

A CONCISE HANDBOOK
OF
ELEMENTARY ENGLISH

简明英语手册

樊怀宇 戴恒 编
李道和 审定

内蒙古人民出版社

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内蒙古人民出版社出版

(呼和浩特市新城西街82号)

内蒙古新华书店发行 内蒙古新华印刷厂印刷

开本: 787×1092 1/32 印张: 21.25 字数: 443千

1987年11月第一版 1987年12月第1次印刷

印数: 1—12,215册

统一书号: 9089·41 每册: 3.05元

前 言

这本书是樊怀宇和戴恒同志在中学英语教学园地里耕耘多年的结果，目的是为我们中学生当中的英语爱好者，提供一本适合他们英语水平的工具书。这类书现在还不多见，而我们学英语的中学生又几十万计。也许这本书的出版会在某种程度上满足那些在中学里边想多学一点英语，或想把英语学得好一些的青少年朋友们的需要。

多年的教学经验，使编者在这本书的编排体例、词汇和例句的选择上，都能比较周到地考虑到中学生课堂内外的需要。单词尽可能限制在现行中学教学大纲所规定的范围之内；例句半数以上来自现行的中学英语教材，或类似水平的简易读物。原来计划列在第一部分的语音讲解索性删去了，因为现在有声的英语教学手段已注进了许多中学课堂，用书面语言来解释语音，显然已经不能适应教学要求。编者并没有指望在这本书里有什么创造。事实上，我们中国的英语教师，想在英语语言这个范围内，搞出什么惊人的发现来，本来不现实。但为了适应我们中学生的需要，编者的确动了许多脑筋，采取了一些近乎破格的办法：

第一、一反许多工具书的惯例，这本书没有在英国人怎么说，美国人怎么说上边多加区分，因为对中学里的英语爱好者来说，这不需要，而且容易出言无据。口语和书面语之间的区

别，也循同样原则处理。

第二、因为这是一本工具书，而且是写给完全通晓汉语的中学生看的，所以在涉及词汇介绍时，凡简单的汉语释义足以把意思交待明白的，就不再多做解释，加以区分。比如see（看见，眼见）和look（瞧，看看）；look for（寻找）和find（找到）这类词，大都如此处理。但是句法结构上的问题，却解释的比较详细，例句也较多。这是因为中学生使用的词典多半只有简单的释义，关于句子结构方面语焉不详。学生有了问题，不易查找。

第三、在相当多的章节里，编者为某些常用词汇增加了英语释义，希望通过这种手段，培养青少年读者日后使用英语编写的工具书的习惯。相信这本书的读者中，一定会有相当一部分人的兴趣要向高深方面发展，阅读英语编写的工具书，是势在必然的。

这本书的编者，和参加编审工作的其他人，都是中国人，其使用英语的能力和有关英语语言的知识，都极有限，即使编写出版这样一本简单的工具书，也仍然无法避免各种缺点和错误。希望读者不吝指教。如果办得到，当在以后的版本里对所发现的缺点和错误进行改正。

李道和

1986年6月15日

中国人

Whome it may Concern,

附 紙

I have read

Mr. Fane's book & as a teacher of English language to foreigners I feel it is highly suited to its purpose. The examples given are clear & to the point and are sufficient in number to illustrate each rule.

I have made an effort to point out to him any differences between "traditional" old fashioned English and "up to date" English of the kind used in England now. (much of the English to be found in

English Grammar books around the world is in fact "redundant English") However

he rightly points out that students want to learn English for the purpose of passing Entrance examinations. Therefore traditional English Grammar must often be adhered to.

He seems to have a firm grasp of the subject in all respects & I have faith in his judgement.

Yours Sincerely

Mark Swain - Teacher of English

as a Foreign
Language!

25286-7/1966

11/2 待電 9.5cm

Dear Mr. Fair,

It looks OK - Is

Careful of the errors -

You should know it there is

need for such a book.

Best luck on it

1/2 1/2

致读者

我是一位教外国人的英语教师，读了樊老师的这本书后，觉得该书十分适用，在解释每条规则时，所举例句数量适中，言简意赅。同时我已向樊老师解释了传统英语和现代英语间的不同之处。实际上，世界各地的英语语法书中所见到的许多英语都是累赘的英语。

在我看来，樊老师对英语的各个方面都有牢固的掌握。对这一点我深信不移。

您的忠实的

马克·斯韦——教外籍学
生的英语教师



86.2.25

亲爱的樊老师：

书稿看来是满可以的。——请注意那些微小的笔误。——你还应该了解一下这样的书是否需要。

祝书稿成功！

柯思夫

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二、常用词语用法辨析

1. across, cross (221)
2. against, oppose (221)
3. { agree with sb. (222)
 { agree to sth. (222)
4. allow, permit, let (222)
5. almost, nearly (223)
6. also, too, either, as well (224)
7. always, often, frequently (225)
8. 祈使句 + and = if, 祈使句 + or = unless (226)
9. and/or (226)
10. announce, declare, publish (227)
11. answer, reply (227)
12. anxiety, care, concern, worry (229)
13. any, every (229)
14. any/not (230)
15. anyone, any one, anybody, any body
 (230)
16. arms, weapon (231)
17. as far as, so far as (231)
18. as for, as to (232)
19. ask, inquire, question (233)
20. ask after, ask for, ask...of sb. (233)
21. asleep, sleep, sleeping (234)
22. as...as, (not) so...as (235)
23. as well as, as well (235)

24. at hand, in hand, on hand.....(236)
25. at night, in the night, by night, during
the night.....(237)
26. at peace, in peace, in peace time.....(238)
27. at play, at the play, in play.....(238)
28. at school, in school.....(239)
29. (all) at sea, on the sea.....(239)
30. at (the) sight of, in sight of.....(240)
31. at table, at the table.....(240)
32. at that, in that, upon that, with that
now that.....(240)
33. at the beginning of (= at the start),
in the beginning (= at first).....(241)
34. at the corner, in the corner, on the
corner.....(241)
35. at the end (of) , at an end, in the
end, on end.....(242)
36. at the moment, in the moment.....(242)
37. at the stores, in the store, in store.....(244)
38. at the spot, on the spot.....(244)
39. at the top of, at the top of the tree
(ladder)(245)
40. { automobile, ambulance, motor-car,
car, bus.....(245)
truck, lorry, taxi.....(245)
41. away, off.....(246)
42. (be) at work, (be) in work.....(247)

43. bad, badly, ill, wrong.....(247)
44. be able to, can, could.....(249)
45. be afraid of, be afraid to.....(252)
46. because, for, since, as.....(252)
47. become, get, go, grow, make, turn.....(254)
48. be eager to (do) , be anxious to (do)
.....(255)
49. before, in front of, in the front of.....(255)
50. before long, soon, early, shortly.....(256)
51. before long, long before.....(257)
52. begin, start.....(258)
53. behind, after, back.....(259)
54. behind time, after time.....(260)
55. be made of, be made from, be made
into.....(260)
56. beside, besides.....(261)
57. besides, except, but.....(262)
58. be tired out, be tired of, be tired with
.....(263)
59. between, among.....(263)
60. be used to, used to, would.....(264)
61. big, large, great.....(265)
62. boat, ship.....(266)
63. borrow, lend.....(266)
64. break away (from), get rid of.....(267)
65. break in, get in a word, break into.....(267)
66. break out, break out of.....(268)

67. bring, carry, fetch, take, get.....	(268)
68. by, at.....	(269)
69. by, beside.....	(270)
70. by half, by halves.....	(270)
71. by, with, in.....	(271)
72. call in, call up, call on, call at, call for, call off.....	(272)
73. can help, cannot help.....	(273)
74. cannot, can not, can't.....	(274)
75. close, closely.....	(274)
76. cloth, clothes, clothing, dress.....	(275)
77. cold, cool.....	(276)
78. come to, come to (do)	(277)
79. come out, come out of, come out with, come out for.....	(277)
80. composition, article, essay.....	(278)
81. count, calculate.....	(279)
82. country, state, nation.....	(280)
83. crop, harvest	(281)
84. cry, shout.....	(281)
85. cry, weep, sob.....	(282)
86. dark, dim.....	(283)
87. decide, determine.....	(284)
88. deep, deeply.....	(286)
89. defeat, conquer.....	(286)
90. defend, protect, guard.....	(287)
91. demand, require.....	(288)

92. desk, table.....	(289)
93. die for, die of, die from, die off, die out.....	(290)
94. different, various.....	(291)
95. draw, drag, pull	(292)
96. drink, drinking.....	(293)
97. drink, have, take.....	(294)
98. drop in (on sb.), look in (on sb.).....	(295)
99. every, each.....	(296)
100. every day, each day.....	(297)
101. every other, each other, one another...	(297)
102. every time, each time.....	(298)
103. except for, but for.....	(299)
104. excuse, pardon, forgive.....	(300)
105. expect, hope, look forward to.....	(301)
106. fairly, rather.....	(302)
107. famous at, famous for.....	(303)
108. far and near, far and wide.....	(304)
109. far, by far.....	(304)
110. far, distant.....	(305)
111. farther, further.....	(306)
112. fast, quick, rapid.....	(306)
113. fit, suitable, proper.....	(307)
114. foolish, silly, stupid.....	(308)
115. force, strength.....	(309)
116. for, to, towards.....	(309)
117. freedom, liberty.....	(310)

118. give an order for, give orders for.....(311)
119. globe, earth.....(312)
120. go to rest, go to one's rest.....(312)
121. go on with + n, go on doing, go on to
do.....(313)
122. had better (had best) , had (would)
rather.....(314)
123. hand in, hand on.....(315)
124. hat, cap.....(315)
125. { have sb. do sth. , have sth. or sb.
done.....(315)
have sb. or sth. doing, have sb or
sth + adv.(315)
126. { have something to do with, get in
touch with.....(317)
keep in touch with.....(317)
127. hear, listen.....(317)
128. hot, warm.....(318)
129. house, home, family.....(319)
130. ill, sick.....(320)
131. in bed, to bed.....(321)
132. in fear of, be afraid of, be fearful of
.....(322)
133. in front of, before.....(322)
134. in future, in the future.....(323)
135. insist on (upon), persist in, stick to
.....(323)