附赠 地道美式发音

·最地道的英语口语

不可不会的关键词汇

美语会话脱口秀系列



疆 社 英语 一语大全

PRACTICAL SPOKEN ENGLISH TALK SHOW

[美]Michael Anderson 审订 李雪 李铁红 范宏博 主编

最纯下的英语口语





11319.9

え上づく 英语口语大全

PRACTICAL SPOKEN ENGLISH TALK SHOW

[美]Michael Anderson 审订 李雪 李铁红 范宏博 主编

最纯正的英语口语

(*) 机械工业出版社

我们学习英语,所接触的语言素材多以书面语为主,对在各种交际场合中的语 言表达积累较少, 因此, 在与来自英语国家的人交往或在英语国家生活、学习和工 作时,言语失礼、进退失度,甚至无法沟通的情况屡见不鲜。本书很实用地针对这 些问题,帮助读者克服这些困难,提高使用英语进行交际的能力,让读者在社交场 合与外国人交谈时能够脱口而出,对答如流。

图书在版编目(CIP)数据

社交英语口语大全/李雪,李铁红,范宏博主编. 一北 京: 机械工业出版社, 2009.11

(美语会话脱口秀系列)

ISBN 978 -7 -111 -28749 -0

Ⅰ. 社… Ⅱ. ①李…②李…③范… Ⅲ. 英语-口语-美 国 IV. H319.9

中国版本图书馆 CIP 数据核字 (2009) 第 217557 号

机械工业出版社(北京市百万庄大街22号 邮政编码100037)

策划编辑: 余 红 责任编辑: 罗政军

版式设计:张文贵 责任印制:洪汉军

三河市宏达印刷有限公司印刷

2010年1月第1版·第1次印刷

170mm×250mm・18.25 印张・389 千字

标准书号: ISBN 978-7-111-28749-0

*ISBN 978-7-89451-379-3 (光盘)

定价: 35.00元 (含1CD)

凡购本书,如有缺页、倒页、脱页,由本社发行部调换 网络服务

电话服务

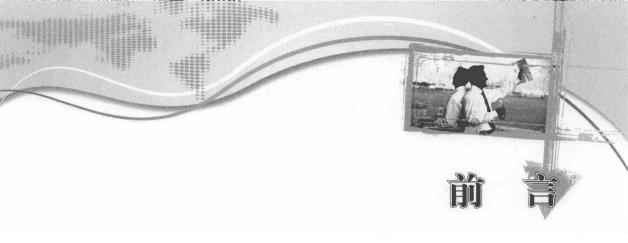
社服务中心: (010) 88361066 销售一部: (010) 68326294

销售二部: (010) 88379649

门户网: http://www.empbook.com 教材网: http://www.cmpedu.com

读者服务部: (010) 68993821

封面无防伪标均为盗版



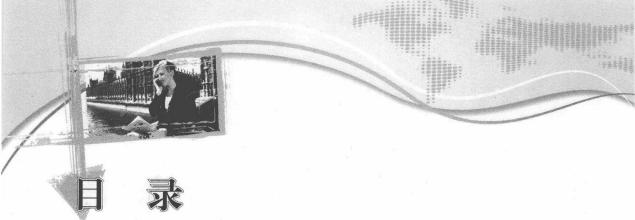
随着社会的发展和国际交往的日益频繁,英语已经进入我们生活的各个方面,对英语口语水平的要求也越来越高。为了满足社会不同层次的需求,从事不同工作的初级中级英语学习者对日常英语的不同需要,我们精心编写了"美语会话脱口秀系列"丛书。本丛书包括《外企白领英语口语大全》、《文秘会话英语口语大全》、《社交英语口语大全》、《商务英语口语大全》、《情景英语口语大全》、《酒店职员英语口语大全》、《餐饮业职员英语口语大全》、《金融业职员英语口语大全》、《售货员英语口语大全》、《旅游英语口语大全》、《外贸英语口语大全》、《娱乐休闲英语口语大全》和《面试英语口语大全》共13本。

事实证明,英语的学习最好方法就是听与说的有机结合,而听、说也要尽可能 地与日常生活相结合,从日常对话入手,逐步培养自己的英语交际能力,通过积极 与他人进行互动交流,培养自己的信心。只要有信心、有决心,从点滴做起,就一 定会成为英语高手。

我们相信读者通过对本丛书的学习,能够在短时间内达到脱口而出、流利表达的效果,英语口语一定会有很大的进步。

英语学习应该从日常生活中的点点滴滴入手,天长日久,水滴石穿,只要有信心、有决心,把身边事作为练习英语口语的素材,并以此书作为参考和辅助材料,就一定能成为他人眼中的英语高手。期待您的成功!

限于编者水平,书中难免有不足之处,恳请广大读者批评指正。



前言

Chapter 1 Social Occasions 日常交际

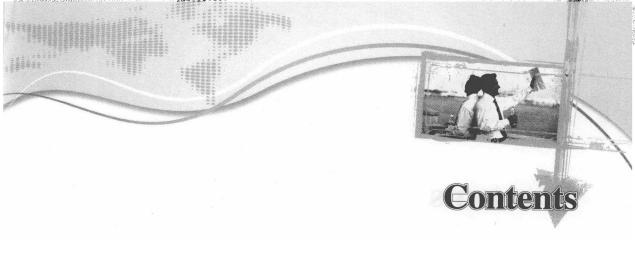
- / Introduction 介绍 / 2
- 2 Greeting 问候 / 6
- ℐ Invitation 发出邀请 / 10
- ✓ Apologies 表达歉意 / 14
- グ Parting 分别 / 19
- 6 Requests 有事相求 / 23
- 7 Appointment 约会 / 2元
- 8 Expressing Thanks 表述第三人類

Chapter 2 Expressing Feelings 情感表达

- / Negative Emotions 消极情感 / 36
- Z Sadness and Anger 悲伤和愤怒 / 40
- Likes and Dislikes 喜欢与厌恶 / 44
- ✓ Agreement and Disagreement 同意和反对 / 48
- 5 Delight and Excitement 高兴与激动 / 52
- 6 Consolation 安慰 / 56
- 7 Compliment and Complaint 称赞与抱怨 / 60
- 8 Warning 警告 / 65
- 9 Worry and Fear 担心与恐惧 / 69

Chapter 3 Social Etiquette 社交礼仪

- / Office Etiquette 办公礼仪 / 74
- 2 Table Manners 就餐礼仪 / 78
- Wedding Amenities 婚嫁礼仪 / 82
- ✓ Visiting Patients 探病礼仪 / 86



Chapter 4 Telephone Communication 电话交际

Chapter 5 Getting Along with Others 人际交流

Chapter 6 Office Situation 日常工作交际



Contents

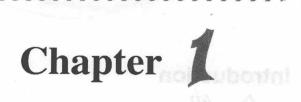
- ✔ Working Overtime 加班 / 185
- 5 Raising Pays and Promotion 升职加薪 / 189
- 6 Resigning and Firing 辞职与解雇 / 193
- フ Asking for Leave 请假 / 198
- 8 Changing Jobs 换工作 / 202

Chapter 7 Entertaining & Socializing 社交娱乐

- / Watching Movies 观看电影 / 208
- 2 Enjoying the Music 音乐无限 / 212
- S Communicating on the Internet 网上交流 / 216
- ✓ Reading Newspapers and Magazines 阅读报刊杂志 / 221
- 5 Talking about Sports 谈论体育 / 225
- 6 Talking about TV Programs 谈论电视节目 / 229
- 7 Shopping 逛街购物 / 233
- 8 Talking about Weather 谈论天气 / 238

Chapter 8 Communicative Situation 交际情景

- / Post Office 办理邮局事务 / 244
- 2 At the Tailor's 在裁缝店 / 249
- ℒ Banking Business 办理银行业务 / 253
- ✓ Medical Services 医疗卫生 / 259
- 5 In the Hotel 宾馆住宿 / 265
- 6 At the Library 在图书馆 / 270
- フ Campus Clubs 参加社团 / 275
- 8 Class Discussion 课堂讨论 / 279



Social Occasions 日常交际





Key Sentence Patterns



- I don't believe you've met my partner John Adams. 我想你没有见过我的搭档约翰・亚当斯吧。
- 2) You feel happy when you're helping other people. 当你帮助其他人的时候,你会很高兴的。
- 3) How long have you been doing your job? 你做这项工作多久了?
- 4) I'm already convinced of that from the reports I've seen.
 看到这些报告,我早就相信了。
- 5) I came to pick you up to your hotel. 我去您的饭店接您。
- 6) I've heard a great deal about you, but I didn't expect to meet you today. 久闻大名,想不到今天见到您了。

Pop Conversations



▶ Conversation 1

J1 = Jack = 杰克 M = Mary = 玛丽 J2 = John Adams = 约翰・亚当斯

- J1: Hey. My friend Mary is over there. Do you know her?
- M: No, I'm afraid I don't.
- J1: In that case, let me introduce you to each other. I think you'll like each other. (They go to where Mary is standing.)
- J1: Hey, Mary. I don't believe you've met my partner John Adams. John, this is Mary Monroe. She is my best friend in college.
- M: I'm pleased to meet you, Mr. Adams.
- J2: Please call me John.
- M: OK, John.
- J1: Mary works with the Public Health Service.
- J2: Is that so? It sounds like an interesting work.
- M: Yes. I like it. You feel happy when you're helping other people.
- J2: Yes, of course. How long have you been doing your job?
- M: For three years now.
- J1: 嘿、我的朋友玛丽在那边呢。你认识她吗?

M: 不, 好像不认识。

J1: 这样的话, 我介绍你们认识一下吧。我觉得你们会互相喜欢的。

(他们走到玛丽的面前。)

J1: 嗨, 玛丽, 我觉得你没有见过我的搭档约翰·亚当斯吧。约翰, 这位是玛丽·梦露。 她是我大学时的好朋友。

M: 很高兴见到你, 亚当斯先生。

J2: 就叫我约翰吧。

M: 好的,约翰。

J1: 玛丽在公共卫生局工作。

J2: 是吗? 听起来像是个很有意思的工作。

M: 是的。我很喜欢。当你帮助其他人的时候, 你会很高兴的。

J2: 是的, 当然了。你做这项工作多久了?

M: 到现在有3年了。

► Conversation 2

K=Kate=凯特 J=Jane=简 L=Li Zheng=李政 W=Wang Lin=王林

- K: Jane, this is Li Zheng, our Financial Officer. Mr. Li, I'd like you to meet Jane Goodman.
- J: I'm pleased to meet you, Mr. Li. You're really doing a great job. The division's finances are in top shape.
- L: Thank you, Ms. Goodman. I'm glad to meet you, too.
- K: And this is Wang Lin. He's in charge of Marketing. Xiao Wang, let me introduce Jane Goodman.
- W: How do you do, Ms. Goodman?
- J: It's a pleasure to meet you, Mr. Wang. So you're the one responsible for those outstanding sales figures I've seen.
- W: Thank you. I must say I have a great staff.
- K: I think you'll find all of our staff is top-notch.
- J: I'm already convinced of that from the reports I've seen. Well, I'd like to see our manufacturing operation now, if I could.
- K: 简,这位是李政,我们的财务主管。李先生,我想让你认识下简·古德曼小姐。
- J: 见到你真高兴,李先生。你干得太好了。分公司的财务状况十分好。
- L: 谢谢, 古德曼小姐。见到您我也很高兴。
- K: 这位是王林。他主管营销方面。小王,这位是简·古德曼小姐。
- W: 您好, 古德曼小姐!
- J: 见到你很荣幸, 王先生。我看过的那些了不起的销售数字, 都是在你的带领下创造出的吧?
- W: 谢谢。我必须说, 那是因为我们有一个了不起的团队。
- K: 我想你会发现我们所有的员工都是一流的。
- J: 看到这些报告,我早就相信了。嗯,如果可以的话,我想看看我们的制造车间。

► Conversation 3

W=Wang Lin=王林 J=Mr. Jackson=杰克逊先生

- W: Excuse me, are you Mr. James Jackson from New York?
- J: Yes, I am. And you are...
- W: Welcome to Beijing, Mr. Jackson. I'm Wang Lin, Sales Manager of Beijing Foreign Trade Import & Export Corporation.

J: How do you do, Mr. Wang?

W: How do you do? I came to pick you up to your hotel.

J: Thank you very much!

W: How was your trip?

J: Not so good. I got airsick.

W: Are you feeling better now?

J: Yes, much better. But I'm feeling a bit tired, because it was a very long trip.

W: We'll get to your hotel in 20 minutes, then you can have a good rest.

J: Wonderful. Thank you.

W: 请问, 您是纽约来的詹姆士·杰克逊先生吗?

J: 是的,我是。您是……

W:欢迎来到北京,杰克逊先生。我叫王林,是北京外贸进出口公司的销售经理。

J: 您好, 王先生。见到您很高兴。

W: 我也是。我来接您去您的饭店。

J: 非常感谢!

W: 您旅途还好吧?

J: 不太好。我晕机了。

W: 您现在感觉好点儿了吗?

J: 是的, 好多了。但我现在感觉有点累, 因为飞行时间很长。

W: 我们20分钟以后就可以到您的酒店了,然后您就可以好好休息了。

J: 太好了。谢谢你。

► Conversation 4

C=Chen Gang=陈刚 B=Mr. Brown=布朗先生

C: Excuse me, are you Mr. Brown from Sydney?

B: Yes, that's right.

C: How do you do, Mr. Brown? My name is Chen Gang. I am the manager of TCL Trading Company.

B: How do you do, Mr. Chen?

C: Welcome to Tianjin.

B: Thank you! It's so kind of you to meet me at the airport.

C: You're welcome. Did you have a good flight?

B: Yes. It was great.

C: How long did the flight take?

B: About 15 hours.

C: It must have been a very tiring trip. You need a good rest after such a long flight. I won't stand in your way.

B: Thank you very much.

C: 打扰了,请问您是来自悉尼的布朗先生吗?

B: 是的, 我是。

C: 您好, 布朗先生! 我是陈刚, TCL 贸易公司的经理。

B: 您好, 陈先生!

C: 欢迎来到天津。

B: 谢谢! 谢谢您到机场来接我。

C: 不客气。您旅途愉快吗?

B: 是的。非常好。

C: 飞机飞了多长时间?

B: 大约15个小时吧。

C: 您一定累坏了吧。长途飞行后您需要好好休息一下。我就不占用您的时间了。

B: 非常感谢。

► Conversation 5

Y=York=约克 T=Thomas=托马斯先生 L=Miss Li=李小姐

- Y: I believe you're Mr. Thomas, aren't you?
- T: Yes, I am. And may I have your name please?
- Y: My name is York. I'm very glad to meet you.
- T: I'm very glad to meet you too.
- Y: I'm from International Travel Service Beijing Branch.
- T: Oh, really? Mr. Li, the manager, is an old friend of mine.
- Y: Thomas, have you met my colleague, Miss Li?
- T: No. I don't think I've had the pleasure. Will you introduce me to Miss Li?
- Y: Certainly. It's my pleasure.
- T: Thanks.
- Y: Hello, Miss Li, I'd like you to meet Thomas. Thomas, this is Miss Li. Miss Li, this is Thomas.
- L: How do you do, Thomas?
- T: How do you do, Miss Li?
- L: I've heard a great deal about you, but I didn't expect to meet you today. I'm very pleased to meet you.
- T: Me, too.
- Y: 我想您是托马斯先生,是吧?
- T: 是的, 我是。您是哪位?
- Y: 我是约克。很高兴见到您。
- T: 见到您我也很高兴。
- Y: 我在国际旅行社北京分社工作。
- T: 哦, 是吗? 那里的经理李先生是我的一位老朋友。
- Y: 托马斯, 您见过我的同事李莉小姐吗?
- T: 没。我想我以前没见过她。您能介绍我和李小姐认识吗?
- Y: 当然可以。我的荣幸。
- T: 多谢。
- Y: 嗨, 李小姐, 我想介绍你跟托马斯认识。托马斯, 这位是李小姐。李小姐, 这位是托马斯。
- L: 您好, 托马斯。
- T: 李小姐, 您好。
- L: 久闻大名, 想不到今天见到您了。见到您很高兴。
- T: 我见到您也很高兴。

Word Service Station

祠语加油站

airport college

机场,航空港大学,学院;

outstanding partner

突出的;杰出的伙伴,同伙

convince

使相信;使明白

pleasure sound like 愉快,快乐,满足 听起来像

manufacture operation

制造操作,运转,经营

wonderful

极好的,精彩的,绝妙的



Key Sentence Patterns



- Shall I show you some photographs?
 来看看照片吧。
- 2) Are you doing anything special right now? 你现在有什么特别的事儿要做吗?
- 3) Would you like to join me? 你跟我一起去好吗?
- What's the weather like in Beijing? 北京的天气怎么样?
- 5) It's been really miserable for the past few days. 这几天的天气真糟糕。

Pop Conversations



► Conversation 1

- H: Hi! How are you going?
- S: Fine. Thank you. How are you doing this morning?
- H: Not bad. How about you? Haven't seen you for a long time.
- S: Yes. I've been to Beijing. I got back only yesterday.
- H: Did you enjoy yourself?
- S: Very much. Beijing is a nice place. Shall I show you some photographs?
- H: Thanks. I like looking at photographs. How nice! Oh, I'm afraid I must be going now. I've got an appointment. Have a good day.
- S: You too. I hope to see you soon. Goodbye.
- H: Goodbye.

- H: 嗨! 你怎么样?
- S: 很好, 谢谢。你今天早上怎么样?
- H: 不错, 你呢? 好久不见了。
- S: 是啊,我去北京了。昨天才回来。
- H: 玩得愉快吗?
- S: 非常愉快, 北京真是个好地方。来看看照片吧。
- H: 谢谢,我喜欢看照片。多好啊!哦,恐怕我现在必须走了。我有个约会。祝你今天过得愉快。
- S: 也祝你愉快。希望不久能再见到你, 再见。
- H: 再见。

► Conversation 2

J=Jenny=詹妮 B=Bob=鲍勃

- J: Morning, Bob. Fancy meeting you here!
- B: Morning, Jenny. Haven't seen you for ages!
- J: Well, I thought I'd come to see you, so here I am.
- B: You did give me a surprise. How have you been?
- J: Fine, just fine. And you?
- B: Not so well. I've come down with the flu.
- J: I'm sorry to hear that. Take care of yourself.
- J: 早上好,鲍勃。真想不到在这儿见到你!
- B: 早上好, 詹妮。好久没见到你了!
- J: 啊,我想我该来看看你的,所以我就来了。
- B: 你的到来使我感到有点儿意外。你过得怎么样?
- J: 还好, 还好。你呢?
- B: 不是很好哦。我感冒了。
- J: 听到这个消息真难过。要照顾好自己!

► Conversation 3

G=George Green=乔治·格林 B=Miss Barrett=巴雷特小姐

- G: Hello, aren't you Miss Barrett?
- B: Yes.
- G: I met you at the party last night, do you remember? I'm George Green.
- B: Oh, yes, that's right. It's nice to see you again, Mr. Green.
- G: Nice to see you again, too. Are you doing anything special right now?
- B: Well, nothing in particular. I'm going to see a movie or something.
- G: I'm going to see a movie too. Would you like to join me?

B: Okay. That's a good idea, Mr. Green.

G: 嗨, 你不是巴雷特小姐吗?

B: 是的。

G: 在昨晚的聚会上我见过你。你还记得吗? 我是乔治·格林。

B: 啊, 是的, 我见过你。格林先生, 很高兴又见到你。

G: 我也很高兴又见到你。你现在有什么特别的事儿要做吗?

B: 嗯, 没有什么特别的事情。我想去看电影或干点别的。

G: 我也正要去看电影。你跟我一起去好吗?

B: 好的,格林先生。这是个好主意。

► Conversation 4

S=Mr. Smith=史密斯先生 J=Jack=杰克

S: Good morning, Mr. Smith.

J: Good morning, Jack.

S: How are you?

J: Very well. Thank you. And how are you?

S: Fine. Thanks. Where are you going?

J: I'm going shopping. And you?

S: I'm going home.

J: Oh, you must come over and see us some time. I'd like you to meet my daughter.

S: That's very nice of you. I'd be pleased to come.

J: Very good. Nice to have met you, Jack. Goodbye.

J: 史密斯先生, 早上好。

S: 你好, 杰克。

J: 您好吗?

S: 很好。谢谢你。你怎么样?

J: 好。谢谢。您上哪儿去?

S: 我去买东西。你呢?

J: 我回家去。

S: 哦, 你应找个时间到我家来看看, 见见我的女儿。

J: 您太客气了。我十分愿意。

S: 很好。见到你太好了, 杰克。再见。

▶ Conversation 5

L=Liu Ming=刘明 J=Jill=吉尔

L: Hello, Jill.

J: Hello, Liu Ming, I haven't seen you for a long time. How's everything going?

- L: Just fine. Thanks. How about you?
- J: Also fine. Thanks.
- L: You don't look very well.
- J: I'm not feeling too well. I've caught a cold.
- L: Is it because of the bad weather? It's been really miserable for the past few days.
- J: Hasn't it! It's been cold and windy recently. Do you like the weather here?
- L: Not really, but I've got used to it now.
- J: Oh, I'm going to attend a conference in Beijing next autumn. What's the weather like in Beijing?
- L: Not quite good. It's windy and dry. We have got continental climate there. It's dry all the year round. Usually autumn is the best season of the year in Beijing.
- J: Is it cold in autumn there? Should I take any warm clothes with me?
- L: No, it isn't very cold at that time. You'll only need some light wool clothing and some jackets and shirts.
- L: 嗨、吉尔。
- J: 嗨, 刘明。很久没见到你了, 你好吗?
- L: 很好, 谢谢。你好吗?
- J: 我也很好。谢谢。
- L: 你的脸色不太好。
- J: 我觉得不太舒服。我感冒了。
- L: 你是因为天气不好病了吗? 这几天的天气真糟糕。
- J: 可不是嘛! 最近很冷, 风又大。你喜欢这儿的天气吗?
- L: 不太喜欢, 但是我已经习惯了。
- J: 哦, 我明年秋天要到北京参加一个会议。北京的天气怎么样?
- L: 天气不是很好, 风多又干燥。那里是大陆性气候, 终年干燥。秋天通常是北京一年中最好的季节。
- J: 那儿的秋天很冷吗? 我需要带很多保暖衣服吗?
- L: 不用, 那时不会太冷。你只需带些薄毛衣, 加上几件外套和衬衣就行了。

Word Service Station 间镜

appointment 约会,约定 jacket 短上衣。夹克 autumn 秋,秋天,秋季 particular 特定的,某一的 conference 讨论,商谈 photograph 照片,相片 continental 大陆的,大陆性的 special 特殊的,特别的



Key Sentence Patterns

/ 关键句型。。。

- Well, today I really don't know how to thank you for preparing such a splendid banquet.
 - 嗯,您今天准备了这样丰盛的宴会,我真不知怎样感谢您才好。
- Would you like a drink while you look at the menu? 您看菜单时想喝点什么吗?
- 3) Could you recommend something special here? 你能推荐一些这里的特色菜吗?
- Would you and your sister care to come to my home and have coffee with me some evening?
 - 你和你的姐姐有没有空抽一晚上来我家一起喝咖啡?
- 5) I'm phoning because I want to invite you to a party at our new house. 我打电话是因为我想请你到我们的新家参加聚会。

Pop Conversations

热门话题 ...

► Conversation 1

L=Mr. Li=李先生 F=Mr. Ford=福特先生

- L: Well, here comes Beijing roast duck. Please help yourself, Mr. Ford.
- F: Yes. Thank you. It's very delicious. Is it one of your famous dishes?
- L: Yes. Do you like Chinese food?
- F: Sure. It's marvelous, the best in the world, I think. How many courses are there in a Chinese banquet?
- L: Usually 10. Please try some Maotai. It's well-known in China.
- F: Yes, thanks a lot. Well, today I really don't know how to thank you for preparing such a splendid banquet.
- L: That's our pleasure. Mr. Ford, what has impressed you most during your stay in Beijing?
- F: Many things have impressed me deeply: the long history of China, the hospitality of Chinese people, the food we are eating now, and so on. Of course, our successful