

● 专门用途英语课程系列

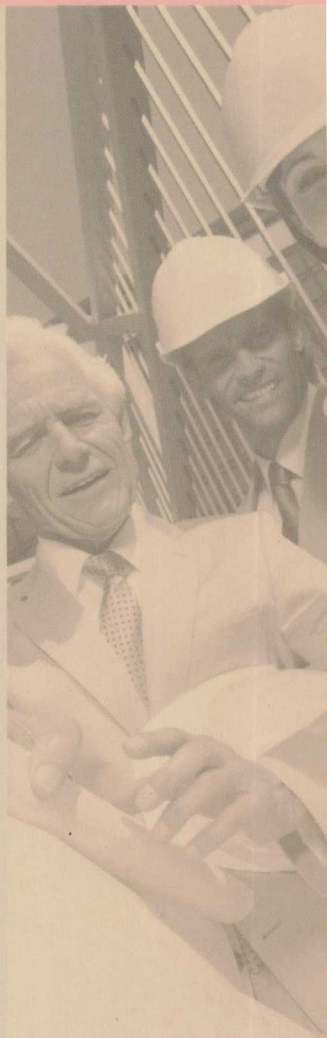


**A Speaking Course
in Science and Engineering**
Student's Book

理工英语口语教程

学生用书

钱冬梅 主编



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出版说明

教育部最新颁布的《大学英语课程教学要求》将大学英语的教学目标确定为“培养学生的英语综合应用能力,特别是听说能力,使他们在今后学习、工作和社会交往中能用英语有效地进行交际,同时增强其自主学习能力,提高综合文化素养,以适应我国社会发展和国际交流的需要”,并提出:“将综合英语类、语言技能类、语言应用类、语言文化类和专业英语类等必修课程和选修课程有机结合,确保不同层次的学生在英语应用能力方面得到充分的训练和提高。”《大学英语课程教学要求》明确要求大学英语教学中开设选修课,以满足大学生的实际需求。

依据《大学英语课程教学要求》,上海外语教育出版社邀请国内外英语教学专家开发编写了选修教材,通过教材的出版引领、促进了大学英语选修课程设置的发展,丰富了我国大学英语教学。这些教材品种丰富,涵盖面广,包括以下多个系列:大学英语应用提高阶段专业英语系列教材、大学英语综合应用能力选修课系列教材、职场英语选修教程系列、大学目标英语、牛津专业英语基础丛书等。这些年来,全国数百所高校使用了这些教材,部分老师对教材的内容和编写形式提出了宝贵的建议,为我们进一步完善教材提供了实践依据。

虽然很多高校多年来一直尝试开设选修课,专家学者也进行了理论研究,但目前此类课程在大学英语教学中所占比重并不大,仍处于探索阶段。多数教学专家对大学英语选修课程的具体教学目标和教学内容范围未形成统一认识,教育主管部门亦未出台具体的选修课教学要求。为了进一步推动大学英语选修课教学的发展,外教社在多年选修课教材使用情况调研的基础上,结合专家学者的最新研究成果和建议,充分考虑我国目前的大学英语教学现状、师资条件、实际需求等因素,重新策划编写了“大学英语拓展课程系列”,该系列教材包括EAP、ESP和EOP三个子系列。

- ESP (English for Specific Purposes)

专业英语类,侧重提升专业英语能力,在培养学生听、说、读、写、译等基本语言技能的基础上,教授与该专业相关的英语词汇和表达,并尽可能传授专业知识,以使大学生轻松通过英语媒介获取本专业知识和信息。此类课程适合相关专业学生学习,针对性强。

- EAP (English for Academic Purposes)

学术英语类,侧重高级水平英语听、说、读、写、译等技能的培养,为大学生出国留学、攻读研究生、进行科研等学术活动打下更扎实的英语基础。此类课程包括:演讲听说、跨文化交际、文学赏析、学术英语写作等。适合需要继续在学术上深造的大学生使用。

- EOP (English for Occupational Purposes)

职场英语类,侧重提升职场英语能力,为大学生将来在英语环境中工作打下扎实的职场交际基本功。此类课程多数适合所有大学生使用,有部分教程与专业结合,适合相应专业学生使用。

除了重新修订已出版的教材外,我们还通过邀请更多海内外英语教学专家参与编写、和国外出版社合作出版等方式,扩大本系列教材的选题规模,以满足各专业大学生的学习需求。本系列教材具有时代感强、实用性强、课堂可操作性强等特点,相信会给我国大学英语教学带来新风向。

上海外语教育出版社

编者的话

本教材在语言方面以交际功能为主、情景对话为辅，在题材和内容方面以企业的日常工作为中心，围绕工科学生将来可能涉及的工作范围，共编写了27个单元。

本教材的内容和编排有以下特点：

一、考虑到理工科学生和工程技术人员的英语基础和学习时间安排，教材分为相对独立的Part One 和Part Two两个部分。

1) Part One共15个单元，重点为基本语言交际功能训练。每个单元中都设有一个或一个以上的交际功能项作为学习内容，并采用在题材上以理工科内容与日常生活内容相结合、在教学上听与说相结合的方法，为学生提供更符合认知规律的口语学习课堂。

2) Part Two共12个单元，以情景会话为主。每个单元的主题与理工科学生的学习和今后的工作范围紧密相关。题材涉及理工科专业课程、工程技术职位、生产管理、科学研究以及工厂企业的日常活动。这一编排旨在帮助学生尽早接触将来使用英语口语的语境，并通过应用第一部分中学到的各个交际功能项进行工作中实际范例的操练，为学生毕业后的面试和今后工作中使用英语作好准备。

二、本书各单元设有会话、听说训练、常用表达法和练习四大部分。在Part Two中还增设了相关知识阅读材料，为学生小组讨论和自由表达提供情景和素材。

1) 会话：会话是每一单元的重点，一般包含一个或一个以上交际功能项。Part Two中的会话则都是工程英语情景中的一个实例。

2) 听说训练：课文后2~3篇听说材料是对每课的交际功能项的范例补充，使学生接触更多相关内容的对话，并加以听说同步训练。

3) 常用表达法：常用表达法把完成某一交际功能项可采用的各种语言形式进行了概括，便于学生反复操练和复习记忆。

- 4) 练习: 练习分两个部分, 有提示操练和自由表达。Part One的15个单元侧重于交际功能常用句型的训练, 主要形式为提示操练和Role-play; Part Two的12个单元侧重于理工科实景中的交际练习, 主要形式为Role-play和小组讨论等。为活跃课堂气氛, 在Part One每一课的最后部分我们还编设了Game Studio, 供教师选用。

三、本书的Part One与Part Two相对独立, 教师可根据学生的基础或教学大纲自由选择及安排课时。

本书第一部分的Unit 4、Unit 5、Unit 6、Unit 7、Unit 13、Unit 15和第二部分的Unit 1、Unit 2、Unit 5、Unit 6、Unit 7、Unit 12由钱冬梅编写; 第一部分的Unit 1、Unit 2、Unit 3、Unit 9和第二部分的Unit 3、Unit 4、Unit 11由陈勇刚编写; 第一部分的Unit 8、Unit 10、Unit 11、Unit 12、Unit 14和第二部分的Unit 8、Unit 9、Unit 10由华燕编写。

本教材在编写过程中, 受到了多位国内外口语教材编者的启示。Dupont Fiber China Ltd.的Dave McCandless先生为本书的第二部分做了技术内容审校; 同时在题材和内容方面我们也得到了上海理工大学的吴国玠教授、郑晓园教授、Dupont Fiber China Ltd.的Kevin Yan先生、Steven Shi先生和ESAB Cutting Systems的Ivan Polacek先生、Charles Ning先生的大力帮助。英国利物浦大学的语言学专家Geoff Thompson协助审校了本书大部分课文的语言和内容。在此, 我们一并向他们表示诚挚的感谢。

本书是为大学理工科学生编写的英语口语教材, 也适用于各类涉外企业中工程技术人员及管理人士的英语口语培训。考虑到工程技术和科学研究领域的飞速发展, 借本次修订机会, 我们对原书中一些明显过时的内容作了局部修改。

特别说明: 本书里所有单位名称都是虚构的, 如果现实中有相同的单位名称, 这纯属巧合。

由于编者水平有限, 教材中不妥之处望广大使用者提出宝贵意见。

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Part One



Unit 1

At the Reception

Greeting and Introduction

Text

Mr. Williams is arriving at Cambridge Electronics Company for business. He has an appointment with the Sales Manager, Mr. Newmann, at 10:30.

Receptionist: Good morning.

Mr. Williams: Good morning. I have an appointment with your Sales Manager, Mr. Newmann, at 10:30.

Receptionist: May I have your name, please?

Mr. Williams: Williams, Fredrick Williams.

Receptionist: Let me see ... Ah yes, Mr. Williams. Please take a seat. I'll tell Mr. Newmann you are here.

(Dials)

Receptionist: Hello, Mr. Newmann, this is Reception. Your 10:30 appointment is here.

Mr. Newmann: Oh, yes. I'll come right away.

Receptionist: Mr. Williams, Mr. Newmann will be here right away.

Mr. Williams: Thank you.

Mr. Newmann: I'm sorry to have kept you waiting. Mr. Williams?

Mr. Williams: That's OK.

Mr. Newmann: How do you do? I'm Kenneth Newmann.

Mr. Williams: How do you do, Mr. Newmann? I hope I'm not causing you any inconvenience.

Mr. Newmann: No, not at all. It's a great honor for us to cooperate with you.

Mr. Williams: It's my honor, too. I'd like to see your new designs and

- samples and start my business here.
- Mr. Newmann:** OK. The product showroom is on the fifth floor. Please come this way.

Notes

1. Sales Manager: 销售部经理
2. product showroom: 产品陈列室

Listening Practice

I. Listening Comprehension

Listen to the dialogues one by one and finish the exercises below:
True (T) or False (F)? If the statement is false, give the facts from the dialogues.

Dialogue 1

- _____ 1) Albert has met Victor's wife, Mary, before.
- _____ 2) Victor and Albert got to know each other sometime last year.
- _____ 3) Victor is invited to attend a party this weekend.
- _____ 4) For some reason, Victor declines the invitation.

Dialogue 2

- _____ 1) This is the first time that Mr. Kern has met Mr. Stanton.
- _____ 2) Mr. Kern is pleased that Mr. Stanton has come to meet him.
- _____ 3) Mr. Smith and Mr. Kern are colleagues.

Dialogue 3

- _____ 1) Mr. Hansen and Mr. Kern know each other.
- _____ 2) Mr. Hansen is the host of the party.
- _____ 3) Mr. Black is the production manager from Zenith Manufacturing Company.
- _____ 4) This short conversation is taking place at a dance.

- II. Listen to the dialogues again and put down the key words while listening.**
- III. Work with your partner on what you have heard. And then check your notes with your teacher.**
- IV. Listen to the dialogues a third time and repeat the sentences after the recording.**
- V. Role-play the dialogues with your partner.**

Useful Expressions

I. Greeting somebody you have met before:

1. Morning/Afternoon/Evening!
2. Good morning/afternoon/evening, Mary.
3. Hello/Hi, Mary.
4. How are you?
5. How are things (with you)?
6. How's everything?
7. How's everything going?
8. How's life?
9. How's it going?
10. How are you doing?
11. How are you getting on?
12. Glad/Good/Pleased to see you again.
13. I'm pleased/delighted/happy to see you again.
14. It's good/delightful/wonderful/marvelous/nice to see you again.

II. Responses to greetings:

1. Morning/Afternoon/Evening, John.
2. Good morning/afternoon/evening, John.
3. Hello/Hi, John.

4. Pretty well/Fine, thanks. And you?
5. Very well, thank you. How are you?
6. All right, thanks. What about you?
7. Not too bad. Thanks.
8. Can't complain. And how are you getting on?
9. Same as before. And what about you?
10. Bearing up, bearing up.
11. So-so, thanks.
12. Much better, thank you.
13. The pleasure is mine.
14. Nice/Pleased to see you, too.

III. Introducing yourself:

1. Good morning, I'm David Smith.
2. Hello, I'm David Smith.
3. How do you do? I'm David Smith.
4. How do you do? My name is David Smith.
5. May I introduce myself? David Smith, Production Manager from the Cambridge Electronics Company.
6. Let me introduce myself. My name is David Smith, Production Manager from the Cambridge Electronics Company.
7. Permit me to introduce myself. My name is David Smith.
8. Allow me to introduce myself: David Smith.

IV. Introducing somebody:

1. John, this is my friend, Mary.
2. John, I'd like you to meet my friend, Mary.
3. John, I want you to meet my friend, Mary.
4. John, do you know Mary?
5. John, have you met Mary?
6. John, have I introduced you to Mary?
7. Allow me to introduce Mr. Henry Jackson, an engineer from Cascade Paper Company.

8. Let me introduce Mr. Henry Jackson, an engineer from Cascade Paper Company.
9. May I introduce Mr. Henry Jackson, an engineer from Cascade Paper Company?
10. May I present Mr. Henry Jackson, an engineer from Cascade Paper Company?

V. Responses to an introduction:

1. Hi/Hello, Mary.
2. How do you do? I'm John Smith.
3. I'm pleased/glad to meet you. My name is John Smith.
4. It's nice/a pleasure to meet you.
5. I'm very glad to have the opportunity to meet you.
6. I'm pleased to make your acquaintance.
7. I have often wanted to meet you.
8. I have heard a lot/so much about you.

Exercises

I. Work in Pairs

Practice ways of greeting each other and introducing by completing the following short conversations.

1. A: Hello, Mary. How are things with you?
B: _____?
A: Oh, can't complain. Thank you.
2. A: Good morning, Mr. Smith.
B: _____?
A: Pretty well, thank you. And you?
B: _____.
3. A: Hello, I'm Bob.
B: Hello, I'm Jane. _____.
A: _____.