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State Bar Requirements

Law and Legal Information Directory

SIXTH EDITION

Volume 1
Sections 1-16

Steven Wasserman
Jacqueline Wasserman O'Brien
Bonnie Shaw Pfaff
Editors

SPECIAL FEATURES:

- Completely Revised and Expanded
 - Twice As Many Listings
 - Two New Chapters
- See Introduction for detail

Law and Legal Information Directory

A Guide to More Than 30,500 National and International Organizations, Bar Associations, Bar Examination and Admission to Legal Practice Requirements, the Federal Court System, Highest State Courts, Federal Regulatory Agencies, Law Schools, Continuing Legal Education, Paralegal Education, Scholarships and Grants, Awards and Prizes, Special Libraries, Information Systems and Services, Research Centers, Legal Periodicals, Book and Media Publishers, Speaker Bureaus, Lawyer Referral Services, Legal Aid Offices, Public Defender Offices, Legislative Manuals and Registers, Small Claims Courts, Corporation Departments of States, Law Enforcement Agencies, and Bill Status of State Legislation

SIXTH EDITION

In Two Volumes:

Volume 1

Sections 1-16

STEVEN WASSERMAN

JACQUELINE WASSERMAN O'BRIEN

BONNIE SHAW PFAFF

Editors



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Law and Legal Information Directory

Introduction

Law and Legal Information Directory describes organizations, services, programs, and other sources of information about the legal field, bringing together in one work a vast array of information on an area of increasing significance to all walks of life. From the casual newspaper reader to the legal professional, everyone is aware of the impact of the law on everyday situations: malpractice for lawyers, dentists, doctors, and even clergy; compliance regulations to avoid gender, racial, or disabilities discrimination; waste disposal directives; and a myriad of other laws with ramifications for social, economic, and political activities. The sixth edition of *Law and Legal Information Directory*, newly revised and expanded, directs the librarian, layperson, business professional, student, scholar, and government official to current facts and details concerning the legal field.

Twice the Entries and Two New Sections in This Edition

Two new sections have been added to increase the value of *Law and Legal Information Directory*. Chapter 24, *Law Enforcement Agencies*, identifies the municipal and county police, sheriffs' offices, and special police agencies serving a specified region of the United States. Thousands of law enforcement agencies' addresses and telephone numbers are conveniently arranged by state, then by city. Chapter 25, *Bill Status of State Legislation*, enables the user to determine, with one quick phone call, personal visit, or letter, where in the legislative process a particular bill is at any given time. Lobbyists, concerned citizens, and the parties affected by the bill will be able to assess the progress of any bill at the state level.

In addition to the two new chapters, the ongoing compilation, revision, and updating of available information on all covered subjects has greatly broadened the scope of the work. The over 30,500 entries in this edition more than doubles the coverage of sources in the previous edition.

Scope

Law and Legal Information Directory profiles a wide range of organizations, services, and programs relating to law and the legal profession. Materials are organized into 25 chapters, as outlined on the Contents page. Volume 1 contains Sections 1-16; Volume 2 contains Sections 17-25. A unique type of resource is covered by each chapter, so the content, arrangement, and indexing varies accordingly from chapter to chapter. Consult the Section Descriptions following this Introduction for complete details on each chapter.

Preparation of This Edition

A work encompassing so wide a range of information sources calls for the utilization of a number of different procedures and strategies in its preparation. The methods used in the compilation of this edition included mail and telephone inquiry, questionnaire distribution, analysis of published and nonpublished government sources, field visits to government agencies and research centers, interviews and discussions with specialists in the legal field, and use of the archival materials of Gale Research Inc. While the editors have used the most current sources available, some data will inevitably be outdated, even at the time of publication, because of the rapid rate of change,

growth, and adaptation in the legal field. Later information is often available from organizations and publications suggested in the Section Descriptions.

Acknowledgments

The editors would like to thank the many legal professionals, information specialists, and others who provided assistance in the compilation of this edition. We also extend our thanks to Carla V. Rose and Karen E. Woodcock for the composing and printing of the manuscript.

Suggestions Are Welcome

The editors have been gratified to receive numerous suggestions and constructive comments from users of this *Directory*. Such helpful counsel is earnestly solicited and will be carefully considered in the preparation of subsequent editions. Please contact:

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Section Descriptions

Law and Legal Information Directory, sixth edition, is divided into 25 sections. Sections 1-16 are contained in Volume 1; Sections 17-25 are contained in Volume 2.

The wide range of organizations, services, and programs contained in *Law and Legal Information Directory* precludes standardization in the treatment of individual sections. Therefore, the formats of the sections vary according to the nature of the material presented. In addition, sections are indexed differently and separately in accordance with their requirements. Thus, each section can be used individually as a distinct information source independent of the other components.

The following material provides specific information about the content, arrangement, and additional sources of information for each section.

1. National and International Organizations

This section provides details on those organizations and professional societies that are in some specific way related to the legal field. Among the subject areas encompassed, in addition to the general field of law and jurisprudence, are the branches of civil and human rights; copyright, patent, and trademark concerns; aspects of criminology; legal medicine; forensic science; and legislation. The criteria for inclusion here generally follow those employed in the *Encyclopedia of Associations*, also published by Gale Research Inc. Most entries are national, nonprofit, membership organizations as listed in Section 3 of the *Encyclopedia* under the heading of Legal, Governmental, Public Administration, and Military Organizations. While most of the groups described are active in North America, international and regional organizations have also been included when the topic of the organization's principal interest is relevant.

For each entry the following details are provided: name of organization; address; chief official and title; description of the organization's activities, including publications; and former names. Arrangement is alphabetical by name of organization according to the sequence of letters in each word, including prepositions, while the index provides access through name and keywords. If the name of the organization does not fully indicate the area or areas with which the organization is concerned, the organization is also indexed alphabetically according to the subject provided in parentheses before the name.

The primary and most comprehensive continuing source of information on organizations in the legal field is Gale's *Encyclopedia of Associations*, published annually and supplemented by *New Associations and Projects*. Principal international organizations are listed in the *Encyclopedia of Associations: International Organizations*.

2. Bar Associations

This section lists local and state bar associations in the United States and local and provincial bar associations in Canada. Only those bar associations whose memberships are based upon geographical locations are included in this section. (Other types of voluntary bar associations, including, for example, those

organizations based upon ethnic background, special subject interest, etc., appear in Section 1 - National and International Organizations.) For each entry the following details are provided: name of the association, address, telephone number, and chief official and title. Publications are identified wherever possible. The section is arranged by state and province. Local bar associations are listed alphabetically by city, with the state and provincial associations given at the beginning of the listings. Inclusion of local associations is based upon their response to questionnaires.

Other sources of information on bar associations include the following: *Directory of Bar Associations* (published annually by American Bar Association, Division of Bar Services, 750 North Lake Shore Drive, Chicago, Illinois 60611); and *Martindale-Hubbell Law Directory* (published annually by Martindale-Hubbell, Incorporated, Box 1001, Summit, New Jersey 07901).

3. Bar Examination and Admission to Legal Practice Requirements

This section describes educational and residence requirements for taking the bar examination and requirements for admission to the bars of all fifty states, the District of Columbia, and Puerto Rico. Examination subjects tested by each bar are listed, including (1) multistate subjects, (2) state subjects (those states which do not participate in the Multistate Bar Examination (MBE) will list all subjects tested as state subjects), and (3) Multistate Professional Responsibility Examination (administered separately and required in a growing number of jurisdictions to have been taken prior to admission). Information on admission of attorneys is provided under Reciprocity Conditions.

All jurisdictions publish rules regulating bar examinations and admission to practice law. More detailed information on such items as the minimum amount of general education required before beginning the period of legal study, bar examination fees, application or filing deadlines, and conditions for the release of the results of the written examinations, etc., may be obtained by writing to the appropriate examination body, or to the clerk of the highest court, as indicated. Addresses and telephone numbers are provided at the end of each state listing. The Multistate Professional Responsibility Examination (MPRE) is assembled and administered by the National Conference of Bar Examiners as partial fulfillment of the requirements for application for admission to practice law in jurisdictions that require the MPRE. The examination is administered three times per year at established test centers across the country. All correspondence, inquiries, and requests for information concerning the Multistate Professional Responsibility Examination should be directed to: National Conference of Bar Examiners, MPRE Application Department, Post Office Box 4001, Iowa City, Iowa 52443. Telephone: (319) 337-1287.

4. Federal Court System

This section is arranged to conform with the structure of the federal court system. Information is provided about the system, comprising the Supreme Court of the United States, the handful of courts with special jurisdiction (characterized here as special federal courts), the twelve courts of appeals (circuit courts), and the ninety-four district courts. Clerks' offices that are vital to those seeking information about or from each court have been identified, and names of the clerks and their telephone numbers have been provided. Addresses for all courts have been included, as well as names of the judges. Under each district court the appropriate circuit court is given in parentheses.

Other important publications which offer details about the federal court system include the following: *United States Court Directory* (published annually by the Administrative Office of the United States Courts, Supreme Court Building, Washington, D.C. 20544); *The American Bench* (published biennially by Reginald

Bishop Forster and Associates, Incorporated, 3280 Ramos Circle, Sacramento, California 95827) and *Want's Federal-State Court Directory* (published annually by Want Publishing Company, 1511 K Street, N.W., Washington, D.C. 20005).

5. Highest State Courts

Entries in this section supply information on the highest appellate courts of all fifty states, the District of Columbia, American Samoa, Guam, Puerto Rico, and the Virgin Islands. Names of clerks, telephone numbers, court addresses, and names of judges are included. Because of the diverse appellate arrangement of state court systems, this volume does not provide any other details covering them. Virtually every state, however, publishes a directory or manual at intervals ranging from annual to biennial or triennial, which lists and describes its departments, offices, and government agencies. These directories will be useful in identifying information about the court structure in the specific jurisdiction. For details on legislative manuals or registers for each state in the United States, see section 21 of this volume, *Legislative Manuals and Registers*. Such directories can usually be found in public and academic libraries, particularly within the specific state.

Two important sources of information on the state court system are *The Book of States* (published biennially by The Council of State Governments, Iron Works Pike, P. O. Box 11910, Lexington, Kentucky 40578), and *Want's Federal-State Court Directory* (published annually by Want Publishing Company, 1511 K Street, N.W., Washington, D.C. 20005.)

6. Federal Regulatory Agencies

This section provides details about federal government agencies that promulgate and issue regulations. Independent agencies as well as executive departments are included. Arrangement is alphabetical by independent agencies, first, then departments, beginning with the Department of Agriculture. Information supplied for each agency includes address, public information contact and telephone number, and a description of the organization's activities. The index provides access through the acronyms and keywords contained in the names of the organizations.

Other key sources of information providing details about the regulatory system of the United States include: *United States Government Manual* (issued annually by the Government Printing Office); and the *Federal Regulatory Directory* (published quadrennially by Congressional Quarterly, Incorporated, 1414 22nd Street, N.W., Washington, D.C. 20037). Those interested in the detailed organizational structure of any agency listed in this section should refer to its most recent statement of organization published in the *Federal Register*. The *Federal Register* is also the primary source for rules and regulations promulgated by the federal government. The *Federal Register: What It Is and How To Use It* provides guidelines for using the *Federal Register* and related publications. Regulations appearing in the *Federal Register* are codified by subject title and published in the *Code of Federal Regulations (CFR)*, updated annually. These three publications are issued by the Office of the Federal Register, National Archives and Resources Services, General Services Administration, and are available from the Government Printing Office.

7. Law Schools

This section offers details about law schools in the United States, Canada, and Puerto Rico. Arrangement is alphabetical by state and province, then by name of school within each state or province. The details include the name of the school, address, telephone number, and degrees offered, including joint degree

programs and source of accreditation (except for Canada where there is no central accrediting organization). This section is followed by an alphabetical index of the law schools, as well as their parent universities.

Numerous publications provide details about legal education in the United States and Canada. Among the more useful are the following: *Barron's Guide to Law Schools* (Barron's Educational Series, Incorporated, 250 Wireless Boulevard, Hauppauge, New York 11788); *Directory of Canadian Universities* (published by the Association of Universities and Colleges of Canada, 151 Slater Street, Ottawa, Ontario K1P 5N1, Canada); *Martindale-Hubbell Law Directory* (published annually by Martindale-Hubbell, Inc., Box 1001, Summit, New Jersey 07901); *Patterson's American Education* (Educational Directories, Incorporated, Post Office Box 199, Mount Prospect, Illinois 60056); *Official Guide to United States Law Schools: Prelaw Handbook* (published annually by the Law School Admission Council, Law School Admission Services, Box 63, Newton, Pennsylvania 18940); and *A Review of Legal Education in the United States* (published annually by the American Bar Association, Section of Legal Education and Admissions to the Bar, 750 North Lake Shore Drive, Chicago, Illinois 60611).

8. Continuing Legal Education

Here are identified seminars, workshops, and other nonformal courses and forms of legal education in the United States and Canada. Arrangement is alphabetical by state and province, and then by parent organization. Details include address, telephone number, name of official or officials, areas of special course emphasis, typical clients or target audience, and a description of the programs offered. The index is arranged alphabetically under the names of sponsoring organizations, as well as the parent organizations. Only those organizations which completed questionnaires have been included.

Other regularly issued sources of information offering details about continuing legal education include the following: *ALI-ABA CLE Review* (published weekly by The American Law Institute-American Bar Association Committee on Continuing Professional Education, 4025 Chestnut Street, Philadelphia, Pennsylvania 19104); and *The CLE Register* (published 8 times a year by The American Law Institute-American Bar Association Committee on Continuing Professional Education). Many bar associations also publish information on continuing education programs in their respective jurisdictions.

9. Paralegal Education

This section provides details about training opportunities available in the paralegal field. A legal assistant, also known as a legal analyst, legal paraprofessional, legal technologist, paralegal assistant, or simply paralegal, is a person trained to provide services to attorneys, judges, prosecutors, clerks, and other court personnel. The work may be conducted in a law office, bank, brokerage agency, insurance agency, real estate office, or any other organization engaged in legal activities, including corporate legal departments.

For each paralegal program listed in this section the following details have been provided: name of institution, address, telephone number, requirements for admission (if any), and degrees or certificates offered. The arrangement is by state and city, followed alphabetically by the name of the schools. Inclusion of all the programs listed is based upon information provided by the organizations described. Only those educational programs which completed questionnaires have been included. An alphabetical index of schools is also featured in this section.

Three major organizations in the paralegal field that should be noted are the American Association for Paralegal Education, P. O. Box 40244, Overland Park, Kansas 66204; the National Federation of Paralegal Associations, 104 Wilmot Road, Suite 201, Chicago, Illinois 60015; and National Paralegal Association, 10 South Pine Street, Doylestown, Pennsylvania 18901. All three organizations publish pamphlets and lists of paralegal training programs.

10. Scholarships and Grants

Details are furnished here on opportunities for scholarships and grant support for those pursuing study or research in the legal field. The arrangement is alphabetical by the organization offering the stipend or scholarship. Details provided include eligibility requirements, terms of the scholarship or grant, and the address and telephone number of the sponsoring organization (where available). Please note that in addition to the scholarships and grants identified in this section, all of the schools included in section seven of this volume, Law Schools, offer financial aid. To obtain information on financial aid for a particular school of law contact the financial aid office of that school. The index to this section lists alphabetically the specific scholarships and grants followed by the names of the sponsoring organizations. For some entries identifying keywords in the names of the scholarships and grants are also included.

Among the numerous general sources of information providing details about research and study support are the following: *Annual Register of Grant Support: A Directory of Funding Sources* (published by National Register Publishing Company, Inc., 3004 Glenview Road, Wilmette, Illinois 60091); *Catalog of Federal Domestic Assistance* (issued annually by the Government Printing Office); *Chronicle Student Aid Annual* (published by Chronicle Guidance Publications, Incorporated, Box 1190 Monrovia, New York 13118); *Directory of Research Grants* (published by Oryx Press, 2214 North Central at Encanto, Phoenix, Arizona 85004); *Financial Aids for Higher Education: A Catalog for Undergraduates* (published by William C. Brown Company, Publishers, 2460 Kerper Boulevard, Dubuque, Iowa 52001); *The Grants Register* (published by St. Martin's Press, Inc., 175 Fifth Avenue, New York, New York 10010); *The International Foundation Directory* (published by Europa Publications Limited, 18 Bedford Square, London, England WC1B 3JN, and distributed in the United States by Gale Research Inc.), and *The Foundation Directory and Foundation Grants to Individuals* (both published by Foundation Center, 79 Fifth Avenue, New York, New York 10003).

11. Awards and Prizes

This section provides details about the honors and distinctions awarded in the broad field of law. The content is arranged alphabetically under the name of the sponsoring organization. Details provided include the name of the sponsoring organization, address, telephone number, and a description of the terms of eligibility and form of the prize or award. The index to this section is arranged alphabetically by the names of the specific awards, honors, or prizes, followed by the names of the sponsoring organizations.

The principal sources of information for details about honors and prizes offered in the United States and elsewhere are the following: *Awards, Honors and Prizes, United States and Canada, Volume 1*, and *Awards, Honors and Prizes, International and Foreign, Volume 2*, both published by Gale Research Inc.

12. Special Libraries

Here are provided details about law libraries in the United States and Canada, as well as general libraries with substantial legal collections. The fields covered encompass the general subject of law, including canon law, as well as criminology, forensic science, legal medicine, and legislation. Arrangement is by state and province, and then by city. Within cities, libraries are arranged alphabetically under the names of the parent organizations. Details include the name of the parent institution and of the library, the address, telephone number, fax number, and size of holdings including special collections and number of subscriptions. Restrictions on use of the collection are provided wherever possible. The section is indexed alphabetically under the name of the parent organizations, as well as by the distinctive name of the library, if there is any.

Principal sources of information about special libraries in the legal field are the *Directory of Special Libraries and Information Centers*, and the *Subject Directory of Special Libraries and Information Centers, Volume 1, Business, Government, and Law Libraries*, both published by Gale Research Inc. Another specialized source is the *AALL Directory and Handbook* (published annually by the American Association of Law Libraries, 53 West Jackson Boulevard, Chicago, Illinois 60604).

13. Information Systems and Services

This section supplies details for specialized and computerized information systems serving the legal field in the United States and Canada, as well as certain key international specialized and computerized information systems. Arrangement is alphabetical by state and then parent organization in the United States section, and alphabetical by country in the foreign section. For each information service the following details are provided: name of the sponsoring organization, address, telephone number, name of the official to contact, details of the programs and services, computer-based products, and clientele/availability, wherever possible. An alphabetical index arranged by the name of the sponsoring organization or institution, as well as by the distinctive name of the information system (if there is any) provides access to the content of this section.

The principal source of information on information systems and services is the annual *Information Industry Directory* (formerly the *Encyclopedia of Information Systems and Services*), updated by the *Information Industry Directory Supplement*, a periodic supplement, both published by Gale Research Inc.

14. Research Centers

This section provides information about research organizations and activities in the general field of law and in related substantive areas in the United States and Canada as well as certain key international research centers. The centers are arranged alphabetically by the name of the parent organization. Where the center is an independent research organization, it is listed alphabetically under that name. Details provided about each research center include the address, telephone number, chief official and title, and a sketch of the principal activities and fields of research. An alphabetical index provides access to the research centers.

The principal sources of information about research centers are *Research Centers Directory*, *Government Research Directory*, and *International Research Centers Directory*, all published by Gale Research Inc.

15. Legal Periodical Publications

This section provides details on the primary journals, legal newspapers, regular law school publications, special subject journals, newsletters, and legal loose leaf services issued in the United States, Canada and certain key international publications in the broad field of law. Arrangement is alphabetical under the title of the publication. Each entry supplies frequency and the publisher's name and address.

There are a great many standard sources which can be used for additional details about periodical publications. The principal general sources on journals and newspapers are the following: *Ulrich's International Periodicals Directory* (issued annually by R. R. Bowker Company, 245 West 17th Street, New York, New York 10011); *Standard Periodical Directory* (issued annually by Oxbridge Communications, Incorporated, 150 Fifth Avenue, New York, New York 10011); *Gale Directory of Publications and Broadcast Media* (issued annually by Gale Research Inc.); and *The Serials Directory: An International Reference Book* (issued by EBSCO Publishing, Box 1943, Birmingham, Alabama 35201). Important sources of information on newsletters are: The Newsletter Clearinghouse, 44 West Market Street, Box 311, Rhinebeck, New York 12572, publishers of the *Annual Newsletter Yearbook Directory* and the semi-monthly *Newsletter on Newsletters*; the *Newsletters in Print* (published by Gale Research Inc.); and the *Oxbridge Directory of Newsletters* (published annually by Oxbridge Communications, 150 Fifth Avenue, New York, New York 10011). Specifically for legal newsletters, *Legal Newsletters in Print* (published annually by Infosources Publishing, 140 Norma Road, Teaneck, New Jersey 07666), is an excellent source. *Legal Looseleaves In Print* (also published annually by Infosources Publishing) is a valuable source dealing with legal looseleaf services.

16. Book and Media Publishers

This section lists U.S. and Canadian trade publishers and media producers who issue a significant portion of their products in the legal field. The section is arranged alphabetically under the publisher or producer name. For each entry the name, address, and telephone number are provided. Please note that in addition to the publishers identified in this section, many of the associations included in section 1 of this volume, National and International Organizations, also publish material of significance to the field.

The principal sources of information about publishers in the United States and Canada are the following: *Publishers' Trade List Annual*, *Literary Market Place* and *Books In Print* (all issued annually by R. R. Bowker Company). Another important source of information on book publishers is *Publishers Directory* (published by Gale Research Inc.). Specifically in the field of law, *Law Books in Print* (published by Glenville Publishers, Inc., 75 Main Street, Dobbs Ferry, New York 10522) and *Law Books and Serials In Print--A Multimedia Sourcebook* (published by Bowker, 245 West 17th Street, New York, New York 10011) are two important sources. Useful sources of information for media are the following: *Audio Visual Market Place* (issued annually by Bowker); and the annual *Video Source Book* (published by Gale Research Inc.). The National Audiovisual Center, General Services Administration, Washington, D.C. 20409, is the national sales office for audiovisual material produced by government agencies or by private sources supported by government funds. Its publications include a periodic *Catalog of U. S. Government Produced Audiovisual Material*.

17. Speaker Bureaus

In this section are listed organizations, professional societies, and universities which provide speakers in the broad field of law. Details include name, address, telephone number, subjects covered, and fees, when available.

Arrangement is alphabetical by parent organization or university. Only those organizations which responded to questionnaire inquiry are included in this section.

18. Lawyer Referral Services

This section lists state and local lawyer referral services in the United States and Canada. For each entry the following details are provided: name of the service, address, and telephone number. This section is arranged by state and province. Local lawyer referral services are listed alphabetically by city, with the state or provincial referral services given at the beginning of the listings.

Other sources of information on lawyer referral services include the *Directory of Legal Aid and Defender Offices in the United States and Territories* (published by the National Legal Aid and Defender Association, 1625 K Street, Northwest, Washington, D.C. 20006), and *Directory of Lawyer Referral Services* (published by the American Bar Association, 750 North Lake Shore Drive, Chicago, Illinois 60611).

For jurisdictions in which no lawyer referral services are listed, one may wish to contact the local bar association in that particular area, as many bar associations maintain lawyer referral services.

19. Legal Aid Offices

This section lists United States and Canadian legal aid offices. Entries are arranged by state or province, and city; followed alphabetically by the legal aid offices. For each legal aid office the following details have been provided: name of legal aid office, address, and telephone number. For specific information on the types of legal assistance provided, contact the office or offices directly.

Other sources of information on legal aid offices include: *The Directory of Legal Aid and Defender Offices in the United States and Territories* (published by the National Legal Aid and Defender Association, 1625 K Street, Northwest, Washington, D.C. 20006), and *Directory of Public Interest Law Centers* (published by Alliance for Justice, 600 New Jersey Avenue, Northwest, Washington, D.C. 20001).

20. Public Defender Offices

Here are provided public defender offices in the United States. Arrangement is by state and city, followed alphabetically by the public defender office. For each entry the following information is provided: name of office, address, telephone number, and the type of agency. The type of agency is listed as civil, criminal, juvenile, or civil and criminal combined.

Other sources of information providing details about public defender offices are *The Directory of Legal Aid and Defender Offices in the United States and Territories* (published by the National Legal Aid and Defender Association, 1625 K Street, Northwest, Washington, D.C. 20006), and the *National Justice Agency List* (a database produced by the Bureau of Justice Statistics, Justice Department, Washington, D.C. 20531).

21. Legislative Manuals and Registers

In this section are provided legislative manuals and or registers for each state in the United States. For each entry the following details are provided: name of publication, publisher, address, telephone number, frequency and brief

description of coverage. Arrangement is by state followed alphabetically by the title of the legislative manual or register.

Other key sources of information providing details about legislative manuals and registers are *City and State Directories in Print*, and *Directories in Print* supplemented by the *Directories in Print Supplement*, all published by Gale Research Inc.

22. Small Claims Courts

This section provides a listing of small claims courts in the United States and Puerto Rico. For each entry the following details are provided: type of court, the maximum dollar amount, and where to file suit. Arrangement is by state.

Two key sources providing details about small claims court are *Small Claims Court* (published by HALT, 1319 F Street, Northwest, Suite 300, Washington, D.C. 20004) and *Everybody's Guide to Small Claims Court* (published by Nolo Press, 950 Parker Street, Berkeley, California 94710).

23. Corporation Departments of States

This section lists agencies in the United States where companies incorporate. For each state the following details are provided: official, department, address, and telephone number. Arrangement is alphabetically by state.

24. Law Enforcement Agencies

This section provides a listing of sheriffs' offices, county general purpose police, municipal general purpose police, and special police agencies in the United States. Arrangement is by state and city, followed alphabetically by the law enforcement agency. For each entry the following information is provided: name of agency, address, and telephone number.

An important source of information providing details about law enforcement agencies is the *National Justice Agency List* (a database produced by the Bureau of Justice Statistics, Justice Department, Washington, D.C. 20531).

25. Bill Status of State Legislation

This section lists offices or agencies responsible for tracking information on the current status of bills in process through the legislatures of all 50 states. Arranged alphabetically by state, each entry provides the name and address of the office or agency along with a telephone number to call, for learning the exact status of any bill for which details are sought.

Two other key sources of information on the status of a bill are *Book of the States, Supplement Two: State Legislative Leadership, Committees, and Staff* (published biennially by the Council of State Governments, Iron Works Pike, Post Office Box 11910, Lexington, Kentucky 40578), and *Legislative Hotline Directory* (published annually by Government Research Service, 701 Jackson, Topeka, Kansas 66603).

Law and Legal Information Directory

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