

# 高等学校 英语应用能力考试 历年真题与模拟训练

# 2014 年 6 月高等学校英语应用能力考试

## (A 级) 真题

### Part I Listening Comprehension (15 minutes)

**Directions:** This part is to test your listening ability. It consists of 3 sections.

#### Section A

**Directions:** This section is to test your ability to understand short dialogues. There are 5 recorded dialogues in it. After each dialogue, there is a recorded question. Both the dialogues and questions will be spoken only once. When you hear a question, you should decide on the correct answer from the 4 choices marked A, B, C and D given in your test paper. Then you should mark the corresponding letter on the Answer Sheet with a single line through the center.

**Example:** You will hear:

You will read: A. New York City.

B. An evening party.

C. An air trip.

D. The man's job.

From the dialogue we learn that the man is taking a flight to New York. Therefore, **C. An air trip.** is the correct answer. You should mark C on the Answer Sheet with a single line through the center.

[A] [B] [C] [D]

Now the test will begin.

1. A. A testing system.

B. A monitor system.

C. A measuring system.

D. A control system.

2. A. Car prices.

B. Car services.

C. The company's business.

D. The company's culture.

3. A. It's easy to do.

B. It's challenging.

C. He can get a high pay.

D. He did the same job before.

4. A. She'll meet a friend.

B. She'll take a flight.



- C. She'll attend an interview at 5 o'clock.    D. She'll see a doctor before 5 o'clock.
- 5. A. She will report the complaint to the manager.
- B. The manager refused to talk to the man.
- C. The manager was on a business trip.
- D. She will deal with the complaint.

### Section B

**Directions:** This section is to test your ability to understand short conversations. There are 2 recorded conversations in it. After each conversation, there are some recorded questions. Both the conversations and questions will be spoken two times. When you hear a question, you should decide on the correct answer from the 4 choices marked A, B, C and D given in your test paper. Then you should mark the corresponding letter on the Answer Sheet with a single line through the center.

#### Conversation 1

- |                          |                                |
|--------------------------|--------------------------------|
| 6. A. Breakfast.         | B. Dinner.                     |
| C. A 5-dollar gift card. | D. Bus service to the airport. |
| 7. A. His member card.   | B. His driving license.        |
| C. His credit card.      | D. His passport.               |

#### Conversation 2

- |   |  |
|---|--|
| 8. A. The telephone is out of order.          | B. The line is busy.                   |
| C. He is at a meeting.                        | D. He won't be back until next Monday. |
| 9. A. It has been cancelled.                  | B. It will arrive on time.             |
| C. It has been delayed.                       | D. It will arrive ahead of schedule.   |
| 10. A. Make an appointment with her.          |  |
| B. Talk with her about a new order.           |  |
| C. Send her an e-mail about the shipment.     |  |
| D. Call her back when receiving the shipment. |  |

### Section C

**Directions:** This section is to test your ability to comprehend short passages. You will hear a recorded passage. After that you will hear five questions. Both the passage and the questions will be read two times. When you hear a question, you should complete the answer to it with a word or a short phrase (in no more than 3 words). The questions and incomplete answers are printed in your test paper. You should write your answers on the Answer Sheet correspondingly. Now listen to the passage.

11. How can you get information if you're going to buy a motor bike according to the speaker?

To look in your \_\_\_\_\_ newspaper.

12. What kind of motor bikes is advertised in the newspaper?

Different kinds of motor bikes, both new and \_\_\_\_\_.

13. What is one of the advantages of using the advertisements in the newspaper?

It gives you the opportunity to have \_\_\_\_\_ of the motor bikes.

14. What's the possible problem if you buy a bike in this way?

You might have to \_\_\_\_\_ until the motor bike is available.

15. What is another way to find a good motor bike according to the speaker?

Another way is to look \_\_\_\_\_.

## Part II Structure (15 minutes)

**Directions:** This part is to test your ability to construct grammatically correct sentences. It consists of 2 sections.

### Section A

**Directions:** In this section, there are 10 incomplete sentences. You are required to complete each one by deciding on the most appropriate word or words from the 4 choices marked A, B, C and D. Then you should mark the corresponding letter on the Answer Sheet with a single line through the center.

16. This program \_\_\_\_\_ to help people to improve their computer skills.

- A. designs                      B. to design                      C. is designed                      D. designing

17. Evidence shows that identifying and developing strengths is more effective \_\_\_\_\_ focusing too much on negatives.

- A. what                      B. than                      C. that                      D. which

18. The notice repeatedly stressed the necessity for tourists \_\_\_\_\_ care of their personal belongings.

- A. to take                      B. take                      C. taking                      D. took

19. One friend, \_\_\_\_\_ father has come to share their home, told me how hard his father worked his whole life.

- A. that                      B. which                      C. what                      D. whose

20. I'd like to eat out, but \_\_\_\_\_ the other hand I should be trying to save money.

- A. in                      B. on                      C. for                      D. at

21. Paul is the head of our department and he \_\_\_\_\_ in the department almost for 3 years.

- A. has worked                      B. works                      C. worked                      D. will work

22. The bank clerk listened carefully \_\_\_\_\_ he could discover exactly what the client wanted.  
A. in case that                      B. now that                      C. so that                      D. provided that
23. After English, German is the most often \_\_\_\_\_ language in the European Union.  
A. to use                      B. using                      C. use                      D. used
24. In Britain, when there is no fog, the use of fog lights is an offence, for \_\_\_\_\_ you may receive a £30 fine.  
A. what                      B. which                      C. those                      D. that
25. What \_\_\_\_\_ you do if you were to live alone in the countryside?  
A. did                      B. do                      C. will                      D. would

### Section B

**Directions:** There are 10 incomplete statements here. You should fill in each blank with the proper form of the word given in brackets. Write the word or words in the corresponding space on the Answer Sheet.

26. Trains, (particular) \_\_\_\_\_ those involving long-distance services, often offer a "quiet area" where phone use is not allowed.
27. Sally spends all her free time (collect) \_\_\_\_\_ rare stamps and coins.
28. There are situations where cell phone use (not allow) \_\_\_\_\_ —on a plane for instance.
29. In Britain, the two most (fame) \_\_\_\_\_ and oldest universities are Oxford and Cambridge.
30. Public libraries make up the (large) \_\_\_\_\_ part of the library world and always receive public support.
31. It is worth (notice) \_\_\_\_\_ that his English is improving rapidly over the last two months.
32. The Health Minister of the British government has full (responsible) \_\_\_\_\_ for Britain's hospitals.
33. In modern society today divorce is much (common) \_\_\_\_\_ than it was a few generations ago.
34. It is really (thought) \_\_\_\_\_ of you to come to the airport to meet me.
35. Such a programme would create 2,000 jobs immediately, (add) \_\_\_\_\_ up to 3,000 over two years.

### Part III Reading Comprehension (40 minutes)

**Directions:** This part is to test your reading ability. There are 5 tasks for you to fulfill. You should read the reading materials carefully and do the tasks as you are instructed.

### Task 1

**Directions:** After reading the following passage, you will find 5 questions or unfinished statements, numbered 36 to 40. For each question or statement there are 4 choices marked A, B, C and D. You should make the correct choice and mark the corresponding letter on the Answer Sheet with a single line through the center.

Marketing by e-mailing is on the increase. Compared to other media, e-mail messages are extremely cheap to send. With TV, you are spending on ad agencies and cable channels. With print ads, you are helping to keep newspapers and magazines alive. Direct mail costs more than \$600 per thousand pieces. With e-mail, there are almost no costs at all. Its low cost makes e-mail marketing become the most cost-effective (划算的) advertising method available today.

With TV, you do not know who is watching your ads. Even with direct mail, you cannot be sure that your mail has been delivered, or that anyone reads it when it gets there. With e-mail, you know within 24 hours exactly which messages have been opened, by whom, what links the openers clicked on (点击), and what part of your message was working.

Because of electronic links, those who open your e-mails can do their own research: they can explore and see any of the thousands of products that you sell. They can see the colors and sizes. They can, and they do, read ratings and reviews. They can put products in their shopping carts and buy them.

36. E-mail marketing has become the most cost-effective advertising method because \_\_\_\_\_.  
A. it is of extremely low cost  
B. it is a new marketing method  
C. it is popular with young people  
D. it is the best marketing method available
37. By saying "with print ads, you are helping to keep newspapers and magazines alive" (Para. 1), the writer means that \_\_\_\_\_.  
A. your investment is important to newspapers and magazines  
B. your ads are helping newspapers and magazines survive  
C. print ads are more attractive than TV and e-mail ads  
D. print matters are less expensive than e-mails
38. According to the passage, if you place an ad on TV, you are unable to know \_\_\_\_\_.  
A. how often your ad is displayed  
B. how much your ad costs  
C. when your ad is shown  
D. who your audience is

39. If you market by e-mailing, you can learn within a day \_\_\_\_\_.

- A. who have opened your messages
- B. how old your message readers are
- C. what quality your advertised product has
- D. how much your advertising messages cost

40. What enables the e-mail ad readers to do their own research?

- A. The TV program ratings and reviews.
- B. The product's color and size.
- C. The electronic links.
- D. The shopping carts.

## Task 2

**Directions:** This task is the same as Task 1. The 5 questions or unfinished statements are numbered 41 to 45.

To make your driving experience in the United States safe and enjoyable, our company is providing you with this "Rules of the Road" pamphlet. Please note, however, that this pamphlet does not represent a complete list of the motor vehicle and traffic laws of the various states. Regardless of whether or not a specific law is outlined below, it is your responsibility as the driver to follow all applicable (适合的) motor vehicle and traffic laws.

### Do Not Drink and Drive!

Each state strictly prohibits Driving While Drunk.

### Wear Seatbelts—It's the Law!

Also, the use of child seats for babies and small children (usually under age 5) is required in all states. Place child seats in the back seat only.

### Stay to the Right

In the United States, motor vehicles are operated on the right hand side of the road. Be extremely careful to stay to the right at all times—especially if you are from a left-hand drive country.

### Obey the Speed Limit

In most states, the maximum highway speed is 65 miles per hour (mph) in rural areas and 55 mph in urban (市区的) areas. Speed limits on secondary roads and in cities and towns are usually significantly lower, generally 30 mph and even lower in school zones.

### Stop for School Buses

Traffic approaching in both directions must stop for a school bus while its red lights are flashing.

41. The purpose of the "Rules of the Road" pamphlet is to \_\_\_\_\_.

- A. provide a full list of traffic laws and regulations in the US

- B. help drivers to enjoy safe and pleasant driving in the US
- C. tell drivers to avoid dangerous roads in various states
- D. show drivers the different road signs in all the states
42. If you travel with a child under the age of 5, you should \_\_\_\_\_.
- A. put him in a child seat
- B. carry him in your arm
- C. have him sit beside you
- D. fasten him in the front seat
43. What does a driver from a left-hand drive country need to do while driving in the US?
- A. Stick to his driving practice.
- B. Apply for a new driving license.
- C. Take a special retraining course.
- D. Keep to the right side all the time.
44. The speed limit set for school zones is \_\_\_\_\_.
- A. 65 miles per hour
- B. 55 miles per hour
- C. Lower than 30 miles per hour
- D. Higher than 30 miles per hour
45. When a school bus flashes its red lights, \_\_\_\_\_.
- A. people should cross the street quickly
- B. approaching vehicles must stop
- C. all vehicles must slow down
- D. police should be called in

### Task 3

**Directions:** Read the following passage. After reading it, you are required to complete the outline below it (No. 46 to No.50). You should write your answers briefly (in no more than three words) on the Answer Sheet correspondingly.

Our company, "UK London Chauffeur" based in NW London is conveniently located for all of the London airports as well as Central London. We have been operating since 2002. We provide a pre-booked private car hire service door to door for all occasions.

As UK London Chauffeur is a family-owned business, we feel we are able to offer a service with a personal touch that is sometimes lacking with a larger company.

High quality customer service is a must at UK London Chauffeur. Our drivers are always well presented in a suit and tie, and excellent time keepers and our vehicles are always kept clean, neat and tidy.

Our objective is to be at your service from arrival to departure, getting you to your destination on time in a safe manner. UK London Chauffeur has grown in the past years due to our good customer services. We look forward to serving you to your satisfaction.

## UK London Chauffeur

Location: in NW London

History: in operation since 46

Service provided: pre-booked private car hire service

Service characteristics:



- 1) a service with a 47
- 2) 48 customer service
- 3) drivers: well presented in a suit and tie; excellent 49
- 4) vehicles: always kept clean, 50

Objective: be at your service from arrival to departure, getting you to your destination on time in a safe manner

#### Task 4

**Directions:** The following is a list of special terms about real estate (房地产). After reading it, you are required to find the items equivalent to (与……等同) those given in Chinese in the table below. Then you should put the corresponding letters in brackets on the Answer Sheet, numbered 51 through 55.

- |                              |  |
|------------------------------|--|
| A—floor area                 | B—title document                           |
| C—land use certificate       | D—commercial/residential complex           |
| E—land use fee               | F—land use term                            |
| G—planning approval          | H—reconstruction of old area               |
| I—public utilities           | J—urban planning                           |
| K—state-owned land           | L—the Municipal Land Administration Bureau |
| M—construction project       | N—housing residences                       |
| O—go through the formalities | P—land efficiency                          |
| Q—location classification    |  |

Examples: (D) 商住综合楼

(L) 市土地管理局

- |               |          |
|---------------|----------|
| 51. ( ) 土地使用费 | ( ) 地段等级 |
| 52. ( ) 国有土地  | ( ) 住宅   |
| 53. ( ) 旧区改造  | ( ) 计划标准 |
| 54. ( ) 土地效益  | ( ) 建筑面积 |
| 55. ( ) 土地使用证 | ( ) 公共设施 |

#### Task 5

**Directions:** Read the following passage. After reading it, you should give brief answers to the 5 questions (No.56 to No. 60) that follow. The answers (in no more than 3 words) should be written after the corresponding numbers on the Answer Sheet.

Dear Ms. Phillips:

I am writing to apply for the position you advertised on *Monster.com* for a quality control manager. As you will see in my resume, I have the experience to fill this position.

For the past ten years, I have been working in the information technology department at Hopewell Industries where I have been a software developer, project manager, and manager of QC Testing. My experience

has ranged from managing teams of programmers to creating test plans, running tests, and managing testers. Recently, Hopewell Industries decided to outsource (外包) the IT function to IBM. While I am sad to leave the company, I am looking forward to a new assignment with fresh faces and new projects.

I have heard about APS Software in various trade journals and would be very interested in becoming part of your team. APS is well known for quality products, and I am excited about the possibility of becoming a part of your success story.

I hope you'll give me an opportunity to discuss my qualifications and experience. I can be reached at (214) 555-5555 after 6 p.m.

Thank you very much for your consideration for this position.

Sincerely yours,  
Alice Grassley

Encl.: resume

56. What is the position Alice Grassley applies for?

The position of a \_\_\_\_\_.

57. In what department has Alice Grassley been working at Hopewell Industries?

The \_\_\_\_\_.

58. Why does Alice Grassley want to leave Hopewell Industries?

Hopewell Industries has decided to outsource the IT function to \_\_\_\_\_.

59. Where has Alice Grassley learned about APS Software?

From various \_\_\_\_\_.

60. What can we learn about APS Software from this letter?

It is well known for its \_\_\_\_\_.

## Part IV Translation—English into Chinese (25 minutes)

**Directions:** This part, numbered 61 through 65, is to test your ability to translate English into Chinese. After each of the sentences numbered 61 to 64, you will read four choices of suggested translation. You should choose the best translation and mark the corresponding letter on your Answer Sheet. And for the paragraph numbered 65, write your translation in the corresponding space on the Translation/Composition Sheet.

61. All orders, placed directly or via our representatives between now and July 1, will be honored at our previous prices.

- A. 从现在起至 7 月 1 日的所有订单, 凡是直接向我公司代理订购的, 都将享受以前优惠的价格。
- B. 现在至 7 月 1 日的所有订单, 无论是直接下单或通过我方代表下单, 都将享受我方原定价格。
- C. 从 7 月 1 日到现在, 由于生产成本成倍增长, 本公司不再接收新的订单, 敬请新老客户谅解。

- D. 7月1日至今的所有订单,无论是直接订的还是经由别人代订的,都将以调整后的价格结算。
62. Due to the increase in the price of fuel, we will limit our free delivery service to any orders over \$200.
- A. 由于快递价格调整,就是200美元的订单也可以享受免费送货的服务。
- B. 由于快递价格上浮,本公司将不再执行200美元以上订单的优惠规定。
- C. 由于燃油价格上涨,我们的免费送货服务将限于200美元以上的订单。
- D. 由于燃油价格调整,公司决定免费送货的服务只限于200美元的订单。
63. You are allowed one carry-on item and one personal item on most flights, and they are both subject to size restrictions.
- A. 航空公司规定旅客一律禁止随身携带液态物品,行李超重另行收费。
- B. 多数航班都规定只能随身携带个人物品一件,超过部分要另行收费。
- C. 大多数航班允许随身携带一件行李和一件个人物品,大小不受限制。
- D. 大多数航班允许携带一件手提行李和一件个人物品,尺寸都有限制。
64. Your landlord is allowed to increase the rent by any amount as long as the increase is not for an illegal reason.
- A. 只要不是出于非法原因,允许房东提高租金,数额不限。
- B. 只要经过协商,房东可以在和你签订新租约时提高租金。
- C. 只要出于合理的原因,房东就可以增加一定数额的租金。
- D. 只要征得你的同意,房东就可以提前数月终止租房协议。
65. Most of us have too many things to do in our life. Since time cannot be created, we need to make choices and make a plan. Planning is the key to relieving the stress of too little time. Plans can be made for long-term or short-term goals. Start by making daily plans. A daily plan involves two things. First, list the things you must do today, and then write down the things. Most of your time should be spent on these things.
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

## Part V Writing (25 minutes)

**Directions:** This part is to test your ability to do practical writing. You are required to write an E-mail according to the following information given in Chinese. Remember to do the task on the Translation/Composition Sheet.

说明:假定你是陈华,请给你的朋友王斌写一封电子邮件,转告以下招聘信息。

内容:

1. 信息来源(自拟)。

2. 公司名称及岗位：ABC 公司软件程序员。
  3. 要求：具有职业院校毕业证书；专修计算机相关专业；有全职或兼职工作经历优先。
  4. 起薪：3000 元 / 月。
  5. 有效期限：两周之内。
  6. 联系：发送求职信和简历至 ABCco@163.com。
- 注意书信格式。

# 2013 年 12 月高等学校英语应用能力考试

## (A 级) 真题

### Part I Listening Comprehension (15 minutes)

**Directions:** This part is to test your listening ability. It consists of 3 sections.

#### Section A

**Directions:** This section is to test your ability to understand short dialogues. There are 5 recorded dialogues in it. After each dialogue, there is a recorded question. Both the dialogues and questions will be spoken only once. When you hear a question, you should decide on the correct answer from the 4 choices marked A, B, C and D given in your test paper. Then you should mark the corresponding letter on the Answer Sheet with a single line through the center.

**Example:** You will hear:

You will read: A. New York City.

B. An evening party.

C. An air trip.

D. The man's job.

From the dialogue we learn that the man is taking a flight to New York. Therefore, **C. An air trip.** is the correct answer. You should mark C on the Answer Sheet with a single line through the center.

[A] [B] [**C**] [D]

Now the test will begin.

1. A. Have a holiday.

C. Travel on business with him.

2. A. In a cinema.

C. In a store.

3. A. He likes watching football games.

C. He prefers to go traveling alone.

4. A. He wants to get a ticket.

C. He cannot go to see the movie.

B. Fly to Beijing.

D. Prepare some documents.

B. In a library.

D. In a bank.

B. He likes traveling with his friends.

D. He prefers to stay at home with his family.

B. He has finished a report.

D. He has already seen the movie.



5. A. She was making a phone call. B. She was driving to the airport.  
C. She was working in her office. D. She was having a meeting.

## Section B

**Directions:** This section is to test your ability to understand short conversations. There are 2 recorded conversations in it. After each conversation, there are some recorded questions. Both the conversations and questions will be spoken two times. When you hear a question, you should decide on the correct answer from the 4 choices marked A, B, C and D given in your test paper. Then you should mark the corresponding letter on the Answer Sheet with a single line through the center.

## Conversation 1

6. A. He is a sportsman.  
C. He is a tour guide.
7. A. Exciting.  
C. Unpleasant.
- B. He is a sports writer.  
D. He is a bus driver.
- B. Dangerous.  
D. Boring.

## Conversation 2

8. A. One year.  
C. Five years.
9. A. Because he expects a better salary.  
C. Because he doesn't like traveling.
10. A. In three working days.  
C. The next day.
- B. Three years.  
D. Seven years.
- B. Because he is tired of his boss.  
D. Because he likes to work in a big company.
- B. Within two weeks.  
D. A month later.

## Section C

**Directions:** This section is to test your ability to comprehend short passages. You will hear a recorded passage. After that you will hear five questions. Both the passage and the questions will be read two times. When you hear a question, you should complete the answer to it with a word or a short phrase (in no more than 3 words). The questions and incomplete answers are printed in your test paper. You should write your answers on the Answer Sheet correspondingly. Now listen to the passage.

11. Who is being introduced at the meeting?

Mr. John Smith, the new

12. How long did Mr. John Smith work in Chicago?

For over

13. What position did Mr. John Smith hold in his previous company?

He worked as the

14. What kind of knowledge does John Smith have that is very important to the company?

His knowledge of \_\_\_\_\_.

15. What kind of business does the speaker's company do?

It is an \_\_\_\_\_ business.

## Part II Structure (15 minutes)

**Directions:** This part is to test your ability to construct grammatically correct sentences. It consists of 2 sections.

### Section A

**Directions:** In this section, there are 10 incomplete sentences. You are required to complete each one by deciding on the most appropriate word or words from the 4 choices marked A, B, C and D. Then you should mark the corresponding letter on the Answer Sheet with a single line through the center.

16. If Jack \_\_\_\_\_ the real situation, he would have made a different plan.

- A. knows                      B. knew                      C. will know                      D. had known

17. In the last few years, our company \_\_\_\_\_ a great deal of attention to building up company culture.

- A. pays                      B. would pay                      C. is paying                      D. has been paying

18. We take great pride in our campus, \_\_\_\_\_ is one of the most beautiful university settings in the country.

- A. where                      B. which                      C. what                      D. when

19. We will provide you with tips to help you keep your stress levels \_\_\_\_\_ control.

- A. for                      B. on                      C. under                      D. with

20. Sometimes \_\_\_\_\_ a business can feel like a tough decision to make, no matter how good your idea is.

- A. starting                      B. being started                      C. start                      D. to be started

21. They still have some problems \_\_\_\_\_ in designing the new energy vehicles.

- A. overcome                      B. overcoming                      C. to overcome                      D. overcomes

22. It was not until yesterday \_\_\_\_\_ the business negotiation finally came to a successful end.

- A. when                      B. that                      C. since                      D. after

23. The program \_\_\_\_\_ to help students prepare for their first year at our college.

- A. is designed                      B. designed                      C. designs                      D. has designed

24. As soon as we \_\_\_\_\_ your order, we will process it and deliver your package immediately.

- A. receive                      B. had received                      C. received                      D. will receive

25. No sooner \_\_\_\_\_ his job in a small company than he received an offer from a big international firm.

- A. he quit                      B. he had quit                      C. had he quit                      D. does he quit

## Section B

**Directions:** *There are 10 incomplete statements here. You should fill in each blank with the proper form of the word given in brackets. Write the word or words in the corresponding space on the Answer Sheet.*

26. We make every effort to ensure that our transaction process is safe and that your (person) \_\_\_\_\_ information is secure.
27. Sales in the first half of the year were (slow) \_\_\_\_\_ than expected, but they are expecting stronger sales in the second half.
28. It is not (surprise) \_\_\_\_\_ that this new style of handbag is mainly purchased by young women.
29. (obvious) \_\_\_\_\_, the company does not seem to care much about its customer services.
30. Employers in a small (organize) \_\_\_\_\_ are especially interested in individuals with good communication skills.
31. Most customers were satisfied with the way their complaints (handle) \_\_\_\_\_ by the company last month.
32. UK universities should focus on (provide) \_\_\_\_\_ overseas students with English language skills and British culture as well.
33. A completely new idea (deal) \_\_\_\_\_ with air pollution in big cities attracted much public attention.
34. He is one of the most qualified engineers our company (employ) \_\_\_\_\_ in the last ten years.
35. If you successfully complete the training program, you will (interview) \_\_\_\_\_ by the company for the final decision.

## Part III Reading Comprehension (40 minutes)

**Directions:** *This part is to test your reading ability. There are 5 tasks for you to fulfill. You should read the reading materials carefully and do the tasks as you are instructed.*

### Task 1

**Directions:** *After reading the following passage, you will find 5 questions or unfinished statements, numbered 36 to 40. For each question or statement there are 4 choices marked A, B, C and D. You should make the correct choice and mark the corresponding letter on the Answer Sheet with a single line through the center.*

Finding a good work-at-home job is not easy. Although you see all the online advertising, there aren't that many of them. Those that are available may require that you live in a certain area or spend at least some time in the office. Others may be only part-time jobs.

Keep in mind that the skills needed for home employment are similar to those needed for working in an office. You'll also need a home office with a high speed internet connection, phone, fax, computer, printer, and other basic office equipment.

To get started, consider your job search as your job. Spend as many hours per week on your job search as you would spend working. If you're looking for full-time work, you should be spending full-time hours seeking a job.

Networking (人际联系) remains the top way to find a job and it does work. Develop contacts—friends, family, even the other job seekers—anyone who might have the information you need. You can take a direct approach and ask for job information or try a less formal approach and ask for information and advice. Contact everyone you know and tell them you want to work from home. You may be surprised by the people they know and the job information they can provide.

36. According to the first paragraph, it is not easy to find good work-at-home jobs because\_\_\_\_\_.

- A. they are seldom advertised online or in newspapers
- B. they may require that you live in a certain place
- C. you are always asked to work full-time
- D. you need to have a college degree

37. Compared with those needed for working in an office, the skills for working at home are \_\_\_\_\_.

- A. much easier
- B. totally different
- C. almost the same
- D. more challenging

38. To find a good work-at-home job, you are advised to\_\_\_\_\_.

- A. create a website of your own
- B. contact as many companies as you can
- C. try your best to look for full-time employment
- D. spend as much time as possible on your job search

39. According to the passage, the best way to find a work-at-home job is\_\_\_\_\_.

- A. through networking
- B. by personal visits
- C. by online application
- D. through e-mailing

40. The passage is mainly about \_\_\_\_\_.

- A. how to build a work-at-home office
- B. how to look for a work-at-home job
- C. the equipment needed for home working
- D. the skills required for working from home

## Task 2

**Directions:** This task is the same as Task 1. The 5 questions or unfinished statements are numbered 41 to 45.

Running your small business requires good staff. Once you find them, you don't want to let them go