# LAWYERING AND ETHICS FOR THE BUSINESS ATTORNEY Second Edition

Marc I. Steinberg

American Casebook Series



# LAWYERING AND ETHICS FOR THE BUSINESS ATTORNEY

**Second Edition** 

 $\mathbf{B}\mathbf{y}$ 

### Marc I. Steinberg

Radford Professor of Law Southern Methodist University

AMERICAN CASEBOOK SERIES®



Thomson/West have created this publication to provide you with accurate and authoritative information concerning the subject matter covered. However, this publication was not necessarily prepared by persons licensed to practice law in a particular jurisdiction. Thomson/West are not engaged in rendering legal or other professional advice, and this publication is not a substitute for the advice of an attorney. If you require legal or other expert advice, you should seek the services of a competent attorney or other professional.

American Casebook Series and West Group are trademarks registered in the U.S. Patent and Trademark Office.

© West, a Thomson business, 2002

© 2007 Thomson/West

610 Opperman Drive

P.O. Box 64526

St. Paul, MN 55164-0526

1-800-328-9352

Printed in the United States of America

ISBN: 978-0-314-16288-5





## Acknowledgments

I owe many thanks to my research assistants, colleagues, and lawyer-friends for their assistance. My research assistants deserve kudos for their outstanding work—Matt Brysacz, Rob Castle, Barrett Howell, Brooks Leavitt, Barrett Lidji, Dustin Mauck, Bobby Moore, Bipasha Mukherjee, Jason Myers, and Emmanuel Obi. In particular, Mr. Howell and Mr. Myers, both now practicing with prestigious law firms, successfully undertook several challenging assignments with respect to this project.

I thank my friends and colleagues at SMU for their support on this project: Dean John Attanasio, Professors Bill Bridge, Alan Bromberg, Linda Eads, Shubha Ghosh, Chris Hanna, George Martinez, and Fred Moss, as well as Ms. Jan Spann and Ms. Carolyn Yates. My thanks to the SMU Dedman School of Law for the award of summer research grants in connection with this project. Also, I thank the SMU Maguire Center for Ethics and Public Responsibility for support of this project, and in particular, Mr. Cary Maguire, Professor Richard Mason, and Ms. Lorren Timberman. Moreover, my thanks to my lawyer-friends for their input on this project: Orrin Harrison, Ralph Janvey, Frank Razzano, Darrel Rice, and Bob Wise.

Permission has been granted from the American Bar Association, the American Law Institute, and the Missouri Law Review to use certain excerpts herein. In particular: (1) Excerpts of the ABA Model Rules of Professional Conduct, and ABA Formal Opinions 92–366, 98–410, and 00–418. Copyright © by the American Bar Association. The foregoing are reprinted with permission of the American Bar Association (the foregoing ABA documents are available from Service Center, American Bar Association, 321 North Clark Street, Chicago, IL 60610, 1–800–285–2221); (2) American Law Institute, Restatement of the Law, The Law Governing Lawyers. Reprinted by permission of the American Law Institute; and (3) Aibel, Corporate Counsel and Business Ethics: A Personal Review reprinted by permission of the Missouri Law Review, Copyright 1994 by the Curators of the University of Missouri.

I dedicate this book with all my love to my beautiful wife Laurie and my wonderful children Alexandra (Alex), Avram (Avi) and Phillip (Bear).

# LAWYERING AND ETHICS FOR THE BUSINESS ATTORNEY

**Second Edition** 

# **Summary of Contents**

	Page
ACKNOWLEDGMENTS	iii
Scenario I. Who's the Client?	1
Scenario II. Confidentiality Owed to Existing and Former	
Clients	15
Scenario III. The Lawyer as Intermediary	29
Scenario IV. Corporate Internal Investigations: What About	
Confidentiality?	37
Scenario V. Parent—Subsidiary Related Party Transactions	51
Scenario VI. The Corporate Opportunity Doctrine and the	
Lawyer's Role	65
Scenario VII. The Multiple Representation Dilemma for the	00
Business Attorney as Litigator	79
Scenario VIII. Screening and the Personally Disqualified	
Attorney	95
Scenario IX. Business Attorney as Litigator in Corporate	00
Settings	113
Scenario X. Lawyers Taking Equity Interests in Their	110
C11	135
Scenario XI. Inside Counsel	
	145
Scenario XII. Counsel as Director?	161
Appendix	179

# **Table of Contents**

	Page
Acknowledgments	iii
Scenario I. Who's the Client?	1
Scenario II. Confidentiality Owed to Existing and Former	
Clients	15
Scenario III. The Lawyer as Intermediary	29
Scenario IV. Corporate Internal Investigations: What About	
Confidentiality?	37
Scenario V. Parent—Subsidiary Related Party Transactions	51
Scenario VI. The Corporate Opportunity Doctrine and the	
Lawyer's Role	65
Scenario VII. The Multiple Representation Dilemma for the	
Business Attorney as Litigator	79
Scenario VIII. Screening and the Personally Disqualified	
Attorney	95
Scenario IX. Business Attorney as Litigator in Corporate	
Settings	113
Scenario X. Lawyers Taking Equity Interests in Their	110
Clients	135
Scenario XI. Inside Counsel	145
Scenario XII. Counsel as Director?	161
Appendix	179
Engagement Letter (Example 1)	179
Engagement Letter (Example 2)	187
Multiple Representation Letter	190
Multiple Representation Provision	193
Waiver of Conflict Letter	194
Termination of Engagement Provision	196
Joint Defense Agreement	197
"Tips" to Avoid Malpractice	199

## Scenario I

# WHO'S THE CLIENT?

When an individual visits a lawyer's office and asks to be represented in a particular matter, the attorney normally has little difficulty identifying who is the client. Entity representation, however, renders the attorney's client-identification process more complex. The importance of ascertaining the identity of the client is underscored by the American Bar Association's (ABA) Model Rules of Professional Conduct. These Rules impose certain obligations that run from the attorney to the client. For example, Model Rule 1.7 focuses on the loyalty owed by the attorney to each client.<sup>2</sup> Similarly, Model Rule 1.6, with certain exceptions, requires the attorney to maintain confidentiality with respect to information relating to the representation of a client.<sup>3</sup> This confidentiality is premised on two separate, but related, legal doctrines.4

The principle of confidentiality under the Model Rules is based first on the attorney-client privilege and the work product doctrine.<sup>5</sup> The second principle premised on lawyer-client confidentiality is found in the

- 1. See, e.g., ABA Model Rules of Prof. Conduct, Rules 1.3–1.8.
- 2. As comment 1 to Model Rule 1.7 states: "Loyalty and independent judgment are essential elements in the lawyer's relationship to a client."
- **3.** See Rule 1.6 of the Model Rules.
  - 4. Id. cmt. 3.
- **5.** Id. See Upjohn Co. v. United States, 449 U.S. 383 (1981).

Model Rules themselves.<sup>6</sup> Lawyer-client confidentiality is more encompassing than the attorney-client privilege: Regardless whether the information is protected from disclosure under the attorney-client privilege, Rule 1.6 mandates (with certain exceptions) that all information relating to the representation of that client, regardless of its source, be kept confidential.<sup>7</sup>

Both the privilege and the attorney's confidentiality obligation contain certain exceptions. For example, when the client gives informed consent to the disclosure of the otherwise protected information, such information is no longer within the scope of Rule 1.6. Moreover, unless the client instructs otherwise, the attorney is impliedly authorized to disclose certain information in the course of carrying out the representation. As a last example, a lawyer under the Model Rules may reveal client information to the extent necessary "to prevent the client from committing a crime or fraud that is reasonably certain to result in substantial injury to the financial interests or property of another and in furtherance of which the client has used or is using the lawyer's services."

Model Rule 1.6's obligations encompass communications between an attorney and a client. An entity, such as a corporation, clearly cannot speak for itself; rather it must rely on and speak through its representatives. Under the Model Rules, these corporate representatives are defined as constituents. Constituents include di-

- 6. See Model Rule 1.6.
- 7. Id. Rule 1.6 cmt. 3.
- 8. Id. Rule 1.6(a).
- **9.** *Id.* For example, lawyers within the same firm are generally deemed to have implied authorization to share client information with each other, to the extent necessary to carry out the representation. *See* Rule 1.6 cmt. 5.
- **10.** Rule 1.6(b)(2). A lawyer also may reveal client informa-

tion to the extent necessary to establish a claim or defense on behalf of the lawyer in the event a controversy arises between the client and the lawyer. Rule 1.6(b)(5). For other exceptions to the principle of confidentiality, see Rule 1.6(b)(1), (3), (4), (6), Rule 1.13(c) & cmt. 6.

- 11. Id. Rule 1.6(a).
- 12. Id. Rule 1.13.

rectors, officers, employees, members, and shareholders.<sup>13</sup> The communications between the attorney and a constituent of the organization relating to the giving of legal advice to the organization are within the scope of Rule 1.6, so long as the communications relate to the constituent's role or position within the organization.<sup>14</sup>

In a situation where the organization's attorney becomes aware of a constituent's contemplated course of action that is a violation of law that reasonably may be imputed to the organization, the Model Rules provide a series of procedures that the attorney should follow. depending on the severity of the potential harm. 15 In the most extreme situation, the attorney may find it necessary to refer the matter to the organization's highest authority.16 This issue is addressed in later Scenarios of this text. In the event that the organization's highest authority insists upon conduct that violates the law and that likely will result in substantial harm to the organization, the attorney may withdraw from the representation and may reveal information concerning the representation to the extent the attorney reasonably views is necessary in order to prevent substantial harm to the organization.17

Closely held corporations (such as family corporations) may present complex scenarios. The attorney for such an enterprise often has significant contact with many, if not all, of the constituents. As a result, some of the constituents may think that the attorney is representing them as individuals, in addition to the business enterprise. Indeed, some sources argue that due to the

- **13.** *Id.* Rule 1.13(f).
- 14. Id. Rule 1.13 cmt. 2.
- **15.** *Id.* Rule 1.13(b) & cmt. 4.
- **16.** *Id.* Rule 1.13(b)(3) & cmt. 5.
- 17. Id. Rules 1.13(c), (d), 1.16(a)–(b). See C. Wolfram, Modern Legal Ethics § 13.7 (1986).
- 18. See Mitchell, Professional Responsibility and the Close Corporation: Toward a Realistic Ethic, 74 Cornell L. Rev. 466 (1989).
- 19. See Haynsworth, Competent Counseling of Small Business Clients, 13 U.C. Davis L. Rev. 401 (1980); Mitchell, note 18 supra.

close nature of these corporations, the attorney's actions have a direct effect on each constituent and consequently, the attorney's obligations should run not only to the organization, but to each constituent as well.20 In a family corporation, for example, the constituents are generally the employees, shareholders, officers and directors of the enterprise.<sup>21</sup> In addition, the business operations of a closely held corporation are oftentimes the sole source of livelihood for its shareholders. In such a situation, the corporation's success takes on paramount importance to each shareholder; if things go sour, such shareholders have no viable escape from their investment.<sup>22</sup> These problems are exacerbated when individual shareholders have different personal interests, and each attempts to implement his/her individual goal within the company's policies and corporate framework.

It should be noted that in the partnership context, some courts have found that the attorney representing the organization also represents the individual partners.<sup>23</sup> As one court explained: "In the context of the representation of a partnership, the attorney for the partnership represents all the partners as to matters of partnership business."<sup>24</sup> Under this approach, an individual partner (even under privity principles) may bring a malpractice suit against the organization's attorney. Such was the situation in *Adell* where the court allowed a limited partner to file a malpractice claim against the

- 20. Mitchell, supra note 18, 74 Cornell L.Rev. at 506. See In re Brownstein, 602 P.2d 655 (Or. 1979). But see Skarbrevik v. Cohen, England & Whitfield, 282 Cal.Rptr. 627 (Ct. App. 1991).
- **21.** See, e.g., Galler v. Galler, 203 N.E.2d 577 (Ill. 1964); Triggs v. Triggs, 385 N.E.2d 1254 (N.Y. 1978).
- **22.** See Hendon, Combatting Legal Theft: Arguments For Shareholder/Employees Terminated From Close Corporations.
- 77 Or. L. Rev. 735, 737 (1998); Moll, Shareholder Oppression v. Employment At Will in the Close Corporation: The Investment Model Solution, 1999 U. Ill. L. Rev. 517 (1999).
- **23.** See e.g. Adell v. Sommers, Schwartz, Silver and Schwartz, 428 N.W.2d 26 (Mich. Ct. App. 1988).
- **24.** Wortham & Van Liew v. Superior Court, 233 Cal.Rptr. 725, 728 (Ct. App. 1987).

attorney that had been retained on behalf of the limited partnership.<sup>25</sup> Other courts, however, have adhered to the entity theory of representation in the partnership setting.<sup>26</sup> Consequently, depending on the jurisdiction and the underlying circumstances, it may be uncertain whether an attorney for a partnership represents only the enterprise, or, absent an agreement otherwise, is deemed to represent the individuals as well.

An attorney for a newly forming or formed corporation should discuss potentially significant issues and conflicts before they arise. When representing a closely held corporation, the attorney should monitor the situations in which significant adverse interests may arise. The need for caution results from the fact that in close corporations the interests and rights of the organization and the constituents who control the organization often start off as consistent with one another.27 Perhaps because of this alignment of interests, at least some courts take the position that, unless the parties agree otherwise, the attorney represents the constituents in their individual capacities as well as the organization.<sup>28</sup> This approach, however, is contrary to the generally accepted "entity" rule, according to which the entity (or the organization) is the client, and not the individual shareholders.29

Under the entity rule, "where a lawyer represents a corporation, the client is the corporation, not the corporation's shareholders." As explained by one court:

- **25.** Adell v. Sommers, Schwartz, Silver and Schwartz, 428 N.W.2d 26, 30 (Mich. Ct. App. 1988).
- **26.** See, e.g. Hopper v. Frank, 16 F.3d 92 (5th Cir. 1994) (applying Mississippi law).
- **27.** See, e.g., Wilkes v. Springside Nursing Home, Inc., 353 N.E.2d 657 (Mass. 1976).
- **28.** See e.g. In re Brownstein, 602 P.2d 655 (Or. 1979),

- citing, In re Banks, 584 P.2d 284 (Or. 1978).
- 29. See, e.g. Skarbrevik v. Cohen, England & Whitfield, 282 Cal.Rptr. 627 (Ct. App. 1991); Egan v. McNamara, 467 A.2d 733 (D.C. 1983); Jesse v. Danforth, 485 N.W.2d 63 (Wis. 1992).
- **30.** McKinney v. McMeans, 147 F. Supp. 2d 898, 901 (M.D. Tenn. 2001). See also, Model Rule 1.13(a) ("A lawyer em-

"[W]here an attorney represents a closely held corporation, the attorney [normally] ... owes no separate duty of diligence and care to an individual shareholder.... [A]n attorney representing a corporation does not become the attorney for the individual stockholders merely because the attorney's actions on behalf of the corporation may also benefit the stockholders. The duty of an attorney for a corporation is first and foremost to the corporation, even though the legal advice rendered to the corporation may affect the shareholders."<sup>31</sup>

Contrary to the "entity" theory of representation, some courts take the position that counsel represents individual shareholders in addition to the organization, based on that individual's reasonable expectation of being separately represented. As one court explained: "Although, in the ordinary corporate situation, corporate counsel does not necessarily become counsel for the corporation's shareholders ... where, as here, the corporation is a close corporation consisting of only two shareholders with equal interests in the corporation, it is indeed reasonable for each shareholder to believe that the corporate counsel is in effect his own individual attorney." To hold otherwise reasoned the court would "exalt form over substance."

Ascertaining whether such a reasonable expectation exists may hinge on the frequency and quality of encounters between the attorney and the individual. El-

ployed or retained by an organization represents the organization acting through its duly authorized constituents.").

- **31.** Brennan v. Ruffner, 640 So.2d 143, 145–146 (Fla. Dist. Ct. App. 1994). See SEC v. Credit Bancorp, Ltd., 96 F.Supp.2d 357 (S.D.N.Y. 2000).
- **32.** See cases cited supra notes 29–31.
- **33.** See e.g., Comment, An Expectations Approach to Client

*Identity*, 106 Harv. L. Rev. 687 (1993).

- **34.** Rosman v. Shapiro, 653 F.Supp. 1441, 1445 (S.D.N.Y. 1987), citing, Westinghouse Electric Corp. v. Kerr-McGee Corp., 580 F.2d 1311 (7th Cir. 1978), Glover v. Libman, 578 F.Supp. 748 (N.D. Ga. 1983), Bobbitt v. Victorian House, Inc., 545 F.Supp. 1124 (N.D. Ill. 1982).
  - **35.** 653 F.Supp. at 1445.

ements that have been deemed relevant in this determination include: "[T]he extent and nature of the attorney's representation of the constituent in individual matters, the attorney's representation of entity clients with interests that diverge from those of the constituent, any oral or written representations made by the attorney regarding the representation, the person to whom the attorney's services were billed and who in return paid these bills, and the presence of independent counsel for the constituent."<sup>36</sup>

One of the corporate lawyer's tasks during the incorporation process is to draft the pertinent documents. These documents may include, for example, the articles of incorporation, by-laws, stock transfer restrictions, employment agreements, and shareholder agreement. While documents such as the articles of incorporation and corporate bylaws may not give rise to an individual's reasonable expectation of being separately represented by the drafting attorney, the situation may become more problematic where the lawyer drafts documents that set forth the rights and interests of individual shareholders. Such documents may include buy-sell agreements, voting agreements, and employment contracts. Presumably, the attorney drafts such documents with the corporation's best interests in mind. One may ponder, however, whether the individuals, especially those who have had prior significant interactions with the attorney, have a reasonable expectation that the attorney is simultaneously protecting their personal best interests.37

If deemed to be concurrently representing the organization as well as an individual constituent, the

36. Comment, supra note 33, 106 Harv. L. Rev. at 691.

37. Id. at 691–704. See Minion v. Nagin, 394 F.3d 1062, 1069 (8th Cir. 2005) (concluding that, as set forth in the complaint, attorney-

client relationship existed between counsel for the corporation and individual shareholder-employee when counsel drafted key documents and rendered legal advice that focused on such shareholderattorney may be in a precarious position. As clients, each is owed the duties of loyalty and confidentiality.<sup>38</sup> If the attorney in fact is representing each of these common clients, then that attorney evidently is further bound by the obligations relating to intermediaries. For example, in a situation where an attorney is rendering legal advice to two clients who are organizing a business enterprise, the attorney is likely to be serving as an intermediary.<sup>39</sup>

Former ABA Model Rule 2.2 set forth obligations assumed by an attorney serving as an intermediary.40 These obligations today generally are set forth in Model Rule 1.7 and comments thereto. Accordingly, in this setting, the attorney must consult "with each client concerning the implications of the common representation" and procure "each client's consent to the common representation." This consultation requires the attorney to present to each client the advantages, disadvantages, and risks involved, including the effect on the attorney-client privilege. 42 As an intermediary, the attorney must consult with each client regarding decisions to be made, so that each client is able to make adequately informed decisions. 43 Moreover, in the event that litigation eventuates between the clients, communications between these common clients and the attorney-intermediary generally will not be shielded from discovery by the attorney-client privilege.44 Nonetheless, the attorney's obligation of confidentiality remains intact. Thus, confidences communicated to counsel by one common client may not be revealed (absent that client's consent)

employee's personal interests, including his employment agreement with the corporation).

- **38.** See Model Rules 1.6, 1.7.
- **39.** Former Model Rule 2.2.
- **40.** *Id.* Former Model Rule 2.2(a)(1). Note that the 2002 amendments to the Model Rules, implementing the Ethics 2000 Commission's position, deleted Rule 2.2. Revised Rule 1.7 presumably encompasses the

lawyer as intermediary dilemma. See Model Rule 1.7 cmt. 28. Scenario III addresses in greater depth the lawyer as intermediary.

- **41.** Id. Former Model Rule 2.2(a)(1).
  - **42.** *Id.*
- **43.** Id. Former Model Rule 2.2(b).
- **44.** *Id.* Former Model Rule 2.2 cmt. 6.

to any of the other common clients. As a result, the attorney must strike a delicate balance between keeping each client adequately informed and maintaining the requisite confidentiality.<sup>45</sup>

What steps an attorney representing a forming or just-formed closely held corporation should take to minimize potential conflicts of interest, liability exposure, and violation of the ethical rules at times are illusive. One approach would be for the attorney to attempt to have all the parties involved agree that the attorney is representing only the organization, rather than the individuals. If such an agreement is reached, it should be evidenced in writing. Thus, the safest way for the attorney to avoid potential liability resulting from multiple representation is to have each constituent seek independent counsel. For example, language incorporated into a shareholder agreement for a closely held corporation may provide:

"The Shareholders acknowledge that this Shareholder Agreement contains significant restrictions on their respective interests, and that they have been advised to seek their own legal counsel for themselves (and for the spouse, if any, of each individual Shareholder) and they represent and warrant that they are not represented by and are not relying on the Corporation's legal counsel for any legal advice concerning the meaning, interpretation, or legal effect of this Agreement."

However, retention of separate counsel for each shareholder is likely to make the process of organizing a business far more expensive. The constituent shareholders may well view these costs as prohibitive. Indeed,

45. Model Rule 1.7 cmts. 28–33; former Model Rule 2.2 cmt. 6. See AVR, Inc. v. Cemstone Products Co., 1993 WL 104933 \*7 (D. Minn. 1993); Hansen, Jones & Leta, P.C. v. Segal, 220 B.R. 434 (D. Utah 1998); Rollock, Professional Responsibility

and Organization of the Family Business: The Lawyer as Intermediary, 73 Ind. L.J. 567 (1998).

**46.** See Mitchell, supra note 18, 74 Cornell L. Rev. 466 (1989).

vigorous representation by separately retained counsel may "nix" the venture before it ever commences.

The following Scenario highlights some of the significant ethical issues and dilemmas an attorney faces when attempting to represent a closely held enterprise.

#### **SCENARIO**

Ashley and Alan Beasley are first cousins. A few years back, they started a small internet dating service. At first, the business was nothing more than an entertaining past time. As the site's popularity grew, however, they became increasingly aware of its moneymaking potential. Although their dating service was offered free of charge, the site had enough daily visitors to warrant a call from a large restaurant chain inquiring about placing a banner advertisement on Ashley's and Alan's web page. They were thrilled at the proposition and the potential opportunities it presented. Before making any rash decisions, Ashley and Alan sought out professional legal advice.

The next day the two paid a visit to their old highschool friend, Buddy Buddanut, who had graduated from law school three years earlier. They explained to him their situation and asked what course of action he recommended. Since his admission to the Bar, Buddy had little experience with business planning or corporate formation; however as a long-time friend of the Beasley family, and in need of the legal fees to be generated by corporate representation, he accepted the engagement. Having recently attended a CLE program on the advantages of incorporating business enterprises, Buddy suggested they incorporate the business immediately. He explained the tremendous advantages that he had heard a corporate structure provided and the liability shield it provided to Ashley and Alan. They agreed and Buddy pulled out an incorporation forms template that happened to be on his computer. "Double A Dating Services, Inc." thereupon became a validly formed cor-