根据教育部最新考试大纲编写

GUIDE TO PRACTICAL ENGLISH TEST FOR COLLEGES (LEVEL)

高等学校英语应用能力考试

B数重典

总主编:樊文辉

主 编: 樊文辉 文海明

根据教育部最新考试大纲编写

GAODENG XUEXIAO YINGYU YINGYONG NENGLI KAOSHI BIJI BAODIAN

高等学校英语应用能力考试

B数量製

总主编: 樊文辉

主 编: 樊文辉 文海明

副主编:朱东华 张彦杰

参编: 肖兴松 李晴白欢、徐斌

孔 磊 马小燕 徐莹晖 姚素华

图书在版编目(CIP)数据

高等学校英语应用能力考试 B 级宝典/樊文辉主编. 一北京: 北京师范大学出版社,2016.9 ISBN 978-7-303-21285-9

Ⅰ. ①高… Ⅱ. ①樊… Ⅲ. ①大学英语水平考试-自学参 考资料 IV. ①H310.421

中国版本图书馆 CIP 数据核字(2016)第 224726 号

营销中心电话 010-58802755 58801876

北师大出版社职业教育分社网 http://zjfs.bnup.com 电 子 信 箱 zhijiao@bnupg.com

出版发行: 北京师范大学出版社 www. bnup. com 北京市海淀区新街口外大街19号 邮政编码:100875

印 刷:北京中印联印务有限公司

经 销:全国新华书店

本: 787 mm×1092 mm 1/16 开

张: 18.5 印

数: 350 千字 字

次: 2016年9月第1版 版

次: 2016年9月第1次印刷 印

定 价: 38.80元(含光盘)

策划编辑:易 新 责任编辑: 齐 琳 赵媛媛

美术编辑:高 霞

装帧设计: 高 霞

责任校对:陈 民

责任印制:陈涛

版权所有 侵权必究

反盗版、侵权举报电话: 010-58800697 北京读者服务部电话: 010-58808104 外埠邮购电话: 010-58808083

本书如有印装质量问题,请与印制管理部联系调换。 印制管理部电话: 010-58808284

前言

为了贯彻《高职高专教育英语课程教学基本要求》(以下简称《基本要求》),使广大高职高专学生真正提高实际运用英语的能力,并帮助其顺利通过全国高等学校英语应用能力考试B级(PRETCO-B,以下简称英语B级考试),我们编写了《高等学校英语应用能力考试B级宝典》一书(以下简称本书)。

本书以《高等学校英语应用能力考试大纲》为依据,由长期在高职高专英语教学一线工作、有丰富教学经验的教师编写而成。编者们多年来一直从事高等学校英语应用能力考试的教学与指导,熟悉英语 B 级考试的命题规律,能够把握考生的薄弱环节,能够有针对性地提高高职学生的英语应用能力。

本书主要内容有:模拟试题部分、实考试题部分和英语应用文写作指导部分,并附有 mp3 格式的听力录音。本书特点是针对性突出,实用性强。书中的第一部分有 10 套模拟试题,均经过编者精心设计,可以让考生进行全真模拟练习,考生可以每星期练习完成其中的一套试题,以提高自己的应试实训能力和经验。第二部分有 5 套实考试题,可以让考生真实地感知英语 B 级考试的题型、内容及难易程度等,使考生亲身体验考试并进行应试实战,从而增强其应试技能,丰富其应试实战经验,提高其实战能力。第三部分主要介绍近年来英语 B 级考试的主要写作形式、英语应用文写作指导和写作范例,通过英语 B 级考试应用文写作来练习提高高职学生的实用英语写作能力。因此,本书对高职高专学生顺利通过英语 B 级考试有很大帮助。

本书由樊文辉担任总主编和主编,承担了全书的编写任务,并负责全书的规划设计、 统稿校对、组织出版等工作。

本书为教育部职业院校外语类专业教学指导委员会 2014 年"基于网络的外语教学实践研究课题"立项课题——"基于网络的高职英语互动教学模式实践研究"(项目编号: GZGZ5414-62)的阶段性研究成果之一。

书中的错误和疏漏在所难免,恳请广大读者和同行批评指正。

目录

第一部分 模拟试题

高等学校英语应用能力考试 B 级模拟试题一	• 3
高等学校英语应用能力考试 B 级模拟试题二	16
高等学校英语应用能力考试 B 级模拟试题三	29
高等学校英语应用能力考试 B 级模拟试题四	42
高等学校英语应用能力考试 B 级模拟试题五	55
高等学校英语应用能力考试 B 级模拟试题六	68
高等学校英语应用能力考试 B 级模拟试题七	82
高等学校英语应用能力考试 B 级模拟试题八	95
高等学校英语应用能力考试 B 级模拟试题九	108
高等学校英语应用能力考试 B 级模拟试题十	121
第二部分 实考试题	
2015 年 12 月 B 级考试全真试卷 ····································	135
	148
2014年12月B级考试全真试卷 ····································	161
2014 年 6 月 B 级考试全真试卷	174
2013年12月B级考试全真试卷 ····································	187
第三部分 英语应用文写作指导	
一、实用英语应用文写作	203
二、实用英文书信写作	219
附 录	
附录一 听力原文	233
附录二 参考答案	258

品应用能力考试 B 级模拟试题

Model Test 1

ACTION ENGLISH TEST FOR COLLEGES

第一部分 模拟试题

第一部分 模拟试题

高等学校英语应用能力考试 B 级模拟试题-Model Test 1 PRACTICAL ENGLISH TEST FOR COLLEGES (PRETCO-B)

Listening Comprehension (15 minutes)

Directions: This part is to test your listening ability. It consists of 3 sections.

Section A

Directions: This section is to test your ability to give proper response. There are 5 recorded questions in it. After each question, there is a pause. The questions will be spoken two times. When you hear a question, you should decide on the correct answer from the 4 choices marked A), B), C), and D) given in your test paper. Then you should mark the corresponding letter on the Answer Sheet with a single line through the center.

Example: You will hear:

You will read: A) I'm not sure. B) You're right.

- C) Yes, certainly. D) That's interesting.

From the question we learn that the speaker is asking the listener to leave a message. Therefore, C) Yes, certainly is the correct answer. You should mark C) on the Answer Sheet.

[A][B][C][D]

Now the test will begin.

- 1. A) You're right.
 - C) It's interesting.
- 2. A) My pleasure.
 - C) I'am sorry to hear that.
- 3. A) Sure, no problem.
 - C) Thanks a lot.
- 4. A) Not at all.
 - C) Not too bad.
- 5. A) Have a nice day.
 - C) Mind your steps.

- B) Yes, of course.
- D) Hold on, please.
- B) No, nothing special.
- D) Me, too.
- B) Here you are.
- D) This way, please.
- B) I can do it well.
- D) Give me a hand, please.
- B) Here it is.
- D) Yes, please.

Section B

Directions: This section is to test your ability to understand short dialogues. There are 5 recorded dialogues in it. After each dialogue, there is a recorded question. Both the dialogues and questions will be spoken two times. When you hear a question, you should decide on the correct answer from the 4 choices marked A), B), C) and D) given in your test paper. Then you should mark the corresponding letter on the Answer Sheet with a single line through the center.

- 6. A) One. B) Two.
- C) Three.
 - 7. A) With a gift card.
 - C) In cash.
 - 8. A) Giving a lecture.
 - C) Checking a report.

 - 10. A) It is quite large.
 - C) It is comfortable.

- B) By cheque.
- D) Through an online account.
- B) Making a proposal.
- D) Writing a plan.
- 9. A) She'll take the job.

 B) She will take a holiday.
 - C) She is going to study abroad. D) She has got a pay raise.
 - B) It is noisy.
 - D) It is too far away.

Section C

Directions: In this section you will hear a recorded short passage. The passage is, printed in the test paper, but with some words or phrases missing. The passage will be read three times. During the second reading, you are required to put the missing words or phrases on the Answer Sheet in order of the numbered blanks according to what you hear. The third reading is for you to check your writing. Now the passage will begin.

Good morning, ladies and gentlemen! Good news for you! A new after-school child care center is going to be built in this area of the city. This center is to provide a ___11_ environment for children between 3 and 11 years old. When it is completed we can offer a new after-school __12_ with long opening hours, so we can __13_ of working parents and their children. We are also __14_ help, such as providing facilities, soft toys and so on. We will be __15_ for any help, as help is always very limited.

Part I Vocabulary & Structure (15 minutes)

Directions: This part is to test your ability to use words and phrases correctly to construct meaningful and grammatically correct sentences. It consists of 2 sections.

Section A

Directions: There are 10 incomplete statements here. You are required to complete each statement by choosing the appropriate answer from the 4 choices marked A), B), C) and D). You should mark the corresponding letter on the Answer Sheet with a single line through the center.

	0			D) what online reading.
16.	We are delighted at	the news	they have started the	business cooperation
	with your company	orto by Olive Consi		
	A) that	B) when	C) which	D) what
17.	The computer prog	ram is designed for t	he of easy	online reading.
	A) experience	B) purpose	en C) which D) what esigned for the of easy online reading.	

18.	The business talk next week when the CEO of your company comes.
	A) was held B) is being held C) will be held D) has been held
19.	It was so noisy that we found it hard to the conversation.
	A) carry on B) set for C) turn on D) go about
20.	You cannot cancel your order you change your mind within three days.
	A) as if B) while C) so that D) unless
21.	Do not me to help you unless you work harder.
	A) expect B) hope C) depend D)think
22.	The question now is where to build the new factory.
	A) discusses B) discussing C) be discussed D) being discussed
23.	John decided to the present job in order to travel around the world.
	A) give up B) put up C) wake up D) break up
24.	Michael's new house looks like a palace, compared his old one.
	A) of B) with C) for D) in
25.	Computer technology makes it for people to work from home.
	A) harmful B) serious C) possible D) difficult
Sect	tion B
Dire	ections: There are also 10 incomplete statements here. You should fill in each
blank wi	ith the proper form of the word given in brackets. Write the word or words in the
correspo	nding space on the Answer Sheet.
26.	Jack (quick) established himself as a powerful member of the new
	company.
	When she got back from the South, Susan had her car (wash) thoroughly.
28.	We all like your idea of using the money (build) a primary school.
29.	She wants to apply for a new job as her present job is not (interest)
30.	The UK economy last year performed (well) than expected according to
1	the report.

31.	With the (introduce) of the Internet, more and more people prefer to do
	business online. The to the my budge (Alabaragapia and historial alabate)
32.	No one (allow) to take any reading materials out of the reading room.
33.	The machine suddenly stopped (work) because of the power cut.
34.	We can not make (nature) resources, but gather them from the earth.
35.	The company (employ) more than 50 IT engineers since last year.

Part II Reading Comprehension (40 minutes)

Directions: This part is to test your reading ability. There are 5 tasks for you to fulfill. You should read the reading materials carefully and do the tasks as you are instructed.

Task 1

Directions: After reading the following passage, you will find 5 questions or unfinished statements, numbered 36 to 40. For each question or statement there are 4 choices marked A), B), C) and D). You should make the correct choice and mark the corresponding letter on the Answer Sheet with a single line through the center.

A share house is money-saving. When you share a house, your bills, rent and possibly food costs will be much lower. If the house is already established, you don't have to worry about buying things like a fridge and TV.

Choosing good housemates (合租人)

Moving in with friends can be fun. But it can result in conflict (冲突) and a loss of friendship. Think carefully about the type of person suited to your character.

Ask advice from friends who have lived in share houses, or consult a youth worker or relative.

Setting some guidelines

Every share house is different, but there are some guidelines (准则) that can help

you avoid conflict:

- · Issue or ask for a receipt (收据) when you pay or collect the rent.
- Spread responsibility for bill payment.
- · Where possible, deal with problems through face-to-face communication.

Our Living in a Share House web-page has some advice and ideas to help make sharing with your housemates a great experience.

36.	According to the first paragraph, the m	
	A) it avoids wasting time C) it develops friendship	B) it saves your money D) it prevents conflict
37.	According to the passage, an ideal house	mate is a person who is
	A) suitable for your character	B) good at doing housework
	C) willing to help you	D) easy to talk with
38.	When you collect the rent from your hou	semate, you are advised to
	A) write down the amount	B) choose a right date
	C) demand cash only	D) give a receipt
39.	To solve a problem with your housemate	, it is better for you to
	A) discuss it with the person on the tele	phone and the latest
	B) seek advice from your friends or relat	ives my share and a second sec
	C) talk with him or her about it face to	face divide temporaries and beautiful to
	D) speak to your parents about it first	
40.	The passage is mainly about how to	Markett make only a larger
	A) choose a good neighbor	B) look for a new house
	C) live in a share house	D) share housework
Tas	k 2 manufacture or british neglect to an	and hate the case of a filler
Dia	ations This to birth T 1	T1 5

The contact employment is the agreement made between the employer and the employee. This could be a written agreement or in an oral form.

are numbered 41 to 45.

In addition, the contract will also include "custom and practice" agreements. These are how things are usually done in the workplace, for example, if the employer always gives the employees a day's holiday in August. Even though this is not mentioned in the written contract, this will form part of the contract as it is the usual practice.

A trade union may have negotiated (谈判达成) an agreement with an employer about conditions at work. The negotiated agreement will often form part of a contract.

Some contracts will be illegal if:

- the employee gets all or part of their wages in cash;
- tax and national insurance contributions (国民保险税) are not paid; and
- the employee knows they are getting paid in this way to avoid paying national insurance and tax.

uranc	c and tax.			
41.	According to the first paragraph, a co	ntract of employme	nt items growt sho	
	A) must be a written one	B) could be in a	an oral form	
	C) should be signed by a trade union	D) ought to be	a workplace agreement	
42.	"Custom and practice" agreements are	usually		
	A) included in the contract			
	B) known to employees only			
	C) always written clearly in the contr			
	D) signed by both the employer and a trade union			
43.	According to the passage, the trade union and employer may negotiate an			
	agreement on			
	A) paid holidays			
	C) trading programs			
44.	If the employee receives his pay		ctice will be regarded	
	as			
	A) reasonable B) practical	C) illegal		
45.	The passage is mainly about	o tobació Con Des		
	A) the negotiation with an employer			
	C) the working conditions			

Task 3

Directions: The following is a MEMO. After reading it, you should complete the information by filling in the blanks marked 46 to 50 (in no more than 3 words) in the table below.

To: All office staff

Re: Award Party

Posted: July 1, 2013

The Award Party will take place on August 1, 2013. The hotel chosen for the party is close to the office. Everyone who plans to attend the party should send an email to Mr. Black before the end of this week. If you want to bring a guest, the ticket price is \$50. Only twenty guest tickets are available. All fifty tickets are reserved for staff at no charge. We hope that all staff will attend.

Please choose the staff member who you think is the most valuable worker this year. Make sure you enclose the name in an envelope and bring it to Mr. Black in person. The voting (投票) ends on the last day of this month. One winner from our staff will be chosen.

Award Party

Date: August 1, 2013

Place: Hotel near the office

Guest tickets: Number: 20

Price: 46

Staff tickets: Number: 47

Price: no charge

Voting for the most valuable worker: Brought to 48 in an envelope Deadline:

49 of this month

Number of winners: 50

Task 4

Directions: The following is a list of terms about income and benefits. After, reading it, you are required to find the items equivalent to (与……等同) those given in Chinese in the table below. Then you should put the corresponding letters in brackets on the Answer Sheet, numbered 51 through 55.

D—Overtime pay F—Pay raise		
H—Pay slip		
J—Minimum wage		
L—Traveling allowance		
N—Before-tax salary		
P—Unemployment insuran		
(B) 绩效奖金		
) 工伤保险		
() 医疗保险		
() 年收入		
(一)出差津贴		
() 减薪		

Task 5

Directions: The following is a letter of application for a job. After reading them, you are required to complete the answers that follow the questions (No. 56 to No. 60). You should write your answers (in no more than 3 words) on the Answer Sheet correspondingly.

Dear Mr. Jenkinson,

I am interested to see your advertisement in today's City Daily and would like to be considered for this position as Chief Office Secretary in your company.

I am now working as Private Secretary to the General Manager at a manufacturing

company and have a wide range of responsibilities. These include attending and taking minutes (记录) of meetings and interviews, dealing with callers and business emails and letters when my employer is absent, helping the new employees, as well as performing the daily office duties.

The kind of work in your company particularly interests me, and I would welcome the opportunity it affords to use my foreign language abilities.

A copy of my resume is enclosed with references you require. I hope to hear from you soon and to be given the opportunity to prove myself at an interview.

Best Regards.

	ticulties September and the second		Yours sin	cerely
			Jean	Carso
56.	How does the writer learn about the job	wanted?		
	From	in City Daily.		
57.	What job position is the writer applying	for?		
	The position as			
58.	Where is the writer working now?			
	At a	- PURIN		
59.	Why is the writer particularly interested	in the job?		
	Because she thinks she can see her		_ abilities.	
60.	What is enclosed with the letter?			
	A copy if the writer's with refe	erences required.		

Part V Translation—English into Chinese (25 minutes)

Directions: This part, numbered 61 to 65, is to test your ability to translate English into Chinese. Each of the four sentences (No. 61 to No. 64) is followed by four choices of suggested translation marked A), B), C) and D). Make the best choice and write the