins with an introductory section, "Preview the Process," which introduces students to the writing process, including teaching them how to freewrite, draft, revise, and edit. It also serves to familiarize the students with how the chapters in the book are structured.
- The ten chapters of the book are thematic, each one dealing with a topic of personal interest. All of the activities and exercises in a chapter relate to the theme. Students study topic vocabulary that they can use in their own writing on the theme.

- Sample sentences and paragraphs are presented for students to interact with and edit in preparation for working on their own writing. A major goal of the text is to help students to become more proficient at revising and editing their own writing.
- Instruction is given on how to write clear, grammatically accurate sentences. Strategies are also presented for combining ideas and connecting sentences to show a variety of logical relationships. Later chapters focus on organizing sentences into coherent paragraphs.
- Student interaction is important in *Writers at Work: From Sentence to Paragraph*. Throughout the book, students are carefully guided to help each other write more clearly and think more critically about writing. Collaborative tasks and peer feedback activities in the text make learning to write manageable and enjoyable.
- “Sharing Your Writing” activities at the end of each chapter engage students in sharing their final drafts.
- “Check Your Progress,” a self-assessment activity at the end of each chapter, helps students reflect on what they have learned in this and in previous chapters.

A FINAL NOTE

Writers at Work: From Sentence to Paragraph achieves the elusive goal of getting beginning-level students to benefit from a writing process approach. This is done through scaffolding the writing process with a strong emphasis on language development in the first steps of the process. This language development serves as a foundation for writing coherent and cohesive topic-related sentences in the first seven chapters, and paragraphs in the final three chapters.

Acknowledgements

We would like to thank all the people who helped us make *Writers at Work: From Sentence to Paragraph* possible.

First and foremost, we'd like to thank the editorial staff at Cambridge University Press. We would especially like to thank Bernard Seal, senior commissioning editor, for his vision in believing that a low-level writing process book was not an anomaly, and for his firm but instructive guidance at all steps of the process. We especially appreciate his patience and his willingness to listen to us when we weren't all of the same mind about something.

Writers at Work: From Sentence to Paragraph wouldn't be the book it is without our editor, Caitlin Mara. Caitlin's meticulous eye for detail was invaluable. We especially appreciated Caitlin's ability to see solutions at times when we hit a wall. Her clear feedback coupled with her sense of humor made our process easy and pleasurable.

Many thanks also go to Susan Ryan for getting us started on this project in the first place.

Thanks are also due to all the low-level students we have taught over the years in various places, but especially to the students at Santa Barbara City College, Santa Barbara, CA, and The International Rescue Committee, San Diego, CA, for keeping us grounded and aware of what students at this level can do, what their needs are, and what they most benefit from.

We would also like to thank the following reviewers for their valuable comments and insights: Donna Biscay, Shoreline Community College; Tim Brotherton, Clarkston Campus, Georgia Perimeter College; Mark F. Koenig, Daejin University; Jennie Longmire, Sierra Community College; Steve McIsaac, University of Southern California; Pinar Ozdemir, Bilgi University.

Many thanks also go to Don Williams, the compositor, and to the designers at Adventure House for their care and hard work.

Finally, much heartfelt appreciation to our families for their encouragement and unfailing support.

Table of Contents

Introduction	xiii
Acknowledgements	xvi
Preview the Process	1
Chapter 1 All About Me	11
Chapter 2 Home Sweet Home	23
Chapter 3 Work, Play, Sleep	39
Chapter 4 Families	55
Chapter 5 That's Entertainment!	69
Chapter 6 People	83
Chapter 7 Jobs and Careers	99
Chapter 8 Important Life Events	113
Chapter 9 Going Places	129
Chapter 10 In the Future	145
Appendix	161

Chapter Contents

Preview the Process

I	GETTING IDEAS BEFORE YOU WRITE	2
A	Learn new words <i>Learning new words*</i>	2
B	Freewrite <i>Freewriting</i>	3
II	STARTING TO WRITE	4
A	Learn grammar <i>Learning grammar</i>	4
B	Write the first draft <i>Writing the first draft</i>	4
III	REVISING YOUR WRITING	5
A	Revise <i>Revising drafts</i>	5
B	Give and get feedback <i>Giving and getting feedback</i>	6
IV	EDITING YOUR WRITING	8
A	Focus on mechanics <i>Focusing on mechanics</i>	8
B	Write the final draft <i>Writing the final draft</i>	9

CHAPTER 1 All About Me

I	GETTING STARTED	12
A	Useful vocabulary	12
B	Vocabulary in context	13
C	Get ideas	13
D	Freewrite	13
II	PREPARING YOUR WRITING	14
A	Learn about the simple present of <i>be</i> <i>Simple present of be</i>	14
B	Learn more about the simple present of <i>be</i> <i>Contractions with be</i>	15
C	Write the first draft	16
III	REVISING YOUR WRITING	17
A	Expand your vocabulary <i>Nationality words</i>	17
B	Connect your ideas <i>Using and</i>	18
C	Give and get feedback	19
D	Write the second draft	19

* The items in this column refer to the titles of the information boxes that appear throughout the book.

IV	EDITING YOUR WRITING	20
A	Focus on mechanics	<i>Using capital letters and periods</i> 20
B	Check for common mistakes	<i>Missing be verbs</i> 21
C	Edit your writing	21
D	Write the final draft	21
V	FOLLOWING UP	22
A	Share your writing	22
B	Check your progress	22

CHAPTER 2 Home Sweet Home

I	GETTING STARTED	24
A	Useful vocabulary	24
B	Vocabulary in context	25
C	Get ideas	26
D	Freewrite	26
II	PREPARING YOUR WRITING	27
A	Learn about <i>there is / there are</i>	<i>Using there is / there are</i> 27
B	Learn about <i>has / have</i>	<i>Using has / have</i> 28 <i>Using has / have and there is / there are</i>
C	Write the first draft	31
III	REVISING YOUR WRITING	32
A	Expand your vocabulary	<i>Prepositions of place</i> 32
B	Connect your ideas	<i>Using too and also</i> 34
C	Give and get feedback	35
D	Write the second draft	35
IV	EDITING YOUR WRITING	36
A	Focus on mechanics	<i>Using the articles a and an</i> 36
B	Check for common mistakes	<i>Confusing there is and there are</i> 37
C	Edit your writing	37
D	Write the final draft	38
V	FOLLOWING UP	38
A	Share your writing	38
B	Check your progress	38

CHAPTER 3 Work, Play, Sleep

I	GETTING STARTED	40
A	Useful vocabulary	40
B	Vocabulary in context	41
C	Get ideas	42
D	Freewrite	42
II	PREPARING YOUR WRITING	43
A	Learn about the simple present	<i>The simple present</i> 43 <i>The simple present – negative</i>
B	Learn more about the simple present	<i>Using time expressions with the simple present</i> 46
C	Write the first draft	47
III	REVISING YOUR WRITING	48
A	Expand your vocabulary	<i>Approximate time expressions</i> 48
B	Connect your ideas	<i>Using or</i> 49
C	Give and get feedback	51
D	Write the second draft	51
IV	EDITING YOUR WRITING	52
A	Focus on mechanics	<i>Time expressions at the beginning of the sentence</i> 52
B	Check for common mistakes	<i>Subject-verb agreement</i> 53
C	Edit your writing	53
D	Write the final draft	54
V	FOLLOWING UP	54
A	Share your writing	54
B	Check your progress	54

CHAPTER 4 Families

I	GETTING STARTED	56
A	Useful vocabulary	56
B	Vocabulary in context	57
C	Get ideas	58
D	Freewrite	58

II	PREPARING YOUR WRITING	58
A	Learn about pronouns <i>Subject and object pronouns</i>	58
B	Learn about possessive nouns <i>Possessive nouns</i> <i>Possessive pronouns</i>	60
C	Write the first draft	62
III	REVISING YOUR WRITING	63
A	Expand your vocabulary <i>Relationship phrases</i>	63
B	Connect your ideas <i>Using and and but</i>	64
C	Give and get feedback	65
D	Write the second draft	65
IV	EDITING YOUR WRITING	66
A	Focus on mechanics <i>Using capital letters with names</i> <i>and family terms</i>	66
B	Check for common mistakes <i>Mistakes with male and female pronouns</i>	66
C	Edit your writing	67
D	Write the final draft	67
V	FOLLOWING UP	68
A	Share your writing	68
B	Check your progress	68

CHAPTER 5 That's Entertainment!

I	GETTING STARTED	70
A	Useful vocabulary	70
B	Vocabulary in context	71
C	Get ideas	72
D	Freewrite	72
II	PREPARING YOUR WRITING	73
A	Learn about adverbs of frequency <i>One-word adverbs of frequency</i>	73
B	Learn more about adverbs of frequency <i>Adverbs of frequency phrases</i>	74
C	Write the first draft	75
III	REVISING YOUR WRITING	76
A	Expand your vocabulary <i>Making nouns into adjectives</i>	76
B	Connect your ideas <i>Using such as</i>	77
C	Give and get feedback	78
D	Write the second draft	78

IV	EDITING YOUR WRITING	79
	A Focus on mechanics <i>Using underlining and italics</i>	79
	B Check for common mistakes <i>Placement of adverbs</i>	80
	C Edit your writing	81
	D Write the final draft	81
V	FOLLOWING UP	81
	A Share your writing	81
	B Check your progress	82

CHAPTER 6 People

I	GETTING STARTED	84
	A Useful vocabulary	84
	B Vocabulary in context	85
	C Get ideas	86
	D Freewrite	86
II	PREPARING YOUR WRITING	87
	A Learn about adjectives <i>Adjectives</i>	87
	B Learn more about adjectives <i>Intensifiers</i>	89
	C Write the first draft	90
III	REVISING YOUR WRITING	91
	A Expand your vocabulary <i>Synonyms</i>	91
	B Connect your ideas <i>Using for example</i>	92
	C Give and get feedback	94
	D Write the second draft	94
IV	EDITING YOUR WRITING	95
	A Focus on mechanics <i>Checking spelling</i>	95
	B Check for common mistakes <i>Using writing words, not speaking words</i>	96
	C Edit your writing	97
	D Write the final draft	97
V	FOLLOWING UP	98
	A Share your writing	98
	B Check your progress	98

CHAPTER 7 Jobs and Careers

I	GETTING STARTED	100
	A Useful vocabulary	100
	B Vocabulary in context	101
	C Get ideas	102
	D Freewrite	102
II	PREPARING YOUR WRITING	103
	A Learn about count and non-count nouns <i>Count and non-count nouns</i>	103
	B Learn more about count and non-count nouns . . . <i>Articles a / an, the, or Ø (no article)</i> . . .	104
	C Write the first draft	105
III	REVISING YOUR WRITING	106
	A Expand your vocabulary <i>Phrases with the verb work</i>	106
	B Connect your ideas <i>Using because and so</i>	107
	C Give and get feedback	109
	D Write the second draft	109
IV	EDITING YOUR WRITING	110
	A Focus on mechanics <i>Fragments</i>	110
	B Check for common mistakes <i>Mistakes with articles</i>	111
	C Edit your writing	111
	D Write the final draft	112
V	FOLLOWING UP	112
	A Share your writing	112
	B Check your progress	112

CHAPTER 8 Important Life Events

I	GETTING STARTED	114
	A Useful vocabulary	114
	B Vocabulary in context	115
	C Get ideas	116
	D Freewrite	116