

Practical Oral English


# 实用英语口语

■ 主 编 于 兰 杨 国  
■ 副主编 战海林 李凌云  
周 丹 张 靓

# 实用英语口语

## Practical Oral English

主 编 于 兰 杨 国  
副主编 战海林 李凌云 周 丹 张 靓  
编 者 佟 玉 高静波 李立业 刘艳冰  
张 蕾 李洪歌 王 婷

 北京理工大学出版社

BEIJING INSTITUTE OF TECHNOLOGY PRESS

版权专有 侵权必究

---

**图书在版编目 (CIP) 数据**

实用英语口语/于兰, 杨国主编. —北京: 北京理工大学出版社,  
2009. 6

ISBN 978 - 7 - 5640 - 2186 - 3

I. 实… II. ①于…②杨… III. 英语 - 口语 IV. H319.9

中国版本图书馆 CIP 数据核字 (2009) 第 068985 号

---

---

出版发行 / 北京理工大学出版社

社 址 / 北京市海淀区中关村南大街 5 号

邮 编 / 100081

电 话 / (010)68914775 (办公室) 68944990 (批销中心) 68911084 (读者服务部)

网 址 / <http://www.bitpress.com.cn>

经 销 / 全国各地新华书店

印 刷 / 北京国马印刷厂

开 本 / 787 毫米 × 960 毫米 1/16

印 张 / 8.75

字 数 / 162 千字

版 次 / 2009 年 6 月第 1 版 2009 年 6 月第 1 次印刷

印 数 / 1 ~ 2000 册

定 价 / 22.00 元

责任校对 / 申玉琴

责任印制 / 边心超

---

图书出现印装质量问题, 本社负责调换


## 丛书编写委员会

主任委员：杨 国

副主任委员：冷德军 禹海玲 姚 阳 杨 静

委 员 (以姓氏笔画为序)：

白 杨	蔡雅丽	陈昨楠	褚淑娟	丁 艳
杜文贤	封鲁宁	傅庆顺	郭秀梅	韩秀钰
韩 怡	何 玲	黄 璞	侯 颖	汲鸿雁
姜勤伟	李璐娜	李 楠	李文楨	李英俊
李 悦	刘 波	刘桂芳	刘国辉	刘艳冰
任飞跃	任志鑫	苏 波	唐 宁	王 丹
王俐俐	王青青	王少杰	王 婷	王洗薇
王 昕	王 莹	王 月	徐 萍	徐 音
杨 红	杨文升	杨 艳	么春艳	由 旸
于海明	于 兰	翟芳芳	张 丽	张莉丽
张 靓	张旭光	张宇红	张 展	赵 沁
赵 宇	周 丹			



## 前言

众所周知，英语是世界通用的国际语言之一。我国的改革开放政策、加入世界贸易组织和成功举办的第29届奥运会使我国与世界的交流日益频繁，所以英语对于我们越来越重要。尤其是在就业竞争越来越激烈的现在，除了专业技能以外，英语口语的好坏，也逐渐影响到就业的前景。鉴于此，我们编写了这本英语口语教材。

本教材充分吸收和借鉴了国内外优秀教材的特点，以外语教学理论为指导，语言知识与语言技能并举，为英语口语的学习营造了真实丰富的语言环境，提供了生动多元的文化知识，并且设计了形式多样的教学活动。教材内容与学习、生活密切相关，同时兼顾学生将来职业发展的需求，所以本教材既可以用来培养学生对英语口语的兴趣，也为其将来的求职与就业做一个很好的铺垫。

本教材由于兰担任主编，由杨国担任第二主编，战海林、李凌云、周丹、张靓担任副主编，佟玉、高静波、李立业、刘艳冰、张蕾、李洪歌、王婷担任编委。其中于兰编写了第1, 2, 13, 16单元及课外阅读材料，给每单元的生词列表注音，并为每单元加上了笑话和谚语，同时承担了全书的审稿工作。杨国编写了第3单元；佟玉编写了第4单元；刘艳冰编写了第5单元；高静波编写了第6, 7, 8单元；李洪歌编写了第9, 10单元；王婷编写了第11, 12单元，并且给每单元加上了课外练习题；李立业编写了第14单元；张蕾编写了第15, 18单元；战海林编写了第17单元；李凌云编写了第19单元；周丹编写了第20单元；张靓编写了第21单元。此外，来自美国的外籍教师 Christine Kolata 为本书做了校对工作。

本教材在编写过程中得到了北京理工大学出版社的大力帮助，在此表示衷心的感谢。

由于时间仓促，书中仍有不足之处，希望广大师生能在实际教学应用中不吝指教。

于 兰



## 编写说明

本教材可作为高校非英语专业一、二年级学生的英语口语教材,也可作为想要提高英语口语能力的在职人员的自学教材。在本教材的编写过程中,我们紧密结合高等院校学生的实际需求,以培养新环境下新的复合型人才为目标。学习者通过对本教材的学习,可以用流利的、地道的英语就常见的话题进行口语交流。

本教材由 21 个单元组成,每个单元围绕一个话题展开。每个单元由 6 部分组成,即有用的表达、情景对话、相关文章、课后练习、幽默笑话和常用谚语。

第一部分是为对话做准备的相关表达 (Useful Expressions),为学习者进入情景对话做好准备。

第二部分是情景对话 (Sample Dialogues)。其中包括 3 个由易到难的对话,而且每个对话都经过精心设计,对口语的提高有很大的帮助。

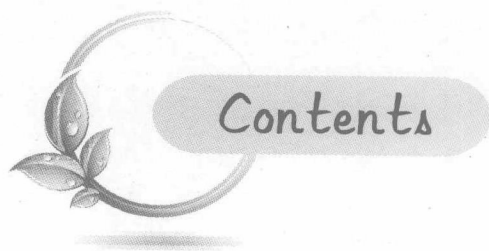
第三部分是相关文章 (Passage)。围绕本单元话题选用一篇难度适中的文章,以增加与本单元有关的实用内容。

第四部分是课后练习 (After-Class Activities)。围绕本单元内容而设计的课后练习能够使学习者巩固所学内容并做到学以致用。

第五部分是幽默笑话 (Merry Learning)。在这一部分中,我们选摘了一些当今流行的英语小笑话,使学习者在欣赏幽默的同时,还可以丰富英语词汇。

第六部分是常用谚语 (Proverbs)。这里列举了生活中常用的成语和谚语,学习者可以自己背诵并灵活运用,这样既可以增进与外籍友人沟通的效果,又可以充分展示个人的语言魅力。

本教材编写严谨,结构合理,适用范围广。另外,第 18 单元以后的内容各个院校及学习者可根据各自专业有选择地使用。



Unit 1	Greetings .....	1
Unit 2	Self-Introduction .....	6
Unit 3	Introducing People to Each Other .....	11
Unit 4	Hobbies and Interests .....	16
Unit 5	Using the Telephone .....	21
Unit 6	Asking for Directions .....	27
Unit 7	Booking .....	32
Unit 8	Weather .....	37
Unit 9	Travel (1) .....	42
Unit 10	Travel (2) .....	48
Unit 11	Shopping .....	53
Unit 12	Giving Shopping Advice .....	59
Unit 13	At the Bank .....	65
Unit 14	An Interview .....	71
Unit 15	At the Post Office .....	78
Unit 16	Study .....	83
Unit 17	Eating in a Restaurant .....	87
Unit 18	Business English .....	92
Unit 19	Sports and the Olympic Games .....	98
Unit 20	Marketing .....	104
Unit 21	Accounting .....	109
Additional	Reading Materials .....	117
Samples of Oral English Test	.....	128

# Unit 1

## Greetings

### Part One Useful Expressions

1. A: Hello, Miss Black.  
您好, 布莱克小姐。  
B: Hello, Mr. Smith.  
您好, 史密斯先生。
2. A: Good morning/afternoon/evening, Miss Black.  
早上/下午/晚上好, 布莱克小姐。  
B: Good morning/afternoon/evening, Mr. Smith.  
早上/下午/晚上好, 史密斯先生。
3. A: Good night!  
晚安!  
B: Good night!  
晚安!
4. A: Hello, Mr. Brown. How are you?  
您好, 布朗先生。您可安好?  
B: I'm fine, thank you. And you?  
我很好, 谢谢。您呢?
5. A: Hello, Mr. Smith. Nice to meet you!  
您好, 史密斯先生。很高兴见到您。  
B: Hello. Nice to meet you, too.  
您好, 见到您我也很高兴。
6. A: How do you do, Miss Black?





您好，布莱克小姐。

B: How do you do, Mr. Smith?

您好，史密斯先生。

7. A: Hello, beautiful day, isn't it?

您好，今天是个好天，是吗？

B: Yes, it is.

是的。

8. A: Glad to see you here.

很高兴在这里见到您。

B: Glad to see you, too.

见到您我也很高兴。

9. A: How's your work going?

最近工作如何？

B: Quite well, thank you.

很好，谢谢。

10. A: How have you been recently, Catherine?

凯瑟琳，最近如何？

B: Quite well, thank you.

很好，谢谢。

## Part Two Sample Dialogues

### Dialogue 1

A: Morning, Tom. It's good to see you again!

B: Hi, Kate! How's everything?

A: Never been better! What about you?

B: Oh, I'm just OK. How's Cathy?

A: She's pretty cool now. She became a professor.

B: Wow! How time flies!

### Dialogue 2

*Li Hong is a receptionist. She works at a guest house of a technical school. Lucy is an overseas student. She is from South Africa. Now Li Hong meets Lucy at the airport.*

Li: Hi, you must be Lucy. I'm Li Hong from the technical school.

Lucy: Oh, how do you do, Li Hong? Thank you for coming to meet me.

Li: How do you do, Lucy? Welcome to China. Did you have a good journey?

Lucy: Yeah, quite good. But I am a little tired. It's a long journey, you know.

Li: Yes, let's go to the guest house of our school. Everything is ready for you there and you can have a good rest.

Lucy: That's very kind of you.

Li: You are welcome.

### Dialogue 3

A: Hello, Kate! Fancy meeting you here! Are you working hard again?

B: Yes, I've got to, if I want to pass all the exams.

A: How's life, Kate? Is it all right?

B: Yes, not too bad, thanks. I'm a bit fed up with revising, though. What about you?

A: Pretty good, thanks. My exams are over now, so I can afford to relax a bit. I'm going to a football match this afternoon. It's terrible weather, though. I hope it won't rain.

B: Yes, awful! How's Jane?

A: Oh, she's all right. But busy as usual. Well, I'd better be going, I suppose. The match starts at 3:30. Bye!

B: Bye!

## Part Three Passage

### The Use of Mr. , Mrs. , Miss and Ms.

Mr. is used before the names of men no matter what their ages are or whether they are married or not. The advantage is that the word "Mr. " doesn't tell people whether the man is married or not. And people usually feel it is not important to know whether the man is married or single. Every man can be addressed as Mr.

But there are some differences in using Mrs. , Ms. and Miss.

Western people use Mrs. to address a married woman and use Miss to address a single woman, even if she is not young. If you don't know whether a woman is married or not, how do you address her in an appropriate way? Use Ms. Ms. is used before a woman's last name,



surname or the family name. Many women like to be addressed as Ms. instead of Mrs. or Miss. In general, young women prefer Ms. because older people like the older ways of doing things. The word "Ms." is becoming more and more popular in the United States.

### → New Words and Expressions

recently	/ˈriːsəntli/	adv.	最近, 近来
receptionist	/riˈsepʃənɪst/	n.	接待员
technical	/ˈteknɪkl/	adj.	技术的, 工业的
journey	/ˈdʒɜːni/	n.	旅行, 旅程
revise	/riˈvaɪz/	v.	复习
afford	/əˈfɔːd/	v.	付得起
relax	/riˈlæks/	v.	放松
awful	/ˈɔːful/	adj.	糟糕的
advantage	/ədˈvɑːntɪdʒ/	n.	优势, 好处
address	/əˈdres/	v.	称呼
single	/ˈsɪŋɡl/	adj.	单身的
appropriate	/əˈprəʊprieɪt/	adj.	适当的, 合适的

guest house	招待所, 宾馆
overseas student	留学生
be fed up with	厌恶, 厌烦
a bit	一点
as usual	像往常一样
had better	最好
even if	即使
instead of	代替
in general	一般来说, 总的来说

### Part Four After-Class Activities

You are chairman of the Students Union of your school. Kitty is an overseas student. She intends to

study in China. Now you meet her at the airport. Please make up a dialogue with your partner.

## Part Five Merry Learning

### A Joke

#### Cat and Mice

Mrs. Brown went to visit one of her friends. She carried a small box with holes punched in the top.

“What’s in your box?” asked the friend.

“A cat,” answered Mrs. Brown. “You see I’ve been dreaming about mice at night and I’m so scared! This cat is to catch them.”

“But the mice are only imaginary,” said the friend. “So is the cat,” whispered Mrs. Brown.

### 猫 和 老鼠

布朗夫人去拜访一位朋友，她拿着一个顶部扎满了洞的小盒子。

“盒子里装的是什么？”朋友问道。“一只猫，”布朗夫人回答说，“你知道我晚上睡觉总梦见老鼠，我非常害怕。这只猫可以抓住那些老鼠。”

“可老鼠都是您假想的呀。”朋友说。“小猫也是假想的。”布朗夫人小声说道。

## Part Six Proverbs

A bird in the hand is worth two in the bush.

一鸟在手胜过双鸟在林。

Actions speak louder than words.

事实胜于雄辩。

A friend in need is a friend indeed.

患难见真情。

A good beginning is half done.

良好的开端是成功的一半。

A good fame is better than a good face.

美名胜过美貌。

## Unit 2

## Self-Introduction

### Part One Useful Expressions

1. Good morning, everyone! First of all, please allow me to introduce myself.  
大家早上好! 首先, 请允许我做一下自我介绍。
2. It's my great honor to stand here. I'd like to make myself known to all of you.  
很荣幸站在这里, 请允许我自我介绍一下。
3. Hello, everyone! First, let me introduce myself.  
大家好, 首先我自我介绍一下。
4. Now I'm a student at the College of Technology and Economics, Liaoning Technical University.  
现在, 我是辽宁工程技术大学技术与经济学院的一名学生。
5. I graduated from Liaoning Technical University.  
我毕业于辽宁工程技术大学。
6. I'm a higher vocational college student.  
我是一名高职学生。
7. A: What's your major?  
你是什么专业的?  
B: My major is Accounting.  
我的专业是会计。
8. I'm majoring in Accounting.  
我主修会计。

#### ❖ More Choices

Computer Accounting 电算化会计

Enterprise Tax Accounting 企业税务会计

Financial Management 财务管理

Stock and Futures 证券与期货

Graphic Design 图形图像制作

Marketing 市场营销

Information Management 信息管理

Finance and Insurance 金融保险

9. I do well at school.

我在学校表现很好。

10. I won first place in the English speech contest of our college.

我曾获得我院英语演讲比赛第一名。

## Part Two Sample Dialogues

### Dialogue 1

Kitty: Hello, my Chinese name is Mai Xiaoyun, and my English name is Kitty. I like people to call me Kitty.

Jill: Hi, my Chinese name is Li Weiqiang. My English name is Jill. You can call me Jill.

Kitty: Nice to meet you.

Jill: Nice to meet you, too.

### Dialogue 2

Lucy: Hello, may I introduce myself? My name is Lucy. I'm from South Africa.

Wu: Oh, hello, Lucy. Glad to meet you. I'm Wu Dong. I'm monitor of the class.

Lucy: Glad to meet you, Wu Dong. I am lucky to have you as my partner.

Wu: I'm lucky, too. Please don't hesitate to let me know whenever you need help.

Lucy: I will. Thank you.

### Dialogue 3

Smith: Good afternoon. I am Simon Smith. I'm a guest professor at this technical school.

Chen: Hello, Prof. Smith. Pleased to meet you. What can I do for you?

Smith: I like football very much. I want to become a member of the club.

Chen: It is our honor to have you here, Prof. Smith. But could you please tell me something about yourself? I have to fill in the form and put it into our file.

Smith: Sure. I am an American, but my father is an Englishman and my mother is a Canadian.

I'm 196cm tall and I weigh 90kg. And... Oh, I'm in good health and can run very fast.

Chen: Good, Prof. Smith. You really look like a qualified member. Welcome to our club.



## Part Three Passage

## Self-Introduction

Good morning, everyone. It is my great honor to stand here. First of all, let me introduce myself. My name is Lin Tao. I'm 20 years old. As you can see, I'm a tall and handsome boy. Do you think so? I have a lot of hobbies. I like playing basketball, soccer and badminton. I also like reading in my spare time. Oh, I forgot to tell you. My hometown is Fuxin, Liaoning Province—a city which used to be famous for its coal. But the coal is becoming less and less now.

I'd like to make friends with all of you. In addition, I would like to say: Welcome to Fuxin. Welcome to my hometown. If you have time, I will be glad to be your tour guide to show you around.

## New Words and Expressions

allow	/ə'laʊ/	v.	允许
introduce	/intrə'dju:s/	v.	介绍
introduction	/intrə'dʌkʃən/	n.	介绍
honor	/'ɒnə/	n.	荣誉, 荣幸
technology	/tek'nɒlədʒi/	n.	技术
economics	/ikə'nɒmiks/	n.	经济学
vocational	/vəʊ'keɪʃənəl/	adj.	职业的
major	/'meɪdʒə/	n.	专业
speech	/spi:tʃ/	n.	演讲
contest	/'kɒntest/	n.	比赛
qualified	/'kwɒlɪfaɪd/	adj.	合格的
hobby	/'hɒbi/	n.	爱好
handsome	/'hænsəm/	adj.	英俊的, 好看的
fill in the form			填表
put into file			存档



in good health  
used to do sth.  
be famous for

身体健康  
过去常常做某事  
以……而闻名

## Part Four After-Class Activities

1. Write a short passage to introduce yourself.
2. You meet your English teacher Sunny on campus. She is from the United States. You go up to talk with her and introduce yourself. Make up a dialogue with your partner.

## Part Five Merry Learning

### A Joke

#### A Lion and a Priest

A Christian priest went to Africa with the highest ideal to convert the heathen Africans into Christians. Half way through, he met a lion, so he knew that his life was going to be finished. The lion said to the priest, "Now say your last prayer, alright?" So of course the priest could do nothing else but kneel down and pray to God that He would save him from this terrible Christian lion. While he was saying and praying very hard, the lion also knelt down. The priest was very surprised and said, "I am praying to God because I want Him to save my life and my soul. What business have you to pray to God?" So the lion said, "Well, we have to give thanks before a meal."

### 狮子与神父

一个基督教神父怀着崇高的理想到非洲去，想把不信教的非洲人变成基督徒。他半路上遇到一只狮子，知道自己马上就绝命。狮子对神父说：“做你的死前祷告吧！”神父只好跪下，祈祷上帝能将他从这只可怕的信基督教的狮子嘴里救出来。当神父在努力祷告时，狮子也跪下来。神父很惊讶地说：“我祷告是因为祈求上帝拯救我的生命和灵魂，你祷告做什么？”狮子便说：“我们饭前得谢恩啊！”





## Part Six Proverbs

All rivers run into the sea.

海纳百川。

All roads lead to Rome.

条条大路通罗马。

All that glitters is not gold.

闪光的不一定都是金子。

All work and no play makes Jack a dull boy.

只用功不玩耍，聪明孩子也变傻。

An eye for an eye and a tooth for a tooth.

以眼还眼，以牙还牙。