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前 言

为了帮助广大英语学习者,特别是准备参加大学英语四、六级考试的学生学好大学英语教学所规定的教学内容,在有限的时间内突破语言和技能两大难关,加强复习备考,提高英语应用能力,从而顺利通过大学英语四、六级考试,编者从考生的实际需要出发,根据科学性和实用性相结合的原则,兼顾针对性、系统性和多位性的原理,遵循“循环往复、循序渐进”的教学理念,并结合自己多年的课堂教学经验和四、六级考试辅导的经验,编写了《大学英语四、六级考点透视丛书》。

该丛书在精神上严格遵照《大学英语教学大纲》和教育部 2005 年颁布的《全国大学英语四、六级考试改革方案》的规定,在难度上分别符合四级和六级考试的要求,在内容上严格结合《大学英语四、六级考试大纲》所规定的考点,各分册书从不同的侧面帮助大家进行系统复习、全面提高。

该丛书的编写选材广泛,内容新颖。除了从近年的全真考试题中有针对性地选取材料外,还从 INTERNET 和英文报刊中选取了一些最新材料。

该丛书结合全国大学英语四、六级考试“新要求”的题型,四级和六级部分各分为 5 个分册:①听力理解②阅读理解③综合测试④写作⑤最新题库。

本书为《大学英语四、六级考点透视丛书》的《四级写作》分册。其内容主要分为两个部分:

上编为理论指导篇,不仅向大家说明了大纲的基本要求,更详细地从多角度讲解了写作的应试技巧,还运用具体实例,详细分析了如何遣词、造句、组段、谋篇,如何进行写作准备,如何写作四种常用文体的作文,并结合大学英语四级考试写作部分中的八种题型,逐一讲解了提纲作文、情景提示作文、看图作文、段首句作文、应用文、命题作文、关键词作文以及缩写和摘要的写作。

下编为实践演练篇,选取了 70 余篇优秀习作和经典范文,对每一篇习作和范文不仅对语言文化难点给予注释,而且还从主题突现、语言使用、篇章结构和写作技巧等方面进行点评。大家在阅读欣赏这些习作时,就好像在聆听老师的分析讲解,给大家一种模拟课堂的感觉,并让大家把写作学习与词汇、阅读学习融为一体。

为了帮助大家更好地掌握大学英语四级写作知识,提高写作技能,我们还特

意在书末加上了两个附录,包括大学英语四级写作的常用连接词和词组以及大学英语四级写作常用句型。

本丛书由李华田副教授主编,本分册由李华田副教授执笔完成。我们在编写过程中不仅借用了学生的许多优秀习作(他们的姓名已经列出,但有少量几篇无法查到来源),而且参阅了大量国内外有关文献和资料,在此特向所有给我们提供帮助的朋友和老师表示最诚挚的谢意。

最后还要说明的一点是:虽然我们在本书的编写工作中投入了大量的时间和精力,但由于编者水平不及,加上篇幅有限,遗漏和不当之处在所难免,恳请广大专家和读者朋友批评指正。

李华田

2005 年冬

目 录

| | |
|-----|---|
| 前 言 | 1 |
|-----|---|

上编 理论指导篇

| | |
|---------------------------------------|----|
| 一、《大学英语考试大纲》及《全国大学英语四、六级考试改革方案》对写作的要求 | 1 |
| 二、大学英语四级考试写作评分原则及标准 | 3 |
| 1. 大学英语四级考试写作评分原则 | 3 |
| 2. 大学英语四级考试写作评分标准 | 4 |
| 3. 大学英语四级考试写作样卷分析 | 5 |
| 4. 大学英语四级考试作文阅卷四步曲 | 10 |
| 三、大学英语四级考试写作命题规律及预测 | 11 |
| 四、大学英语四级考试写作应试技巧 | 13 |
| 1. 如何遣词、造句、组段、谋篇 | 13 |
| 1) 遣词 | 13 |
| 2) 造句 | 17 |
| 3) 组段 | 26 |
| 4) 谋篇 | 42 |
| 2. 如何进行大学英语四级写作准备 | 43 |
| 1) 审题 | 43 |
| 2) 写提纲 | 44 |
| 3) 写开头 | 46 |
| 4) 写正文 | 48 |
| 5) 写结尾 | 49 |
| 6) 短文写作的“六项基本原则” | 51 |
| 3. 如何写作四种常用文体的作文 | 53 |
| 1) 记叙文 | 53 |
| 2) 描写文 | 57 |
| 3) 说明文 | 58 |

| | |
|--------------------------------|----|
| 4) 议论文 | 59 |
| 4. 如何应对大学英语四级考试八种常考题型的作文 | 62 |
| 1) 提纲作文 | 62 |
| 2) 情景提示作文 | 64 |
| 3) 看图作文 | 66 |
| 4) 段首句作文 | 67 |
| 5) 应用文 | 70 |
| 6) 关键词作文 | 73 |
| 7) 命题作文 | 75 |
| 8) 缩写和摘要写作 | 77 |

下编 实践演练篇

提纲作文

| | |
|---|-----|
| Unit 1 Relationship Between Teachers and Students | 81 |
| Unit 2 Two Educational Patterns | 82 |
| Unit 3 Reading Selectively or Extensively | 84 |
| Unit 4 English Corners | 86 |
| Unit 5 Is a Test of Spoken English Necessary? | 87 |
| Unit 6 How I Overcome My Difficulties in Learning English | 88 |
| Unit 7 How I Finance My College Education? | 90 |
| Unit 8 An Eye-Witness Account of a Traffic Accident | 91 |
| Unit 9 Love Can Change A Man | 92 |
| Unit 10 Positive and Negative Aspects of Sports | 94 |
| Unit 11 Can Money Buy Happiness? | 95 |
| Unit 12 Do "Lucky Numbers" Really Bring Good Luck? | 97 |
| Unit 13 Don't Hesitate to Say "No" | 98 |
| Unit 14 Parents and Children Should Have a Better Understanding | 100 |
| Unit 15 My View on Job-hopping | 101 |
| Unit 16 The Heavy Bags of School Children | 103 |
| Unit 17 "Little Emperor" in China | 104 |

| | | |
|---------|--|-----|
| Unit 18 | Preserving the Environment | 106 |
| Unit 19 | What Can We Do About the Water Pollution? | 108 |
| Unit 20 | Keeping the City Clean | 110 |
| Unit 21 | Bicycle—an Important Means of Transport in China ... | 111 |
| Unit 22 | May People Keep Pets or Not? | 113 |
| Unit 23 | Shopping on the Net | 114 |
| Unit 24 | Mercy Killing | 116 |
| Unit 25 | Should We Clone Human? | 117 |

情景提示作文

| | | |
|---------|--|-----|
| Unit 1 | An Important Person for Me | 119 |
| Unit 2 | The Importance of Friendship | 120 |
| Unit 3 | Bridging the Gap between Friends | 122 |
| Unit 4 | Military Training | 124 |
| Unit 5 | College Students Use Cell Phones | 125 |
| Unit 6 | Slimness | 126 |
| Unit 7 | Love Abuse in Public Places | 128 |
| Unit 8 | Laid-off Workers Have to Face Reality | 130 |
| Unit 9 | We Need Chinese Instructions for Our Products | 131 |
| Unit 10 | Mixed Marriage Encounters More Problems | 133 |
| Unit 11 | On Sending Materials and Money to the Poor and Backward Countries | 134 |
| Unit 12 | Why Does MA Jiajue Case Emerge? | 136 |

看图作文

| | | |
|--------|---|-----|
| Unit 1 | Oil Production and Consumption in Various Regions of the World | 138 |
| Unit 2 | Changes in People's Diet | 140 |
| Unit 3 | Student Use of Computers | 141 |
| Unit 4 | Family Spending in Sancha Town, Xiaogan City | 143 |
| Unit 5 | Air Pollution and Cancer | 145 |
| Unit 6 | A Black Eye or Two | 147 |
| Unit 7 | How to Open a Bottle of Wine | 149 |
| Unit 8 | Loneliness Haunts Children Too | 151 |

| | |
|--|-----|
| Unit 9 The Bird's Heart Is Full of Woe | 153 |
| Unit 10 Praise for the Future | 154 |

段首句作文

| | |
|--|-----|
| Unit 1 Change Your Study Habits | 157 |
| Unit 2 Honesty | 159 |
| Unit 3 Why People Work | 160 |
| Unit 4 The Large Population | 162 |
| Unit 5 The Impact of Commercial Awareness on Higher Education | 163 |

应用文

| | |
|---|-----|
| Unit 1 A Private Letter to My Old Classmate | 165 |
| Unit 2 A Letter of Saying Farewell to Our Dearest Teacher | 167 |
| Unit 3 A Letter of Thanks | 169 |
| Unit 4 A Letter in Reply to a Friend | 171 |
| Unit 5 A Letter of Congratulations | 172 |
| Unit 6 A Letter of Applying for M. A. Degree | 174 |
| Unit 7 A Letter of Applying for Scholarship | 176 |
| Unit 8 A Letter of Applying for a Teaching Position | 179 |
| Unit 9 A Letter of Invitation | 181 |

命题作文

| | |
|--|-----|
| Unit 1 A Wonderful Advertisement | 183 |
| Unit 2 How to Get Along with Others? | 184 |
| Unit 3 No Short-cut Way to Success | 185 |
| Unit 4 Target Is Important | 187 |
| Unit 5 The Psychology of Poor College Students | 188 |
| Unit 6 Difficulties of Living in a New Country | 190 |

关键词作文

| | |
|--|-----|
| Unit 1 College Students' Pressure | 191 |
| Unit 2 Computer Assisted Instruction (CAI) | 193 |
| Unit 3 Live to Work or Work to Live | 195 |

| | | |
|--------|--|-----|
| Unit 4 | Possessions Notarization Before Marriage | 197 |
| Unit 5 | The Prison System Does More Harm Than Good | 199 |

缩写与摘要

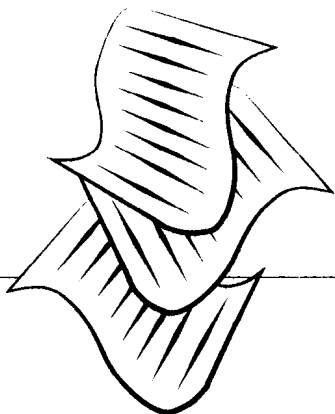
| | | |
|--------|--|-----|
| Unit 1 | Xiao Liu, an Honored Sanitation | 201 |
| Unit 2 | How New York Became America's Largest City | 203 |

附录部分

| | | |
|------|------------------------|-----|
| 附录 1 | 大学英语四级写作常用连接词和词组 | 206 |
| 附录 2 | 大学英语四级写作常用句型 | 209 |

上 篇

理论指导篇



写作是语言学习的最高阶段,也最难的一个方面,更是大学英语四级考试的必考内容之一。随着教育部 2005 年 2 月颁布的《全国大学英语四、六级考试改革方案》的全面实施,写作在大学英语四级考试中所占的权重越来越大。英语写作不仅能扩大英语的使用范围,提高我们的逻辑思维能力,而且能够促进听力、口语、阅读和翻译能力的提高,还能提高我们使用英语的准确性。

为了帮助广大非英语专业学生和有志于参加大学英语四级考试的社会青年在考试中立于不败之地,我们就从《大学英语考试大纲》及《全国大学英语四、六级考试改革方案》对写作的要求、大学英语四级考试写作命题规律及预测、大学英语四级考试写作评分原则及标准、大学英语四级考试写作应试技巧等方面进行逐步分析,并运用一些具体事例进行点面结合的讲解,从而有效地帮助考生从理论和实践两个方面对四级阶段的写作有一个较全面的了解和掌握,并在考试中获得高分。

一、《大学英语考试大纲》及《全国大学英语四、六级考试改革方案》对写作的要求

《大学英语教学大纲》规定:大学英语教学的目的,是培养学生具有较强的阅读能力和一定的听、说、写、译能力,使他们能用英语交流信息。《大纲》还明确地规定了基础教学阶段(即四级阶段)的写作能力要求:能在阅读难度与课文相仿的书面材料时做笔记、回答问题、写提纲,能就一定的话题或提纲在半小时内写出不少于 120 个单词的短文,能写短信和便条,表达意思清楚,无重大语言错误。

《大学英语课程教学要求》(教育部高等教育司编写,外语教学与研究出版社 2004 年 8 月出版)对大学英语基础教学阶段的写作能力要求如下:Students should be able to complete writing tasks for general purposes, e. g., describing personal experiences, impressions, feelings, or some events, and to undertake practical writing. They should be able to write within 30 minutes a short composition of 120 words on a general topic or an outline. The composition should be basically complete in content, appropriate in diction and coherent in discourse. Students are expected to be able to have a command of basic writing strategies.

《全国大学英语四、六级考试改革方案》对写作部分更详细地作了如下规定:第一部分:短文写作(Part I Writing)共一题,考试时间为 30 分钟。要求考生写出不少于 120 个单词的英语短文。

试题中可能提供(中、英文)提纲(或主题句),或规定情景,或提供图表或图画要求考生进行展开写作;或给出段首句要求续写;或要求考生根据情景提示写书信或便条;或提供命题,或提供关键词要求进行拓展;或要求考生在读完一篇较长的文章之后写出摘要或概括大意。因而,大学英语四级考试作文部分的常考题型主要有如下 8 种:

- ①(中、英文)提纲(主题句)作文
- ② 情景提示作文
- ③ 看图作文
- ④ 段首句作文
- ⑤ 应用文
- ⑥ 关键词作文
- ⑦ 命题作文
- ⑧ 缩写和摘要写作

正如《大学英语课程教学要求》对大学英语基础教学阶段的写作能力要求所规定的一样,我们要想写出优秀的段落或短文,不能只是简单地把几个句子或几个段落拼凑在一块就行了,而必须遵循写作的三大原则:即思想的统一性、内容的连贯性和结构的完整性。

首先,大学英语四级短文写作要求切题,全文思想统一。思想统一性指段落内的所有句子或短文内的所有段落都必须围绕其中心主题展开。要保持一个段落或短文的统一性,就必须去掉那些与主题无关的句子和段落。全文思想统一,这是四级考试写作,也是所有文章写作的最基本的要求。

其次,短文写作还必须做到内容连贯。内容的连贯性指短文内句子与句子之间、段落与段落之间必须恰当衔接,使用一些过渡性的词语或句子,使短文线

索清楚,脉络明晰。

最后,结构的完整性,顾名思义,就是指一个段落或一个短文必须有始有终,不能缺少任何部分。一篇短文,即使内容切题,语言优美,如果结构不完整,也算不上一篇好作文。

大学英语四级短文写作考核内容为社会、文化、历史、科技等方面的一般常识和与人们日常生活密切相关的内容,不会非常专业化,文、理、工、商、医、军等各种专业考生不会仅仅因为专业知识的匮乏而无从下笔。

在体裁上,大学英语四级考试作文题可以为议论文、说明文、描写文、记叙文或应用文。有时,还可能将两种文体,特别是议论文和说明文,糅合在一起进行考试。考生必须认真审题,仔细推敲,准确判断考题的文体要求。如果考生对文体判断错误,后果将可想而知。

为了增强广大师生对写作教学的重视,加大写作教学的力度,全面提高大学生的英语应用能力,国家教育部和大学英语考试委员会制定了一系列相关政策,对考试内容进行改革,以期达到“以考促教”、“以考促学”的目的。其中一项规定就是把对作文篇幅的要求从原来的100个英语单词提高到120个。当然,最令人瞩目的措施是:从1997年起,大学英语考试作文采用最低分制,凡写作部分单项未达到规定分数者,英语考试成绩为不及格。具体计算方法如下:

①作文为0分者,考试的最后整体得分一律不及格。

②作文为1~6分者(指作文部分按照15%计分),最后整体得分=原统计总分-6+实得作文分。例如:

某考生A原统计总分为63分,作文部分得分1分,那么,其最后得分=63-6+1=58分(不及格)。

某考生B原统计总分为85分,作文部分得分4分,那么,其最后得分=85-6+4=83分(不优秀)。

由此可见写作在大学英语四级考试中是何等的重要。

二、大学英语四级考试写作评分原则及标准

前面已经谈到短文写作的主要标准是三点:思想的统一性、内容的连贯性和结构的完整性。与之相适应,大学英语四级考试作文题评估有三个主要标准:一看思想表达是否切题;二看结构是否清楚完整;三看语言使用是否准确明了,过渡是否自然,是否造成理解上的障碍。作文题的具体评分原则和标准如下:

① 大学英语四级考试写作评分原则

①CET是检查考生是否达到大学英语教学大纲规定的四级和六级教学要

求,对作文的评判应以此要求为准则。

②CET 作文题采用总体评分(Global Scoring)方法。阅卷人员就总体印象给出奖励分(Reward Scores),而不是按语言点的错误数目扣分。

③从内容和语言两个方面对作文进行综合评判。内容和语言是一个统一体。作文应表达题目所规定的内容,而内容要通过语言来表达。要考虑作文是否切题,是否充分表达思想,也要考虑是否用英语清楚而恰当地表达思想,也就是要考虑语言上的错误是否造成理解上的障碍。

④避免趋中倾向。该给高分的给高分,包括满分;该给低分的给低分,包括零分。一名阅卷人员在所评阅的全部作文卷中不应只给中间的几种分数。

② 大学英语四级考试写作评分标准

①根据《全国大学英语四、六级考试改革方案》的要求,按照新的计分方法,写作部分的满分为106分。但为了便于大家的习惯性理解,我们仍然按照百分制计算,即设定本题满分为15%。

②阅卷标准共分五等:14分、11分、8分、5分及2分。各有标准样卷一至二份。

③阅卷人员根据阅卷标准,对照样卷评分,若认为与某一分数(如8分)相似,即定为该分数(即8分);若认为稍优或稍劣于该分数,则可加1分(即9分)或减1分(即7分)。但不得加或减半分。

④评分标准:

14分——切题。表达思想清楚,文字通顺,连贯性较好,基本上无语法错误,仅有个别小错。

11分——切题。表达思想清楚,文字连贯,但有少量语言错误。

8分——基本切题。有些地方表达思想不够清楚,文字勉强连贯;语法错误相当多,其中有一些是严重错误。

5分——基本切题。表达思想不清楚,连贯性差。有较多的严重语法错误。

2分——条理不清,思路紊乱,语言支离破碎或大部分句子均有错误,且多数为严重错误。

⑤字数不足应酌情扣分:

| | | | | | | | | |
|----------|---------|---------|---------|---------|---------|-------|-------|-----|
| 四级 字数 | 110—119 | 100—109 | 90—99 | 80—89 | 70—79 | 60—69 | 50—59 | <49 |
| 六级 字数 | 140—149 | 130—139 | 120—129 | 110—119 | 100—109 | 90—99 | 80—89 | <79 |
| 扣分 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 9 |

- [注:1.如题目中给出主题句、起始句、结束句,均不得计入所写字数。
2.规定的内容未写全者,按比例扣分,如:只写一段者,得0—4分;只写两段者,得0—9分(指规定三段的作文)。
3.如果扣为0分,要慎重处理。]

⑥为了便于大家掌握评分标准,现将各档作文相当于百分制的得分,列表如下,称为得分率。其中9分(指作文按照15%记分)的得分率为60(相当于百分制的60分)。

| | | | | | | | | | | | | | | | |
|--------|-----|----|----|----|----|----|----|----|----|----|----|----|----|----|---|
| 作文分 | 15 | 14 | 13 | 12 | 11 | 10 | 9 | 8 | 7 | 6 | 5 | 4 | 3 | 2 | 1 |
| 得分率(%) | 100 | 94 | 87 | 80 | 74 | 67 | 60 | 54 | 47 | 40 | 34 | 27 | 20 | 14 | 7 |

③ 大学英语四级考试写作样卷分析

下面我们以2005年6月全国大学英语四级统考评分样卷为例,针对上述作文题的评分标准进行具体分析。作文题后有五份样卷,每篇的分值均不一样,大家可以通过认真阅读,反复推敲,从而体会每份样卷所反映不同的写作水平。

Directions: *For this part, you are allowed 30 minutes to write a composition on the topic: Teacher's Day. You should write at least 120 words according to the outline given below in Chinese:*

1. 颂扬老师的人品和对工作的态度;
2. 回忆曾发生在你和老师之间的一件难忘的事情;
3. 你打算如何报答自己的老师。



样卷1: 得分14分。这篇文章内容切题,思想表达清楚,文字通顺流畅,连贯性也很好,基本上无语法错误。

Teaching is the most glorious and respectable career. On Teacher's Day, I'd like to express my innermost appreciation and gratefulness to all the teachers in the world.

Teachers are the elevators of human souls. I still remember how my teachers pulled me through a critical moment. I did a poor job in my first preparation test for the college entrance examination and I was considerably depressed. Then my teachers

came to my rescue! Patiently, my English teacher analyzed the paper word by word and encouraged me to carry on. My chemistry teacher also gave me a precious gift. He told me not to be obsessed with the test results and encouraged me to find fun in study. Their help enabled me to survive the competition and will surely benefit me in the future.

Perhaps I'll never have a chance to repay all that I have received from my teachers. But I'll try to be a useful person and become their pride.



样卷 2: 得分 11 分。这篇文章内容切题,思想表达也很清楚,文字也很连贯,但有少量语法错误。

Teacher's Day is coming. On this occasion, I want to deliver my genuine gratitude to all the teachers.

I will never forget my class teacher's devotion and care to me. Before National Entrance Examinations, I was so nervous that I couldn't focus on the books. I wasn't confident about my ability. The idea of giving up even occurred to me. My teacher noticed my anxiety. Then she encouraged me and advised me a lot. However, I still couldn't calm down. So my teacher talked to me a lot. She told me how she overcame the obstacles of life when she was faced with important affairs.

Her words touched me a lot. And I began to face the exam with full courage and confidence. Luckily I achieved my exams successfully. I know it's the result of my teacher's love and care.

I will cherish the words of her through my life. I will try to face the difficulties in my life without hesitation. That's the best way to return her love.



样卷 3: 得分 8 分。这篇文章内容基本切题,但有些地方表达思想不够清楚,文字连贯性差,语法错误也较多,其中还有一些严重的语法错误。

Today is teacher's day. I want to give best wishes to my teachers, who assist me to learn and who shape the world to me.

I remember it was in 2001, I would have the chemistry olympic competition for high school students. As the only girl in my class, I didn't have confidence to compete with my boy classmates. Mr. Wang who was my classmate always encouraged me: "remember girls can do all things what boys can do." Besides, he helped me with my studies. Even during the winter vacation we could do some interesting small experiments at Mr. Wang's home. What he made us known are not only some diffi-

cult questions but also the core for science, the love for science and the courage to think and to ask questions. In brief, Mr. Wang made us enjoy science rather than work just to win the game.

Today I am studying in university. I'll always remember what Mr. Wang taught us, I will work hard on my studies and remind myself to work for the benefit of humans.



样卷4:得分5分。这篇文章内容基本切题,但思想表达不清楚,连贯性差,有一些严重的语法错误。

Today is Teacher's Day. Happy Teacher's Day, my teachers.

In the evening, all of my classmates and I make a party for our teachers. In the party, each of us give prerents to teachers and hope them feeling happy and healthy. Then, teachers and us play together. All of us feel very happy.

I also remember when I was in my midschool, my English teacher help me to study English. At that time, my English is very poor. Although I studyied it day and night, it seemed wother and worther. Then my English teacher told me that the way I studying is worry. He told me the right way and helped me friendly everyday. With his help, my English became better and better.

Teachers are also friends for us. I think I must study hard to repay my teacher.



样卷5:得分2分。这篇文章逻辑混乱,条理不清,除极个别句子外,内容基本无法理解,有很多严重的语法错误。

Teacher's Day. Happy Day. I hope teachers feel luck. I believe it is time we elevated the teache to the space where it belongs, thereby setting an example to the people to teacher's attitude,

Remember, when I was a young boy, . I am a outrageous boy. In the classroom, I have been observed to throw something across the court without conside such a move might have angry someone in their seat. Therefor, my teacher Mr. Li always smailed to me. She often talk to me. You like athletic, like Jodan. I feled happy. She tall me when class is over, Don't do it in class. We can play together when class is over.

Not so just, I sometims throw something at someone, yet. But, I can remember my teacher's words. Don't do it!

Is there enough helps to help secure me future? I certainly think so. Thanks,

teacher.

Teacher, you may soon see and possibly feel difference in your reaction I am going to a teacher to help some students like me. Actually, I will become student's good friends.

下面是2003年1月四级考试作文题及五份样卷,请大家参照前面的分析对照比较一下每份样卷的优劣。

Directions: For this part, you are allowed 30 minutes to write a composition on the topic: **It Pays to Be Honest.** You should write at least 120 words according to the outline given below in Chinese:

1. 当前社会上存在许多不诚实的现象。
2. 诚实利人利己,做人应该诚实。



样卷1: 得分14分。这篇文章内容上切题,思想表达清楚,文字通顺流畅,连贯性也很好,基本上无语法错误。

Although honesty is believed to be a virtue, there are still dishonest people in our society. For example, some businessmen sell fake commodities to their customers; some students cheat in the exams.

Dishonest people are short-sighted. Those who sell fake commodities may make money at first, but consumers will never come back again after they discover they have been cheated. As a result they will lose their fortune or even be sent to prison. By contrast, honest people gain a lot. Those who always tell truth or keep their promise not only let others trust them, but gain respect from them as well. Such people are sure to have a lot of good friends. Because they are trustable and respectable, everyone is eager to make friends with them. Besides, it is easier for a person with a good record to get a good job. Generally speaking, every employer wants his employees to be honest. So we can say that anyone who is honest will be paid back later.

In a word, honesty wins trust, respect and honor. So it is important that we should be honest.




样卷2: 得分11分。这篇文章内容切题,思想表达也很清楚,文字也很连贯,但有少量语法错误。

Nowadays, many people choose not to be honest in our modern society. We almost can find such things every day of our life: some students cheat in the exam for

higher marks; some corporations tell wrong data to the public in order to get more investment; and some doctors treat their patients with unnecessary and expensive medicine in order to make money, sometimes damaged the patients' health, even their life.

Seeing this situation, I think it must be changed. Being honest will benefit not only others, but also ourselves. First, your honesty will make others willing to trust you. Second, being honest can lead you to face your problem bravely, which helps to solve it. And the last, honesty surely helps to make the society more harmonious.


So, I think everyone should start to be honest and everyone should have the idea that our society can not do without honesty.

 样卷3:得分8分。这篇文章内容基本切题,但有些地方表达思想不够清楚,文字连贯性差,语法错误也较多,其中还有一些严重的语言错误。

In our modern social life, there are many examples around us show many people are cheated. Advertisements cheat people, salesmen cheat people, even one's closest friends cheat him or her. So many heartbreaks are heard everyday that we cannot help asking: where is our honest exist?

Everybody is taught honest in the primary school or even in the kindergarten. Honesty does good not only to ourselves, but to others as well. If we are honest to others, we will be happier and be in a better mood. Otherwise, we'll feel guilt at last. To a company and its advertisement, honesty will bring it more consumer and more profit. If we cheat others, friends will never believe you and they will you alone. To a company, no consumer will buy your product again!

So, as the above is said, it pays to be honest. Let's create a morally outstanding society.

 样卷4:得分5分。这篇文章内容基本切题,但思想表达不清楚,连贯性差,有一些严重的语法错误。

With the development of modern economic and industry, competitive is becoming more and more obvious. At the same time, the performance of dishonest is becoming more and more clearly.

Nowadays, there are many dishonest performance in our society. For example, some people found that he saled goods had past the preservation date. Not throw them away, they revised the preservation date, and saled them again after several days.