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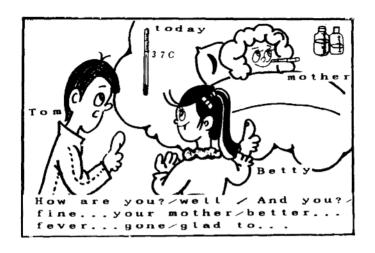
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1 Greetings 问 候



J



(1)

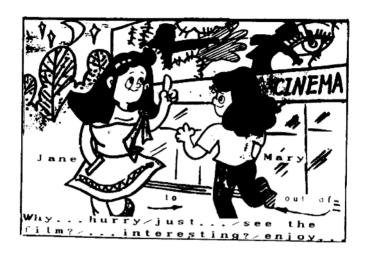
Tom :Hello, Betty, How are you? Betty:Ouite well, Tom. And you?

T :Just fine, thank you. How's your mother today?

B :She's much better today. Thank you. Her fever is gone.

T: I'm glad to hear that. Byc.

B :See you later.



(2)

Mary : Good evening, Jane.

Jane : Good evening, Mary.

M : Why are you in such a hurry?

J : I'm going to the cinema.

M : Really? I've just come out of the cinema.

J :So you've seen the film? Is it interesting?

M :Oh, yes, very interesting. You'll enjoy it.

J : Good. See you later.



(3)

Dick : Hi, Mary!

Mary : Hi, Dick! Pleased to meet you.

D: It's so nice to see you again.

M : It's a long time since we met last time.

D :Yes, it is. Have you been weil?

M :Yes, quite well. Thank you. What about you?

D : I'm fine, thanks.



(4)

Sam : Good morning.

Helen : Good morning. Did I see you before?

S : Well, I'm not sure. Where do you live?

H :I live in Bridge Street.

S: I live in Bridge Street too. I live at No. 20, Bridge Street.

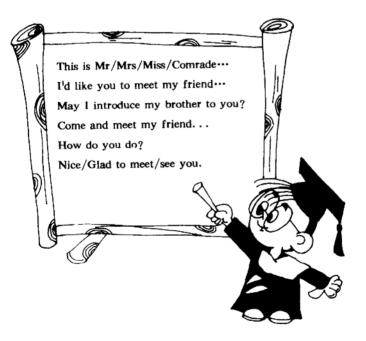
H: That's interesting. I live at No. 22, Bridge Street. So we are neighbours.

S :My name is Sam Barton.

H : I'm Helen Smith. How do you do?

S :How do you do?

2 Making Introductions 介 绍





(1)

Cathy ; Bill, come and meet my friend Susan.

Bill :How do you do? I'm Bill.

Susan : How do you do? Call me Susan please.

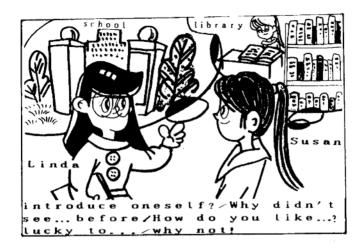
B : Very glad to meet you, Susan. I've heard Cathy speak about you.

S :I hope you've heard nothing bad about me.

B :Of course.

C :Well, I've got to go now. Please go on with your talk.

B & S:OK, see you later.

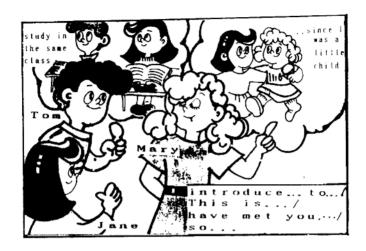


(2)

Linda :Hello. May I introduce myself to you? I'm Linda Kent. I'm a third year student.

Susan : I'm Susan Lee. Giad to meet you. I'm a first year student.

- I. :Oh, that's why I didn't see you before. How do you like this school, Susan?
- S :Well. I think it's a nice place. I've met very good teachers and the library is good too.
- Yes. This is one of the best schools in the city. I think we're lucky to study here.
- S :And lucky to meet you.
- L :Yes, I think so too. We'll be good friends, won't we?
- S :Sure, why not!



(3)

Jane : Hi, Mary. How's everything?

Mary : Just fine, thanks. How about you , Jane?

J : I'm fine. Well, let me introduce Tom to you. This is my classmate Tom. This is Mary, my good neighbour.

Tom : How do you do, Mary?

M : How do you do, Tom?

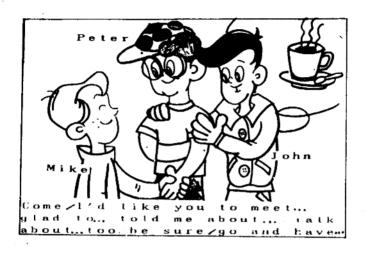
T .Jane and I study in the same class.

M :Good. Jane has been my best friend since I was a little child.

J : Well, we must be going now.

T . Very glad to have met you, Mary.

M ;So am I,Tom.



(4)

Mike : Hello , John.

John :Hi, Mike. Come here. I'd llike you to meet my friend Peter.

Peter : How do you do? I'm Peter Smith.

M : How do you do? I'm Mike Best. Glad to see you.

P :Glad to see you too. John has often told me about you.

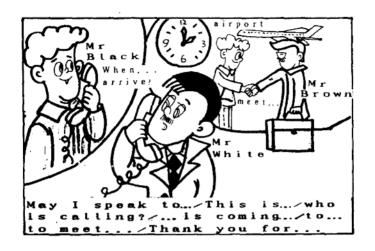
M ; Really? John has talked about you too.

J: I'm sure we'll be good friends. Why don't we go and have a cup of tea together?

P & M: That's a good idea.

3 Making Telephone Calls 打 电 话





(1)

Mr White : Hello, may I speak to Mr Black?

Mr Black : This is Black. May I know who is calling?

W: This is White speaking.

B .How are you, Mr White?

W: Fine, thank you. I'm calling to tell you that Mr Brown is coming this afternoon. He hopes that you can go to

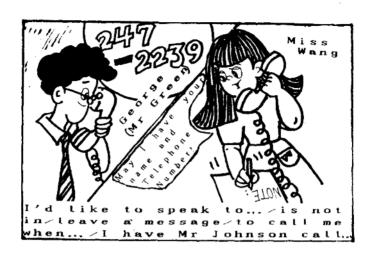
the airport to meet him.

B :When will he arrive?

W :Two o'clook this afternoon.

B OK, I'll go there to meet him. Thank you for calling.

W . That's all right. Bye.



(2)

Miss Wang : May I help you?

Mr Green : Yes. I'd like to speak to Mr Johnson.

W: I'm sorry he is not in now. Would you call later again

or would you like to leave a message?

G :Could you tell him to call me when he comes?

W: Certainly. May I have your name and telephone

number?

G :Yes. My name is George Green. My number is 247-

2239.

W :OK, I'll have Mr Johnson call you as soon as he

comes.

G Thank you.

W :You're welcome.

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