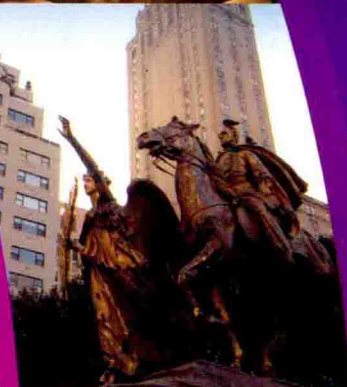


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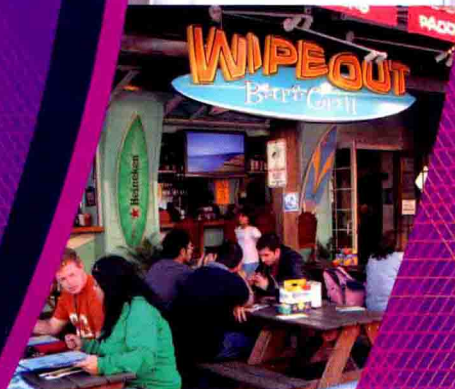
口语教程

4

APPLIED
COLLEGE
ENGLISH



IN THIS TEMPLE
AS IN THE HEARTS OF THE PEOPLE
FOR WHOM HE SAVED THE UNION
THE MEMORY OF ABRAHAM LINCOLN
IS ENSHRINED FOREVER



大连理工大学出版社
Dalian University of Technology Press

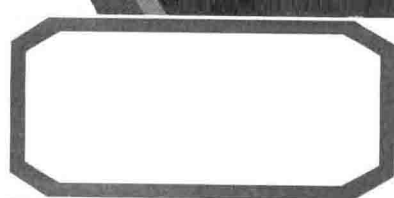
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4



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随着全球经济一体化的发展和对外交流需求的增加,我国高等院校的英语教学不断面临着新的挑战 and 更高的要求。社会需要的不仅仅是懂英语的学生,而是需要具有综合能力和丰富知识面、语言能力能适应国外大学研究与学习要求的高素质专门人才。鉴于此,我们邀请一批具有国外知名高校留学经历和丰富教学经验的教师编写了《应用型大学英语口语教程1~4》,以满足各种英语口语交流、出国深造、开展学术研究等方方面面的实际需要。本教材借鉴了国内外同类优秀教材之精华,并参照了国内外口语考试要求,力图实现整体编排科学合理、内容涵盖广泛、设计新颖独特的目标。

《应用型大学英语口语教程1~4》遵循建构主义理论,在多个环节科学安排小组活动练习。本教程遵循听说自然习得顺序和我国学生二语习得的规律设计教学环节,按照“输入”与“输出”理论,保证听力与口语学习的先后顺序和科学合理的重复练习。本教程侧重知识性、实用性和趣味性,力求为学生参加国内有关考试和托福、雅思等国外考试以及接受国外高等教育打下坚实的基础。尤其是吸收了大量的最新实用的英语口语和习惯表达,这也是目前许多国内外英语口语考试和英语听力考试所考查的重点。学习者可以通过本教材的训练,全方位、快速、高效地提高自己的英语口语能力。本教程共包括18个单元,内容既涵盖学生经常用到的各种生活主题,又包括更具深度的国外学习、实际工作和就业等方面的主题。本教程适合大学本科生使用,同时也适用于具有相当英语水平的英语学习者使用。

教材的总体设计与特点:

1. 教学环节内容丰富。以培养口语技能为主线,通过各个教学环节系统地对某一专题进行口语及综合能力训练,培养学生具有准确的语音语调及朗读、对话、独白、演讲等多方面的口语技能。
2. 单元主题突出。每一个单元围绕一个话题,由浅入深、循序渐进地使学生沉浸在纯英语语境中,逐步适应英语授课及讨论的氛围。口语练习量由少到多,难度安排循序渐进,由单句逐渐过渡到段落,直至语篇的连续口语表达。
3. 兼顾全面语言能力培养。教材设计有词汇、阅读、写作等板

块,在培养口语能力的同时,兼顾到学生词汇、阅读、写作等综合应用能力的提高,训练学生具有综合运用语言的能力。

4. 语言材料丰富、语言形式多样化。本教程选用了丰富的口语化材料,提供了多样化的语言材料样本,同时为学生提供多种语言操练环境。丰富多样的课堂活动设计使学生在语言中学习、理解并掌握语言,有趣的课堂活动体现寓教于乐的理念。本教程配有CD光盘。
5. 本教程与《应用型大学英语听力教程1~4》相辅相成,两者单元话题一致,词汇结构既有重复又增加多样性,更适合“听”与“说”两种语言技能的相互融合与相互促进。
6. 本教程特别聘请英国斯特林大学著名学者、权威英语语言教学专家Blair Robertson作为主审。在教材的编写设计、语言的地道性等方面给予重要的支撑。

教材的结构编排:

本教程每个单元由Warming-up、Oral Translation、Theme Reading、Group Work及Speaking and Writing等五部分构成。Warming-up为导入阶段,帮助学生尽快熟悉单元话题和相关词汇结构;Oral Translation要求学生对单元话题进行口译练习,调动学生课堂参与积极性;Theme Reading为学生提供单元相关主题的精选语料,是学生练习朗读的理想材料;Group Work为学生提供对话模板及对话情景,要求学生根据情景进行创造性地对话、小组讨论等活动,培养其学以致用能力;Speaking and Writing为学生提供口语与写作相结合的训练,提高语言综合能力。

参加本书编写的还有:李树清、牛蕾、高慧、吕婷婷、高忆南、张令怡等,在此一并表示感谢。因水平所限,书中定会存在一些问题和需要改进的地方,希望广大使用者不吝指出,以便我们及时改正。

王志

2013年8月 于北京

Unit 1 That's Me!

- Part A Warming-up.....002
- Part C Theme Reading.....003
- Part E Speaking and Writing.....007
- Part B Oral Translation.....003
- Part D Group Work.....005

Unit 2 To Be Honest

- Part A Warming-up.....011
- Part C Theme Reading.....012
- Part E Speaking and Writing.....016
- Part B Oral Translation.....012
- Part D Group Work.....013

Unit 3 Moral Cultivation

- Part A Warming-up.....019
- Part C Theme Reading.....020
- Part E Speaking and Writing.....024
- Part B Oral Translation.....020
- Part D Group Work.....022

Unit 4 Company Welfare

- Part A Warming-up.....028
- Part C Theme Reading.....029
- Part E Speaking and Writing.....033
- Part B Oral Translation.....029
- Part D Group Work.....031

Unit 5 Individuals and Groups

- Part A Warming-up.....036
- Part C Theme Reading.....037
- Part E Speaking and Writing.....040
- Part B Oral Translation.....037
- Part D Group Work.....039

Unit 6 See the World

- Part A Warming-up.....044
- Part C Theme Reading.....045
- Part E Speaking and Writing.....048
- Part B Oral Translation.....045
- Part D Group Work.....047

Unit 7 Job Hunting

- Part A Warming-up.....051
- Part C Theme Reading.....052
- Part E Speaking and Writing.....055
- Part B Oral Translation.....052
- Part D Group Work.....054

Unit 8 The Way to Success

- Part A Warming-up.....058
- Part C Theme Reading.....059
- Part E Speaking and Writing.....062
- Part B Oral Translation.....059
- Part D Group Work.....061

Unit 9 Renting and Buying Property

- | | |
|---------------------------------------|------------------------------------|
| ● Part A Warming-up.....065 | ● Part B Oral Translation066 |
| ● Part C Theme Reading066 | ● Part D Group Work.....068 |
| ● Part E Speaking and Writing.....070 | |

Unit 10 Personal Financial Plans

- | | |
|---------------------------------------|------------------------------------|
| ● Part A Warming-up.....073 | ● Part B Oral Translation074 |
| ● Part C Theme Reading074 | ● Part D Group Work.....076 |
| ● Part E Speaking and Writing.....078 | |

Unit 11 Career Planning

- | | |
|---------------------------------------|------------------------------------|
| ● Part A Warming-up.....080 | ● Part B Oral Translation081 |
| ● Part C Theme Reading081 | ● Part D Group Work.....083 |
| ● Part E Speaking and Writing.....085 | |

Unit 12 Growing Pains

- | | |
|---------------------------------------|------------------------------------|
| ● Part A Warming-up.....088 | ● Part B Oral Translation089 |
| ● Part C Theme Reading089 | ● Part D Group Work.....091 |
| ● Part E Speaking and Writing.....093 | |

Unit 13 Let's Have a Feast!

- | | |
|---------------------------------------|------------------------------------|
| ● Part A Warming-up.....096 | ● Part B Oral Translation097 |
| ● Part C Theme Reading097 | ● Part D Group Work.....099 |
| ● Part E Speaking and Writing.....100 | |

Unit 14 Study Overseas

- | | |
|---------------------------------------|------------------------------------|
| ● Part A Warming-up.....103 | ● Part B Oral Translation104 |
| ● Part C Theme Reading104 | ● Part D Group Work.....106 |
| ● Part E Speaking and Writing.....107 | |

Unit 15 Reflection on University Life

- | | |
|---------------------------------------|------------------------------------|
| ● Part A Warming-up.....110 | ● Part B Oral Translation111 |
| ● Part C Theme Reading111 | ● Part D Group Work.....113 |
| ● Part E Speaking and Writing.....114 | |

Unit 16 Kung Fu

- | | |
|---------------------------------------|------------------------------------|
| ● Part A Warming-up.....117 | ● Part B Oral Translation118 |
| ● Part C Theme Reading119 | ● Part D Group Work.....120 |
| ● Part E Speaking and Writing.....121 | |

Unit 17 Part-time Jobs

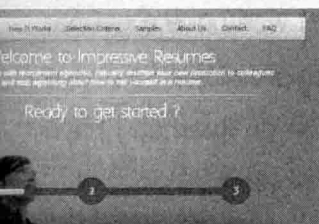
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|---------------------------------------|------------------------------------|
| ● Part A Warming-up.....124 | ● Part B Oral Translation125 |
| ● Part C Theme Reading125 | ● Part D Group Work.....127 |
| ● Part E Speaking and Writing.....128 | |

Unit 18 Ready for Society

- | | |
|---------------------------------------|------------------------------------|
| ● Part A Warming-up.....131 | ● Part B Oral Translation132 |
| ● Part C Theme Reading132 | ● Part D Group Work.....134 |
| ● Part E Speaking and Writing.....135 | |

Unit

I



Professional Resume | Writing service | CV | Resume Writer

Why Choose Us



The reason our clients choose us is simple. It's because we get results! With 11 years experience, we are

Resume Career Levels

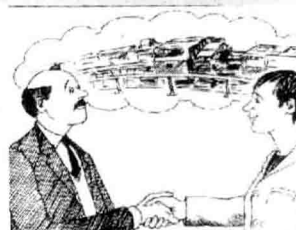


Some of our fees on a number of factors, including your career level. A resume for an executive will cost over

How It Works



Our process is very simple and designed to get you the documents you need by the time you need them.



That's Me!

Part A

Warming-up



1 Directions: Fill in the blanks to complete the self-introduction.



Good morning. I am glad to be here for this interview. First, let me introduce myself. My name is _____. I come from _____. I graduated from the _____ department of _____ University in July, _____. For the past two years I have been preparing for the postgraduate examination.

I am open-minded, quick in thought and very fond of history. In my spare time, I have broad interests like many other young people. I enjoy reading books, especially those about _____. I frequently exchange ideas with other people by making comments on online forums. In addition, during my college years, I was once a net-bar technician. So, I have a comparatively good command of network applications. I am able to operate a computer well. I am skillful in searching for information on Internet. I have been a football fan for many years. _____ team is my favorite.

2 Directions: Match the questions in A with the answers in B.

A: Questions

1. What is your strongest personality trait(s)?
2. What personality traits do you admire?
3. How do you normally handle criticism?
4. Have you obtained any certificate of technical qualifications?
5. Can you work well under pressure?

B: Answers

- A. Yes, I find it stimulating. However, I believe in planning and proper management of my time to avoid panic as deadlines approach.
- B. Yes, I have received a CET6 Certificate and a driver's license.
- C. I'm helpfulness and caring.
- D. When we cool off, we will discuss it later.
- E. I admire a person who is honest, flexible and easy-going.

Part B

Oral Translation



Directions: Please translate the following Chinese into English.

1. 本人目前就读于湖北大学，三个月之后即将毕业。(three months to complete before graduation)
2. 本人所学课程均成绩优异，其中英文成绩尤为突出。(excellent grades; a thorough knowledge of)
3. 在假期中我或许可填补贵公司的空缺。(fill in for one of your office staff)
4. 本人曾在某公司任行政秘书一年。(one year's experience with; executive secretary)
5. 我毕业于纽约电影学院，在校期间曾获得奖学金和演讲比赛冠军。(win a scholarship; the first prize in speech contest)

Part C

Theme Reading



Word Tips

applicant ['æplɪkənt] n. 申请人 baseline ['beɪsləɪn] n. 基线，准线
mumble ['mʌmbəl] v. 咕哝，含糊不清地说
achievement [ə'tʃi:vmənt] n. 成就

Once you have been invited to an interview you must get ready to create the impression of someone they will surely want to hire above all other job applicants.

Self-description in your introduction is the key to interview success. They should have read your resume and the cover letter you sent in, but that only gave them enough information to want to see you in person. Now you are going to meet the HR manager in person, and you have one chance to impress the interviewer and persuade him you are the person he wants to employ. As you know, interviewers will often rely heavily on their first impressions, to the extent that the interview becomes merely a confirmation of that first impression, either good or bad.



So if self-introduction is your key to interview success, the first and most important aim is to create a positive first impression.

Everybody has an opinion as to how you do that: look them in the eye, give them a firm handshake, speak up and don't mumble; be prepared. Prepare exactly what you are going to say. Do not tell some lengthy story about your life. Keep it short and show that you are interested in both the job and the organization. Don't forget to include some examples of your strengths and achievements which relate directly to the requirements of the new job.



Task 1 • Read the passage aloud.

Task 2 • Answer the following questions in your own words.

1. What are the most important things to remember which lead to a successful interview?
2. How do you make a good impression and self-introduction?
3. What should we avoid when we are undertaking an interview?

Part D

Group Work



Task 1 • Work in Pairs

Directions: Role-play the following conversation, and then work in pairs to create similar ones.

Model

Abby: Hi, my name's Abby. What's your name?

Colin: I'm Colin. It's nice to meet you. What do you do?

Abby: I'm a freelance English teacher. How about you?

Colin: I'm in between jobs at the moment.

Abby: What kind of job are you looking for?

Colin: I'd like to find a job with flexible hours in the IT field.

Abby: Have you ever thought about becoming a freelance IT consultant?

Colin: No. Is it difficult to find such a job?

Abby: Not if you are good at net-working. Do you like to meet new people?

Colin: Yes. I'm pretty out-going and friendly.

Abby: Do you have experience in the IT field?

Colin: I have some. I worked in the IT department at a language school for four years in Spain.

Abby: Do you speak Spanish?

Colin: Yes, but not fluently.

Abby: That's OK. Have you sent your CV out to anyone yet?

Colin: I've sent my CV to dozens of companies but nobody has got back to me.

Abby: Did you write a clear objective in your CV?

Colin: No, because I didn't know what I wanted to do.

Abby: I think you need to update your CV. Bring it over to my office tomorrow and I'll help you with it.

Colin: Thanks, I will. I'll see you tomorrow then!

Abby: Bye.



☞ For Drilling

You will graduate in July, and are taking a job interview for a salesperson. Work in pairs to make up a dialogue with your partner.

Task 2 Work in Groups

Directions: Read the following conversation.

Word Tips

do wonders 创造奇迹

pay off 值得，有回报

get across 使人了解

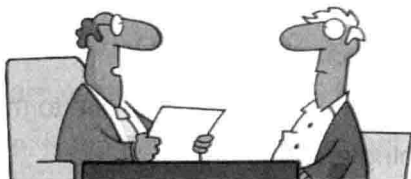
upfront [ʌp'frʌnt] 诚实的，不隐瞒的

polish ['pɒlɪʃ] v. 润色

enthusiastic [ɪn,θju:zɪ'æstɪk] adj. 热情的

inflate [ɪn'fleɪt] v. 夸大，夸口

go-getter 非常积极能干的人



☞ Model

John: I really think if I can get my foot in the door at this company it will do wonders for my career. Can you guys help me polish my interview style?

Mary: Sure. Doing your homework and preparing for an interview really pays off.

Wendy: Have you researched information about the company and the position online?

John: I've researched the company and think I'm perfect for the job, but I'm not sure how to get this across to them.

Mary: Well, first you have to have more confidence. Employers look for people who are interested, enthusiastic and sure of themselves.

John: I know I have what it takes, but I'm worried that my work experience won't be sufficient. Should I exaggerate my experience?

Wendy: No, you should always be work upfront and honest about your short comings. However, by focusing on your strong points and maintaining a positive attitude towards your abilities, you can take the attention off your

lack of experience. Employers are always impressed if you are enthusiastic and confident.

For Drilling

Discuss in groups how to write a CV/resume and creating a strong first impression.

Part E

Speaking and Writing



Resume



Directions: Translate the Chinese into English to complete the CV and then make a conversation according to the CV.

Personal Information

Name in Pinyin: Lin Hong

English name: Jane

Major: English

Residence: P.O.Box 255, No. 29 YuDao
St., Nanjing 21016

Gender: Female

Age: 25

Height: 167cm

Degree: B.A. Degree in English

E-mail: nico-lemon@foxmail.com

Mobile: +86-123456789

Education

Sep.,2007—July,2011: Finished undergraduate courses at Fudan University

Work Experience

July, 2008—Sep., 2008; July, 2009—Sep., 2009:

◎ Had a part time job in Shanghai Yaru Consulting Co., Ltd.

Other experience:

◎ Did the (1) _____ (市场调研) for Shandong Shiguang Boiler Co., Ltd. (Shanghai Branch) in Shanghai.

◎ Experiences in (2) _____ (辅导) junior, senior middle school students and college students.

◎ (3) _____ (促销) for stores during the campus life.

Activities

Oct., 2007—May, 2009:

Assistant of the director of Foreign Language Department.

2008—2009:

Minister of the Network Department and Publicity Department of the Students Union.

Skills

1. Passed the TEM4 (Test for English Major Band 4), fluent oral English, good pronunciation.
2. Have a good command of computer, knowing the basic maintainance of hardware and software.
3. Interested in web page design, and had mastered the MACROMEDIA, including Dreamweaver, Flash and Firework.
4. Skilled in the use of Microsoft Office, including FrontPage.

Awards & Honors

1. Excellent Freshman scholarship.
2. Excellent Study scholarship.
3. Third level scholarship of University level.
4. Excellent student cadre of University level.

Self Evaluation

(4) _____ (责任心强) .

(5) _____ (具有团队精神) .

Quick learner; self-motivated.

Study for Fun

奖项、证书

三好学生 Merit Student

“五佳”歌手活动 “Best Five” Singer Activities

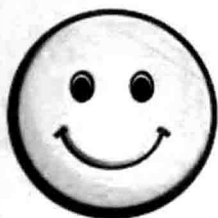
摄影大赛 Photography Competition

“金话筒”比赛 “Golden Microphone” Competition

征文比赛 Essay Competition

大学英语四级 CET4 (CET= College English Test)

商务英语证书 Business English Certificate



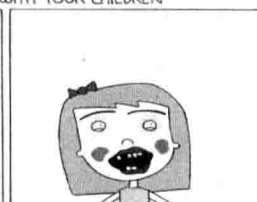
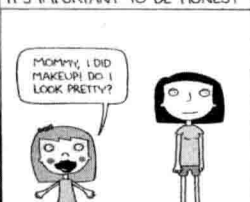
Unit

2



Honesty

IT'S IMPORTANT TO BE HONEST WITH YOUR CHILDREN



To Be Honest