



Comprehensive Training Course for PRETCO

高等学校英语 应用能力考试综合实训

(第5版)

主编 左娟霞 赵茹



 北京师范大学出版集团
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高等学校英语应用能力考试综合实训(第5版)

Comprehensive Training Course for PRETCO

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前 言

高等学校英语应用能力考试(PRETCO)自2000年正式在全国实施,迄今已经历了19年的发展。

该项考试以在校高职高专学生为对象,设A、B两个级别。A级要求3,000以上词汇量,高于B级,属于标准要求。B级要求大约2,500词汇量,属于过渡性的要求。但无论是A级考试还是B级考试,试卷的主要内容均为听力理解(Listening Comprehension)、词汇和语法结构(Vocabulary & Structure)、阅读理解(Reading Comprehension)、翻译(Translation)和写作(Writing)5个部分。

本书是针对英语应用能力考试B级设计的综合训练,内容包括以下部分:考试大纲、综合实训、近几年真题、答案解析和B级考试常用短语。综合实训部分严格按照“高等学校英语应用能力考试大纲(第二版)”的要求编写,多使用历年考试真题,以提高综合实训的真实性。为增加实训效果,编者在部分综合实训项目中设置了“解题指南”,对答题时应注意事项做了必要的说明。近年真题共8套,更新到2019年6月真题(B级)。扫描试卷中的二维码,可在移动端收听听力音频资源。

本书可配合英语教学使用,也可以由学生利用课外时间独立完成。本书尤其适合各职业院校正准备参加英语应用能力考试(B级)的学生,也适合接受成人教育和准备参加专升本英语考试的学生。

限于编者的经验和水平,欠妥之处在所难免,热诚欢迎广大师生提出宝贵意见。

更多英语学习资源,请扫描下方二维码,关注安徽大学出版社外语图书分社微信公众号。



编者

2019年7月

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高等学校英语应用能力考试大纲(第二版)

总 述

我国高等职业教育的教学目标是培养高端应用型人才,因此,其英语教学应贯彻“实用为主,应用为目的”的方针,既要传授学生必要的英语语言基础知识,也要培养学生运用英语进行有关涉外日常交际与业务工作的能力。高等学校英语应用能力考试就是为检测高等职业院校和高等专科学校学生是否达到所规定的教学要求,是否符合我国社会 and 经济发展对职业人员的需求而设置的考试。本考试既测试语言知识,也测试语言技能;既测试一般性语言内容,也测试与涉外业务有关的应用性内容。

高等学校英语应用能力考试分为笔试和口试,分别实施,以适应考生的不同需要。笔试测试考生的英语语言知识和读、听、译、写四种英语技能,口试测试考生的听说技能。本大纲为笔试大纲,口试大纲另行公布。

考虑到我国目前高等职业教育的教学现状和学生的英语入学水平,本考试分为 A 级考试和 B 级考试。A 级考试适用于已完成高职教育英语课程的学生,B 级考试则适用于达到高职教育英语课程基本要求的学生。(本书主要介绍 B 级考试大纲)

客观性试题具有可信度较高、覆盖面广的特点,而主观性试题有利于提高测试的效度,能更好地检测考生运用语言的能力,为此,本考试采用主客观题混合题型,以保证良好的效度和信度。

本考试按百分制记分,满分为 100 分。60 分及 60 分以上为及格,85 分及 85 分以上为优秀;考试成绩合格者可获得“高等学校英语应用能力考试”相应级别的合格证书。

B 级

一、考试对象

B 级考试适用于达到高职教育英语课程基本要求的高等职业教育、普通高等专科学校教育、成人高等教育和本科独立学院各非英语专业的学生。

二、考试性质

本考试的目的是考核考生的英语基础知识和语言技能,以及使用英语进行简单的涉外日常交际与业务交际的能力,其性质是教学水平考试。

三、考试方式与内容

考试方式为笔试,包括五个部分:听力理解、词汇和语法结构、阅读理解、翻译(英译汉)和写作/汉译英。

第一部分:听力理解 (Listening Comprehension)

本部分测试考生理解所听问题并快速作出回答、理解简短对话和听写词语的能力。听力材料的朗读语速为每分钟 100 词。

听力材料以简单的涉外日常交际和业务交际内容为主。

本部分的得分占总分的 24%。测试时间为 25 分钟。

第二部分:词汇和语法结构 (Vocabulary & Structure)

本部分测试考生运用词语和语法知识的能力。测试内容包括职业教育英语课程涉及的基础词汇用法和基础语法。词汇范围限于《高等学校英语应用能力考试大纲》“词汇表”中 B 级范围。

本部分的得分占总分的 15%。测试时间为 10 分钟。

第三部分:阅读理解 (Reading Comprehension)

本部分测试考生从书面文字材料获取信息的能力。总阅读量约 800 词。

本部分测试的文字材料包括一般性阅读材料(文化、社会、常识、科普、经贸、人物等)和简单的应用性文字材料(或图文),不包括诗歌、小说、散文等文学性材料;其内容能为各专业学生所理解。应用性文字材料(术语、简历、便条、广告、简单信函、日程表、单证等)占 50% 左右。

本部分主要测试以下阅读技能:

1. 了解语篇和段落的主旨和大意;
2. 掌握语篇中的事实和主要情节;
3. 理解语篇上下文的逻辑关系;
4. 了解作者的目的、态度和观点;
5. 根据上下文理解生词的意思;
6. 了解语篇的结论;
7. 进行信息转换。

本部分的得分占总分的 31%。测试时间为 35 分钟。

第四部分:英汉翻译 (Translation—English into Chinese)

本部分测试考生将英语正确译为汉语的能力。所译材料为句子和段落,包括一般性内容(约占 60%)和实用性内容(约占 40%);所涉及的词汇限于《高等学校英语应用能力考试大纲》“词汇表”中 B 级范围(2,500 词)。

本部分的得分占总分的 15%。测试时间为 25 分钟。

第五部分:写作 (Writing)

本部分测试考生填写英文表格、书写应用性短文或将简短的汉语应用性文字翻译成英语的能力。

本部分的得分占总分的 15%。测试时间为 25 分钟。

测试项目、内容、题型、分值比重及时间分配表:

| 序号 | 测试项目 | 题号 | 测试内容 | 题型 | 分值比重 | 时间分配 |
|-----|---------|-------|----------------------------|----------------|------|--------|
| I | 听力理解 | 1-24 | 问答、对话、会话和短文 | 4 选 1 和填空 | 24% | 25 分钟 |
| II | 词汇和语法结构 | 25-39 | 词汇用法、句法结构、语法知识等 | 4 选 1 和填空 | 15% | 10 分钟 |
| III | 阅读理解 | 40-62 | 术语、语篇(应用性文章)和图文 | 4 选 1、填空、匹配和简答 | 31% | 35 分钟 |
| IV | 英汉翻译 | 63-67 | 句子和段落 | 句子 3 选 1 和段落翻译 | 15% | 25 分钟 |
| V | 写作 | | 应用性文字(便条、通知、备忘录、简短信函、申请表等) | 填表、写短文和汉译英 | 15% | 25 分钟 |
| 合计 | | 67+1 | | | 100% | 120 分钟 |

(2) 单轮次对话题

单轮次对话指对话双方每人只说 1 句话的对话。在 B 级听力考试中,在这种对话结束时有 1 个问题,针对的是对话内容、对话者之间的人物关系或对话背景,要求考生从所给选项中选出 1 个正确答案。答案有的能从双方对话内容中直接听到,有的则需要根据双方谈话内容中的关键信息进行分析判断。

历年真题 1:

【听到的对话】W: What can I do for you, sir?

M: Well, I want to buy a T-shirt.

Q: What does the man want to buy?

【提供的选项】A. A telephone.

B. A watch.

C. A T-shirt.

D. An MP3 player.

【简析】做上述听力理解题,首先要弄明白对话双方交谈的核心信息,针对具体问题,作出分析判断。本题中女方(W)的信息重点是 what,男方(M)针对女方的问题提供的信息是 want to buy a T-shirt,本题的问题(Q)是 What does the man want to buy? 所给选项中只有 T-shirt 是对话中唯一提及的内容,因此正确选项应该是 C。

历年真题 2:

【听到的对话】W: Excuse me, where can I find English-Chinese dictionaries?

M: They are on the second floor.

Q: Where does the conversation most probably take place?

【提供的选项】A. In a bank.

B. In a bookstore.

C. In a hospital.

D. In a restaurant.

【简析】对话双方中女方关注的信息点是 where,男方提供的地点是 on the second floor。本题的问题是 Where does the conversation most probably take place? 答案不能直接从双方的对话中听出来,这时,考生就需要根据对话内容提供的信息快速进行判断。所问问题的汉语意思是“哪儿能找到英汉字典”,正确选项应该是 B。

(3) 多轮次对话题

多轮次对话由男女 2 人的多次发言构成,双方围绕 1 个或几个话题从不同角度谈论,语句形式包括一般疑问句、特殊疑问句和陈述句,内容涉及说明、建议和抱怨等。对话结束时,有 2 至 3 个针对对话内容的提问,要求考生从所给选项中选出 1 个正确答案。

对于多轮次对话,考生在听内容之前,应利用播放指令的时间,尽快浏览所给选项,根据选项推测对话内容以及对话后的问题。

历年真题 1:

【听到的对话】M: Jane, what do you want to do after graduation?

W: I want to be a secretary.

M: So you'll always stay in an office?

W: Yes. What kind of job do you like, John?

M: A tour guide.

W: A Tour guide? It sounds interesting.

【所提的问题】Q15: What does the woman want to do after graduation?

Q16: What kind of job does the man like?

- 【提供的选项】15. A. To be a teacher. B. To take care of animals.
 C. To work as a secretary. D. To study abroad.
 16. A. Working in an office. B. Being a salesman.
 C. Working in a lab. D. Being a tour guide.

【简析】听对话前应快速浏览所给选项。由所给选项可以判断,对话内容应该与职业有关,然后再仔细地听对话。

该部分对话围绕各自的未来工作展开,其中女士想找一份秘书的工作,男士想找一份导游的工作。第15题问“这位女士想在毕业后找什么样的工作”,第16题问“这位男士喜欢什么样的工作”。听懂对话中女士所说 I want to be a secretary 和男士的回答 a tour guide,正确选项就很容易确定了。

历年真题2:

【听到的对话】W: Let's take a coffee break, shall we?

M: Sorry, I can't.

W: Why are you so busy?

M: Well, I got to finish this report.

W: You can't just stay on the computer forever.

M: But I have to finish it this morning.

W: Anyway, I think you do need to take a break.

【所提的问题】Q17: What does the woman ask the man to do?

Q18: Why is the man so busy?

Q19: Where does the conversation most probably take place?

- 【提供的选项】17. A. Send an email. B. Go for a walk.
 C. Have a break. D. Talk to the manager.
 18. A. He has to meet a client. B. He has to fix his computer.
 C. He has to prepare for a meeting. D. He has to finish a report.
 19. A. In a hospital. B. In a café.
 C. In an office. D. In a computer shop.

【简析】该部分对话所对应的选项主要是“做某事”和“在某处”,因此,在听的过程中,考生应把注意力集中在对话陈述的事件上,并由此推断对话出现的场所。

对话中女士要男士休息一下,男士说自己必须完成一份报告,女士于是强调说“你不能老待在计算机前”,由此可以得出第17题的正确选项是C,第18题的正确选项是D,第19题的正确选项是C。

(4) 听写题

听写部分播放涉及商务、导游词、欢迎词等内容的短文,其中有5个空格,需要考生根据所听内容进行填写。要求听写的内容一般是单词或短语。

听写部分共播放3遍。在正式播放之前,考生应利用播放指令的时间,快速浏览短文内容,掌握短文主题,依据空格前后搭配关系,推测可能需要填写的单词或词组,判断是名词、动词、形容词还是副词等。在第1遍播放的时候,应尽可能弄明白要填写的内容,并把比较简单的词尽快填入空缺处,或用缩写的形式记录。第2遍播放时,尽可能把所有的空格填上。第3遍播放时,运用语法知识,检查所写内容,尤其是字母的大小写、名词的单复数,以及动词的形式等。



TEST 1 Listening Comprehension(微信扫描二维码收听)

Section A

Directions: This section is to test your ability to give proper responses. There are 7 recorded questions in it. After each question, there is a pause. The questions will be spoken **two times**. When you hear a question, you should decide on the correct answer from the 4 choices marked A, B, C and D given in your test paper. Then you should mark the corresponding letter on the Answer Sheet with a single line through the center.

Example: You will hear:

- You will read: A. I'm not sure. B. You're right.
C. Yes, certainly. D. That's interesting.

From the question we learn that the speaker is asking the listener to leave a message. Therefore, **C. Yes, certainly.** is the correct answer. You should mark C on the Answer Sheet.

[A][B][~~C~~][D]

Now the test will begin.

- | | | | |
|--------------------------|--------------------|----------------------|-----------------------|
| 1. A. Here you are. | B. That's nice. | C. Don't worry. | D. It doesn't matter. |
| 2. A. No, you can't. | B. Yes, I am. | C. Please don't. | D. Fine, thanks. |
| 3. A. No, it isn't. | B. Yes, it is. | C. Quite well. | D. Thanks a lot. |
| 4. A. Hurry up. | B. Take it easy. | C. No problem. | D. Mind your steps. |
| 5. A. After you, please. | B. Take care. | C. This way, please. | D. Sure, I will. |
| 6. A. Yes, please. | B. For two months. | C. Every day. | D. Yes, I will. |
| 7. A. Nice to meet you. | B. Thanks anyway. | C. Very interesting. | D. Not bad. |

Section B

Directions: This section is to test your ability to understand short dialogues. There are 7 recorded dialogues in it. After each dialogue, there is a recorded question. Both the dialogues and questions will be spoken **two times**. When you hear a question, you should decide on the correct answer from the 4 choices marked A, B, C and D given in your test paper. Then you should mark the corresponding letter on the Answer Sheet with a single line through the center.

Now listen to the dialogues.

- | | | | |
|--------------------------------|--------------------------------|----------------------------|--------------------------|
| 8. A. A writer. | B. A musician. | C. An engineer. | D. A doctor. |
| 9. A. Very interesting. | B. Rather difficult. | C. Too simple. | D. Quite good. |
| 10. A. She hasn't got the job. | B. She hasn't passed the exam. | C. She has got a headache. | D. She has lost her bag. |
| 11. A. On television. | B. In the newspaper. | C. On the Internet. | D. From a friend. |
| 12. A. Training. | B. Sales. | C. Service. | D. Quality. |
| 13. A. Snowy. | B. Cloudy. | C. Windy. | D. Rainy. |
| 14. A. By car. | B. By train. | C. By plane. | D. By ship. |

Section C

Directions: In this section, there are 2 recorded conversations. After each conversation, there are some recorded questions. Both the conversations and questions will be spoken **two times**. When you hear a question, you should decide on the correct answer from the 4 choices marked A, B, C and D given in your test paper. Then you should mark the corresponding letter on the Answer Sheet with a single line through the center.

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|------------------------|----------------------|--------------------|----------------------|
| 3. A. Yes, please. | B. On Monday. | C. I see. | D. Good-bye. |
| 4. A. No problem. | B. Many times. | C. I don't know. | D. My pleasure. |
| 5. A. You are welcome. | B. He's nice. | C. It's perfect. | D. It's two o'clock. |
| 6. A. Yes, of course. | B. Is it true? | C. You're welcome. | D. No, thanks. |
| 7. A. It's possible. | B. That's all right. | C. No way. | D. My pleasure. |

Section B

Directions: This section is to test your ability to understand short dialogues. There are 7 recorded dialogues in it. After each dialogue, there is a recorded question. Both the dialogues and questions will be spoken **two times**. When you hear a question, you should decide on the correct answer from the 4 choices marked A, B, C and D given in your test paper. Then you should mark the corresponding letter on the Answer Sheet with a single line through the center.

Now listen to the dialogues.

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|-----------------------------|---------------------------------|
| 8. A. The sales manager. | B. The office secretary. |
| C. The information officer. | D. The chief engineer. |
| 9. A. Teacher and student. | B. Police officer and driver. |
| C. Manager and secretary. | D. Husband and wife. |
| 10. A. Asking the way. | B. Checking in at the airport. |
| C. Buying a ticket. | D. Booking a room. |
| 11. A. He's got a headache. | B. He coughs a lot. |
| C. He can't sleep at night. | D. He doesn't feel like eating. |
| 12. A. Have some food. | B. Make a phone call. |
| C. Clean the table. | D. Buy a dictionary. |
| 13. A. Calling the police. | B. Booking a ticket. |
| C. Giving information. | D. Asking the way. |
| 14. A. Buy a new phone. | B. Use her phone. |
| C. Have the phone repaired. | D. Try the phone again. |

Section C

Directions: In this section, there are 2 recorded conversations. After each conversation, there are some recorded questions. Both the conversations and questions will be spoken **two times**. When you hear a question, you should decide on the correct answer from the 4 choices marked A, B, C and D given in your test paper. Then you should mark the corresponding letter on the Answer Sheet with a single line through the center.

Now listen to the conversations.

Conversation 1

- | | |
|------------------------------------|------------------------------------|
| 15. A. A job related to computers. | B. A job related to designing. |
| C. A job related to marketing. | D. A job related to advertising. |
| 16. A. Ask for an interview. | B. Look for a well-paid job. |
| C. Write an application letter. | D. Try some advertising companies. |

Conversation 2

17. A. She has forgotten the man's address.
 B. She cannot meet the man this afternoon.
 C. She has suddenly fallen ill with a bad cold.

- D. She cannot attend the training course this week.
18. A. Visit an important client. B. Go to a department store.
C. Attend a sales meeting. D. Move to a new office.
19. A. At 1 p. m. tomorrow. B. At 2 p. m. today.
C. At 3 p. m. tomorrow. D. At 4 p. m. today.

Section D

Directions: In this section you will hear a recorded short passage. The passage is printed in the test paper, but with some words or phrases missing. The passage will be read **three times**. During the second reading, you are required to put the missing words or phrases on the Answer Sheet in order of the numbered blanks according to what you hear. The third reading is for you to check your writing.

Now the passage will begin.

Ladies and gentlemen,

It's a great pleasure to have you visit us today. I'm very happy to have the opportunity to (20) _____ our company to you.

The company was established in 1950. We mainly manufacture electronic goods and (21) _____ them all over the world. Our sales were about \$100 million last year, and our business is growing steadily. We have offices in Asia, (22) _____ and Europe. We have about 1,000 employees, who are actively working to serve the needs of our (23) _____. In order to further develop our overseas market, we need your help to promote our products.

I (24) _____ doing business with all of you. Thank you.

TEST 3 Listening Comprehension (微信扫码二维码收听)



Section A

Directions: This section is to test your ability to give proper responses. There are 7 recorded questions in it. After each question, there is a pause. The questions will be spoken **two times**. When you hear a question, you should decide on the correct answer from the 4 choices marked A, B, C and D given in your test paper. Then you should mark the corresponding letter on the Answer Sheet with a single line through the center.

Example: You will hear:

- You will read: A. I'm not sure. B. You're right.
C. Yes, certainly. D. That's interesting.

From the question we learn that the speaker is asking the listener to leave a message. Therefore, **C. Yes, certainly.** is the correct answer. You should mark C on the Answer Sheet.

[A][B][~~C~~][D]

Now the test will begin.

1. A. Yes, of course. B. Thanks a lot. C. Never mind. D. With pleasure.
2. A. That's nothing. B. It's interesting. C. Hold on, please. D. He's all right.
3. A. Next month. B. Two weeks. C. Very funny. D. So long.
4. A. It's too late. B. Take it easy. C. Yes, it is. D. It doesn't matter.
5. A. Of course. B. You are welcome. C. Yes, I do. D. It was excellent.
6. A. My pleasure. B. Not at all. C. Nothing, thank you. D. Sure.

7. A. No problem. B. I often drink tea at home.
C. Not likely. D. No, thanks.

Section B

Directions: This section is to test your ability to understand short dialogues. There are 7 recorded dialogues in it. After each dialogue, there is a recorded question. Both the dialogues and questions will be spoken **two times**. When you hear a question, you should decide on the correct answer from the 4 choices marked A, B, C and D given in your test paper. Then you should mark the corresponding letter on the Answer Sheet with a single line through the center.

Now listen to the dialogues.

8. A. The woman is leaving now. B. The woman doesn't like fruit.
C. The woman has given up smoking. D. The woman will drive tonight.
9. A. In a bank. B. In a bookstore.
C. In a hospital. D. In a restaurant.
10. A. Wait for a while. B. Tell her the price.
C. Examine her computer. D. Go shopping with her.
11. A. 11:00. B. 11:50. C. 12:00. D. 12:10.
12. A. Holiday food. B. Chinese food. C. Children's food. D. Western food.
13. A. Cold. B. Wet. C. Warm. D. Hot.
14. A. Buy a book. B. Go to Beijing. C. Meet him tomorrow. D. Book a ticket.

Section C

Directions: In this section, there are 2 recorded conversations. After each conversation, there are some recorded questions. Both the conversations and questions will be spoken **two times**. When you hear a question, you should decide on the correct answer from the 4 choices marked A, B, C and D given in your test paper. Then you should mark the corresponding letter on the Answer Sheet with a single line through the center.

Now listen to the conversations.

Conversation 1

15. A. To be a teacher. B. To take care of animals.
C. To work as a secretary. D. To further her study.
16. A. To work in an office. B. To be an animal doctor.
C. To go abroad. D. To be a salesman.

Conversation 2

17. A. She lost her data. B. She broke the disc.
C. She bought a computer of a wrong model. D. She couldn't get her computer working.
18. A. Buy a computer for her. B. Go to the store with her.
C. Lend her some money. D. Replace the disc for her.
19. A. To show the receipt. B. To call the store first.
C. To pay some more money. D. To bring the instruction manual.

Section D

Directions: In this section you will hear a recorded short passage. The passage is printed in the test paper, but with some words or phrases missing. The passage will be read **three times**. During the second reading, you are required to put the missing words or phrases on the Answer Sheet in

order of the numbered blanks according to what you hear. The third reading is for you to check your writing.

Now the passage will begin.

Hello everyone. This is the captain (机长) speaking. (20) _____ to Flight JK900 leaving for Chicago.

Our flight time today is 2 hours and 35 minutes, and we will be flying at an average altitude (高度) of 31,000 feet. The (21) _____ in Chicago is a quarter past twelve (12:15), and the current weather is cloudy, but there is a chance of (22) _____ later in the day. We will (23) _____ at Gate 7 at the Chicago airport.

On behalf of our Airlines, I wish you an enjoyable(24) _____ in Chicago. Sit back and enjoy the flight.

TEST 4 Listening Comprehension(微信扫描二维码收听)



Section A

Directions: This section is to test your ability to give proper responses. There are 7 recorded questions in it. After each question, there is a pause. The questions will be spoken **two times**. When you hear a question, you should decide on the correct answer from the 4 choices marked A, B, C and D given in your test paper. Then you should mark the corresponding letter on the Answer Sheet with a single line through the center.

Example: You will hear:

You will read: A. I'm not sure. B. You're right.
C. Yes, certainly. D. That's interesting.

From the question we learn that the speaker is asking the listener to leave a message. Therefore, **C. Yes, certainly.** is the correct answer. You should mark C on the Answer Sheet.

[A][B][~~C~~][D]

Now the test will begin.

- | | | | |
|----------------------------|------------------------|---------------------|----------------------|
| 1. A. Never mind. | B. Yes, I am. | C. No problem. | D. Here it is. |
| 2. A. I like it very much. | B. That's a good idea. | C. Thank you. | D. You're welcome. |
| 3. A. Let's go. | B. Don't mention it. | C. It's delicious. | D. Here you are. |
| 4. A. He's busy. | B. He's fine. | C. He's fifty. | D. He's a doctor. |
| 5. A. That's difficult. | B. It's sunny today. | C. Yes, please. | D. This way, please. |
| 6. A. It's terrible. | B. No, thanks. | C. Nothing serious. | D. Yes, I have. |
| 7. A. No, not yet. | B. No, thanks. | C. Yes, I do. | D. Yes, I often go. |

Section B

Directions: This section is to test your ability to understand short dialogues. There are 7 recorded dialogues in it. After each dialogue, there is a recorded question. Both the dialogues and questions will be spoken **two times**. When you hear a question, you should decide on the correct answer from the 4 choices marked A, B, C and D given in your test paper. Then you should mark the corresponding letter on the Answer Sheet with a single line through the center.

Now listen to the dialogues.

- | | | | |
|-------------------------|----------------------|---------------------|-----------------------|
| 8. A. Prepare a speech. | B. Send an email. | C. Type a letter. | D. Make a phone call. |
| 9. A. The first floor. | B. The second floor. | C. The third floor. | D. The fourth floor. |