



大学英语

四、六级考试丛书

大学英语 作文宝典

主编 李敬华

主审 史津海

天津科技翻译出版公司



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天津科技翻译出版公司

图书在版编目(CIP)数据

大学英语作文宝典/李敬华等编著. —天津:天津科技翻译出版公司, 2002.4 (2002.7 重印)
(大学英语四、六级考试丛书)
ISBN 7-5433-1461-4

I. 大… II. 李… III. 英语-写作-高等学校-水平考试-自学参考资料 IV. H315

中国版本图书馆 CIP 数据核字(2002)第 014632 号

出 版: 天津科技翻译出版公司

出 版 人: 邢淑琴

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印 刷: 保定市印刷厂

发 行: 全国新华书店

版本记录: 787×1092 1/16 开本 13.75 印张 235 千字

2002 年 4 月第 1 版 2002 年 7 月第 2 次印刷

印数: 4001 — 7000 册

定价: 15.00 元

(如发现印装问题, 可与出版社调换)

前言

大学英语教学中开设了听力、精读等课程,没有专门的写作课。而在大学英语的四、六级的统考中都有“写作部分”,并且作文考试被列为主观题的一个重要部分。因此,在校的大学生,特别是准备参加过级的考生,急需一本实用价值、参考价值较高,全面介绍英语写作的书。这本书正是考虑到学生的实际需要编写的。

在动笔写这本书之前,编者参考了大量的同类作文书,在借鉴了同类作文书优点的基础上,本书独创性地写了“作文点评”(附在每篇范文之后)、“写作指导系列讲座”及“常用句型”参考。“点评”部分是对所选范文进行评论、点拨,旨在指导使用本书的读者提高写作水平。在“写作指导系列讲座”部分中,作者向读者具体地,但又“少而精”地介绍了英语作文的写作技巧,从理论角度指导写作。“常用句型”是使用本书的人写作时可以学习和应用的部分。

书中所选的百篇范文体裁广泛,内容丰富。有的选自学生课堂习作,但作者进行了修改和加工;也有的是作者亲自动笔写的范文;还有一部分选自报刊、杂志,但做了适当的删减和修改,使之更适合学生参考使用。本文的编写体例如下所述。

一、英语范文

本书共选了100篇英语短文。字数均在150词左右;长度适中,体裁各异,以议论文为主,包括说明文、描写文、记叙文、英文书信、图表作文,既全面又丰富。内容涉及到时事新闻、社会生活、热点话题、大学生校园文化,基本上与学生的生活息息相关。该书选题新颖,是一本不可多得的好书。

二、点评

在每篇文章后面附了“点评”。“点评”是对这篇文章做的直接评语,是每位作者在平时指导学生作文时的批注。点评的内容包括文章内容、语言结构、段落衔接、过渡词的选择和运用;整篇文章的欠缺之处都一一做了评述。点评目的在于使读者了解文章的潜词造句和结构安排。

三、写作指导系列讲座

这部分可以说是本书的重要内容。从初中到高中,学生已经系统地学习了英语语法,但是当提笔写作文时,仍然感到无从下笔,写出的句子也错误颇多。为了提高学生的写作水平,为了让学生在理论上了解英语写作技巧,我们编写了“写作指导系列讲座”这一部分。此部分包括如何写好英语句子→段落的写作关键→组段成篇需注意的

问题→各种体裁的写作方法→常见的四、六级考试题型→常见写作技巧介绍。为了使读者保持浓厚的兴趣,我们长话短说,把这些专题分为若干个小话题,每个话题称为一个“小讲座”,既独立成一讲,又可以连续几讲,这就出现了“讲座”部分有许多内容可能用三四讲才能完成的写作特点。

四、常用句型

这部分内容是推荐给学生的最具使用价值的内容。若把写一篇文章比做盖一幢房子的话,“句型”这部分就是“金刚龙骨”,是学生“搭架”写文章的必备素材。我们提供了100组,每组4个常用句型,按照提出主题句、适当发展句、结尾句,表示原因,举例,说明,表示结果等等分类。学生应用这些句型,把想表达的思想用所给的句型体现出来,便能迅速提高自己的写作水平。

总之,在本书的编写过程中,全体编写人员竭尽全力,做了大量的组稿、修改、编著等工作。其中,史津海教授为全书的英文做了审定,进行了一稿、二稿、三稿的细致的修改工作。本书10位作者平均每人承担了10篇范文的写作、修改、点评工作。由张俊英(10讲)、欧阳茜(10讲)、刘丽津(10讲)、朱玥(10讲)、张辉(10讲)、李敬华(50讲)编著了本书的写作指导讲座部分,共100讲。由刘丽津(10组)、张俊英(10组)、李敬华(80组)承担了句型编写和翻译工作,共100组。

由于时间仓促,水平有限,本书的错误、疏漏之处在所难免,欢迎各位读者指正。

编者

2002年2月

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★范文点评

★写作指导系列讲座

★句型总结





Economic Crimes

(经济犯罪问题)

提 纲

1. 随着经济的发展,犯罪率尤其是经济犯罪逐渐上升。
2. 剖析产生犯罪的原因。
3. 如何杜绝这种犯罪。

With the development of economy, the crime rate keeps increasing. Particularly, economic delinquency. Various types of crimes have appeared and all kinds of means have been used by criminals. What is worth noticing is that economic crimes have become a prominent social phenomenon in China and their impact has formed obstacles to the Chinese economy and social structure.

Crimes originate from the desire for money, Criminals are stimulated by the temptation of money. In order to get money, they will do everything without considering the state benefit. As a result, graft and corruption have become common practice. In the mean time, our law leaves much to be desired so that some criminals take advantage of the loopholes of it.

In order to change this situation to keep crime from rising, we should establish a complete system of law. The law is expected to play a positive role in the protection of national interests, and severely punish those who venture to break it. And then we should strengthen the education of our cadres and people, and make sure that everyone knows the law and abide by the law.

点评

这篇文章从随着经济的发展,我国犯罪率逐渐上升这一事实谈起,剖析了产生犯罪的原因,最后一段提出应该采取严厉措施杜绝犯罪。立意清晰,层次分明,属于提出问题、分析问题、解决问题的议论文写作思路。突出特点是驾驭语言的能力强,简单句与复合句交替使用,句式变化丰富,像“as a result”,“in the meantime”等转换词运用巧妙,像“impact”,“prominent”这些词运用恰当。值得借鉴的句子有 Our law leaves much to be desired. The law is expected to play a positive role in the protection of national interests.

写作指导系列讲座

第1讲 分析题目

各类型、各层次的英语作文考试主要是命题作文,写好命题作文的第一步是分析题目,即审题。分析题目就是把题目所给信息、文字、数据加以分析、判断。准确理解题目要求,然后对文章的体裁、内容、主题思想加以确定。出题人对文章题目和提示信息(即提纲所提示的3段内容)做了哪些规定,要求作者从哪些方面着手,作者应如何正确理解题意,如何用所给信息支持文章的中心思想。分析题目才能做到写出的文章切题,跑题或文不对题都是文章的大忌。

常用句型 “it” 句型

It doesn't follow that ... 这并不是说……

It turned out to be ... 结果证明是……

It's not that ... but it's that ... 不是因为,而是因为……

It seems to me that ... 看起来是……



How to Succeed in a Job Interview

(如何在求职面试中获得成功)

提纲

1. 求职面试很重要。
2. 求职面试要注意:言谈举止,衣着,信心,诚实

Students who are about to graduate have to face the challenge of being interviewed while trying to find employment. People looking for a job usually attach great importance to job interviews. Doing well in a job interview means a good chance of being employed. With little working experience, how can we succeed in a job interview?

In my opinion, firstly, we should leave the employers a good impression on what we were, how we talk as well as how we behave in public. Secondly, we should not be nervous, for over-nervousness will lead to uncertainty of your ability. Being confident can bring you to success. When you are asked something about the job you want, you should answer it as fully as possible according to what you know. Thirdly, honesty is a virtue. Being honest about your present situation and never make any boastful statement.

I hope everyone will have a good chance and win success in the interview. Then all of us can get our ideal jobs.