



21世纪应用型人才培养规划教材



Spoken English for
Campus and Office
Communication

实用日常英语口语

◎赵 爽 王琨翕 主编

 北京理工大学出版社
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图书在版编目 (CIP) 数据

实用日常英语口语/赵爽, 王琨翕主编. —北京: 北京理工大学出版社,
2014. 8

ISBN 978 - 7 - 5640 - 9236 - 8

I. ①实… II. ①赵… ②王… III. ①英语 - 口语 - 高等学校 - 教材
IV. ①H319. 9

中国版本图书馆 CIP 数据核字 (2014) 第 166120 号

出版发行 / 北京理工大学出版社有限责任公司

社 址 / 北京市海淀区中关村南大街 5 号

邮 编 / 100081

电 话 / (010) 68914775 (总编室)

82562903 (教材售后服务热线)

68948351 (其他图书服务热线)

网 址 / [http://www. bitpress. com. cn](http://www.bitpress.com.cn)

经 销 / 全国各地新华书店

印 刷 / 北京富达印务有限公司

开 本 / 710 毫米 × 1000 毫米 1/16

印 张 / 11

字 数 / 153 千字

版 次 / 2014 年 8 月第 1 版 2014 年 8 月第 1 次印刷

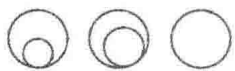
定 价 / 24.00 元

责任编辑 / 梁铜华

文案编辑 / 梁铜华

责任校对 / 孟祥敬

责任印制 / 马振武



“为什么学习英语?”很多学生都会发出这样的疑问。是为了大学英语等级考试,为了出国旅游时与人交流,还是为了和外国人交朋友,或是为了听懂原版英文电影电视剧?如果是我回答这个问题,我想答案有两种:第一,学英语是为了阅读英文原版读物,不仅是小说、散文等消遣读物,更多是与自身行业专业有关的专业资料,以便迅速掌握尖端技术,从而提升在职场中的核心竞争力。第二,学习英语也是为了在工作中顺利、高效地进行商务交流。

在当今迅速发展的全球一体化的时代,英语是国际交流中占主导地位的一门重要语言,用英文进行交流也是各行各业专业人士的必备技能。或许,目前作为大学生的你,在大学英语课堂中反复练习日常英语口语,用英语打招呼、谈谈自己的兴趣爱好并不成问题,但是涉及专业知识或是办公室情景时却不知道如何开口;或许你初入职场,虽然有一定的英语水平,但是对各行各业的专业英语并不熟悉,更不知道如何在工作中进行专业的交流与沟通。面对就业的前景与压力,解决英语口语在专业领域的应用这一问题,对于在校大学生和想提高竞争力的职场人士来说迫在眉睫。本书编者在章节设计上,逐渐从大学校园会话过渡到职场交际,由浅入深,结构合理,语言轻松、实用、便于掌握,而且在内容安排上有以下三大特点:

• 结合场景学句型,身临其境活学活用

在长期的英语学习过程中,我们积累了很多句型、词汇,但为什么遇到具体情景,很难迅速反应出正确的英语表达方式呢?

长期死记硬背的学习方式，缺乏身临其境的口语训练，将大量曾经学习过的句型束之高阁，并没有成为自己的语言应用体系的有机组成部分。本书设计了四个校园日常话题和七个办公室日常交流话题，将经典常用句型与情景紧密结合，帮助学习者快速应对各种商务情景。

- 重点句型再次归纳总结，英语口语有规可循

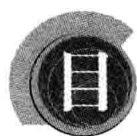
本书将每单元的会话常用句型在课后进行归纳总结与扩展，读者需要扎实地掌握这些常用句型，并用于相应的情景会话训练，会发现英语口语的学习并非难比登天，而是有规可循的。

- 精心准备课后练习，巩固知识举一反三

学习后的及时复习是对抗遗忘的有效方法，本书每单元后配有情景对话、翻译、听力等同步练习，使读者能够及时巩固句型知识，并能运用到各种场景中，同时读者可以利用书中的情景对话和例句自己设计对话练习，即学即用，举一反三。

本书根据教育部最新发布的高职高专院校大学英语课程培养目标和要求而编写，可作为高职高专院校大学英语课程的口语训练补充材料。由于时间仓促，书中错误在所难免，恳请各院校师生批评指正。

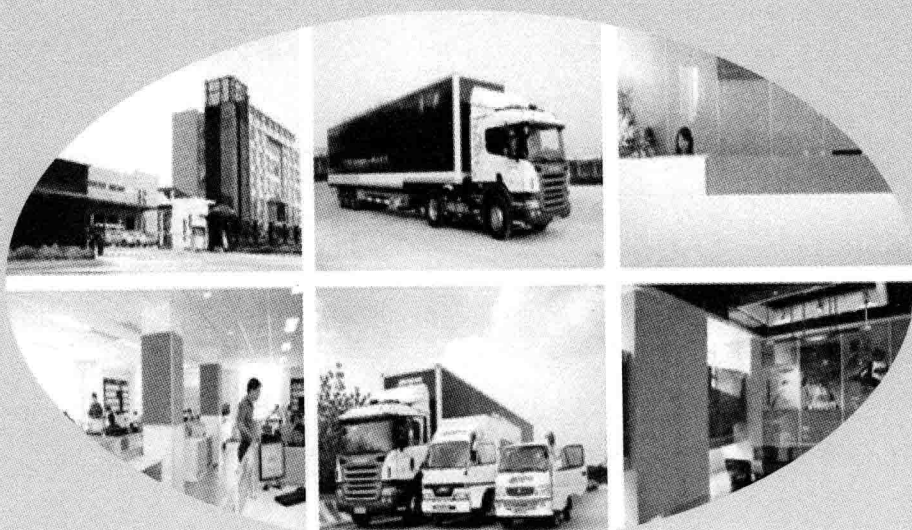
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Section A

For Campus Newcomers



Unit 1 Family and Friends



I . Learning objects

- ❶ To raise awareness of and practice techniques for basic communication between family and friends.
- ❷ To master the sentences often used orally in family and with friends.



II . Sample dialogues



Dialogue 1

Asking about your family

A:How many people are there in your family?

B:As you know, China has a one-child policy. Therefore, there's just my husband, my daughter and I.

A: What about your parents? Do they live with your family?

B: Not anymore. My parents live by themselves now. When they get older, they'll probably go to a retirement home. What about your family?

A: I have some pictures of my family. Would you like to see them?

B: Yes, I'd like that.

A: This is my father. He's a doctor. This is my mother.

B: What's her name?

A: Mary. My younger brother, Jack, he goes to high school. This is my sister, Lily. She works for an import and export company. Here's my grandfather. He lives in Fushun. And this is my wife, Wendy.

B: Oh, she's very pretty.

A: Thanks.

Dialogue 2

Visiting a new neighbor

A: Hello. I'm your neighbor. My name is Wendy.

B: Hi, Wendy. I'm Bob. It's nice to meet you.

A: Pleased to meet you.

B: Please come in.

A: Here is a little gift for your family. It's a calendar with all the community events in it. I hope it can be helpful.

B: I really appreciate it.

A: Since we are neighbors, if you need any help or anything, please come to me.

B: I will. Actually, I am worried so much about the security of this community because my house has been burgled twice before.

A: Oh, don't worry about that here. There are security guards on duty 24 hours a day and they patrol all over the neighborhood. You

- know, they are all very strong.
- B:** Really? That's good. Is there any supermarket in our neighborhood?
- A:** Of course. There is a Carrefour near the neighborhood. I'll show you there if you want to.
- B:** That's terrific!
- A:** By the way, a party will be held for new neighbors the day after tomorrow; I hope I can see you there.
- B:** Yeah, and we can get to know each other at the party.
- A:** That sounds good! I've gotta go.
- B:** OK, come and visit anytime.
- A:** Thanks for the invitation. I will!

Dialogue 3

Greeting a new friend

- Mary:** Hi, everyone! I'm home. And look, I've brought Sara to meet you all. Remember? I told you about her. She's our new neighbor, all the way from Canada! Sara, this is Peter Brown, a very good friend of mine.
- Peter:** Hi, Sara. I'm glad to meet you. Mary told me all about you.
- Sara:** Hello, Peter. Pleased to meet you. Is it all right if I call you Peter?
- Peter:** Yeah, sure. We're all very informal around here. Even Mary's children call me Peter.
- Mary:** And this is Richard, my husband.
- Richard:** Hi, Sara. Welcome to the neighborhood.
- Sara:** Hello, Richard. It's good to see you.
- Mary:** And, Sara, here are my sons, the twins. This one is Max and this is Bob. They get along well with people. Don't worry if

you can't tell them apart. Few people can tell the difference between them and they just love to confuse everyone! Come on, boys, say Hi to Sara...

Dialogue 4

Thank you for your love and care

A: Mom, happy Mother's Day! Here's my card.

B: What a surprise! Thanks. It's beautiful.

A: Thank you for your love and care over the years. I appreciate it, ma.

B: This is the best card I've ever received.

A: Mom, what can I do for you today?

B: Nothing, son. I'm already very happy.

A: How about dinner tonight? My treat.

B: Actually, I prefer we eat at home. We'll have more time to catch up that way.

A: Business has kept me too busy. I apologize.

B: Oh, don't mention it. I'm proud of you.

A: Thanks, ma. I love you so much.

B: I love you, too.

Words and expressions 词语

- | | |
|-----------------------------|--------|
| 1 one-child policy | 独生子女政策 |
| 2 retirement home | 养老院 |
| 3 import and export company | 进出口公司 |
| 4 family relationship: | |
| mother | n. 母亲 |
| father | n. 父亲 |
| son | n. 儿子 |

daughter	n. 女儿
sister	n. 姐姐, 妹妹
brother	n. 哥哥, 弟弟
uncle	n. 叔叔
aunt	n. 婶婶, 阿姨, 姑姑
grandmother	n. 外婆
grandson	n. 外孙
ex-husband	n. 前夫
cousin	n. 堂兄弟姐妹, 表兄弟姐妹
step-mother	n. 继母
father-in-law	n. 岳父, 公公
natural mother/ biological mother	n. 生母
step-son	n. 养子
sister-in-law	n. 嫂子, 弟媳
niece	n. 外甥女, 侄女
nephew	n. 外甥, 侄子
fiancée	n. 未婚妻
fiancé	n. 未婚夫
5 community events	社区活动
6 the security of this community	社区的安全问题
7 be burgled	被盗过
8 security guards on duty	保安执勤
9 patrol all over the neighborhood	在社区里巡逻
10 (come) all the way from	一路从、老远从、远道从…… 而来
11 get along with sb.	与某人和睦相处, 关系很好
12 She has never really got along/on with her cousin.	她从来没有跟她表妹和睦 相处过。

13 Mother's Day

母亲节

14 love and care

关爱和照顾

15 appreciate

感激

16 be proud of

为……感到骄傲

Useful patterns 常用句子

1. How many people are there in your family?

你们家里几口人?

2. As you know, China has a one-child policy.

你知道, 中国有独生子女政策。

3. What about your family?

你家呢?

4. This is my father.

这是我父亲。

5. Here's my grandfather.

这是我爷爷。

6. It's nice to meet you.

很高兴见到你。

Pleased to meet you.

I'm glad to meet you.

It's good to meet you.

7. I really appreciate it.

非常感谢。

Thank you very much. You're welcome.

It was very nice of you. Don't mention it.

I want to thank you for your help. I'm glad that I could help.

I appreciate it. My pleasure.

Thanks a lot. It was nothing.

Thank you. Anytime.

8. Since we are neighbors, if you need any help or anything, please come to me.

既然我们是邻居,如果你需要任何帮助或东西,都可以来找我。

9. There are security guards on duty 24 hours a day and they patrol all over the neighborhood.

这儿一天 24 小时都有保安值勤,他们会在社区里巡逻。

10. Is there any supermarket in our neighborhood?

那我们社区里有超市吗?

11. Mary told me all about you.

玛丽对我讲了好多你的事儿。

12. We're all very informal around here.

我们在这儿都很随意。

13. They get along well with people.

他们和人们相处得很好。

14. Don't worry if you can't tell them apart.

如果你不能区分他们也不用担心。

15. What a surprise!

太让我惊喜了!

16. This is the best card I've ever received.

这是我收到过的最好的卡片。

17. My treat.

我请客。

18. We'll have more time to catch up that way.

那样我们就能有更多的时间聊聊这几年的事了。

19. I'm proud of you.

我很为你感到骄傲的。

Basic sentences 基本句型

1. Do you like making friends?

你喜欢交朋友吗?

2. How do you make friends?

你怎么结交朋友?

3. I always make friends online, and that is really interesting!

我经常上网交朋友,那很有趣。

4. In the West, first name doesn't always have a meaning.

在西方,名字不一定具有什么意义。

5. The biggest family celebration we have is Christmas.

我们最大的家庭庆祝节日是圣诞节。

6. Divorce is taboo for many religious families.

离婚对许多信仰宗教的家庭来说是禁忌的。

7. Some women are choosing to keep their family name after they get married.

一些妇女选择结婚后保留自己(原来)的姓。

8. The nuclear family is changing quickly.

(只有父母和孩子的)小家庭正在迅速变化。

9. His nick name is "Doc."

他的昵称是“Doc”。

10. Do you like being an only child?

你喜欢当独生子女吗?

11. The children weren't kind to their new step-mother.

孩子们对他们的新继母不太友好。

12. What do you think about the one-child policy?

你怎么看待独生子女政策?

13. Every other year, we have a family reunion.

每隔一年我们家聚会一次。

14. There are over 100 people in my extended family.

我们(包括近亲在内)的大家庭有一百多人。

15. She was adopted.

她是被收养的。

16. She has three aunts on her mother's side.

她有三个姨妈。

17. Many couples don't want to become parents until they are in their thirties.

许多夫妻直到 30 多岁才想要孩子。

18. You're so sweet! That's so sweet!

你真好。那太好了!

19. Where do your parents work?

你父母在哪里工作?

20. We are destined to be friends.

我们命中注定要成为朋友。

21. May our friendship last forever.

愿我们的友谊地久天长。

22. I want you to know our friendship means a lot to me.

我想要你知道我们的友谊对我很重要。

23. I do enjoy the time we spend together. I hope we can stay in touch.

我们在一起很开心,我希望我们能保持联系。

24. We should trust each other.

我们要彼此信任。

25. Friends forever.

友谊地久天长。

26. I love my family very much.

我很爱我的家人。

27. You are just like your mother.

你真像你的母亲。

28. A friend in need is a friend indeed.

患难见真情。

29. East and west, home is best.

金窝银窝不如自家的草窝。