

新东方国内英语考试培训教材

大学英语四级考试 作文与完型填空

○ 新东方教材决策委员会审定

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第一部分 大学英语四级考试短文写作

一、四级作文的要求、评分标准及评卷实例

(一) 四级考试对作文的要求

《大学英语考试大纲》明确规定：四级大学英语写作考试时间为30分钟。要求应试者写出一篇不少于120个词的短文；写作命题源于日常生活和有关科技、社会文化等方面的一般常识，不涉及知识面过广、专业性太强的内容。其命题方式有：给出题目、或规定情景、或给出段首句续写、或给出关键词写短文、或看图作文。要求内容切题，文理通顺，表达正确，语义连贯，无重大语言错误。

(二) 四级考试作文评分原则、评分标准和评卷实例

1. 评分原则

四级考试作文采用总体评分（GLOBAL SCORING）的方法，即把内容和语言作为一个统一体进行综合评判。主要是看内容是否切题，表达是否充分，所用语言是否能清楚而明确地表达思想。评卷人员根据思想内容和语言表达的总体印象给出奖励分（REWARD SCORES），并不是按语言点错误的多少扣分。

2. 评分标准

作文题满分为15分。

阅卷标准共分为五等：2分，5分，8分，11分及14分。

2分——条理不清，思路紊乱，语言支离破碎或大部分句子均有错误，且多数为严重错误。

5分——基本切题，表达思想不够清楚，连贯性差，有较多的严重错误。

8分——基本切题，表达思想比较清楚，文字尚连贯，但语言错误较多。

11分——切题，表达思想清楚，文字连贯，但有少量语言错误。

14分——切题，表达思想清楚，文字通顺，连贯较好，基本上无语言错误。

0分——白卷，作文与题目毫不相关，或只有几个孤立的词而无法表达思想。

阅卷人员根据阅卷标准，对照样卷评分，若认为与某一分数档次（如8分）相似，即定为（8分）；若认为稍优或劣于该档次，则可加一分（9分）或减一分（7分），但不得加减半分。字数不足应酌情扣分：

110——119词：扣1分；100——109词：扣2分；90——99词：扣3分；

80——89词：扣5分；50以下词：扣9分。

经原国家教委批准，四、六级考试已从1997年6月份起采用“作文最低分”

笔记区

制计算成绩，其中足见国家对提高大学英语写作能力的重视程度。按规定，考生作文若为0分，无论其总分是否高于60分，均作不及格处理；若其作文分高于0分，低于6分，报导成绩时，需从总分中减去6分，再加上实得作文分。也就是说，要从总分中减去实得作文分与6分之间的差额部分。

(三) 评卷实例:

实例一

题目: **Bicycles An Important Means of Transport in China**

- 提纲: (1) 为什么自行车在中国这样普及
(2) 和汽车的比较
(3) 自行车在中国的前途

Score:14

Bicycles are very popular in China. Almost every family in the city has two or three bicycles. During the rush hour, you can see that thousands of people —man and woman, old and young—ride their bicycles to work and study. That is why China is called “the kingdom of bicycles.”

Compared with cars, bicycles are superior in many ways. First, they are cheap, convenient and easy to ride. Second, riding bicycle is good for health. Third, they bring no noise nor air pollution. Though cars are faster and more comfortable, they are too expensive. They consume plenty of oil and they pollute the air. Sometimes, it is difficult for a driver to park his car. Moreover they often cause traffic jams and accidents.

In my opinion, the future of bicycle is very promising. Since China is a developing country and has a large population, I think, riding bicycle is appropriate to Chinese present conditions. It will be an important means of transportation for quite a long time.

Score:11

There millions of bicycles in today's China. Bicycles are very important means of transport in people's daily lives. Because to ride a bicycle is very simple, to buy a bicycle will not cost so much money, to park a bicycle needs just a small room and to ride a bicycle does not need oil but the rider's strength, bicycles are popular all over the world, especially in China.

Compared with a car, a bicycle is much cheaper. It is more suitable for China as a developing country. And a bicycle has almost caused no pollution but a car has. On the country, a bicycle is too slow, it costs more times than a car.

I think the population of China's bicycle will be kept for the long run. Because it will be replaced by a car, a bus and so on in some developed areas in China, and it will be made a wide use in the developing areas in China, the number of bicycles in China will be the same as today but I believe that it's quality will be improved.

Score:8

Bicycle is an important means of transport in China. The important reason of it is the economy of Chinese. The use of bicycle in China is widely because people in China have not high wage. They can only afford a bicycle, and they have no money to buy a car which is too expensive. So Chinese usually buy a bicycle, and use it to go to work, or go to travel and so on. The other reason is the large population of China. All these made the bicycle become the important means of transport.

The bicycle, compared to the car, is not too expensive and it is easy to learn and to use and it can save the surface of putting it. It doesn't ask to build the garage like car. This point is very important to China, because of the lack of land. It isn't too expensive, so Chinese can afford it. It doesn't need any oil, and it can't cause the pollution. All of these are the good needs compared to the car.

In the future, bicycle will be widely used. And it will be in good demand. People will produce much more modern bicycles.

Score:5

Perhaps the amount of bicycle in China is the largest in the world. Why was it so widely used in China? I thought the answer was: the population in China is too large and the price of bicycle is much cheaper. The third answer is that the bicycle is easier in using than other transportations.

Comparing with the car, the bicycle is cheaper and it is easier in using than the car, but its speed is lower than that of the car.

The bicycle will be remained for a long time in China but in the end it will be disappeared with the improvement of people's living level.

Score: 2

As every body know, China a big developing country. So, the living standard of people not very high at present people's income is not enough for they to buy cars motorcycles. And bike is easy to ride. Bicycle is cheaper be made. And I think bicycle the useful tool of transport in China now. So, it is quite popular and widely used in China's cities and country sides than the personal transportation-tool.

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Bike is a kind of clean tools of transport. It not use gas and other enegers. For this reason it not creat polution. But in fact in any way Bicycle is not advanced than car. If it is raining, the rider will suffer from wet, on the other hand, bike can not carry much goods.

According to the our country's developing rate, I firmly believe that Bicycle will replaced by car or motorcycle in that nearly future. But undoubtfully it continue the important means of transport in China for a long time.

实例二

Reading Selectively Or Extensively?

- Outline:** 1.有人认为读书要有选择
2.有人认为应当博览群书
3.我的看法

When it comes to reading, some people think that reading selectively is a good way, but some other people do not agree with them, they think that reading extensively is better.

Those people, who think that reading selectively is better, believe that good books are as many as bad books. Those good books can give us pleasure and knowledge, while those bad books can only lead us to the wrong way. So, they suggest that we should only choose the good books to read and never touch the bad books.

But, the other people, who hold that reading extensively is better, think that one kind of books can only give us one aspect of knowledge. Even the best book only contains one field of information. So, they can easily come to the conclusion that "to know more, to read more". So they believe that reading extensively is better.

To my point, we should choose good books to read and read good books as many as possible. By this way, we can increase the quality and quantity of reading.

I think reading not only selectively but also extensively. Because the two sides are not contradict. Our time is limited. So we can not read every book in the world. However, we will not be interested in every book. We should read those books may be useful to ours, read those books which we like. But those books which we choose must be extensively so it can give ours all kinds of knowledge, news and so on, it also make ours become a wise man. On the one hand reading selectively let ours not waste our time which it is limitted. Moreover it can emphasis among all books that we can read. On the other hand reading extensively can deal with all kinds of need in our life. They are all useful to ours.

Most people thought that read books should have been selectived. But others belived reading extensitively was correction.

Selective books or reading extensitively?

Sure, you can choice one from previous ideas,

on one hand, There are too book to read for us. We should choose those which we intrested, and it would be helpful for us.

on another hand. Someone's intresting was wide. Each book could bring you specific contain we couldn't reading at only one level.

I confirmed all of these ideas were good but weren't wise.

As a reader, the main task is to discover more and more books the second task is to held some which wonderful and helpful for us. Don't treat these books with rackless abandon.

The best technology of reading is connect.

How should we read? Should we read selectively or extensitively? Everyone has his own view.

Some people think we should read selectively. They argue that with the development of modern science and technology, more and more books are published. It is impossible for us to read all the books. What's more, there are many bad books that are poisonous to our mind, and we shouldn't read them. Since we can't read all the books and we shouldn't read bad books, we must read selectively.

But others may not agree. They emphasize that today's society is not what it was. If one man has many kinds of knowledge he'll have more chances to succeed. If a man knows much in one field but knows nothing in other fields, he may be useless. Since we must have many kinds of knowledge, we must read extensitively.

Who's right? I think both of them have something right. But I think we should read extensitively first. We should read books in many fields, and read selectively in one field.

Some people think reading shall be choosed. Because some books are good to hummen beings and some books are harmful to people.

Some people think that men shoud read books widely. Because wide reading can help man get much knowledge. And man can use it to change the world.

It is my point that reading must be selectively. Because reading is important to man. Some books can help man but some books can lead some people to crime. It can be seen in the newspapers and watched on TV. We can make full use of some good books and gain more useful knowledge. It can make our life more beauiful. We must give up those unhelpful books. They are not good to us. Reading them is wasting time and money. So reading selectively is an important part in reading.

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二、四级作文题型

(一)、段首句作文

写作范例

[标题]

Stop Smoking

[段首句]

1. *Smoking is harmful to health.*
2. *Getting rid of the smoking habit is not easy.*
3. *In order to protect non-smokers from becoming smokers, measures should be taken to reduce the appeal of smoking.*

[短文]

Smoking is harmful to health. Medical science has now proved that smoking can cause lung cancer and other diseases. Your chances of having a heart attack also increase if you smoke. Smoking is definitely a health hazard.

Getting rid of the smoking habit is not easy. Many life-long smokers are never able to quit completely. Those who try to give up smoking often experience depression, severe headaches and sometimes gain a lot of weight as they turn to food as a substitute. Some heavy smokers make up their mind to quit many times.

In order to protect non-smokers from becoming smokers, measures should be taken to reduce the appeal of smoking. Children must be warned of the danger of smoking. Cigarette companies should not be allowed to advertise on television or radio, in newspapers or magazines. In a word, we should let the public realize smoking harms their health. With great efforts made, we are sure to enjoy better health.

(二)、提纲作文

写作范例

[标题]

What Is Success?

[提纲] 1. 不同的人对成功有不同的看法。

2. 然而, 我的观点是……

3. 为了获得成功, 我们应该……

[短文]

What is success? Different people might give different answers to this question. Some people think that one is successful if he can make a great deal of money. Other people think that success means holding an important government post. Still others consider one who has got a high academic title as a success.

However, I don't think that money, power, or status is the symbol of success. In my opinion, success means achieving brilliant results in one's speciality, making contributions to the development of the country and bringing happiness to the people.

To become successful men in the true sense, we should be both perseverant and industrious. We should keep in mind that perseverance is the mother of success and that industry is the key to success. If we follow these principles, we can certainly achieve success in the future.

(三)、标题作文

写作范例

[标题]

Should Men and Women Be Equal?

[引言段]

"Should men and women be equal?" This is a question much talked about by people all over the world today.

[短文]

Should Men and Women Be Equal?

"Should men and women be equal?" This is a question much talked about by people all over the world today.

Many say that men and women should not be equal because many things men do could not be done by women. They say that all along men have been shouldering the responsibility of protecting women. Therefore, men are stronger than women and the former should have more rights than the latter.

From a certain point of view, these remarks may sound reasonable. But taking everything into consideration, one must consider men and women equal. Nowadays many things done by men could also be done by women. Women frequently succeed brilliantly in many fields, such as drivers, doctors, university professors, scientists and presidents of countries. So women are as good as men.

From the time when mankind first appeared on this earth, there have been men and women. Humanity could not have existed and progressed without either of them. Even

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the question we deal with here would not have existed. Thus it is clear that both men and women play an important part in this world.

(四)、关键词作文

写作范例

[标题]

The Value of Time

[关键词]: *precious, value, limited, habit, laziness, failure, make use of, useful, equal to, valuable, get into the habit of*

[短文]

The Value of Time

A proverb says "Time is money", but I think time is even more precious than money. Why? Because when money is spent, we can earn it back. However, when time is gone, it will never return. That's why we must value our time.

Everyone knows that the time at our disposal is rather limited. Hence, even an hour is extremely precious. We should make full use of our time to do useful things. As students, we must make great efforts in our studies so as to serve the society and our nation in the future.

But it is a pity that some people do not know the importance of time. They spend their time chatting, drinking, and gambling. They do not realize that wasting time is equal to wasting a part of their valuable life.

In a word, we should get into the good habit of saving time. Do not put off what can be done today until tomorrow. Laziness will not only bring us failure but also lead us on to the road of poverty.

(五)、情景作文

写作范例

[标题]

My View on Opportunity

[情景说明] 有的人认为机会是极少的, 另一些人则认为人人都有某种机会。你的看法如何? 写出你的观点, 说明你的理由, 并适当举例。在你的文章结尾不要忘记写出你的结论。

[短文]

My View on Opportunity

Many people do not agree about opportunity. Some think that opportunity is so rare that only the luckiest persons have it. This can be proved by the fact that great successes have been so few as to be counted one's fingers. Others argue that everyone has opportunity at one time or another in his or her life.

As far as I am concerned, I am for the latter to some extent. As a western saying goes, "Every dog has its day," there are opportunities for everybody. In fact, we can't find anyone in the world who never has his chance to succeed during his life. Those who claim that they have been out of luck can't recognize or make good use of opportunity. We should know that who seizes the right moment is the right man. If a farmer didn't sow his seeds in spring, he would be unlikely to get crops in autumn. If Hellen Keller had refused her teacher's help, she might have been as ignorant as any other inborn blind. What's more important, opportunity will not serve a man on its own initiative unless he makes more opportunity than he finds it. Before Newton almost everyone had seen an apple or a similar fruit falling from a tree, but only Newton discovered the law of gravity because he had developed a good habit of thinking over answers to problems and stuck to his studies in spite of difficulties. This story tells us that a wise man is always creating his opportunity rather than wait for it.

In a word, in my opinion, everyone has his opportunity and can make use of it. Those who take advantage of it succeed. So I believe the proverb: "Opportunities are only for the prepared minds."

(六)、图表作文

写作范例

[标题]

Changes in People's Diet

Directions: Write a three-paragraph composition to:

1. State the changes in people's diet in the past five years.
2. Give possible reasons for the changes.
3. Draw your own conclusion.

You should quote as few figures as possible.

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Year	1986	1987	1988	1989	1990
Grain	49%	47%	46.5%	45%	45%
Milk	10%	11%	11%	12%	13%
Meat	17%	20%	22.5%	23%	21%
Fruit and Vegetables	24%	22%	20%	20%	21%
Total	100%	100%	100%	100%	100%

[短文]

Changes in People's Diet

As can be seen from the table, great changes have been taking place in people's diet in the past five years. Grain, as the main food of most Chinese, is now playing a less important role, while the proportion of some high-energy foods, such as milk and meat, has increased.

What has caused these changes? I think there are two reasons. First, people now have more money. The price of meat and milk is much higher than that of grain, so in the old days people couldn't afford them. Now they have enough money to buy both meat and milk. Second, people nowadays pay more attention to the elements of their diet. They look for a well-balanced diet that will be good for their health.

In short, there have been changes in people's diet in the past five years because of financial and health reasons, and there will be further changes in the future.

三、四级作文范文选

(供学生参考背诵)

1. Is a Test of Spoken English Necessary?

A test of spoken English will be included as an optional component of the College English Test (CET). Some people argue that it is absolutely necessary to hold a test of spoken English in China because we have been informed frequently that a Chinese student who has been learning English for over ten years cannot even communicate with a native speaker. Sometimes even those top students who excel in grammar and writing skills find their English inadequate to express their thoughts freely. A test of English will bring the college students an awareness of the importance of oral English, and will thus help them with their communicating skills.

On the other hand, some others still maintain that a good command of reading and writing skills will be enough for the English learners. To some extent their opinion derives from the fact that students are already under considerable pressure from their coursework. Another required test will only add to their burden. Moreover, some students may take the shortcut by focusing on several guessed questions according to the fixed format of the test, hoping for a coincidence to bring them good luck.

In my opinion, a test of spoken English will do more good than harm. Since China will continue its policy of opening and reform, the ability to speak English fluently is a must for anyone who wants to surpass others in a highly competitive society. Whether I take the test or not, I shall spare many efforts to practice oral English in the remaining years of my college study.

2. Interests

It is no doubt that everyone has his interests. For example, your sister is interested in stamp collecting; your brother takes interest in physics; and you yourself have a liking for computer.

To develop your interests will help you make way in the world. If you like to be a teacher and you receive adequate education, you will certainly make yourself a successful one. If you cultivate your various interests properly, you will probably find it easier to find a job or profession.

Sometimes you have to give up your interests for one thing or another. If you have a family and still you have a great interest in watching TV or some other pastime, you have to give it up from time to time so that you can help with housework or spend time with your lovely kid.

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3. Honesty

What is honesty? Honesty means telling the truth and being fair and upright in act. Honesty is a good virtue. He who lies and cheats is dishonest. Those who gain fortunes, not by hard labour, but by other means, are dishonest.

Honesty is the best policy. If you are honest in all matters, you'll be trusted and respected by others. A liar is always looked down upon and regarded as a black sheep by the people around. Once you have lied, people will never believe you even if you are telling the truth. The fable of the shepherd boy just makes a typical example. Honest, your reputation will become great. Dishonest, your name will be spoiled and your personality will be degraded.

Since honesty is so important, we must cultivate it. We should tell the truth at all times instead of making such an excuse as "A little dishonesty is only a trifle thing". We should eradicate immediately the seed of dishonesty once it is sowed in our minds.

4. The Generation Gap

The generation gap is the different ideas and attitudes toward the same matter between different generations.

What causes the differences then? It is the rapid changes in a society that make many things different. Different generations receive distinct education, and therefore have different knowledge and experiences. Parents want their children to follow their old-fashioned and traditional rules and values. But the youngsters like to accept the modern ones and reject to maintain the old ones. Each generation has different things to do and they tend to have different attitudes towards many matters. Therefore, generation conflicts always arise.

In order to narrow the gap, each generation is supposed to be aware of the needs of the other. Has the idea ever occurred to you that each generation should respect the other, listen to the other and discuss problems with the other patiently?

5. Travelling

People who like travelling have their reasons. They maintain that travelling can help them expand their scope of knowledge, especially geographical and historical learning. They go on to point out that touring provides more chance for them to enjoy food and try on clothes, which otherwise would be impossible.

Those who dislike travelling have their reasons, too. They would argue that travelling means a considerable amount of money and energy. For example, traffic and accommodation calls for money and walking while seeing sights often tires you.

In practice, travelling does more good than harm. If your finance and health permit, you might as well do some travelling from time to time. It will at least enable you to get familiar with people and things that you may well grow to like and love.

6. A Good Friend

Everyone wants a friend who encourages the best in him. Such a friend shows he is interested in strengthening another. He can be counted on to give his support, and he will criticize, too, because he knows a person has to have feedback to grow and change.

A good friend thinks carefully before he criticizes. He always asks himself whether his criticism is fair. He tries to find out all the facts involved in a situation because he knows how harmful inaccuracy can be.

Kindness is also important to him. He wants to understand what the other person is feeling and respect those feelings. If a friend is both accurate and kind as a critic, everyone respects what he says. His criticism is something like love.

7. Automobiles

Automobiles, as the product of modern civilization, have been playing a vital part in the daily activities of human society. Industry needs automobiles for transportation. Agriculture needs automobiles for farming as well as transportation. Every day, automobiles drive people to or from work. At weekends, automobiles take families to joyful outings. And during travelling seasons, automobiles are all the more a common sight everywhere, even in remote areas. It can be said that the wheels of automobiles move human society forward.

But automobiles have also given rise to a series of problems. For example, cities are overcrowded with automobiles. They make big noises and cause traffic accidents which disable or kill many people each year. Worst of all, perhaps, the air is polluted by the gases produced by automobiles. Some of the gases are poisonous and dangerous to health.

Obviously, automobiles, like anything else, have more than one side. While they are so indispensable to mankind, they also bring us serious problems. It's only hoped that mankind, while making the most out of automobiles, will eventually find satisfactory solutions to the problems.

8. The World Is Getting Smaller And Smaller

Most of us may have such experiences: When you go to some place far away from the city where you live and think you know nobody there, you are surprised to find that you run into one of your old classmates on the street. Perhaps both of you would cry out,

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