

The United States **Pharmacopeia**

TWENTIETH REVISION

Official from July 1, 1980

The National **Formulary**

FIFTEENTH EDITION

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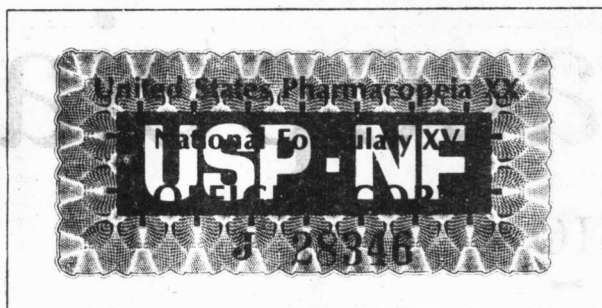
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* Present at the 1975 quinquennial meeting.

Articles of Incorporation

The United States Pharmacopoeial Convention of May, 1900, directed the Board of Trustees to take out articles of incorporation for the Convention under the laws of the District of Columbia. While the Convention had appointed certain of its officers to sign the articles, some changes were necessary because the laws

aforsaid require that a majority of the Incorporators be residents of the District of Columbia.

These preliminaries having been arranged, the following certificate of incorporation was drawn up, signed, and recorded, finally, on the eleventh day of July, 1900:

Certificate of Incorporation

This is to certify that we, whose names are hereunto subscribed, citizens of the United States, of full age, and a majority citizens of the District of Columbia, do associate ourselves together pursuant to the provisions of sections 545-552 inclusive of the Revised Statutes of the United States relating to the District of Columbia and of the Act of Congress to amend the same, approved the twenty-third day of April, 1884, under the corporate name of The United States Pharmacopoeial Convention.

This Association is organized for a period of nine hundred and ninety-nine years.

The particular objects and business of this Association are the encouragement and promotion of the science and art of medicine and pharmacy by selecting by research and experiment and other proper methods and by naming such materials as may be properly used as medicines and drugs with formulas for their preparation; by establishing one uniform standard and guide for the use of those engaged in the practice of medicine and pharmacy in the United States whereby the identity, strength, and purity of all such medicines and drugs may be accurately determined, and for other like and similar purposes; and by printing and distributing at suitable intervals such formulas and the results of such and similar selections, names and determinations among the members of this Association, pharmacists, and physicians generally in the United States and others interested in pharmacy and medicine.

The management and control of the affairs, funds, and property of this Association for the first year of its existence shall be vested in a Board of Trustees consisting of the seven following persons:

ALBERT E. EBERT.
SAMUEL A. D. SHEPPARD.
WILLIAM S. THOMPSON.
CHARLES E. DOHME.

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HORATIO C. WOOD.
CHARLES RICE.

In testimony whereof we have hereunto set our hands and affixed our seals this seventh day of July, 1900.

WILLIAM S. THOMPSON. [SEAL]
G. LLOYD MAGRUDER. [SEAL]
JOHN T. WINTER. [SEAL]
THOMAS C. SMITH. [SEAL]

MURRAY G. MOTTER. [SEAL]
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Constitution and Bylaws

THE UNITED STATES PHARMACOPOLCON CONVENTION

*As revised by the Convention
at its Quinquennial meeting, March 22, 1975*

CONSTITUTION

Article I—Name and Objects

Section 1. The corporate name of this corporation shall be "The United States Pharmacopoeial Convention," hereinafter referred to in this Constitution as the Pharmacopoeial Convention.

The alternative spelling, "Pharmacopoeial," also shall be considered as official.

Section 2. Its objects shall be those declared in its Certificate of Incorporation, and include (a) the revision and publication of the Pharmacopoeia of the United States of America and the National Formulary, also referred to as The United States Pharmacopoeia and as the USP and as the NF, respectively, and of the supplements thereto; and (b) the publication regularly or at suitable times of other information relating to the purposes of the Corporation.

Section 3. The Pharmacopoeia of the United States of America and the National Formulary, together with their supplements, are published by and issued under the authority of the Pharmacopoeial Convention; they are prepared and regularly revised entirely or in part by a committee or committees of representative medical, pharmaceutical, and other scientific experts; their primary purpose is to provide authoritative standards for materials and substances and their preparations that are used in the practice of the healing arts; they establish titles, definitions, descriptions, and standards for identity, quality, strength, and purity, and also, where practicable, methods for their examination and formulas for their manufacture.

Article II—Membership

Section 1. The members of the Pharmacopoeial Convention shall consist of: accredited delegates representing the following educational institutions, professional and scientific organizations, and designated divisions of the Federal Government, hereinafter designated as eligible organizations, and others as herein provided.

In this Constitution and Bylaws "state" or "United States" includes each of the several states, the District of Columbia, the Commonwealth of Puerto Rico, and all territorial possessions of the United States of America.

(a) Colleges and schools of medicine in the United States, accredited by the Association of American Medical Colleges

and by the Council on Medical Education of the American Medical Association; colleges, schools and divisions of pharmacy in the United States, accredited by the American Council on Pharmaceutical Education; state medical associations or state medical societies, which are constituents of the American Medical Association; and state pharmaceutical associations or state pharmaceutical societies, which are entitled to voting delegates in the House of Delegates of the American Pharmaceutical Association.

(b) The American Chemical Society, the American Dental Association, the American Hospital Association, the American Medical Association, the American Pharmaceutical Association, the American Society for Clinical Pharmacology and Therapeutics, the American Society of Hospital Pharmacists, the American Society for Pharmacology and Experimental Therapeutics, the American Veterinary Medical Association, the Association of Food and Drug Officials of the United States, the Association of Official Analytical Chemists, the Health Industry Manufacturers Association, the Manufacturing Chemists Association, the National Association of Retail Druggists, the National Wholesale Druggists' Association, the Pharmaceutical Manufacturers Association, and The Proprietary Association; or the successors thereto.

(c) The Bureau of Medicine and Surgery, United States Navy; the Department of Medicine and Surgery, Veterans Administration; the Food and Drug Administration; the National Bureau of Standards; the office of the Surgeon General, United States Air Force; the office of the Surgeon General, United States Army; the office of the Surgeon General, United States Public Health Service; the office of the Secretary of the Department of Health, Education, and Welfare; or the successors thereto.

(d) An individual who has been appointed to be a delegate by one of not more than five organizations that have been designated as eligible organizations by the Board of Trustees. Such designation by the Board of Trustees shall be effective until the next stated meeting.

(e) The Officers, the Board of Trustees, and the Chairmen of Committees directed to report at a stated meeting, serving by authority of the preceding stated Pharmacopoeial Convention or the Constitution and Bylaws, also shall be members, ex officio, of the Pharmacopoeial Convention.

(f) Not more than twenty members-at-large, selected by the Board of Trustees for their special competence in relation to the administrative or scientific needs of the Pharmacopeia, also shall be members of the Pharmacopeial Convention until the next stated meeting.

(g) Nominees selected by the Nominating Committee for Officers and Trustees for the Board of Trustees, the office of President, and the office of Vice-President, shall be members of the Pharmacopeial Convention for the stated meeting when their names are presented as nominees in accordance with Chapter IV, Section 5 of the Bylaws, whether present or not.

Section 2. Each eligible organization entitled to representation in the Pharmacopeial Convention, as provided for in Article II, Section 1, of this Constitution shall elect or appoint in such manner as it may determine, one delegate and one alternate delegate. One of these shall be accredited and seated as a member of the Pharmacopeial Convention, as provided in the Bylaws.

Section 3. Each delegate and alternate delegate, at the time of his election or appointment, and each member of the Convention, during his membership, except those named under Article II, Section 1 (f) and (g), shall be an officer or a member of the academic staff of the educational institution, an officer or active member of the organization, or an employee of the division of the Federal Government, that he represents.

Section 4. Honorary Members. By unanimous vote the Board of Trustees may elect honorary members to the Convention in recognition of their distinguished contribution to drug standardization, the sciences of medicine and pharmacy, and the public health. Each honorary member shall have the rights, privileges, and duties prescribed by the Constitution and Bylaws and defined by the Board of Trustees except the right to vote, to hold office, or to otherwise determine the policy and administration of the Convention.

Article III—Officers

Section 1. The officers of the Pharmacopeial Convention shall be a President and a Vice-President, each of whom, at the time of his election, shall be a member of the Pharmacopeial Convention; a Past President; a Treasurer; and a Secretary. The President, the Vice-President, and the Treasurer shall be elected by ballot at each stated meeting. The Secretary of the Board of Trustees shall act as Secretary of the Pharmacopeial Convention.

Section 2. Vacancies in these offices shall be filled as provided in the Bylaws.

Article IV—Board of Trustees

The members of the Pharmacopeial Convention shall elect a Board of Trustees from the members of the Convention at each stated meeting, as provided in the Bylaws.

Article V—The General Committee of Revision

The members of the Pharmacopeial Convention shall elect a General Committee of Revision at each stated meeting, as provided in the Bylaws.

Article VI—Meetings

Section 1. The stated meetings of the Pharmacopeial Convention shall be held in the United States at five-year intervals, beginning in 1980. The Board of Trustees is authorized to determine the day within the year and the place of the meeting.

Section 2. The President shall call a special meeting upon the written request of not fewer than fifty members of the Pharmacopeial Convention.

Section 3. All officers and members of the Board of Trustees before entering upon the execution of their office shall take the following oath or affirmation, "I do solemnly swear (or affirm) that I will faithfully execute the duties of my office and will uphold and abide by the Constitution and Bylaws of this Pharmacopeial Convention."

Article VII—Quorum

At any session of a meeting of the Pharmacopeial Convention, one hundred members who are eligible to vote shall constitute a quorum.

Article VIII—Amendments

Section 1. Every proposition to amend this Constitution, except as hereinafter provided, shall be submitted to the Board of Trustees in writing, subscribed to by at least five members of the Pharmacopeial Convention, not later than one hundred and twenty days prior to a stated or a special meeting and, after review by the Board, shall be submitted, together with the Board's recommendation, not later than sixty days prior to a stated or a special meeting of the Pharmacopeial Convention, to the medical and pharmaceutical press, to those authorized to send delegates to the Pharmacopeial Convention, and to those persons who are authorized to attend the stated or a special meeting. At the next ensuing meeting of the Pharmacopeial Convention, after the expiration of the said sixty days, upon receiving the affirmative votes of not less than three-fourths of the members present and voting, it shall become a part of this Constitution.

Section 2. An amendment also may be proposed in writing by five or more members at any session of a stated meeting except the final session. Such amendment shall be referred to the Board of Trustees, which shall report upon it at the next succeeding session when, upon receiving the affirmative votes of not less than seven-eighths of the members present and voting, it shall become a part of this Constitution.

Section 3. The Board of Trustees may at its discretion mail to the members of the Convention a proposition to amend or alter this Constitution. A period of sixty days shall be allowed for the submission of comments on the proposition. A summary of the comments shall accompany the mail ballot by which the vote of the member may be recorded and returned within ninety days of the date appearing on the ballot. Upon receiving the affirmative vote of seven-eighths of the members voting, with a total of not less than one hundred members voting, it shall become a part of this Constitution.

BYLAWS

Chapter I—The President

Section 1. The President shall preside at all meetings of The United States Pharmacopeial Convention, hereinafter referred to in these Bylaws as the Pharmacopeial Convention. In the absence of the President or in the event of his inability to preside, the Vice-President, or in the absence or inability of both, a President pro tempore, to be appointed by the Board of Trustees, shall conduct the meeting.

Section 2. The presiding officer shall present an address at the stated meeting.

Section 3. The presiding officer shall have the right to call a member to the chair in order that he may take the floor in debate. The presiding officer shall not vote except in case of a tie, when he shall cast the deciding ballot.

Section 4. Not later than six months before the stated meeting of the Pharmacopeial Convention, the President shall appoint, subject to the advice and consent of the Board of Trustees, five members of the Convention as a Nominating Committee for Officers and Trustees, two of whom shall be members of the Board of Trustees. Of the members appointed from the Board of Trustees, one shall be representative of the pharmaceutical sciences and one shall be representative of the medical sciences.

Section 5. The President shall appoint all committees not otherwise provided for in these Bylaws.

Section 6. Not later than one year prior to the stated meeting of the Pharmacopeial Convention, the President, through the Secretary, shall mail a notice of the meeting and a