

21世纪全国外经贸院校商务英语听力统编教材

商务英语 听力

Foundations of Business English
(Listening Comprehension)

主编 狄文霞

(教师用书)

ENGLISH



中国对外经济贸易出版社
CHINA FOREIGN ECONOMIC RELATIONS
AND TRADE PUBLISHING HOUSE

21 世纪全国外经贸院校
商务英语听力统编教材(教师用书)

商务英语听力

主 编 狄文霞

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中国对外经济贸易出版社

图书在版编目(CIP)数据

商务英语听力:教师用书/狄文霞主编. - 北京:中国对外经济贸易出版社, 2003.8

ISBN 7-80181-146-1

I. 商... II. 狄... III. 商务-英语-听说教学-高等学校-教学参考资料 IV. H319.9

中国版本图书馆 CIP 数据核字(2003)第 060185 号

21 世纪全国外经贸院校
商务英语听力统编教材(教师用书)

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中国对外经济贸易出版社出版
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网址: www.cfertph.com

新华书店北京发行所发行

北京博诚印刷厂印刷

787 × 1092 毫米 16 开本

35.75 印张 658 千字

2003 年 8 月 第 1 版

2003 年 8 月 第 1 次印刷

印数: 4000 册

ISBN 7-80181-146-1

H·176

定价: 35.00 元

前 言

随着中国改革开放的不断深入,英语已成为人们对外交流的重要工具。“听、说、读、写、译”是学习英语的几个基本功,而“听”被排为第一,由此可见其在语言学习中的重要地位。不少学生反映,学了好几年英语,可仍然无法与外国人交流。因此,如何使学生在较短的时间内,较快地提高听力水平是我们编写本教材的初衷。

这套教材,可供中专学校、职业技术学院的在校生及成人非英语专业的专科生及英语爱好者使用。

这套教材含学生用书、教师用书及录音磁带。

学生用书共分三册,前两册以日常生活为题材,从学生熟悉的身边事开始,循序渐进,以培养学生的综合听力水平。第三册中的商贸英语,重点对学生进行岗位训练;求职应试英语,旨在帮助学生顺利求职,轻松通过面试。

教师用书包括:听力材料的全文及练习、参考答案,必要的注解以及某些专业知识介绍,这主要是为那些非贸易专业学生进行讲解时用的,教师可根据情况进行取舍。

录音磁带共十盒,包括全部课文和练习要求的录音,由外籍教师按顺序录制。

教材中的口语练习部分是为了给学生提供一个与课文所学内容相关的训练素材,教师可根据学生掌握的情况来安排教学时间。

这套教材由河南省外贸学校、山东外贸职业学院、烟台市职业技术学院、广东省外贸学校合作编写。在编写过程中,郑州大学教授黄威藏对内容提出了许多宝贵的意见,河南省几家外贸公司对该教材中的外

贸专业术语及其在日常工作中的用法提出了许多建议。在此,我们对所有支持和帮助本书编写的人员表示衷心的感谢,并请使用者提出宝贵意见和建议,以期进一步完善。

编 者

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Book I (A)

Unit 1 Introduction (I)

Lesson 1

Part A Phonetics(Front Vowels /i:/ /i/ /e/ /æ/)

Directions : You are going to hear fifteen sentences . Each sentence contains one of the two words given to you . Listen carefully and underline the letter beside the word you hear .

- | | | |
|---------------------|-----------------|--|
| 1. <u>A</u> . eat | B. it | I eat a lot of apples . |
| 2. <u>A</u> . heat | B. hit | I 'm heating the pan . |
| 3. <u>A</u> . sleep | B. slip | Did you sleep on the floor? |
| 4. A. sheep | <u>B</u> . ship | Who found the ship? |
| 5. A. feel | <u>B</u> . fill | Did you fill the box? |
| 6. <u>A</u> . meet | B. met | Are you meeting for dinner? |
| 7. <u>A</u> . team | B. Tim | Which team won the match? |
| 8. A. least | <u>B</u> . list | There is a shopping list . |
| 9. A. reach | <u>B</u> . rich | She is a rich woman . |
| 10. A. men | <u>B</u> . man | Who knew the man in red? |
| 11. <u>A</u> . pet | B. pat | I don 't want to pet the dog . |
| 12. <u>A</u> . pen | B. pan | I bought a pen yesterday . |
| 13. <u>A</u> . sand | B. send | The children are playing on the sand . |
| 14. <u>A</u> . sit | B. sat | Sit down , please! |
| 15. A. sit | <u>B</u> . seat | This is my seat , not yours . |

Part B Functional Expressions (Greeting)

Directions : Listen to the tape and fill in the blanks with the words you hear .

1. A: How do you do?

- B: How do you do?
2. A: It's nice to meet you.
B: Nice to meet you, too.
3. A: What's your name?
B: My name is Helen Green.
4. A: I'm from China. Where are you from?
B: I'm from Italy.
5. A: I am Japanese. And you?
B: I'm German.

Lesson 2

Part A Passage

Self-introduction

Good morning! My name is Helen Green. I come from New York but I live in a small town. I'm sixteen years old and I'm a high school student. I have a happy family: my father, my mother, my younger brother Tim and I. The new year is coming, I am ready to make a trip to China and I'm hoping to stay there for five days. Here is my passport. I have a question: Do you know where I can buy a pink, silk dress?

Exercises with key

Directions: Listen to the passage carefully and then choose the best answer to each of the following questions.

1. What nationality is Helen?
A. Chinese B. English
C. American D. German
2. Where does she live?
A. In a village B. In a town
C. In a city D. In a district

3. How old is Helen?
A. 6 years old. B. 16 years old.
C. 60 years old. D. 10 years old.
4. How many other family members does she have?
A. 1 B. 2
C. 3 D. 4
5. Does she have her passport?
A. Yes, she does. B. No, she doesn't.
C. Yes, she has. D. No, she hasn't.

Directions: Listen to the passage again and complete the following sentences with the words you hear.

1. I come from New York but I live in a small town.
2. I'm a high school student.
3. The New Year is coming.
4. I hope to stay there for five days.
5. Do you know where I can buy a pink, silk dress?

Part B Song

Directions: Listen to the song several times and fill in the blanks with the words you hear.

How do you do?

How do you do? Mary and Michael, How do you do?

Is there anything that we can do for you?

We are glad to welcome you and we hope you'd like us, too.

How do you do? Mary and Michael, How do you do?

Part C Dictation

Directions: You will hear five sentences. Listen carefully and repeat the sentences. Listen again and write down the sentences. Listen for the third time and check your answers.

1. Tim is one of my best friends.
2. I write to my pen friend each week.
3. He comes from a very happy family.
4. I'm very glad to see you again.
5. Annie is a rich lady, we all like her very much.

Unit 2 Introduction (II)

Lesson 1

Part A Phonetics(Central Vowels /ʌ/ /ə:/ /ə/)

Directions: You will hear twenty groups of words. Two of the words in each group are the same. Listen carefully and write down the word which is different in the group.

1. cup—cap—cap (cup)
2. cut—cat—cat (cut)
3. ankle—ankle—uncle (uncle)
4. head—head—heard (heard)
5. work—walk—walk (work)
6. third—third—bird (bird)
7. duty—dirty—duty (dirty)
8. around—round—round (around)
9. member—member—number (number)
10. late—later—late (later)
11. clock—clock—clerk (clerk)
12. girl—goal—goal (girl)
13. hat—hat—hut (hut)
14. bus—boss—boss (bus)
15. skirt—shirt—skirt (shirt)
16. but—bet—bet (but)
17. your—year—your (year)
18. much—match—much (match)
19. but—bat—bat (bat)