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Preface

To Our Readers:

Applied Statistics, Fourth Edition, is written for students in basic statistics courses in business, economics, and other social sciences, as well as for people already engaged in these fields who desire an introduction to statistical methods and their application. Our aim is to offer you a balanced presentation of fundamental statistical concepts and methods, along with practical advice on their effective application to real-world problems. The conceptual foundation of each subject is developed carefully up to that level needed for prudent and beneficial use of statistical methods in practice.

Features of Applied Statistics

Clear Explanations. The book is written so that the explanations of important principles and concepts are clear and always contain illustrations by one or more examples drawn from real life. In addition, many case applications are presented so that you can understand statistical concepts and methods in the context of actual use.

Broad Coverage. The topical coverage of the text is broad, but it is in no sense a miscellary of statistical tools. Topics have been selected on the basis of two criteria: (1) their importance in actual applications of statistics, and (2) their contribution to the development and understanding of material presented subsequently in the book.

Clear Structure. Units, chapters, and sections have been organized and sequenced in a way that always keeps the main track of the subject clear to you. Technical notes and secondary observations are presented in *Comments* sections. Topics that are not essential to the main development of statistical ideas are presented in *Optional Topic* sections at the ends of chapters and can be omitted without loss of continuity. Important definitions and formulas are set out in a distinctive manner to aid you in learning and to facilitate ready reference.

Wide Use of Computer Output and Plots. Statistical packages play a major supporting role in applications of statistics and will be encountered by everyone, not just by statistical specialists. We have therefore integrated statistical computer output and plots into the text presentation in every subject area in a routine and natural manner, employing them just as they would be used in practice.

No Advanced Mathematics. We believe that fundamental statistical ideas can be conveyed with only a modest use of mathematics and that this approach in an introductory text leads to a fuller appreciation of statistics than a more mathematical approach. Use of this

XVI Preface

book therefore requires only knowledge of college-entrance algebra but not calculus. Mathematical demonstrations are included where they make a significant contribution to your understanding of the subject, but all such demonstrations are segregated so that they do not interfere with the main presentation. Occasionally, a mathematical demonstration that requires calculus is presented in an optional section. These sections are marked "calculus needed" and may be omitted without loss of continuity.

Numerous Problems, Exercises, and Studies. Large numbers of questions and problems are given at the ends of chapters to assist your understanding of concepts and to enable you to obtain experience in applying statistical techniques in practical situations and in interpreting results of statistical investigations. The *Problems* sections contain basic problems and drill questions. The *Exercises* sections present questions dealing with more technical concepts, as well as extensions of ideas developed in the chapters. Finally the *Studies* sections contain major comprehensive problems and case studies. Numerical answers for selected problems (identified by an asterisk in the margin) are given at the end of the book to facilitate immediate checking by you.

A computer will facilitate the working out of many of the problems, exercises, and studies. Those problems for which use of a computer is essential are marked by the logo of a computer. Most of the larger data sets in problems, tables, and figures are contained in files on a computer disk that is available with the text. These data sets are identified by the logo of a floppy disk when first introduced in problems, tables, and figures.

Student Supplements

The following student supplements, specifically keyed to the Fourth Edition of *Applied Statistics*, are available to you.

- 1. Study Guide (prepared by William Sanders, Clarion University). The Study Guide is a self-learning study manual to help you in understanding the concepts and techniques presented in the text. It incorporates principles of programmed learning so that correct understanding is immediately reinforced as you work through self-contained units at your own speed. The Study Guide emphasizes understanding and calculations are kept to a minimum. Full verbal answers and step-by-step numerical answers are given to enable you to better understand concepts and techniques and to identify causes of any mistakes. The Study Guide also contains detailed answers for the starred problems in the the text.
- 2. Software Workbooks for Statistical Packages. Software workbooks have been prepared for the Minitab and MYSTAT statistical software systems for use with this text. Each manual introduces you to the software and assists you in using the system for statistical computations and analysis with this text. The two manuals are:

Minitab for Applied Statistics (prepared by Warren Dixon, State University of New York at Plattsburg)

Business MYSTAT with QCTOOLS for Applied Statistics (prepared by Kaye A. de Ruiz, Air Force Academy)

Appendix E of this textbook contains a brief technical manual for Business MYSTAT and QCTOOLS that is a handy reference for these systems.

3. Data Disk. Each software workbook contains a data disk for your use. Files of the larger data sets in the tables, figures, and problems, as well as the four large data sets in Appendix D, have been assembled in ASCII format on the disk. You can import these data files readily into Minitab, MYSTAT, and most other statistical packages.

A Final Word

You are about to embark on a journey that will show you how statistical thinking plays an important role in everyday life and how statistical concepts and methods are used in business, economics, and the other social sciences. Read the Introduction first and see how the CEO Compensation case and the Space Shuttle Challenger case illustrate the importance of statistical thinking. Then proceed into the chapters that follow. We are confident that you will enjoy and benefit from the journey.

Acknowledgments

We are greatly indebted to many individuals and organizations who have helped us in the preparation of this book. Our sincere thanks go to all who have provided us with case materials and illustrations that demonstrate the usefulness of statistical methods in business, economics, and the other social sciences. Many persons, including colleagues and reviewers, have made helpful suggestions and otherwise assisted us in this and previous editions, for which we are most grateful. We particularly wish to thank for their help Robert F. Berner, Murray J. Cote, R. V. Erickson, John E. Floyd, Diwakar Gupta, Derek Hart, Edgar Hickman, Shu-Ping Hodgson, Burt S. Holland, Oswald Honkalehto, H. K. Hsieh, Allan Humphrey, Raj Jaganathan, William Meeker, Robert Norland, Jr., Eddy Patuwo, Thomas Pray, Thomas Rothrock, Barbara Rufle, J. Michael Ryan, Al Schainblatt, Kenneth C. Schneider, Randolph Shen, Brian Smith, Ehsan S. Soofi, Erland Sorensen, Albert Teitlebaum, Stephen Vardeman, Dean Wichern, and Morty Yalovsky.

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Contents

UNIT ONE

Data

	Cited References 5
	DATA ACQUISITION AND MANAGEMENT 9
1.1 1.2 1.3 1.4 1.5 1.6	Data Sets 9 Data Sources 11 Experimental and Observational Studies 13 Data Acquisition 15 Deficiencies in Data Sets 19 Computerized Data Management 21 Cited Reference 23 Problems 23 Studies 27
2	DATA PATTERNS 29
2.1 2.2 2.3 2.4 2.5 2.6 2.7	Simple Displays of Quantitative Data 29 Frequency Distributions 33 Displays of Qualitative Data 43 Displays of Bivariate Data 46 Displays of Multivariate Data 51 Data Models and Residual Analysis 52 Misleading Graphic Presentations 54 Cited References 56 Problems 56 Exercise 66 Studies 66

PREFACE

INTRODUCTION
Statistics in Daily Life
What is Statistics?
Role of Statistics 4

ΧV

Statistical Computer Packages

UNIT TWO

Probability

107

3	DATA SUMMARY MEASURES 69
3.1 3.2 3.3 3.4 3.5 3.6 3.7	Descriptive Statistics 69 Measures of Position 71 Measures of Variability 79 Measures of Skewness 85 Standardized Observations 88 Box Plots 90 Optional Topic—Calculation of Summary Measures from Frequency Distributions 92 Optional Topic—Geometric and Harmonic Means 96 Problems 98 Exercises 104 Studies 105
4	BASIC PROBABILITY CONCEPTS 109
4.1 4.2 4.3 4.4 4.5	Random Trials, Sample Spaces, and Events 109 Probability 115 Probability Distributions 119 Basic Probability Theorems 124 Relationships Between Variables 129 Problems 133 Exercises 140 Studies 141
5	RANDOM VARIABLES 143
5.1 5.2 5.3 5.4 5.5	Basic Concepts 143 Discrete Random Variables 144 Expected Value and Variance 149 Standardized Random Variables 151 Continuous Random Variables 153 Problems 155 Exercises 160 Studies 160
6	ADDITIONAL TOPICS IN PROBABILITY 163
6.1 6.2 6.3 6.4	Bayes' Theorem 163 Functions of Random Variables 167 Covariance and Correlation 173 Optional Topic—Calculations for Continuous Random Variables (Calculus Needed) 178 Problems 180

	Exercises 184 Studies 185
7	COMMON PROBABILITY DISTRIBUTIONS: DISCRETE RANDOM VARIABLES 187
7.1 7.2 7.3 7.4	Discrete Uniform Probability Distributions 187 Binomial Probability Distributions 189 Poisson Probability Distributions 196 Optional Topic—Hypergeometric Probability Distributions 199 Problems 202 Exercises 205 Studies 206
8	COMMON PROBABILITY DISTRIBUTIONS: CONTINUOUS RANDOM VARIABLES 209
8.1 8.2 8.3 8.4	Continuous Uniform Probability Distributions 209 Normal Probability Distributions 211 Exponential Probability Distributions 221 Optional Topic—Relation Between Exponential and Poisson Distributions 225 Problems 228 Exercises 231 Studies 231
	UNIT THRE
	Estimation and Testing I 23
9	STATISTICAL SAMPLING 235
9.1 9.2 9.3 9.4 9.5	Populations 235 Censuses and Samples 237 Simple Random Sampling from a Finite Population 241 Simple Random Sampling from an Infinite Population 245 Sample Statistics and Population Parameters 248 Problems 251 Exercises 257 Studies 258
10	POINT ESTIMATION AND SAMPLING DISTRIBUTION OF \overline{X} 259
10.1 10.2 10.3	Point Estimation 259 Experimental Study of \overline{X} 261 Theoretical Results About \overline{X} 265

269

Using the Normal Approximation for \overline{X}

Exact Sampling Distribution of \overline{X}

10.4

10.5

10.6 10.7	Criteria for Choosing Point Estimator 272 Optional Topic—Maximum Likelihood Estimation 277 Problems 281 Exercises 285 Studies 286
11	INTERVAL ESTIMATION OF POPULATION MEAN 289
11.1 11.2 11.3 11.4 11.5 11.6 11.7	Interval Estimation 289 Confidence Interval for μ —Large Sample 293 Confidence Interval for μ —Small Sample 298 Confidence Interval for Population Total 301 Planning of Sample Size 302 Optional Topic—One-Sided Confidence Intervals for μ 305 Optional Topic—Prediction Interval for New Observation 306 Problems 309 Exercises 313 Studies 313
12	TESTS FOR POPULATION MEAN 315
12.1 12.2 12.3 12.4 12.5 12.6 12.7	Statistical Tests 315 Construction of Statistical Decision Rules 322 P-Values 330 Small-Sample Tests 335 Optional Topic—Relation Between Confidence Intervals and Tests for μ 338 Optional Topic—Power of Test 339 Optional Topic—Planning of Sample Size 348 Problems 353 Exercises 361 Studies 361
13	INFERENCES FOR POPULATION PROPORTION 363
13.1 13.2 13.3 13.4 13.5 13.6 13.7	Population and Sample Proportions 363 Sampling Distributions of f and \bar{p} 364 Estimation of Population Proportion 371 Tests for Population Proportion 374 Optional Topic—Planning Sample Size for Test About p 376 Optional Topic—One-Sided Confidence Intervals for p 381 Optional Topic—Inferences for p with Small Sample 382 Problems 384 Exercises 390 Studies 390

14 COMPARISONS OF TWO POPULATIONS AND OTHER INFERENCES 393

Contents

14.2	Inferences About $\mu_2 - \mu_1$ —Independent Samples and Completely Randomized Designs 397
14.3	Inferences About $\mu_2 - \mu_1$ —Matched Samples and Randomized Block
14.4	Designs 404 Inferences for $p_2 - p_1$ —Independent Samples and Completely Randomized
	Designs 408
14.5	Optional Topic—Inferences About Population Variance and Ratio of Two Population Variances 413
	Problems 421
	Exercises 430
	Studies 431
	UNIT FOU
	Estimation and Testing II 43
15	NONPARAMETRIC PROCEDURES 435
15.1	Inferences About Population Median 435
15.2	Inferences About $\eta_2 - \eta_1$ —Independent Samples and Completely Randomized Designs 443
15.3	Inferences About η_D —Matched Samples and Randomized Block
15.4	Designs 451 Optional Topic—Test for Randomness 459
15.5	Optional Topic—Jackknife Estimation 463
	Problems 467
	Exercises 475 Studies 475
	States 175
16	GOODNESS OF FIT 477
16.1	Probability Plots 477
16.2	Chi-Square Test 482
16.3 16.4	Test Involving Discrete Population Distribution 488 Test Involving Continuous Population Distribution 489
16.5	Optional Topic—Confidence Band and Test for Cumulative Probability
	Function 492
	Problems 496 Exercises 500
	Studies 501
17	MULTINOMIAL POPULATIONS 503
17.1	Nature of Multinomial Populations 503
17.2	Multinomial Probability Distributions 504 Informaces Concerning the Percenture p. 505
17.3 17.4	Inferences Concerning the Parameters p_i 505 Bivariate Multinomial Populations 510
17.5	Comparisons of Several Multinomial Populations 517

Problems

521

X Contents

Exercises 526 Studies 527

UNIT FIVE

					2.00
linea	r Sta	tistica	Mode	le	529

18	SIMPLE LINEAR REGRESSION—I 531
18.1 18.2 18.3 18.4 18.5 18.6 18.7	Relation Between Dependent and Independent Variables Simple Linear Regression Model 534 Point Estimation of β_0 and β_1 540 Point Estimation of Mean Response 544 Residuals 546 Analysis of Variance 548 Coefficients of Simple Determination and Correlation 555 Computer Output 558 Problems 559 Exercises 563 Studies 564
19	SIMPLE LINEAR REGRESSION—II 565
19.1 19.2 19.3 19.4 19.5 19.6 19.7	Confidence Interval for Mean Response 565 Prediction Interval for New Response 569 Inferences Concerning β_1 574 Inferences Concerning β_0 577 F Test of $\beta_1 = 0$ 579 Evaluation of Appropriateness of Regression Model 581 Remedial Actions When Regression Model Not Appropriate 586 Practical Considerations in Using Regression Analysis 587 Problems 591 Exercises 597 Studies 597
20	MULTIPLE REGRESSION 599
20.1 20.2 20.3 20.4 20.5 20.6 20.7 20.8 20.9	Multiple Regression Models 599 Some Basic Results for Multiple Regression Models 601 Residual Analysis 608 F Test for Regression Relation 610 Inferences Concerning Individual Regression Coefficients 611 Confidence Interval for $E\{Y_h\}$ 613 Prediction Interval for $Y_{h(\text{new})}$ 614 Indicator Variables 614 Modeling Curvilinear Relationships 620 Modeling Interaction Effects 623

Contents

20.11 20.12 20.13	Optional Topic—Multicollinearity 627 Optional Topic—Selecting the Regression Model 632 Optional Topic—F Test for Several Regression Coefficients 634 Problems 638 Exercises 649 Studies 649
21	ANALYSIS OF VARIANCE 651
21.1 21.2 21.3 21.4 21.5 21.6 21.7	ANOVA Models 651 Single-Factor ANOVA Model 653 Test for Equality of Treatment Means 655 Analysis of Treatment Effects 664 Residual Analysis 668 Other Types of ANOVA Studies 671 Optional Topic—Correspondence Between ANOVA and Regression 673 Problems 677 Exercises 683 Studies 683
	UNIT SI
	Quality Improvement and Sample Surveys 68
22	QUALITY CONTROL AND QUALITY IMPROVEMENT 687
22.1 22.2 22.3 22.4 22.5	Quality and Role of Statistics 687 Product and Process Design 690 Assessing Conformance—Control Charts 696 Assessing Conformance—Acceptance Sampling 710 Assessing Performance—Reliability 714 Cited References 718 Problems 718 Exercises 726 Studies 727
23	SURVEY SAMPLING 729
23.1 23.2 23.3 23.4 23.5	Simple Random Sampling from Finite Populations Stratified Sampling 733 Probability-Proportional-to-Size Sampling 739 Cluster Sampling 741 Systematic Sampling 743 Problems 744 Exercises 749 Studies 750

UNIT SEVEN

Time	Series	Analysis	and	Index	Numbers	75 I
IIIIIE	Jel 163	Milalysis	allu	HIGEX	Idulling	731

24	TIME SERIES	AND	FORECASTING:	DESCRIP	TIVE
	METHODS	753			

- 24.1 Time Series 753
- 24.2 Smoothing 754
- 24.3 Time Series Components 757
- 24.4 Trend Component 760
- 24.5 Cyclical Component 766
- 24.6 Seasonal Component 772
- 24.7 Additive Time Series Model 778

Problems 781

Exercises 789

Studies 790

TIME SERIES AND FORECASTING: REGRESSION METHODS AND EXPONENTIAL SMOOTHING 793

- 25.1 Regression Models with Independent Error Terms 793
- 25.2 Regression Models with Autocorrelated Error Terms 799
- 25.3 Exponential Smoothing for Stationary Time Series 807
- 25.4 Exponential Smoothing for Time Series with Trend Component 812
- 25.5 Exponential Smoothing for Time Series with Trend and Seasonal

Components 816

Problems 820

Exercises 829

Studies 829

26 PRICE AND QUANTITY INDEXES 831

- 26.1 Percent Relatives and Link Relatives 831
- 26.2 Price Indexes by Method of Weighted Aggregates 833
- 26.3 Price Indexes by Method of Weighted Average of Relatives 835
- 26.4 Considerations in Compiling Index Series 837
- 26.5 Uses of Price Indexes 840
- 26.6 Quantity Indexes 842

Problems 843

Exercises 848

Studies 848

UNIT EIGHT

Bayesian Decision Making 851

27 BAYESIAN DECISION MAKING WITHOUT SAMPLE INFORMATION 853

27.1 Decision Problems 853

XIII Contents

28	BAYESIAN DECISION MAKING WITH SAMPLE	
	Studies 880	
	Exercises 880	
	Problems 874	
27.6	Optional Topic—Utility 868	
27.5	Multistage Decision Problems 866	
27.4	Bayesian Decision Making with Prior Information Only	861
27.3	Decision Making Under Uncertainty 857	
27.2	Decision Making Under Certainty 856	

INFORMATION 883

- 28.1 Nature of Decision Problem 883
- 28.2 Optimal Decision Rule for Given Sample Size 885
- 28.3 Determination of Optimal Sample Size
- 28.4 Determining Bayes Act by Revision of Prior Probabilities 894 **Problems** 896 Exercises 900 Studies 900

APPENDIX A: MATHEMATICAL REVIEW 903 909

APPENDIX B: χ^2 , t, and F DISTRIBUTIONS

APPENDIX C: TABLES 921

APPENDIX D: DATA SETS 941

APPENDIX E: BUSINESS MYSTAT MANUAL 953

APPENDIX F: ANSWERS TO SELECTED PROBLEMS 971

INDEX 981