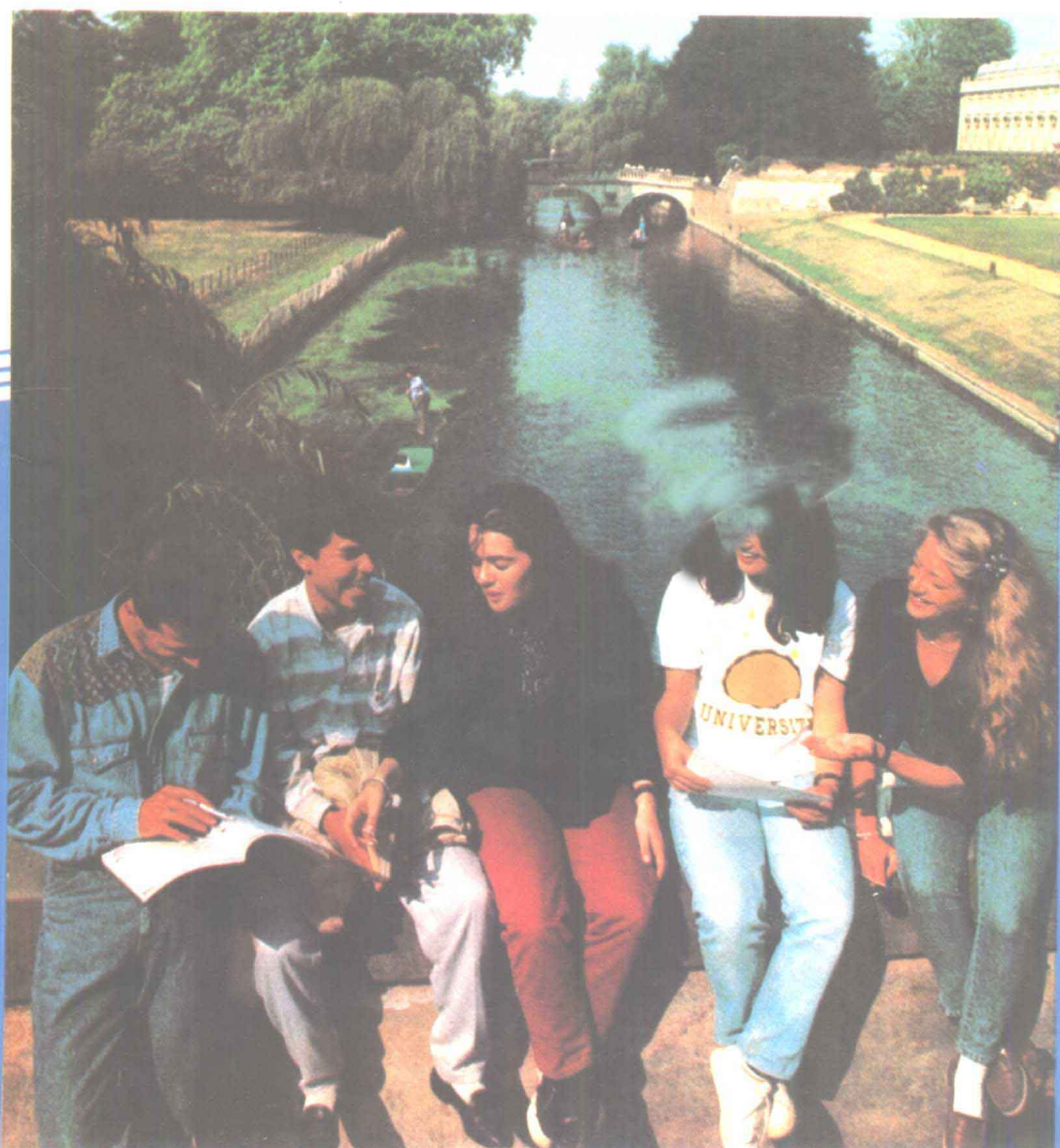


剑桥大学商务英语证书考试练习题集

CAMBRIDGE UNIVERSITY BEC 1 PRACTICE TESTS

孔蕴华 沈树红 韩宝成 编

外语教学与研究出版社



Cambridge University BEC1 Practice Tests

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(京)新登字 155 号

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外语教学与研究出版社出版发行

(北京西三环北路 19 号)

新华书店总店北京发行所经销

北京外国语大学印刷厂印刷

开本 787×1092 1/16 10 印张

1993 年 10 月第 1 版 1994 年 6 月第 2 次印刷

印数: 10001—25000 册

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ISBN 7-5600-0701-5

G·370

定价: 6.80 元

内容摘要

商务英语证书考试(第一级)(BEC1),是剑桥大学考试委员会根据中国的实际需要专门设计的一种考试。该考试根据商务工作中中下级工作人员业务水平的需要,对在一般工作环境下使用英语的能力从听、说、读、写四方面进行全面考察。考试分两阶段进行。第一阶段是笔试,其中第一部分为阅读和写作,第二部分为听力。只有笔试中获 A 级的考生方可参加第二阶段考试,第二阶段考试为口试。

本书是为准备参加 BEC1 考试的考生而编写的练习题集。一共收入 5 套练习题,每套练习题基本按照 BEC1 模拟题而设计、编写,分为阅读和写作以及听力两大部分。每套练习题包括阅读练习题 40 题,写作练习题 7 题,以及听力练习题 30 题。每套练习题后附有答案及听力练习的文字材料。听力练习的有声材料已由北京外国语学院音像出版社出版。

本书旨在帮助考生了解和熟悉考试的大概范围和程度、考题的种类和形式,提高考生的应试能力,有利于考生在考试中发挥出本人的最佳水平。

本书也适合从事商务工作的一般工作人员作为自学复习材料,或作为检测本人实际语言水平和运用语言能力的一种测试工具。

由于时间仓促,水平有限,本书收集的练习题中难免有一些不足之处,我们诚恳希望广大读者批评指正。

编者

一九九三年九月

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BUSINESS ENGLISH CERTIFICATE 1

(BEC 1)

Practice Tests

These practice tests have been produced to indicate the level and scope of the Business English Certificate test. It has been produced outside normal quality control procedures and is not therefore representative of the quality that the live test will display.

PRACTICE TEST 1

READING AND WRITING TEST

Time allowed: 70 Minutes

READING

Questions 1—40

You must write all your answers in pencil on your answer Sheet.

PART ONE

Questions 1—5

- Look at questions 1—5.
- In each case, which sentence is correct?
- Mark ONE letter (A, B, or C) on your Answer Sheet.

Example:

22.45

- The time is
- A quarter to ten in the morning.
 - B quarter past ten in the evening.
 - C quarter to eleven at night.

The correct answer is C, so mark your Answer Sheet like this:

e.g.	A	B	C
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

1.

Would it be possible to bring the date of your meeting with Mr. Jackson forward by a day or so?

- A Can you make the meeting with Mr. Jackson any shorter?
- B Can you start the meeting with Mr. Jackson any earlier?
- C Can you have the meeting with Mr. Jackson any sooner?

2.

Do not cover and do not move while in operation.

- A Leave the equipment where it is at all times.
- B Disconnect the equipment before you move it.
- C Never touch the equipment.

3.

Follow the instructions in this manual before attempting to use the appliance.

- A Make sure that the equipment is regularly serviced.
- B Do not connect the equipment before reading the instructions.
- C Learn how to use the manual from the instructions.

4.

Name	experience	use the computer	speak French	shorthand
Simian	✓	✓	×	×
Kim	×	×	✓	✓
Anne	✓	✓	✓	×
Nick	✓	✓	×	✓
John	×	✓	✓	✓

- A Three people can both use the computer and speak French.
- B Two people are experienced and can take shorthand.
- C Three people are experienced and can use the computer.

5. Flights to London

	BA38	BA32	BA26	BA32	BA32	BA28	BA32	
	747	747	747	747	747	747	747	
	Sun	Mon	Tue	Wed	Thu	Fri	Sat	
Beijing	1110				1755			Beijing
Hong Kong					2100			Hong Kong
		2215	2215	2215	2215	2130	2200	
London	1500	0500	0500	0500	0500	0430	0445	
	Sun	Tue	Wed	Thu	Fri	Sat	Sun	

- A There are three direct flights from Hongkong to London every week.
- B There are two direct flights from Beijing to London every week.
- C There is only one direct flight from Beijing to London every week.

PART TWO

Questions 6—10

- Look at the organisation plan below.
- For questions 6—10, which department does this job?
- For each question mark One letter **A—H** on the Answer Sheet.

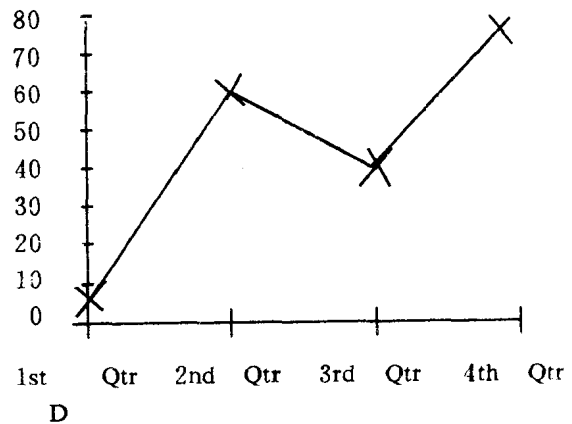
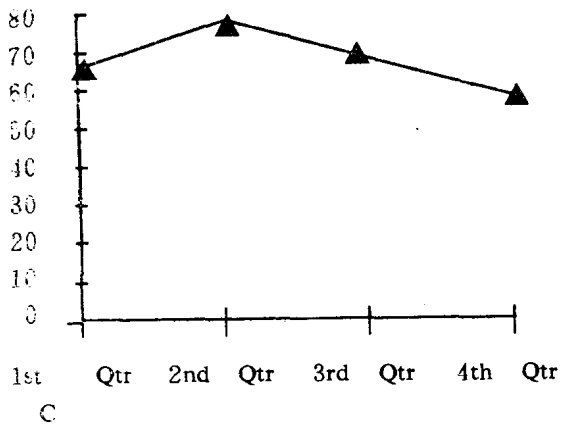
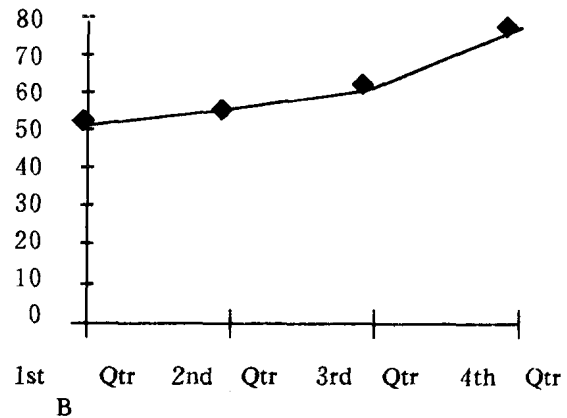
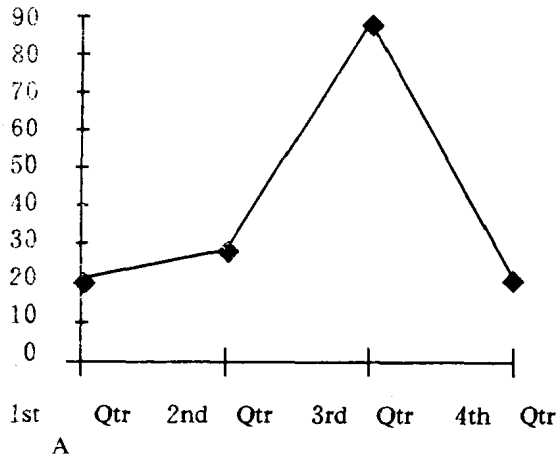
A Training	B Finance	C Marketing	D Personnel
E Maintenance	F Reception	G Manufacturing	H Distribution

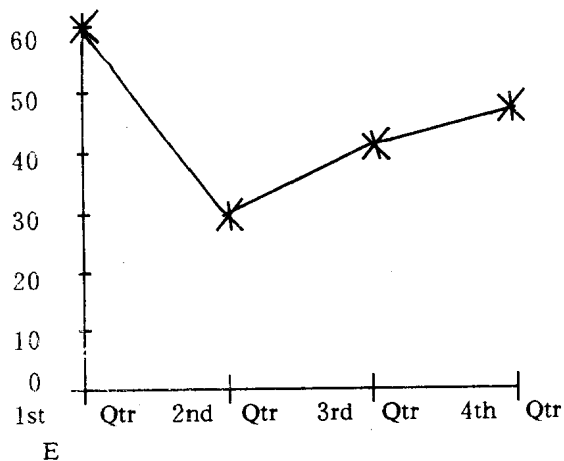
6. Which department plans how to sell the products?
7. Which department deals with cash management and investment?
8. Which department sends the products to the customers?
9. Which department runs courses to teach the staff?
10. Which department recruits new staff?

PART THREE

Questions 11—15

- Look at the charts below. They show company sales and profits.
- Which chart does each sentence describe?
- For each sentence mark ONE letter (A—E) on your Answer Sheet.





- 11. Sales rose slightly in the 2nd Qtr, and then declined steadily in the 2nd half of the year.
- 12. Sales increased dramatically in the 2nd and 4th Quarters of the year.
- 13. Sales rose sharply in the 3rd Qtr, but dropped again toward the end of the year.
- 14. Sales grew steadily throughout the year.
- 15. Sales started to increase steadily after a sharp drop in the 2nd Qtr.

PART FOUR

Questions 16—22

- Read the following passage.
- Are the sentences (16—22) 'Right' or 'Wrong'?
- If there isn't enough information to answer 'Right' or 'Wrong', choose 'Doesn't say'.
- For each sentence, mark ONE letter (A, B or C) on your Answer Sheet.

**EXHIBITION HALL OF ANTIQUE PRODUCTS
IN POLY PLAZA FOR RENT
UNIQUE LOCATION EXQUISITE FACILITIES**

POLY PLAZA Ltd., owned and managed by POLY TECHNOLOGIES INC. is a joint venture, located at the north-east of the Shitiao overpass on the Erhuan Road, occupies 20,200 square metres with its construction area of 87,000 square metres.

The PLAZA has a 1,230-seat modernised theatre, a 500-seat big and multifunction hall, an exhibition hall of more than 1,000 sets of deluxe rooms. The flow capacity of visitors is nearly ten thousand a day. All these conditions make the PLAZA an ideal place for exhibitions of famous and top-quality products.

We accept exhibitions of world famous brand and domestic top-quality products. Warmly welcome manufacturers and business people from all over the world to contact us for business.

Add: 14, Dongzhimen Nandajie, Dongcheng District, Beijing, China.

Tel: 5001188-5678, 5676 Post code 100027

Please contact Yue Xudong, Tang Lisheng

16. POLY PLAZA is located on the Erhuai Road, Beijing.
A Right B Wrong C Doesn't say
17. POLY PLAZA has a construction area much larger than any other exhibition halls in Beijing.
A Right B Wrong C Doesn't say
18. The PLAZA has a big multifunction hall which is ideal for all sorts of exhibitions.
A Right B Wrong C Doesn't say
19. An exhibition of famous and top-quality products is now on in the PLAZA.
A Right B Wrong C Doesn't say
20. The exhibition hall of the PLAZA is now for rent.
A Right B Wrong C Doesn't say
21. Business people from all over the world are welcome to visit the PLAZA.
A Right B Wrong C Doesn't say
22. The exhibition hall can hold 1,000 visitors every day.
A Right B Wrong C Doesn't say

PART FIVE

Questions 23—30

• Read the following passage and answer questions 33—40 on the opposite page.

Packaging

To get a chocolate out of a box demands a considerable amount of unpacking; the box has to be taken out of its paper bag; the plastic wrapper has to be torn off, the lid opened and the packing paper inside removed; the chocolate itself then has to be unwrapped from its own piece of paper. Similarly a pot of face cream comes surrounded by layers of paper wedged inside a cardboard box and the whole thing wrapped tightly in plastic.

It is not only luxuries which are wrapped in this way. With so many goods now produced centrally and sold in supermarkets it is becoming increasingly difficult to buy anything from nails to potatoes that is not already done up in plastic or paper. The wrapper itself is of no interest to the shopper who usually throws it away immediately. Useless wrapping accounts for much of the 31 pounds in weight of rubbish put out by the average London household each week. So why is it done? Some of it like the wrapping on meat is necessary but most of the rest is simply competitive selling. This is stupid. Packing is using up scarce energy and raw materials and ruining our environment. Costs of the raw materials used in packaging are rising all the time. One big firm reports that its glass cans and paper have all gone up by 30 per cent in the last couple of months while plastic has increased by 50 per cent and all these prices are still rising. This seems to have had surprisingly little effect on the packaging practice of manufacturers.

Little research is being carried out into the costs in energy and materials of other possible types of packaging. Just how practical is it for instance for local authorities to save waste paper and re-manufacture it as egg boxes? Would it be cheaper to plant another forest to produce new paper?

One reason for the unorganised behaviour of everyone concerned is probably the varied nature of the packaging industry. So many people with so many different interests of their own are affected that it is extremely hard to reach any agreement on what should be done. Also packagers say that preserving forests and preventing waste is not their concern.

23. How many layers of wrapping must you remove before you can eat a chocolate?
- A Three.
 - B Four.
 - C Five.
24. When you have bought a pot of face cream, you must first
- A tear open a lid.
 - B tear open some plastic.
 - C open a cardboard box.
25. The shopper gets rid of the wrapper immediately
- A because it adds to the weight.
 - B because he is careless.
 - C because it has no importance to him.
26. The main purpose of wrapping is
- A to help sell the product.
 - B to help people enjoy their shopping.
 - C to save the shoppers' time.
27. One of the bad results of packaging is that it is
- A making people tired.
 - B increasing the weight of products.
 - C making our cities untidy.
28. The price of paper is
- A the same as the price of glass
 - B not rising as much as the price of plastic.
 - C the same as it was two months ago.
29. Other types of packaging are not used more because
- A we haven't found out if they would be cheaper.
 - B they aren't very practical.
 - C they wouldn't save any energy.
30. According to the writer, the packaging industry is
- A full of interesting people.
 - B rather disorganised.
 - C very worried about waste.

PART SIX

Questions 31—40

- Read the information about London Transport Agents.
- Choose the best word to fill each gap.
- For each question mark ONE letter (A, B or C) on your Answer Sheet.

LONDON TRANSPORT AGENTS

Did you know that Travelcards and Bus Passes are sold by newsagents across London? There are around 2,000 newsagents who act (31).... agents throughout (32).... London area, selling daily, weekly and monthly Travelcards and Bus Passes. Your local agent (33) probably just around the corner or (34) your way to work. There is no easier, more convenient way (35) buy your Bus Pass or Travelcard.

Finding an agent is easy. Travelcards and Bus Passes (36) from any shop (37) you see the Pass Agent sign. You can buy Bus Passes and Travelcards seven days (38) advance from an agent. This makes your journey easier (39) you can avoid queuing (40) the day of travel.

- | | | |
|---------------|---------|-----------------|
| 31. A for | B as | C among |
| 32. A the | B a | C in |
| 33. A sells | B has | C is |
| 34. A between | B along | C on |
| 35. A as | B to | C of |
| 36. A can buy | B buy | C can be bought |
| 37. A which | B that | C where |
| 38. A in | B on | C by |
| 39. A as | B and | C then |
| 40. A for | B on | C in |