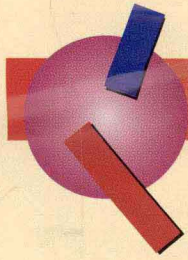


TEACHER'S WRAPAROUND EDITION

CREATIVE

Living





Teacher's Manual

Creative Living

Sixth Edition

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Creative Living Program Overview

The Sixth Edition of *Creative Living* builds on the outstanding features that have made this program so popular with teachers over the years. From the fundamentals of relationship skills to careers in clothing and textiles, *Creative Living* provides a complete and comprehensive family and consumer sciences program.

This program does much more than present information. Throughout the text, students become actively involved in discussing relevant issues. They strengthen their critical thinking skills through discussions and activities that encourage responsible and thoughtful decision making in their daily lives.

The following have been incorporated in this revised and updated program:

- The content of each chapter guides students to develop their skills in making decisions, setting priorities, and managing their lives.
 - Special feature articles within each chapter help students recognize ways to apply the course content and skills. The features are practical, current, and relevant.
 - Chapter learning objectives are linked with resources for mastering them and for measuring student performance.
 - A strong and extensive ancillary program supports the student text, with several new booklets of activities developed to serve a wide range of skill levels and needs.
 - Colorful illustrations and photographs and a bold page design help capture and maintain student interest.
- **Teacher's Wraparound Edition.** Lesson plans, teaching suggestions, discussion activities, research ideas, background information, outreach activities, and multicultural and cross-curricular links are printed around reduced versions of the student pages. This practical format eliminates the need to flip between pages and consult other components.
 - **Teacher's Classroom Resources.** This complete package contains new and revised booklets of supplementary materials, a total assessment program, full-color transparencies, and much more.
 - **Student Workbook.** Study guides and activities offer immediate review and reinforcement.
 - **Testmaker Software.** A computer software test bank provides a base of questions and enables teachers to tailor their assessment to the needs of each class.

The five program components for the Sixth Edition are completely integrated and include the following:

- **Student Text.** The 768-page fully revised and updated text focuses on the theme of responsible decision making.

The Student Text

Written in an engaging, positive voice, the student text has been rewritten, strengthened, and reorganized throughout. The text is supported by special feature articles, all new photographs, and colorful illustrations.

Unit Content

Each of the eight units concentrates on a major area of the family and consumer sciences curriculum.

- **Unit 1: Personal Development.** This unit explores issues that concern teens, including self-esteem, character, and wellness. It also leads students toward responsible decision making and provides tools for setting and reaching goals. New content in the unit focuses on developing positive values, making changes and meeting challenges in life, and career exploration.

- **Unit 2: Relationship Skills.** This new unit helps students improve their relationships with others. Strengthening communication skills is promoted here and throughout the text. Four chapters center on dealing with peer pressure, resolving conflicts peacefully, making a positive difference in the community, and gaining workplace skills.
- **Unit 3: Families and Friendships.** Guidance in strengthening families, adjusting to family changes, developing positive peer relationships, and maintaining responsible dating relationships is offered in this unit. One chapter explores serious problems in family and peer relationships and describes sources of potential help.
- **Unit 4: Child Care and Development.** Unit 4 outlines the physical, intellectual, emotional, moral, and social aspects of child development to help students understand the responsibilities of providing safe and appropriate care for children of different ages. One chapter stresses the realities of parenthood, including the challenges that are especially difficult for teen parents.
- **Unit 5: Management and Consumer Decisions.** This unit helps students learn to manage their resources, especially time and money, so they can reach their goals and also become wise consumers. A new chapter emphasizes the need to keep current with advancing technology.
- **Unit 6: Food, Nutrition, and Wellness.** This unit offers guidelines for nutrition and health in addition to effective techniques for food preparation and meal management. Topics range from making healthful food choices from the Food Guide Pyramid, to kitchen safety, to preparation of foods, to careers in food and nutrition.
- **Unit 7: Clothing and Textiles.** Clothing design, fibers and fabrics, and wardrobe planning, along with step-by-step garment construction are covered in this unit. Chapters explain the use and advantages of both conventional sewing machines and

sergers. A new chapter covers the social impact of clothing.

- **Unit 8: Housing and Living Space.** This unit explains ways to organize and care for living space, avoid home accidents, and reduce energy costs. A new chapter helps students understand the impact that housing has on people's lives.

Chapter Components

Each of the 75 chapters in the Sixth Edition deals with one concept or theme and includes these components:

- **Objectives.** To help you define goals for the course, clear behavioral objectives begin each chapter. All chapter content supports these student objectives.
- **Terms to Learn.** New and significant terms in the chapter are listed in alphabetical order. In the student text, each term appears in dark type and is defined with text in italic type. The terms are also defined in the Glossary.
- **Text.** Students will enjoy the anecdotal, interactive, upbeat writing style. The frequent use of headings, lists, and graphics helps maintain interest and readability.
- **Chapter Review.** This full-page, comprehensive review includes these sections: *Reviewing the Facts.* Objective questions check recall of major chapter concepts. *Thinking Critically.* These questions are designed to spark lively discussions related to chapter concepts. *Applying Your Knowledge.* Individual and team activities and projects encourage students to apply what they have learned. *Making Connections.* Chapter-related activities reinforce skills and knowledge in language arts, history, geography, civics, government, social studies, economics, math, science, music, and other areas. *Building Your Portfolio.* These chapter-related projects can strengthen students' grasp of chapter concepts while adding to their portfolios.

Photos and Illustrations

The Sixth Edition of *Creative Living* has an all-new look, created with these components:

- **Infographics.** These full-color illustrations with integrated text give students a visual grasp of concepts and procedures.
- **Photos.** Photos throughout are large, full-color complements to the text. Chosen for visual as well as teaching purposes, these all new photos help draw readers into the text.
- **Illustrations.** Drawings support the text, making content easier to grasp.
- **Charts.** Clear, interesting charts introduce new information and reinforce text concepts.

Feature Articles

Chapters include special feature articles that help students apply concepts to their daily lives. They follow these seven themes:

Balancing Work and Family helps prepare students to cope with the demands of work and family, exploring such issues as finding good quality child care.

BALANCING WORK AND FAMILY



From School to Work

From School to Work identifies skills and shows how they transfer to the work world.



In Touch With TECHNOLOGY

In Touch with Technology explores advances that relate to

chapter topics, such as new fibers developed for exercise clothing.

Strategies That Work takes a tips approach to situations, encouraging students to try out new techniques in their own lives.



STRATEGIES THAT WORK

Acting Responsibly encourages students to



Acting Responsibly

analyze another teen's actions in a challenging situation and to consider how they might respond themselves.



Making Decisions

Making Decisions enables students to practice making difficult decisions in situations they may encounter.



Managing Your Life

Managing Your Life offers students guidance in managing their lives

effectively, such as organizing time for school-work and leisure.

The Teacher's Wraparound Edition

In the Teacher's Wraparound Edition, each page of the student text has been reduced to allow space for teacher support in the page margins. The outer side columns and space at the bottom provide material for use in classroom management. A lesson-plan format is followed.

Lesson Plans

The lesson plans help you guide students through the chapters and reinforce and enrich their learning. Each chapter's lesson plan has four sections: Focus, Teach, Assess, and Close.

Focus

Chapter Overview. A brief description of the chapter explains its contents.

Motivators. One or two activities stimulate student interest in the chapter.

Objectives. Students are encouraged to comment on the objectives.

Vocabulary. This section explains at least one unfamiliar term from the chapter.

Teach

The components below appear on the main pages of every chapter:

Topics. These summarize the topics on each page spread.

Checking Comprehension. Questions here help you assess students' understanding of the content.

Activities. These activities help foster students' skills, including: critical thinking, decision making, problem solving, maintaining relationships, communicating, observation, and becoming good citizens. Reteaching activities provide an opportunity to review concepts in the text. Enrichment activities can be used to enhance students' learning.

Special Theme Boxes. Each of these has a unique theme and identifying design. Content may provide information or suggest discussion and activity ideas. All are located in side columns unless specified otherwise.

- **Journal Writing**—provides ideas that you might suggest as topics for student writing related to the unit. This theme box is located at the bottom of the unit opener pages.
- **Cooperative Learning**—gives a suggestion for a group activity to use with the unit. This theme box is located at the bottom of the unit opener pages.
- **Chapter Resources**—helps you locate specific items that correlate to the chapter and are found in such components as the Life Skills Activities and Extension Handouts booklets. Assessment materials are also listed. This theme box is located on the bottom of every chapter opening page.
- **Cross-Curricular Activity**—helps students strengthen their academic skills as they explore chapter concepts. An

academic skill, such as math, science, or language arts, is identified at the top of each of these.

- **Family and Community Outreach**—encourages students to apply chapter concepts and gather related information outside the classroom.
- **Multicultural Perspectives**—describes how chapter concepts relate to other cultures and encourages students to find out more.
- **Special Needs Strategies**—suggests content-related ideas for working with students who have special needs.
- **Using Visuals**—references text photos and infographics with ideas for discussion.
- **Feature Article Links**—provide answers to questions in the feature articles and may also include ideas for discussion. There are seven of these, each with a title and design corresponding to that of the feature article.
- **Cross-Reference**—directs teachers and students to related information in other chapters.
- **Real-Life Application**—describes a typical situation or decision that teens face and encourages students to make the decision, offer guidance, comment on a teen's actions, or explore the issues involved. This theme box is located at page bottoms.
- **Did You Know?**—offers interesting information and statistics related to chapter content and is located at page bottoms.
- **More About**—includes information to support chapter topics and add interest to chapter discussions. This theme box is located at page bottoms.
- **Focus On**—gives opportunities for students to practice and strengthen such skills as communication and problem solving in relation to chapter con-

tent. This theme box is located at page bottoms.

Assess

Review. This section includes a reference to review materials and the Study Guide, plus a chapter review activity.

Evaluation. Suggestions here are for a chapter test and an alternative assessment activity.

Close

Closing Activity. A final activity helps students reflect on the chapter content.

Answers to Reviewing the Facts. Answers are included here to the first part of the Chapter Review.

Answers to Thinking Critically. These are answers to the second part of the Chapter Review. They appear at the bottom of the page.

Teacher's Classroom Resources

The third component of *Creative Living* is the Teacher's Classroom Resources, which contains the booklets listed below. Most of these materials can be reproduced for classroom use. The booklets marked with asterisks were developed especially for the Sixth Edition, while the other booklets have been extensively revised and updated.

- **Lesson Plans.*** This booklet offers a one-page overview of each chapter in the student text to facilitate teacher preparation. The page begins with student objectives, links the chapter to available resources within the program, directs the teacher to applicable reteaching activities, and describes assessment materials. It also provides space to jot down homework assignments.
- **Life Skills Activities.** Designed to provide critical thinking opportunities and encourage students to apply new skills in realistic situations, a life skills activity has been developed for each chapter, along with possible answers. The activities include group work and cover these nine categories:
 - Developing Independence
 - Developing Leadership Skills
 - Making Decisions
 - Solving Problems
 - Thinking Critically
 - Using Communication Skills
 - Using Fact Finding Skills
 - Using Management Skills
 - Using Relationship Skills
- **Decision-Making Activities.*** This booklet contains 24 handouts, designed to be used with three specific chapters in each unit, such as Chapters 2, 6, and 7 in Unit One. Students may be asked to make decisions related to chapter issues, write endings to stories, complete skits, or answer questions. Students' answers will vary, but possible answers are provided with the activity.
- **Cooperative Learning Activities.** This booklet consists of 36 two-page activities designed for specific chapters in each unit. Students work in pairs or small groups to apply chapter concepts and acquire and practice interpersonal skills. Each activity includes a page of guidelines for the teacher and a reproducible worksheet for students.
- **Personal Development Activities.*** Included here are 22 two-page handouts that coordinate with selected chapters in Units 1-5. Working individually and in groups, students develop personally as they apply chapter concepts beyond the text to their lives, their families, and their communities. Activities engage students in creating handbooks, analyzing literature, conducting interviews, evaluating advertisements, and other challenging chapter-related tasks.
- **Foods Lab Activities.** This is a supplement to the chapters in Unit 6 with hands-on activities that focus on food preparation and meal management. Students practice spe-

cific cooking skills and then learn how to combine foods into nutritious, inviting meals.

- **Clothing Lab Activities.** This booklet extends chapters in Unit 7 with projects that involve sewing by hand and using a conventional sewing machine and a serger. The step-by-step directions and illustrations in each activity allow students to create a useful product as they practice specific skills, such as stitching darts, putting in a zipper, and serging seams.
- **Reteaching Activities.*** One activity for each chapter, plus the answers are included in this booklet. It also includes tables to be completed, concept maps, matching tasks, sentence completions, and other types of activities designed for students who can benefit from this kind of reinforcement of chapter concepts.
- **Extension Handouts.** This booklet consists of 106 handouts with facts, guidelines, tips, and resources correlated to each chapter in *Creative Living*. Many activities include questions requiring critical thinking that encourage students to analyze chapter concepts, examine them in greater detail, and apply knowledge and skills beyond the classroom.
- **Performance Assessment.*** One activity for each chapter enables students to demonstrate what they can do with what they have learned. Students are involved in making decisions and gathering more information, if needed, as they complete a variety of products designed for specific audiences. These products—and the processes students use to create the products—indicate students' mastery of the chapter content.
- **Testing Program.** A two-page test for each chapter and a four-page test for each unit are offered here. Each test is reproducible and consists of objective questions (20 to 25 for chapter tests and 33 for unit tests) and two or three essay questions. Answers are included in the booklet.
- **Teacher's Annotated Edition of the Student Workbook.** This is the answer key to the Student Workbook.
- **School to Work.** This booklet uses activities to guide students through the career planning process and reinforce essential SCANS skills and competencies.
- **Meeting the Special Needs of Students.** Suggestions and strategies for integrating and teaching students with disabilities and learning problems are provided in this booklet. Working with gifted students is also covered. This booklet is part of the Glencoe Professional Development Series, a set of booklets designed to provide special teaching information for educators. This particular booklet has been selected for inclusion with the *Creative Living* supplements.
- **Dealing with Sensitive Issues.** Another booklet from the Professional Development Series, this one prepares the educator for classroom discussions on issues that are generally considered sensitive. Background information and teaching strategies are provided.
- **ABCNews InterActive™ Bar Code Correlation.** This booklet correlates *Creative Living* to the ABCNews InterActive™ videodisc series *Understanding Ourselves*. Bar codes provide quick access to relevant material on the laser videodisc. *Understanding Ourselves* is a multimedia program combining videodisc, text, and software for each of the seven programs in the series: *Alcohol, Drugs and Substance Abuse, Food and Nutrition, Health: AIDS, Teenage Sexuality, Tobacco, and Violence Prevention*.

Color Transparency Package

This package includes 60 full-color transparencies that accompany many of the chapters in *Creative Living*. Graphics vary from computer art, to cartoons, to photography, to

illustrations. An accompanying booklet provides an introduction to each transparency plus objectives, teaching suggestions, and an activity that centers on the concept shown in the transparency. This package is included in the Teacher's Classroom Resources or can be purchased separately.

The Student Workbook

To enable students to work individually, a separate Student Workbook contains a study guide and an activity worksheet for each chapter. The study guides consist of fill-in and short-answer questions to help students review the chapter. The worksheets offer activities to reinforce chapter concepts, such as practice in identifying pattern markings.

Printed on perforated paper, the worksheets can be used in class or as homework assignments. Answers for the study guides and worksheets appear in the Teacher's Annotated Edition of the Student Workbook.

The Testmaker

The *Creative Living* Testmaker software package is available in three versions: Macintosh, Apple, and IBM. Its bank contains hundreds of objective questions, and the software allows you to add your own questions. You can construct tests, quizzes, and review sheets and create multiple versions of the same test. The easy-to-use Testmaker will also print an answer key.

Effective Teaching

A comprehensive course in family and consumer sciences is exciting and dynamic to teach because it has so many built-in application opportunities. The subject matter touches the lives of everyone: students, teachers, friends, family members, consumers, workers, and citizens.

Whether you are an experienced teacher or just starting out, you probably already have ideas for teaching with *Creative Living*. Along with the suggestions in the Teacher's Wrap-around Edition and the Teacher's Classroom Resources, the guidelines below will help you develop content strategies that will be motivating and effective in your classroom.

The *Creative Living* program can be used for both one-semester and full-year courses. The self-contained chapters provide flexibility in selecting the content that must be covered in the course. In addition, the wealth of support materials enables you to develop lessons that will meet the individual needs of your students.

Emphasis on Basic Skills

A good foundation in basic academic and communication skills is essential for students' success during and after their school careers. The Sixth Edition of *Creative Living* focuses on integrating family and consumer sciences concepts with these basic skills.

Specific cross-curricular activities in each chapter, in combination with the Applying Your Knowledge, Making Connections, and Building Your Portfolio sections in the Chapter Reviews, foster skills in language arts, math, social studies, geography, science, health, art, economics, and other areas.

Here are additional strategies for incorporating basic skill instruction into your family and consumer sciences classroom.

Language Arts

Students get more out of a reading assignment when they have access to background information on topics that especially interest

them. A key to promoting students' independent reading is to make books and other resources easily available. The Resource List in this Teacher's Manual includes current books related to each unit of *Creative Living*.

Many of the language arts cross-curricular activities in the chapters of *Creative Living* emphasize writing, as do the Applying Your Knowledge and Building Your Portfolio activities that end each chapter in the Sixth Edition. In addition, the newly developed Personal Development Activities booklet suggests many projects that involve writing and relate to the chapter content.

By encouraging whole-class and small-group discussion, the activities in *Creative Living* help students reinforce and practice their oral communication skills. In addition, after many projects, students are asked to present their findings or conclusions to their classmates orally.

Social Studies and Multicultural Issues

In an increasingly interconnected world, it's vital that students develop knowledge of, and an appreciation for, other viewpoints and other cultures. The social studies cross-curricular activities in the Teacher's Wraparound Edition and Making Connections activities in the Chapter Reviews guide students to study how specific events, inventions, and eras affected people in the United States and other nations.

Multicultural Perspectives in the Teacher's Wraparound Edition encourage students to investigate how something they experience is experienced in other cultures. For example, in various chapters students are asked to research dating customs, gender roles, and communication styles in other cultures. Becoming more aware of other approaches can help prepare students to live in today's world.

Mathematics

Students grasp mathematical concepts more effectively when they are meaningful.

Some of the cross-curricular and Making Connections activities in *Creative Living* encourage students to figure out costs and percentages, applying their math skills to real life situations.

Science

Students learn science best when they are able to conduct experiments and thus witness science in action. Many of the science cross-curricular and Making Connections activities suggest that students devise experiments to examine a certain principle. Encourage students to apply the scientific method by predicting results. Then have them check the validity of their hypotheses by carrying out their experiments. If necessary, help them understand why a hypothesis was incorrect.

Emphasis on Critical Thinking

Teaching has always depended on questioning techniques, but questions take different forms and place different demands on students. Some questions require factual recall and help determine whether students have acquired basic information. Factual questions promote student participation in discussions and can give students a high success rate in answering questions correctly.

Other types of questions build on students' basic understanding by provoking critical thinking. The difference between factual and critical-thinking questions is shown here:

- "What type of nutrient is found in starch?"
- "Why is it important for you to know about the nutrients in food?"

The second question provokes thought by encouraging students to analyze how information affects them. Students tend to learn more when they are asked not only to recall information but to analyze, apply, synthesize, and evaluate it.

Critical-thinking questions are included in the Chapter Review, in the Life Skills Activi-

ties booklet in the Teacher's Classroom Resources and in many other ways throughout the program.

Emphasis on Study Skills

Students' study skills strongly influence how much they learn. Low-ability students may need to be taught how and when to use study skills. Encourage students to use the Study Guides in their workbooks to identify and review important points in each chapter. The Special Needs Strategies in the Teacher's Wraparound Edition also offer ideas for helping students grasp concepts.

Emphasis on Career Exploration

Each unit of the Sixth Edition of *Creative Living* concludes with a chapter focusing on career exploration. The progression begins with an overview of career self-assessment and essential interpersonal skills in the workplace

and then explores careers in fields related to chapter topics. Careers are discussed in three categories: entry-level jobs, jobs requiring some training, and jobs requiring higher education.

Integrating FHA/HERO Activities

FHA/HERO is an important component of many family and consumer sciences programs. Suggestions for these activities are listed on the opening pages of each unit in the Teacher's Wraparound Edition. The activities can be carried out either during or outside school hours. Many enable students to share what they are learning in the *Creative Living* program with others at school, at home, and in the community.

The FHA adviser training manual offers suggestions for developing additional co-curricular activities. Other resources are available from Future Homemakers of America, Inc.

Scope and Sequence Chart

The chart on the pages that follow show how major themes are woven throughout *Creative Living*. You will find it useful for planning your

course, sequencing courses, emphasizing particular course themes, and correlating *Creative Living* to your curriculum.

Scope and Sequence—Unit 1: Personal Development

Topic	Chapter
Career Exploration	7 Thinking About Careers
Citizenship/ Leadership	3 Developing Character 5 Making Responsible Decisions
Communication/ Relationships	1 You and Your World 5 Making Responsible Decisions 6 Making Changes and Meeting Challenges 7 Thinking About Careers
Decision Making/ Life Management	3 Developing Character 5 Making Responsible Decisions 6 Making Changes and Meeting Challenges 7 Thinking About Careers
Health and Safety	2 Health and Wellness 5 Making Responsible Decisions
Managing Resources/ Consumer Skills	2 Health and Wellness 4 Goals and Resources 5 Making Responsible Decisions 6 Making Changes and Meeting Challenges
Personal Development	1 You and Your World 2 Health and Wellness 3 Developing Character 4 Goals and Resources 5 Making Responsible Decisions 6 Making Changes and Meeting Challenges 7 Thinking About Careers
Technology	1 You and Your World 7 Thinking About Careers

Scope and Sequence—Unit 2: Relationship Skills

Topic	Chapter
Career Exploration	13 Skills for Career Success
Citizenship/ Leadership	12 Making a Difference in Your Community
Communication/ Relationships	8 Getting Along with Others 9 Communicating Effectively 10 Peer Pressure and Refusal Skills 11 Conflict Resolution 12 Making a Difference in Your Community 13 Skills for Career Success
Decision Making/ Life Management	10 Peer Pressure and Refusal Skills 11 Conflict Resolution 12 Making a Difference in Your Community 13 Skills for Career Success
Health and Safety	8 Getting Along with Others 10 Peer Pressure and Refusal Skills 11 Conflict Resolution
Managing Resources/ Consumer Skills	8 Getting Along with Others 12 Making a Difference in Your Community 13 Skills for Career Success
Personal Development	8 Getting Along with Others 9 Communicating Effectively 10 Peer Pressure and Refusal Skills 11 Conflict Resolution 12 Making a Difference in Your Community 13 Skills for Career Success
Technology	9 Communicating Effectively 13 Skills for Career Success

Scope and Sequence—Unit 3: Families and Friendships

Topic	Chapter
Career Exploration	20 Careers in the Helping Professions
Citizenship/ Leadership	15 Strengthening Families
Communication/ Relationships	14 The Role of Families 15 Strengthening Families 18 Friendships 19 Responsible Relationships
Decision Making/ Life Management	17 Coping with Problems 19 Responsible Relationships
Health and Safety	17 Coping with Problems 19 Responsible Relationships
Managing Resources/ Consumer Skills	15 Strengthening Families 16 Adjusting to Family Changes 18 Friendships
Personal Development	14 The Role of Families 15 Strengthening Families 16 Adjusting to Family Changes 17 Coping with Problems 18 Friendships 19 Responsible Relationships
Technology	18 Friendships

Scope and Sequence—Unit 4: Child Care and Development

Topic	Chapter
Career Exploration	26 Careers Working with Children
Citizenship/ Leadership	21 Caregiving Skills 23 Care and Safety of Children 25 The Realities of Parenthood
Communication/ Relationships	21 Caregiving Skills 22 Ages and Stages 23 Care and Safety of Children 24 The Importance of Play
Decision Making/ Life Management	21 Caregiving Skills 23 Care and Safety of Children 25 The Realities of Parenthood
Health and Safety	21 Caregiving Skills 23 Care and Safety of Children 25 The Realities of Parenthood
Managing Resources/ Consumer Skills	21 Caregiving Skills 25 The Realities of Parenthood
Personal Development	21 Caregiving Skills 25 The Realities of Parenthood
Technology	24 The Importance of Play

Scope and Sequence—Unit 5: Management and Consumer Decisions

Topic	Chapter
Career Exploration	35 Management and Consumer Careers
Citizenship/ Leadership	34 Consumer Rights and Responsibilities 35 Management and Consumer Careers
Communication/ Relationships	34 Consumer Rights and Responsibilities
Decision Making/ Life Management	27 Managing Resources 28 Managing Time 29 Managing Technology 30 Managing Money 31 Using Credit Wisely 33 Consumer Skills 34 Consumer Rights and Responsibilities
Health and Safety	27 Managing Resources 28 Managing Time 32 Advertising 34 Consumer Rights and Responsibilities
Managing Resources/ Consumer Skills	27 Managing Resources 28 Managing Time 29 Managing Technology 30 Managing Money 31 Using Credit Wisely 32 Advertising 33 Consumer Skills 34 Consumer Rights and Responsibilities 35 Management and Consumer Careers
Personal Development	28 Managing Time 33 Consumer Skills
Technology	29 Managing Technology 30 Managing Money 35 Management and Consumer Careers