生存英语 B A S I C SURVIVAL

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基

础

篇

PETER VINEY



HOTELS COMMUNICATIONS
TRAVEL BUSINESS



生存英语 BASIC SURVIVAL

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[英] PETER VINEY 著

内 容 提 要

这是一个更加国际化的时代。优秀的你随时都有机会出国。无论是商务沟通还是休闲度假,你是否已经具备了生 存在英语国家的基本生存技巧?《生存英语》给你一个真实的国外生存体验。

这是一本图文并茂、生动活泼的英语教程。它向读者展示了在国外生存所必须掌握的一些英语会话,包括在机场点餐、住宾馆、预约、打电话、会面、租车、洗衣、汽车加油站等场景中实用的对话。

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Introducing the course





Welcome

Welcome to this practical and exciting course for people who need English for work or travel.

This book is based around real-life situations, and along with the cassettes or CDs, gives you everything you need to survive in English. There's a Practice Book too, if you want more written work.

Every page is easy to use and learn from, and gives you important new language which you can read, listen to, practice, and use. You'll be able to make simple everyday conversations, order meals, change travelers checks, check in to a hotel, have meetings, and much, much more!

You can access the book page by page, or dip into it by using the topic symbols to find the situations and language which you need most.

You'll also find helpful grammar reference in the Survival Files at the back; extra communication work through true to life communication activities; and for building vocabulary, there are vocabulary files especially created for your needs and a 400-word wordlist with translations in six languages.

Whether you need English for business trips, vacations, or work with English speakers, this course is right for you!

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RUSINES





TRAVEL



HOTELS



MONEY



FOOD AND DRIN

POPIC	UNIT	COMMUNICATIVE AIMS	GRAMMAR PRACTICE	VOCABULARY
	1 Numbers	Boarding an airplane. Finding your seat.	This / that Left / right by.	Numbers. Letters A-Z. Air travel terms.
	2 In-Flight Meal	Requesting food and drink choices. In-flight meals.	Please / thanks / no, thanks. I don't understand.	Request terms. Food.
	3 Landing Card	Filling in an arrival form and a landing card.	Do you have? Verb to be.	Nationality. Names. Addresses. Dates. Air travel terms.
	4 Welcome to the United States	Going through immigration and customs control. Expressing family relationships.	Do you know / Do you have? Present continuous formulas. Present simple formulas. Imperative. Was born	Greetings. Customs term Family relationships. Nationality. Large numbers.
	5 Baggage in Hall	Collecting baggage.	Demonstratives: this, that, these, those. Where? Over there. Which one(s)? Can you (do it)?	Baggage. Colors.
	6 A Ride Downtown	Requesting tourist information. Asking for clarification. Explaining meaning.	How much? (prices). How many? (countable quantity). Can I help you?	Transport. Polite titles: Sir, Madam.
	7 Arriving at a Hotel	Checking into a hotel.	Do you have? Does it have? + short responses. Want / need.	Personal details. Dates. Hotel facilities.
	8 Elevators	Requesting hotel information. Elevator etiquette.	Which? Up / down / past / across. Where are they? Where is it? Present continuous – going.	Ordinal numbers. Hotel facilities.
	9 An Appointment	Making an appointment.	Requests / offers – can. Present continuous tense. Present continuous for fixed future. Questions: Does (she) have / know?	Time words. Business terms.
	10 Breakfast Buffet	Arriving in a restaurant. Selecting food from a breakfast buffet.	Countable / uncountable nouns. There is some (milk) / There are some (rolls). Is there any? / Are there any?	Food.
,	11 Hotel Reception	Requesting assistance at hotel reception.	Requests with Can? For me / for us. His / her / their.	Numbers. Prices. Postal rates. Hotel services.
-	12 City Guide	Location.	To be / have. Comparison. What's it like?	Climate adjectives. Numbers. Distances.
	13 Concierge Desk	Asking for and giving directions.	Prepositions of place.	Directions. City location
*	14 Instructions	Giving instructions.	Do this / Don't do that Sequence: first / next / then / finally / again.	Snack foods. Instructions.
	15 Wrong Number	Making telephone calls. Asking for repetition.	May I? Do you want? / Does he want?	Phone numbers. Hotel services. Apologie
	16 A Taxi Ride	Checking out. Taking a cab.	What do you do? Are you going?	U.S. money. Jobs.









TRAVEL







FOOD AND DRINK

TOPIC	UNIT	COMMUNICATIVE AIMS	GRAMMAR PRACTICE	VOCABULARY
	17 Introductions	Receiving directions. Introducing yourself. Speaking about mutual acquaintances.	Introduction formulas.	Introductions. Indoor directions.
	18 Itineraries	Getting information from a timetable.	Present continuous formulas. Going to future. Present simple (timetable) future.	Days of the week. Dates. Months.
	19 Visitors	Receiving visitors. Offering drinks. Introducing yourself and stating your job.	Going to do. Would you like? I'd like	Introductions. Drinks. Containers and contents.
	20 Connections	Using communication devices.	Frequency adverbs. Thank you for (doing).	Communication devices. Message terms.
, T	21 Fast Food	Requesting and paying for food.	Would like.	Requests. Food. Money.
न	22 Gift Store	Shopping for gifts.	Demonstratives (2): Which one (s)? The (blue) one(s) / How much is it / are they? How old is (he)? What size (is it)?	Gifts. Colors. Relatives.
	23 Small Talk	Making small talk.	Possessive pronouns (singular). Superlatives: coldest, wettest, driest. Asking about opinions: What do you think of it? / What's it like?/ How do you like (it)?	Places. Weather.
	24 Car Rental Inquiries	Asking for car rental information.	Prices (per day / per week). When? What time? Right now /as soon as possible.	Car grades, makes, and models.
	25 Picking Up a Car	Picking up a rental car. Following instructions.	Present continuous. Requests with may and could.	Illustrations. Colors.
	26 Routines	Going over a work schedule. Extending an invitation.	Present simple with adverbs of frequency. Sequence words: first / next / then / finally / after / before. Invitations: Would you like to come (with us)?	Terms of routine. Invitations.
	27 Structures	Understanding a company's hierarchical organization.	In charge of / responsible for / reports to.	Job titles.
	28 Lunch	Going to a business lunch.	Suggestions: Let's / Why don't we / How about? / What about? Offering to pay: Let me (pay) / I'll get it / This is on me / I'll pay.	Invitations. Food,
	29 Dealing With Problems	Dealing with problems.	Offers of help / willingness / requests: all with 'll / will, it won't stop / work. Urgency: immediately / right away / right now / quickly / it's urgent.	Offers of help. Requests.



COMMUNICATIONS



BUSINESS



SOCIALIZING



TRAVE



HOTEL



MONE



FOOD AND DRINK

TOPIC	UNIT	COMMUNICATIVE AIMS	GRAMMAR PRACTICE	VOCABULARY
ři.	30 Arrangements	Making an appointment. Booking a flight.	Will future. Let me see / check.	Appointments. Flight terms.
i ≜	31 Meeting People	Meeting and introducing colleagues.	I want you to / I'd like you to	Introductions. Forms of address. Names. Job titles.
	32 Traveling in a Group	Organizing group travel.	Giving instructions: Tell (him) to do it. Prepositions. 'Il future. Probably. Just in case Permission: Is it OK if (I sit up front)?	Instructions. Directions.
	33 About Yourself	Talking about yourself.	Past tense: was / were. Last year / for (three) years / months. Where? / What? / How long?	Personal, professional history.
`i	34 Getting Through	Getting through on the telephone.	When as connector. Present simple. I want to do / I want you to do. Apologies: Pra afraid / Pra afraid not	Communication terms.
	35 Explaining	Explaining business decisions.	Reasons: Why? Why not? Because / so. Let me explain Connectors: but, and.	Descriptions. Reasons.
	36 Punctuation	Writing, dictating, and punctuating a business letter	Punctuation. Pausing.	Letter-writing formulas.
	37 Polite Inquiries	Making polite inquiries.	Past simple tense with had / went / was / were.	Flights. Eating out.
	38 Laundry	Requesting hotel laundry service.	Past simple: put / left / told / called. Too late.	Clothes. Laundry service.
韓	39 Important Messages	Collecting your messages.	Past simple: came / wrote / gave / looked. Somewhere.	Messages,
40 1 4 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	40 Telephone Services	Directory assistance and other telephone services.	Using phone services.	Countries. Cities. Phone services.
	41 Attractions	Describing city attractions. Describing places / attractions.	Going to future.	Locations. Schedules. Days. Dates.
3	42 Suggestions	Apologizing for disturbing. Returning a call.	Suggestions and advice: Why don't you? / You should I'll see you tomorrow / See you then. More / less (countable / uncountable)	Apologies, Relations, Gifts, Advice,
	43 The Menu	Ordering a meal.	Pd like / Pll have / Pll try. What would you like? What do you want? Anything (to drink / for dessert)?	Food. Countries. States. Nationalities.
	44 At the Table	Receiving food orders. Restaurant etiquette.	Requests / offers. Could you / Can you / May I Who? vs. Whose? Possessive adjectives and pronouns: mine / yours. Reflexive pronouns: myself / yourself.	Stress. Food.





BUSINESS



SOCIALIZING



TRAVEL



HOTELS



MONE



FOOD AND DRINK

TOPIC	UNIT	COMMUNICATIVE AIMS	GRAMMAR PRACTICE	VOCABULARY
	45 Interests	Getting to know someone's interests.	Like / don't like + -ing forms. Good at doing / not very good at doing.	Leisure activities.
	46 E-Mail	Electronic Mail.	Abbreviations. In / on / at: days, months, years, times. Rules: do's and don'ts.	E-Mail terms.
	47 Sales Talk	Making a sales pitch for a product.	Present passives: made in / produced in / bottled in. Superlatives: best / biggest.	Sales terms.
	48 Flightseeing	Talking about vacations.	Past simple for narrative. Regular / irregular verbs. Sequence words.	Descriptions. Outdoor scenery.
F	49 Let's Make a Deal	Making a business deal.	Could / couldn't: past ability. More vs. less vs. fewer. Comparatives: bigger / cheaper.	Apologies. Comparative descriptions
2	50 Gas Station	Returning a rental car. Filling up at a gas station.	Why? Because You have to Abbreviations. What does this mean? It means	Gas station terms. Money. Change,
	51 Checking In	Check in for a flight.	I'd like / I can None / only / nearly / too (late).	Checking in.
	52 Checking Out	Checking out of a hotel. Using credit cards.	Past tense practice (did / was / were). Expressions with 'll: I hope you'll / We'll miss you. A / an / some.	Checking out. Mini-bar items.
	53 Your Cabin	Being shown your room.	Looking forward to / hope.	Room facilities. Television facilities.
	54 North to Alaska	Understanding facts and figures.	Length / area / size / number / height. Two times (the size of). Superlative form of adjectives.	Geographical facts. Statistics. Natural scenery.
,	55 Making Friends	Beginning a conversation. Becoming friends.	So / so far / then. It tastes (salty). It looks (great).	Introductions. Small talk.
	56 Computer Problems	Giving advice on computers.	Should / shouldn't.	Instructions. Precautions. Computer commands.
	57 Skagway	Sightseeing excursions.	Past tense practice.	Descriptions. Local history.
7	58 Souvenirs	Purchasing souvenirs.	Would like. They're made in (Alaska).	Shopping. Bargaining terms.
2. 5	59 Good News	Receiving good news over the telephone.	Ask / Tell (him) to Going to / have to / want to / need to. In (20 minutes) / at (4 o'clock).	Time phrases. Telephone conversation terms.
6	60 Good-Bye	Saying good-bye. Thanking for help.	Will future / going to. Predicting.	Expressions for saying good-bye.

1 Numbers



Conversation A

Alicia is at San Diego International Airport.

Check-in Clerk: Here's your boarding pass, ma'am. Flight CG 186 to Vancouver. Seat 29K. Gate 11 at two thirty:

Alicia: Thank you very much.

Conversation B

Alicia is on the plane.

Flight Attendant: Good afternoon, ma'am. What's vour seat number?

Alicia: Uh. twenty-nine K.

Flight Attendant: That's on the left side of the

airplane. It's by the window.

Alicia: Thank you.

Conversation C

Alicia is near her seat.

Alicia: Excuse me. You're in my seat.

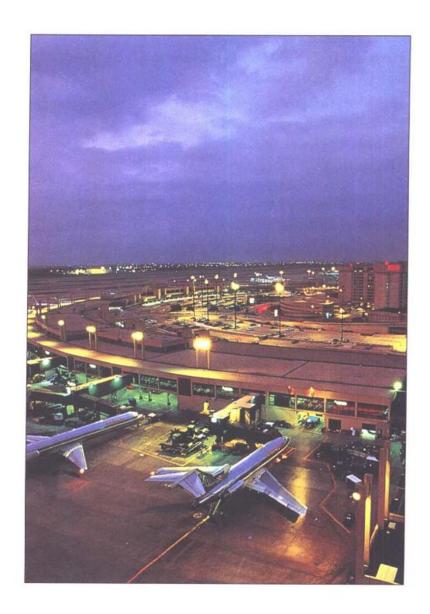
Man: Sorry?

Alicia: That's my seat. Twenty-nine K.

Man: This is twenty-eight K.

Alicia: No, it isn't.

Man: Well, where is twenty-eight K? Alicia: That's twenty-eight K there. Man: Oh, ves. You're right. It is. Sorry.



1	Listen to Conversations A to C. Complete Alicia's
	boarding pass.

2 Listen to the recording. Complete the boarding information.

Flight Number ____ Gate Number ____ Seat Number ____ Time ____

3 Alicia is in the departure lounge. Listen to the announcement. Complete the spaces:

a First, passengers in rows ____ through ____

b Next, passengers in rows ____ through ____c Next, passengers in Business Class, rows ___

through _____

d Finally, passengers in First Class, rows ____ through ____

LANGUAGE BANK

on the left in the center on the right

straight ahead

by the window in the middle on the aisle

ISSUED BY

CROSS GLOBE AIRWAYS BOARDING PASS

NAME: ROMERO MS. A

FLIGHT NUMBER:

DESTINATION: VANCOUVER

SEAT NUMBER: GATE NUMBER:

NO SMOKING

BOARDING TIME:



2 In-Flight Meals

Conversation A

Hiroshi is Japanese. He is on a flight from

Tokyo to Vancouver.

Flight Attendant: Salmon, chicken, or vegetarian?

Hiroshi: Chicken, please.

Flight Attendant: Anything to drink?

Hiroshi: Yes. Water, please.

Flight Attendant: Still or sparkling? Hiroshi: Sorry, I don't understand.

Flight Attendant: This is Evian. It's still. And this is

Perrier. It's sparkling.

Hiroshi: Oh, yes. Evian, please.

Conversation B

Alicia is flying from San Diego to Vancouver.

Flight Attendant: Tea or coffee?

Alicia: Coffee, please.

Flight Attendant: Regular or decaffeinated?

Alicia: Regular.

Flight Attendant: Cream and sugar?

Alicia: Cream, please. No sugar. Flight Attendant: There you go.

Alicia: Thank you.

Flight Attendant: For you, sir? Man: No, thanks. I'm fine.

1 Complete the notes. Hiroshi is in seat 31C.

Lunch

Seat 31 A: Chicken + red Wine

Seat 31 B: Vegetarian meal + White wine

Seat 31C:

2 Order a meal and a drink. Use the menu and the





CROSS GLOBE AIRWAYS

IN-FLIGHT MENU

TOKYO - VANCOUVER

Selection of drinks from the bar:

Water: Still or Sparkling

Soda: Cola, Lemon-Lime, Orange

Wine: Red (California) / White (British Columbia)

Tomato & Mozzarella Cheese Salad Chicken, Sweet Corn & Rice

01

Salmon, New Potatoes, Peas

. 01

Vegetarian Lasagne

Chocolate Mousse

Tea or Coffee (regular or decaffeinated)

3 Landing Card





Conversation A

Josie Campbell is British. She is on an airplane flying from Vancouver to San Diego.

Flight Attendant: Excuse me, ma'am. Are you an

American citizen? Josie: No. No, I'm not.

Flight Attendant: Do you have a visa for the

United States? Josie: Yes, I do.

Flight Attendant: Can you complete this card? It's

for immigration.

Josie: All right. Uh, do you have a pen? Flight Attendant: No, I don't. Sorry.

Conversation B

Josie: Excuse me, do you have a pen?

Edgar: Yes, thank you. Josie: Uh, can I borrow it? Edgar: Don't you have one?

Josie: No.

Edgar: Huh ... all right. There you go.

Josie: Thank you.





video about the immigration form. Listen to the instructions, and complete the U.S. immigration form (I-94) with true information.

2 * Communication Activities

Student 1 - use Communication Activities.

Section A

Student 2 – use Communication Activities,

Section X

Conversation C

Josie: Here's your pen. Thanks. Edgar: Are you here on vacation?

Josie: No, I'm not. I'm here on business.

Edgar: Are you British?

Josie: Yes, I am, but I work in Vancouver.

Edgar: I work in Vancouver, too.

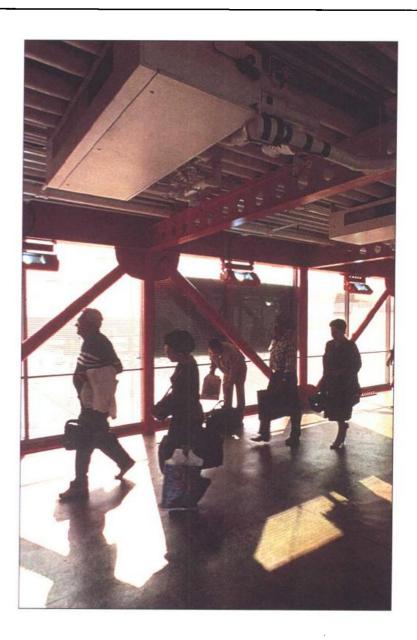
Josie: Are you Canadian?

Edgar: No, I'm an American citizen.

U.S. Department of Justice Immigration and Naturalization Service	OMB 1115-007
Admission Number Welcom	e to the United State.
954469322 03	
I-94 Arrival/Departure Record This form must be completed by all persons except lailens, aliens with immigrant visas, and Canadian Ci	U.S. Citizens, returning residen
Type or print legibly with pen in ALL CAPITAL LET on the back of this form.	200 (0000000000000000000000000000000000
This form is in two parts. Please complete both the Arrand the Departure Record (Items 14 through 17).	
When all items are completed, present this form Naturalization Service Inspector.	to the U.S. Immigration and
Item 7 - If you are entering the United States by land, are entering the United States by ship, enter SEA in t	enter LAND in this space. If you his space.
Form I-94 (04-15-86)Y	-
Admission Number	
954469322 03	
Immigration and	
Naturalization Service 1-94	
Arrival Record	
1. Family Name	
2. First (Given) Name	3. Birth Date (Day/Mo/Yr)
4. Country of Citizenship	5. Sex (Male or Fernale)
6. Passport Number	7. Airline and Flight Number
8. Country Where You Live 9. City	Where You Boarded
10. City Where Visa Was Issued	11. Date Issued (Day/Mo/Yr)
12. Address While in the United States (Number and Street)	
13. City and State	
	
Departure Number	
954469322 03	
mmigration and	
Vaturalization Service	
-94 Departure Record	



4 Welcome to the United States



Conversation A

Immigration control in San Diego, California.

Guard: Step this way. Please stand behind the yellow line ... Please stand behind the yellow line ... go ahead, ma'am. Booth four ... Step this way ...

Immigration: Good afternoon, ma'am. Your passport, please.

Josie: There you go.

Immigration: Thank you ... that's it. Welcome to

the United States, and enjoy your stay.

Josie: Thank you.

Conversation B

Guard: Please pick up your bags, and walk through to Customs control ... Please pick up your bags, and walk through to customs control ...

Customs: Welcome to the United States. Where are

you traveling from?

Josie: I'm traveling from Vancouver.

Customs: Are you British?

Josie: Yes, I am.

Customs: My grandfather's British! He was born in

York. Do you know York? **Josie:** Yes, I do. It's a lovely city.

Customs: Do you have any prohibited items?

Josie: No, I don't.

Customs: OK. Enjoy your stay here.

Josie: Thank you.

- 1 Delisten to conversations A and B. Number the instructions in the correct order from 1 to 5.
 - ☐ Go to Booth four.
 - ☐ Show your passport.
 - ☐ Stand behind the yellow line.
 - ☐ Walk through to customs control.
 - ☐ Pick up your bags.

2 Look at Suzanna's family tree. Refer to the countries and nationalities vocabulary file at the back of the book. Make sentences about her relatives, e.g.

Frankie's her grandfather. He's Italian-American. He was born in Italy.

Frankie Rossi = Ingrid Svenson (grandfather) (grandmother) (born in Italy - Milan) (born in Sweden - Stockholn Anna Rossi (mother)	Jakob Berger = Maria Suarez (grandfather) (grandmother) n) (born in Germany – Frankfurt) (born in Mexico – Monterey) Paul-Henry Berger (father)
	(born in Los Angeles) tanna Berger in San Francisco)

5 Baggage in Hall



The Baggage Hall at Vancouver International Airport. Alicia's waiting at carousel one.

Alicia: Pardon me ...

Jack: Yes?

Alicia: That's my bag over there, and I can't reach it.

Jack: Which one? This one?

Alicia: No, not that one. The red one.

Jack: Phew! There you go. It's heavy!

Alicia: Oh, and those are my suitcases too.

Jack: Which ones?

Alicia: Those two blue ones and that aluminum one.

Jack: I can't reach them ... just a minute.

Alicia: Please be careful! Don't stand on the carousel. Jack: Don't worry, ma'am. I'm OK. I can get them.

Alicia: Oh, dear. Are you all right?

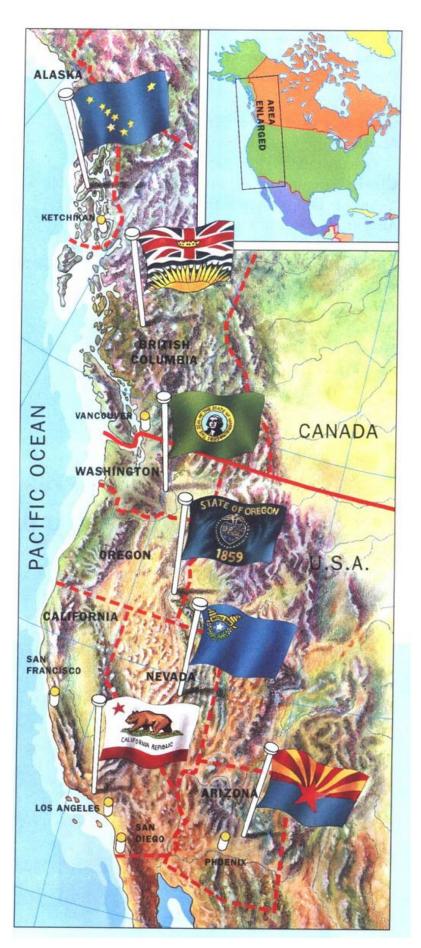
Jack: Uh, sure. Are these your suitcases?

Alicia: Well, no. They aren't. Sorry!



 Make more conversations with the words in the Language Bank. Use the highlighted text as a model.

	LANGUAG	E BANK	
this that these those	red blue green yellow black white brown gray silver	bag hard case soft case metal case backpack vanity box suitcase	



- 2 U.S. states and Canadian provinces have their own flags. What colors are they?
- 3 PAIR WORK Look at units 1 to 5. Ask questions about the pictures, e.g.
 What color is (it) / are (they)?



6 A Ride Downtown

Conversation A

Alicia is at the tourist information booth at Vancouver International Airport.

Alicia: Excuse me ...

Clerk: Can I help you, ma'am?

Alicia: Is there a shuttle bus to downtown

Vancouver?

Clerk: Sure. Just go right through those doors. The

Airport Express stop is right outside.

Alicia: How much is it?

Clerk: \$8.50.

Alicia: Hmm. I have a lot of baggage. How much is a

taxi?

0

0

.

0

0

0

0

0

0

Clerk: How many bags do you have?

Alicia: Four.

Clerk: How many people are there in your party?

Alicia: Just me. I'm traveling alone. **Clerk:** Well, a taxi is around \$25.

Alicia: OK. Thank you. **Clerk:** You're welcome.

Conversation B

Clerk: Can I help you, sir?

Hiroshi: Yes. Where can I get a taxi downtown? Clerk: Right outside the terminal. Just follow the

signs.

Hiroshi: Thank you.

Conversation C

Alicia: Excuse me ...

Hiroshi: Yes?

Alicia: I'm taking a cab downtown, too. Do you want

to share the ride?

Hiroshi: Sorry? I don't understand. What do you

mean?

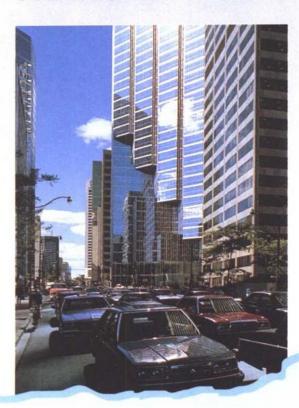
Alicia: We can take a cab and split the fare. Hiroshi: What does 'split the fare' mean?

Alicia: Well, I can pay half the cab fare, and you can

pay the other half ... fifty / fifty.

Hiroshi: That's a great idea. Thank you.

TRANSPORT TO DOWNTOWN VANCOUVER



- Airport Express shuttle bus to major downtown hotels.
 Every 30 minutes. Cost: \$8.50 per person.
- Taxi cabs to the downtown area are around \$22 to \$25
 on the meter. (More in heavy traffic.) This is cheaper if
 there are three or four people in your party.
- Airport Limousine Airlimo has a 24-hour service to and from the airport. Flat rate of \$26 to downtown area.

0

0

Public transit buses – take the #100 Port Coquitlam
 Centre / New Westminster Station bus, and transfer at
 70th Street to the #20 Victoria route. \$1.25 to \$2.50 per person.

1 PAIR WORK There are some difficult words

highlighted in blue above.

Student 1 – ask your partner what they mean Student 2 – the answers are in Communication Activities, Section M

2 Ask and answer.

- a How much is the Airport Express bus / a taxi / a limo / a public transit bus?
- b How much is the Airport Express bus for four people?
- c How often do the buses leave?
- d Can you get a limo at night?
- e How many bags does Alicia have?
- f How many people are in her party?
- g How much is half the cab fare?

7 Arriving at a Hotel



Conversation A

Vancouver: Alicia is checking in. Pearl Li is at

reception.

Pearl: Good evening, ma'am.

Alicia: Good evening. I want to check in.

Pearl: Do you have a reservation?

Alicia: Yes, I do. Pearl: What name?

Alicia: Romero. Alicia Romero.

Pearl: Just a moment ... I don't have your name on

the computer.

Alicia: Try my company. That's Sagebrush Tours.

Pearl: Ah, yes. I have it here. Sagebrush Tours, 1276 Market Street, San Diego. Ms. Romero. A single

room for five nights. **Alicia:** That's right.

Pearl: And the room's reserved on your Visa card.

Are you paying with that card?

Alicia: Yes, I am.

Pearl: OK. I just need you to complete this

registration card.

Alicia: Thank you. Uh, sorry, what's the date today?

Pearl: May 23rd. You're in room 1631.

Conversation B

San Diego: Edgar Young is checking in.

Edgar: Do you have a room for three nights? Reception Clerk: Do you have a reservation?

Edgar: No, I don't.

Reception Clerk: I'm sorry, sir. We're nearly full.

Edgar: You don't have a room, then?

Reception Clerk: Well, we have a small room. It's

at the back, right over the kitchen ...



1	Listen to Edgar's conversation at the hotel,
	and check () the boxes. What facilities does
	Edgar's room have?

Facility King-size bed	Yes	 In-room movies	Yes	No
Bath		Room safe		
Shower		Mini-bar		
TV			-	7

2 ★ Communication Activities

Student 1 – use Section J Student 2 – use Section W

3 Work with a different student. Ask and answer about the completed registration cards from exercise 2, e.g.

What's (his) family name?