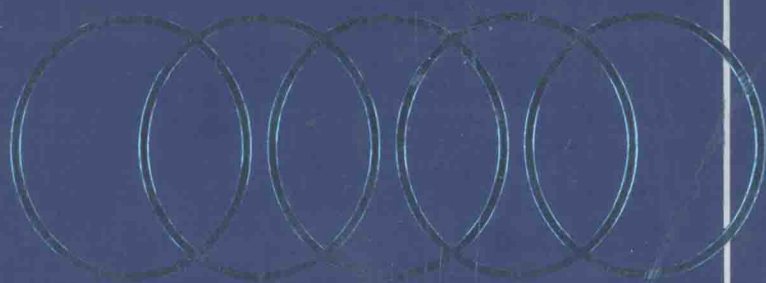


Sheila Sloane

THE MEDICAL WORD BOOK



third edition

SHEILA B. SLOANE

Formerly, President, Medi-Phone, Inc.

THE MEDICAL WORD BOOK

A spelling and
vocabulary guide
to medical transcription



W.B. SAUNDERS COMPANY

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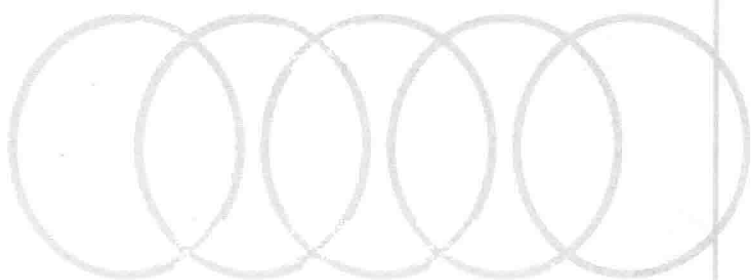
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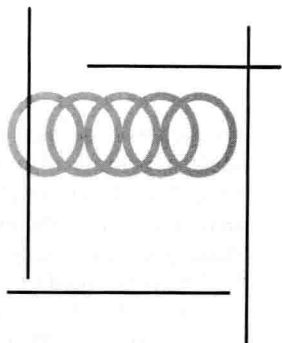
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THE MEDICAL WORD BOOK



*To
Evan, Lindsay, Alex, and Nicole
For the Joy They Give*

Preface



Not many years ago patient records within both hospitals and the offices of physicians in private practice were kept informally and somewhat casually. The medical secretary was often too busy to take on the task of record keeping, and not infrequently the doctor's wife would come to the office once or twice a week to bring the records up-to-date. The physician, making rounds at the hospital, would scribble a few notes to patients' charts—notes meaningful enough to him but usually indecipherable to anyone else. Writing good case reports was pretty far down on the list of medical priorities.

The preceding paragraph opened the preface to the first edition of *The Medical Word Book*. Since its publication in 1973 there have been many important advances in the effectiveness of medical transcription, many of which have been brought about by the excellent teaching programs of the American Association for Medical Transcription. Today, the understanding and acceptance of professional competence of the transcriptionist are a far cry from the early days of the first *Medical Word Book*.

All of the new material in this third edition has been carefully researched. There are approximately 18,000 new entries in the various sections, and a new section entitled Immunology—With Special Reference to AIDS has been introduced. The immune system is an extremely complex network of specialized organs and cells that defends the body against foreign invaders. Not only is the system itself complex but the vocabulary describing its numerous functions is equally complex. The circumstance of AIDS further complicates both the responses of the immune system and its terminology.

The basic purposes of the book remain unchanged: to introduce the newcomer and the seasoned transcriptionist to the available information and to provide, collected in one place, the essentials necessary to make their task of transcribing medical reports an easier one. The transcriptionist new to the profession is relieved of the responsibility of guessing whether a disease entity, an instrument, or the like is listed in one particular specialty rather than another. If a word applies to several

specialties, it is listed in each of the appropriate sections. In this respect, repetition of terms has not been avoided; rather, it has been sought out. For example, "sarcoidosis" appears in Cardiovascular System, Internal Medicine, Orthopedics, and Respiratory System, thus making it unnecessary to flip pages back and forth between sections to find a proper spelling.

As in the past, no attempt has been made to make this a complete listing of medical terms. Such an undertaking would be overwhelming and cumbersome. The attempt here is to give the reader a listing of commonly used uncommon medical terms to ease the burden of searching through many books.

The book is divided into three major parts. The first comprises Anatomy, Illustrated, a series of color plates showing human structure; General Medical Terms, consisting of words common to all specialties; and General Surgical Terms, dealing with such topics as incisions, dressings, sutures, positions, and anesthetics. The alphabetical listing in Drugs and Chemistry includes radionuclides, chemotherapeutic agents, and the experimental drugs used in the treatment of AIDS and other immune-related diseases. Specific tests and pathogenic organisms are listed in Laboratory Terminology, concluding with Normal Laboratory Values.

The second part is divided into 15 specialties or organ systems. These are arranged alphabetically so that the desired subject can be readily located by flipping through the pages and noting the section title at the top of the page. Within each section, words are listed so that the familiar term will lead to the unfamiliar; that is, unfamiliar terms are given as subentries under familiar main entries. If, for example, the term "Mönckeberg's degeneration" is used in a cardiovascular report, one need only turn to the section on the cardiovascular system to find the proper spelling under "degeneration."

The third section includes abbreviations and symbols, combining forms, and rules for forming plurals. The appendix provides a table of elements and tables of weights, measures, and conversions.

Selected entries and combining forms are given in two ways: the correct spelling and, at its own alphabetical place, a phonetic spelling. The latter is given in italics, with a cross-reference to the proper spelling. If, for example, the term "pterygium" is used in an ophthalmology report, the transcriptionist may turn to the ophthalmology section and look for what sounds like "terijeum." At that place, there appears the entry "terijeum. See pterygium."

I should like to express my sincere appreciation to Margaret Biblis and the staff of the W. B. Saunders Company for their skillful help and guidance. For his patience, support, and constant encouragement, I

offer my deepest gratitude to my husband, John Dusseau. Many reference books, too, have been of significant help. Among the many consulted, the following have been, in their authority and wide-ranging scope, the most useful:

AIDS, A Basic Guide for Clinicians, Ebbesen, Biggar & Melbye, W. B. Saunders Company, 1984

Cecil's Textbook of Medicine, Volumes I and II, 18th Edition, Wyngaarden & Smith, W. B. Saunders Company, 1988

Dermatology, Volumes I and II, 2nd Edition, Moschella & Hurley, W. B. Saunders Company, 1985

Dictionary of Immunology, Rosen, Steiner & Unanue, Elsevier Science Publishing Company, Inc., 1989

Dorland's Illustrated Medical Dictionary, 27th Edition, W. B. Saunders Company, 1988

Fundamentals of Otolaryngology, A Textbook of Ear, Nose & Throat Diseases, 6th Edition, Adams, Boies & Hilger, W. B. Saunders Company, 1989

Gastrointestinal Disease, 4th Edition, Sleisenger & Fordtran, W. B. Saunders Company, 1989

Heart Disease, A Textbook of Cardiovascular Medicine, 3rd Edition, Braunwald, W. B. Saunders Company, 1988

Immunology III, Bellanti, W. B. Saunders Company, 1985

Nelson's Textbook of Pediatrics, 13th Edition, Behrman & Vaughan, W. B. Saunders Company, 1989

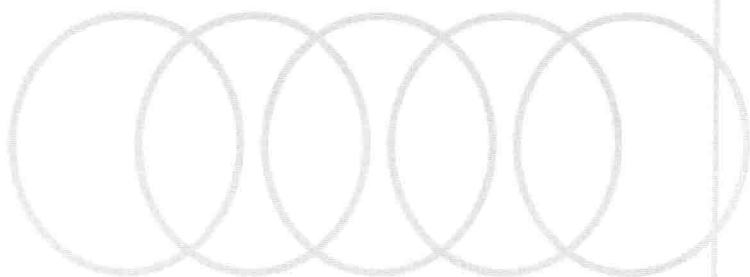
Respiratory Function in Disease, 3rd Edition, Bates, W. B. Saunders Company, 1989

Rheumatology and Immunology, 2nd Edition, Cohen & Bennett, Grune & Stratton, 1986

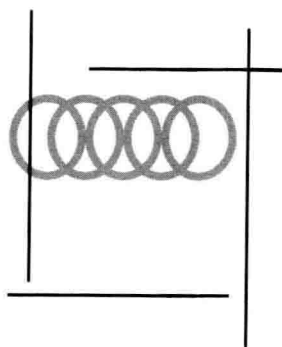
To the thousands of users of the first two editions of *The Medical Word Book*, my thanks. It is my hope that this third edition will continue to answer the needs of transcriptionists and health-care personnel in all areas of medicine in their challenging quest for the correct spelling of the often puzzling, sometimes elusive medical term.

SHEILA B. SLOANE

THE MEDICAL WORD BOOK



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Anatomy, Illustrated

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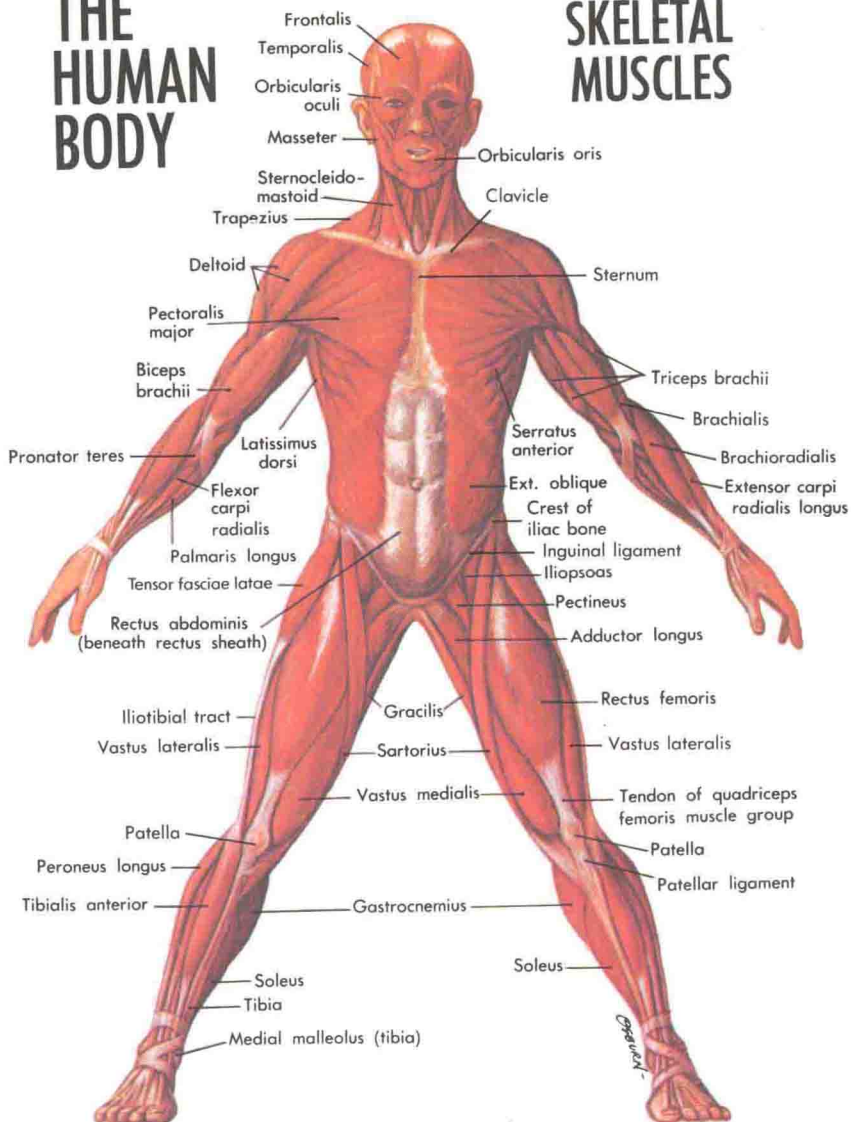


PLATE I

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BONES

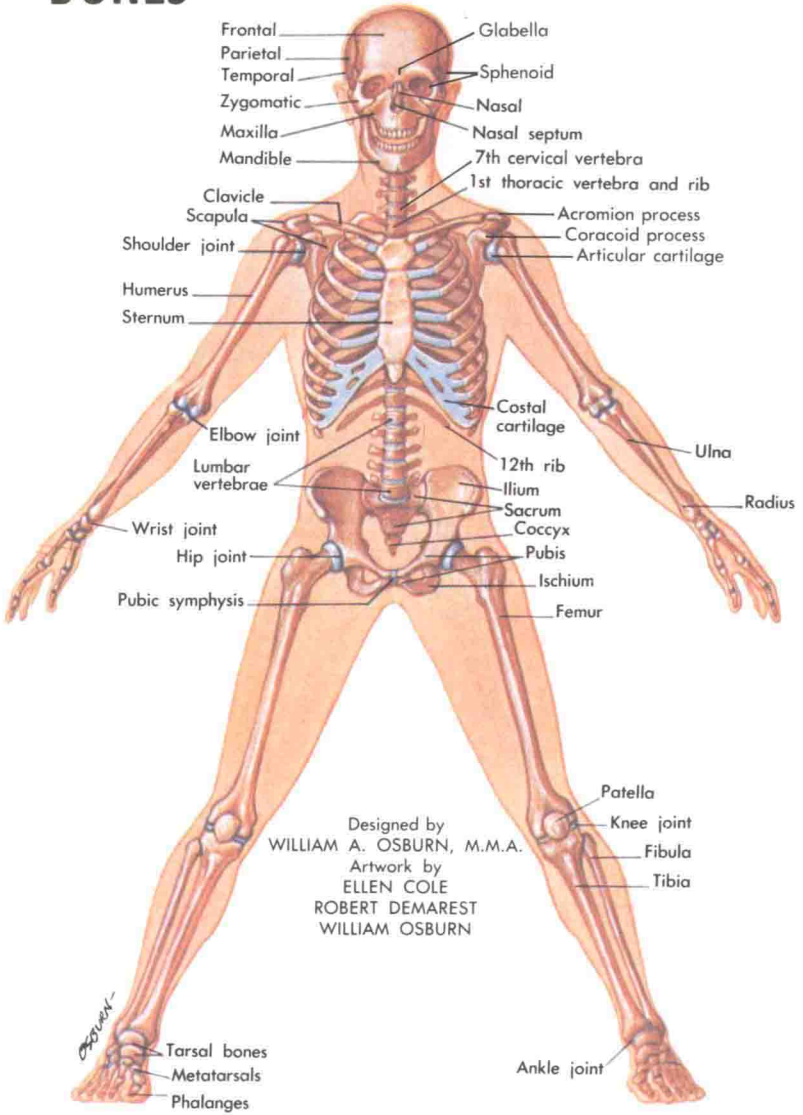
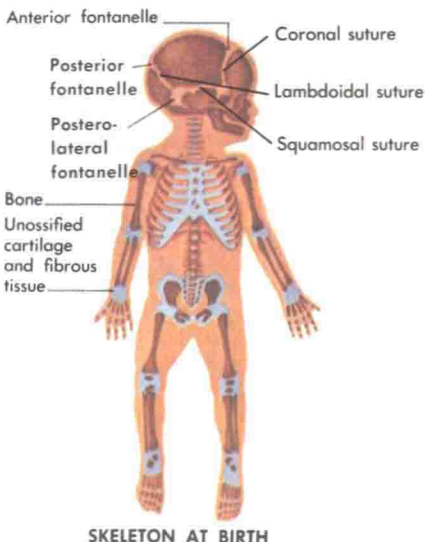
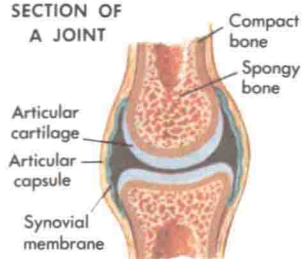
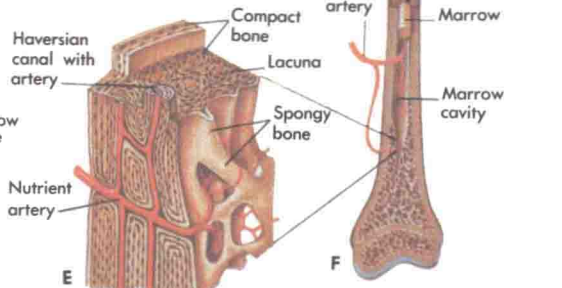
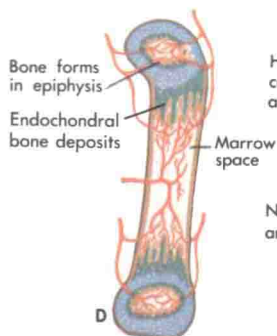
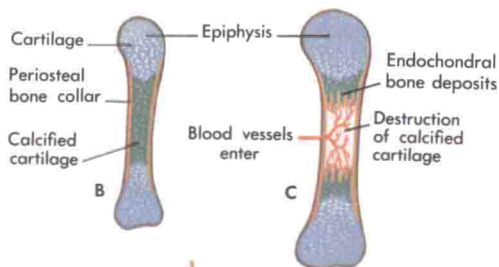
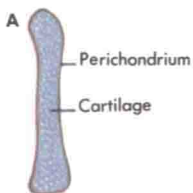


PLATE II

SECTION OF A JOINT



DEVELOPMENT OF BONE



SECTION OF MATURE BONE PLATE III

THE ORGANS OF DIGESTION

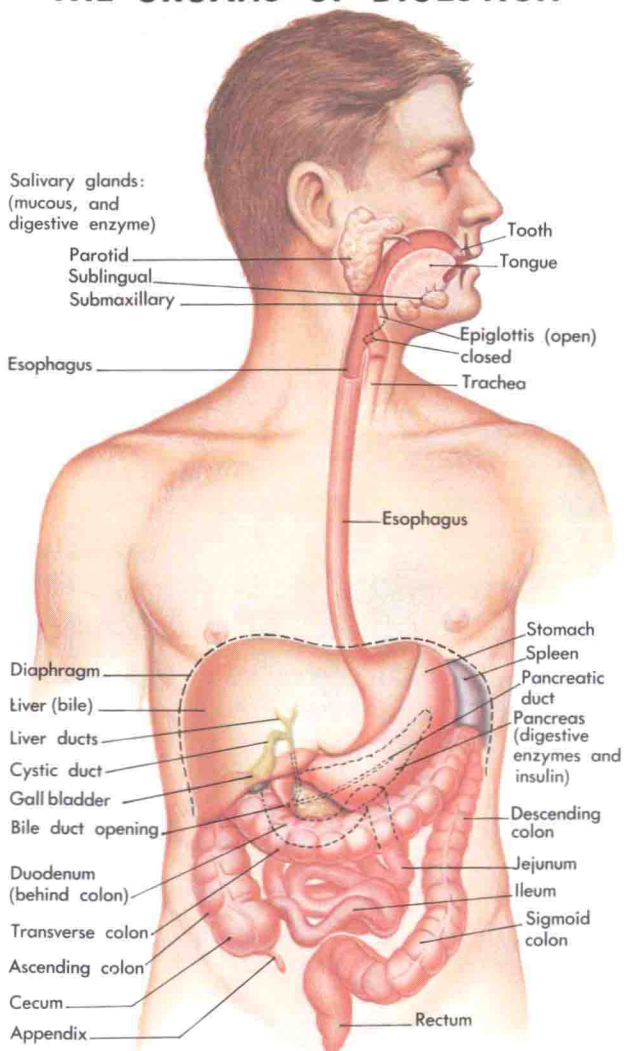
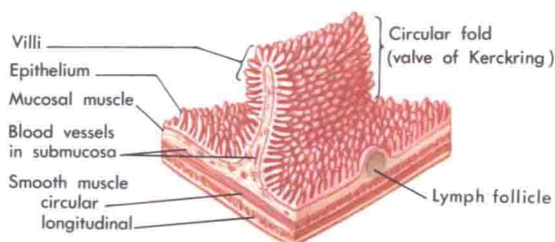
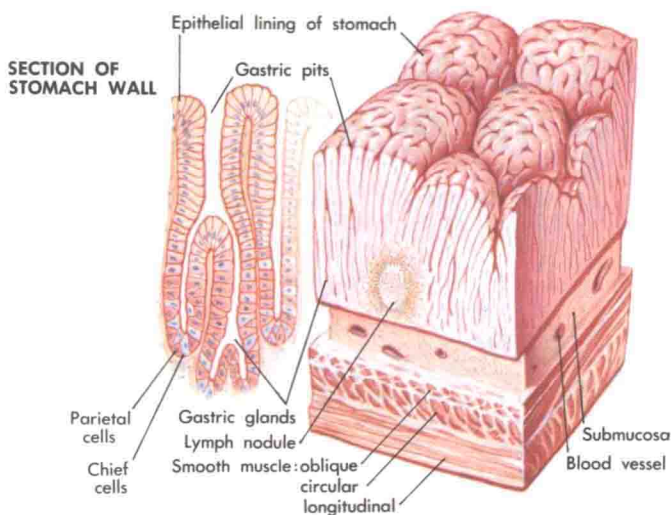


PLATE IV



SECTIONS OF SMALL INTESTINE WALL

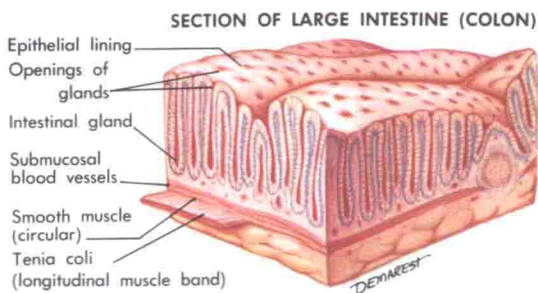


PLATE V