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Introduction

1 Readership

Oxford English for Computing is intended for:

- students of Computer Science in technical colleges and universities
- people working with computers who want to improve their knowledge of English:
- for study
- because they need to use English-language manuals, textbooks, and reference works
- because they plan to work in an Englishspeaking country

2 Objectives

Oxford English for Computing aims at allround skills improvement:

- listening to understand native and nonnative professionals and students, talking about their work and study
 - to understand experts talking informally about aspects of computing
- speaking to communicate about computing topics
- reading to understand a wide variety of text including diagrams, tables, and advertisements
 - to compare different sources of information, written and spoken
- writing to write descriptions and explanations of processes
 - to write summaries of longer texts
 - to write work-related letters

3 Authors

This book has two authors, both experienced teachers of English for computing. Care has been taken to ensure that the book is

methodologically sound and at the same time that the technical content is correct and upto-date. Recent important developments in computing are included. P Charles Brown is co-author of *English for Computer Science*, OUP.

4 Textbook design

This textbook is designed to meet the requirements of learners studying Computer Science or working with computers. The authors recognize that learners who use this book want specialist knowledge of computing, and at the same time, exposure to the kind of texts used by their fellows in English-speaking countries. The materials used in this book therefore consist of a mixture of technical and non-technical texts. Tasks that accompany the more technical passages are designed in such a way that they can be used for self-study or as homework.

5 Organization

This textbook contains 15 units and 14 language focus sections designed to provide a minimum of 100 hours of work. Typically, each unit starts by examining some general area of computing or computer technology before focusing on a specific aspect or example of that general area. The language focus sections have been

ne language focus sections have been adapted from English for Computer Science, New Edition, OUP, 1987. However, much of the original material has been updated, rewritten, or replaced.

Oxford English for Computing includes two appendices. Appendix 1, Letter writing, contains a complete guide to writing simple work-related letters. Appendix 2, Glossary

of technical terms and abbreviations, consists of brief definitions of all important technical terms in this book together with abbreviations commonly used in computing.

6 Sections

Start up

This section contains starter activities. It is intended to start students thinking about the topic of the unit and to encourage them to share both relevant language and knowledge of the topic.

Reading

All units contain at least two reading passages. The first reading passage is always general in nature. The second reading passage is usually more specific and/or technical and can be used for individual study. The activities which accompany passages are designed to improve both extensive reading skills (more speed, less attention to detail) and intensive reading skills (less speed, more attention to detail). Because the texts are authentic, some difficult but non-essential words are glossed at the end of specific passages.

The following reading passages are recorded on the cassette:

Unit 1, page 6

Unit 5, page 52

Unit 6, page 67

Unit 8, page 95

Unit 11, page 125

Unit 12, page 134

Unit 13, page 146

Unit 14, page 157

Unit 15, page 170

Listening

Each unit has a listening section. Many of the dialogues are based on actual transcripts, though some have been simplified. The tape should be played as often as is necessary for the learners to complete a particular task. In the case of weaker learners, transcripts provided at the end of the book may be referred to.

Speaking

These activities are for fluency practice, not accuracy. The real importance of these activities lies in the communicative process. Often students will not understand each other at first. It is important that they develop strategies for coping with not understanding and not being understood. For example, they should be encouraged to ask for clarification when they do not understand and to try rephrasing when they are not understood.

Writing

There are two kinds of writing section. One concentrates on reinforcing language. Writing tasks of this kind include descriptions, guided summaries, and reports. The other kind of writing section focuses on the translation into the mother tongue of selected paragraphs from the reading passages. Such paragraphs are chosen for grammatical or lexical content. Letter-writing skills are covered in Appendix 1 of the Text Part.

7 Spelling

As the texts in Oxford English for Computing are authentic and come from a variety of sources, some inconsistencies in spelling and punctuation will be found. The publishers have not attempted to standardize these, since students will be exposed to such inconsistencies in their professional lives. Certain words deserve special mention. In British texts on computing the American spelling analog is fast becoming standard, whereas in British texts on electronics analogue is almost always used. The spelling of disk/disc varies widely. The usual forms are: compact disc; hard/floppy disk, disk drive, etc.

Part 1 Text

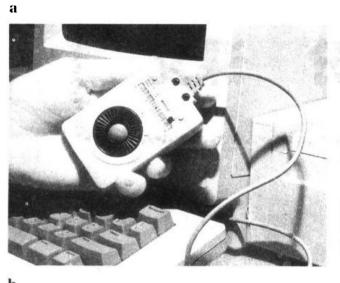
第一部分



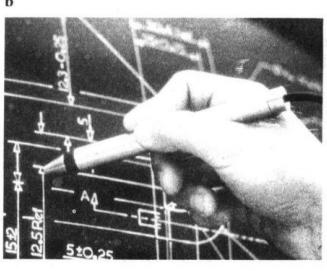
Personal computing

Start-up

Task 1 Name these devices. What are they used for?









Listening

Task 2

You will hear two interviews between a market researcher and visitors to a computer exhibition. As you listen, fill in the missing information in the table opposite.

				Interview 1	Intervi	ew 2		
		Name:						
		Occupation:						
		Type of PC used:						
		Reasons for choic	e: 1					
		reasons for enote	2					
			3					
				···				
Task 3		Read this extract letter of each miss		Interview 2 and fill in word is given.	the gaps. To help	you, the first		
		INTERVIEWER: Do	you	own a PC?				
		ENRIQUE: Yes, I have an Apple Macintosh.						
		INTERVIEWER: W	hy d	lid you ca	Mac as opposed	to an IBM or an		
		IBM c	2	2?				
		ENRIQUE: I think	Macs	s are e3 to 1	use than IBM PC	s. I use the		
				ture a lot, which is s				
		there's the graphical user interface and the windows.						
				cal user interface? Could		nt?		
				nply, it means that you				
		typing in c						
				ou mentioned windows	. Doesn't IRM als	so use windows?		
				ink their windows are h				
				any case, I'm u				
						the Mac.		
		Now listen again t	o the	e interview and check y	our answers.			
		Reading						
		•						
ask 4	_	correct definition:	text	on the following page.				
	1 2	mainframe mouse	a b	the set of software that a very small piece of s electrical circuit	it controls a com ilicon carrying a	puter system complex		
	3	icon	c	a big computer system	n used for large-s	cale operations		
	4 5	operating system software	d	the physical portion o	f a computer sys	tem		
	J	SOIL W at C	e	a device moved by har screen	na to indicate po	sition on the		
	6	hardware	f	a visual symbol used i	n a menu insteac	d of natural		
	7	microchip	g	language data, programs, etc., r but used when operati	not forming part ing it.	of a computer.		

D 0

n 1952, a major computing company took a decision to get out of the business of making mainframe computers. They believed that there was only a market for four mainframes in the whole world. That company was IBM. The following year they reversed their decision.

In 1980, IBM decided that there 10 was a market for 250,000 PCs, so they set up a special team to develop the first IBM PC. It went on sale in 1981 and set a world-wide standard for IBM-compatibility which, over the next ten years, was only seriously challenged by one other company, Apple Computers. Since then, over seventy million PCs made by IBM and other manufacturers have been sold. Over this period, PCs have become commodity items. Since IBM made the design non-proprietary, anyone can make them.

The history of the multi-billion dollar PC industry has been one of mistakes. Xerox Corporation funded the initial research on personal computers in their Palo Alto laboratory in California. However, the company failed to capitalize on this work, and the ideas that they put together went into the operating system developed for Apple's computers. This was a graphical interface: using a mouse, the user clicks on icons which represent the function 40 to be performed.

The first IBM PC was developed using existing available electrical components. With IBM's badge on the box it became the standard 45 machine for large corporations to purchase. When IBM were looking for an operating system, they went initially to Digital Research, who were market leaders in commandbased operating systems (these are operating systems in which the users type in commands to perform a function). When the collaboration between IBM and Digital Research 55 failed, IBM turned to Bill Gates, then 25 years old, to write their operating system.

Bill Gates founded Microsoft on the basis of the development of MS/DOS, the initial operating system for the IBM PC. Digital Research have continued to develop their operating system, DR/DOS, and it is considered by 65 many people to be a better product than Microsoft's. However, without an endorsement from IBM, it has become a minor player in the 70 market. Novell, the leaders in PC networking, now own Digital Research, so things may change.

The original IBM PC had a minimum of 16K of memory, but this could be upgraded to 512K if necessary, and ran with a processor speed of 4.77MHz. Ten years later, in 1991, IBM were making PCs with 16Mb of memory, expandable to 64Mb, running with a processor speed of 33MHz. The cost of buying the hardware has come down considerably as the machines have become commodity items. Large companies are considering running major applications on PCs, something which, ten years ago, no one would have believed possible of a PC. In contrast, many computers in people's homes are just used to play computer games.

The widespread availability of computers has in all probability changed the world for ever. The microchip technology which made the PC possible has put chips not only into computers. but also into washing-machines and cars. Some books may never be published in paper form, but may only be made available as part of public databases. Networks of computers are already being used to make information available on a world-110 wide scale.

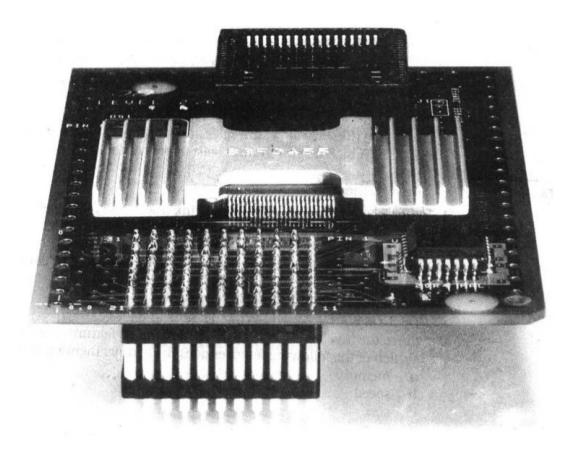
Vocabulary

commodity items (l. 23) – items which can be produced and traded freely non-proprietary (l. 24) – not belonging to any single company capitalize on (l. 33) – profit from, turn to one's advantage

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Task 6		When you read the text to decide on a title, which of the following did you do?
		Did you:
		read the text slowly and try to understand every word?
		read quickly and try to understand the main theme?
		underline or mark sentences that you thought were important?
		make notes about important points?
		·
		Which of these reading strategies do you think is most appropriate for this kind of task? Which do you think is least appropriate?
Task 7		Answer these questions about the text.
	1	j
	2 3	
	3 4	<u>.</u>
	-	operating system?
	5	F
	6	J
	7	Since the invention of the IBM PC, many of its features have been improved. Which of the following features does the text <i>not</i> mention in this respect?
		a memory
		b speed
		c size
	o	d cost
	8	Give three examples from the text of how the availability of computers has 'in all probability changed the world for ever'.
Task 8		Using the line references given, look back in the text and find words that have a similar meaning to:
	1	international (lines 10–15)
	2	contested (lines 15–20)
	3 4	errors (lines 25–30)
	5	paid for (lines 25–30) buy (lines 45–50)
	6	first (lines 60–65)
	7	recommendation (lines 65–70)
	8	improved (lines 75–80)
_		Writing
Task 9		Translate the sixth paragraph (starting 'The original IBM PC') into your own language. Look carefully at the tenses before you start.
		Speaking
Task 10		The article states that 'many computers in people's homes are just used to play computer games'.
		Discuss the following questions:
	1	In what other ways are computers used at home, or outside work?
	2	If you already have a PC, how do you use it? (If not, how would you use one?)

The processor



Reading

Task 11

Read this passage about the structure of the processor and fill in the gaps using the words below.

Structure of the processor

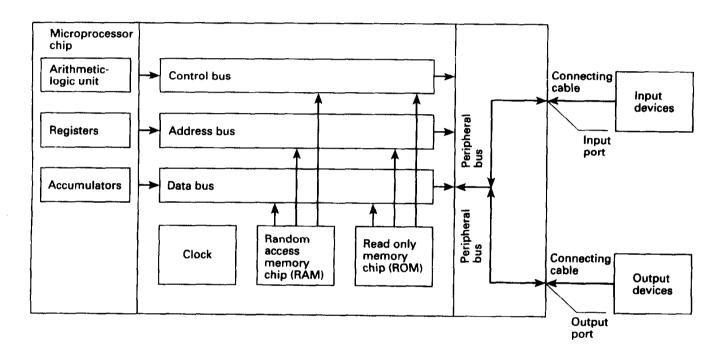
The processor cons	sists of a 1	which is a circuit board on
		chips, memory chips, and other
components linked	together by 3	lines or channels in the
form of control, add	dress, and data ⁴ _	In addition, a processor
has 5	which are e	lectronic circuits providing specialized
functions such as g	raphics, or which	connect a system board to
6	. The system boar	ed also consists of electronic devices, such
as an electronic —	f	or controlling the speed of operation;
8	. which store nun	neric data during the course of processing:
and various	, incl	uding sequence control register, address
register, and function	on register.	
adaptor boards clock system board	conductive	microprocessor buses input or output devices

Reading

Task 12

Use the information in the reading passage and the diagram to help you match the terms below with the appropriate explanation or definition.

A processor consists of many different electronic circuits and devices for performing control functions, arithmetic and logic operations, and data transfers. Data may be transferred from backing storage to the internal memory or from the internal memory to the arithmetic unit by means of conductive channels known as buses. The part of the processor which controls data transfers between the various input and output devices is called the control unit.



1	microprocessor chip	a	used to send address details between the memory and the address register
2	registers	b	consists of an arithmetic-logic unit, one or more working registers to store data being processed, and accumulators for storing the results of calculations
3	accumulators	c	a group of signal lines used to transmit data in parallel from one element of a computer to another
4	control bus	d	groups of bistable devices used to store information in a computer system for high-speed access
5	address bus	e	an electronic circuit, usually a quartz crystal, that generates electronic pulses at fixed time intervals to control the timing of all operations in the processor
6	data bus	f	used for storing part of the operating system and application software known as 'firmware'; can only be read; cannot be written to or altered in any way
7	clock	g	used to store numeric data during processing
8	RAM	h	a group of signal lines dedicated to the passing of control signals
9	ROM	i	used for the temporary storage of application programs and data; can be written to and read from

Speaking

Task 13

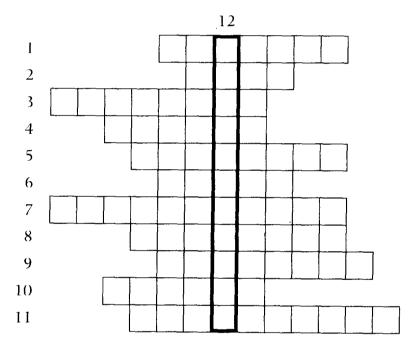
Work in pairs. Write down the list of terms (1-9) in Task 12 on a piece of paper. Without referring to your book, take turns to ask and answer questions about their functions.

Useful expressions What is/are . . .? What does/do . . . do?

Word-play

Complete the puzzle and find the key word in 12 down.

Task 14



Across

- 1 A conductive line such as a data bus. (7)
- 2 A visual symbol used in a menu to represent a file or program. (4)
- 3 An input device used in computer games. (7)
- 4 An _____ device converts the electrical signals inside a computer into a form that can exist outside the computer. (6)
- 5 The name given to system software that is held in ROM. (8)
- 6 A device with one or more buttons used to point at locations on a computer screen. (5)
- 7 The part of the CPU that transmits co-ordinating control signals and commands to the computer. (7,4)
- **8** 1.048,576 bytes. (8)
- **9** A large store of computerized data. (8)
- The ____ system was first used commercially on the Apple Macintosh computer, but is now widely used on IBM machines. (7)
- 11 A signal route dedicated to sending information about locations within a computer. (7,3)

Down

12 A register containing the results of an operation performed by the arithmetic-logic unit. (11)