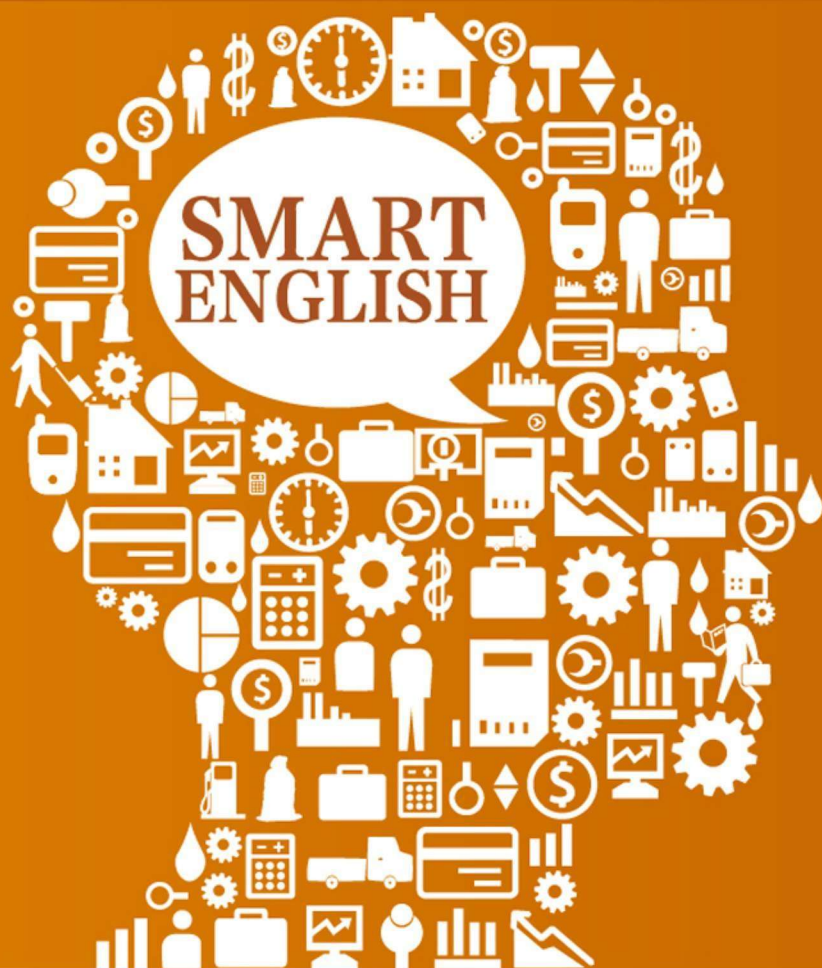


SE Intermediate

by Andy Smart



睿智英语

Second Edition

3

· 教师用书 ·

TEFL Discussion Questions & Activities-China

Contains 23 lesson plans covering

- Media and Communication
- The Natural World
- Society



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Andy Smart BA (hons), PGCE, CELTA
Born in the UK, Andy Smart has been a qualified teacher since obtaining his PGCE at the University of Brighton in 1990 and has been involved in education ever since. In 2005 he moved to China where he started to develop his now highly successful Smart English programme for speaking practice.

Andy Smart, 出生于英国, 毕业于英国布莱顿理工大学, 1990年获得PGCE教师资格证书, 后一直从事教育工作, 并于2012年获得CELTA证书。

2005年来到中国, 专门从事英语教学, 经过多年的理论与实践, 成功开创了睿智英语独特的教学方法。

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本书简介:

About the Smart English Speaking Method: All About Confidence!

Smart English is a complete set of sixty six topics for spoken English practice in China. Each topic consists of a two hour lesson plan including flash cards and printable worksheets. The material can be used by oral English teachers giving lessons to students that need to pass their IELTS or TOEFL tests and professionals who need to improve their English levels at work. This unique approach brings together fun and learning while increasing the student's confidence and therefore their fluency. It's a tried and tested model that can significantly raise standards in oral English.

充足的信心，是学好英语的基础！

《睿智英语》是一套非常适合中国学习者练习英语口语的教程，本套丛书共三册，包含教师用书和学生用书，包括66个主题，每个主题安排有两个小时的学习内容，包括问答、自由讨论等多种形式的练习。这套教程可供英语教师用于教学，以提高学生的雅思或托福成绩，也适用于需要在工作中提高英语水平的在职人员。

这套独特的教学方法生动有趣，而且可以有效地提升英语口语的流利程度。

《睿智英语》是英语口语教学模式的一种全新尝试！



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Smart English:

Discussion Questions & Activities – China

Teacher's eBook:

Part 3

Intermediate

Andy Smart

**Smart English: TEFL Discussion Questions and Activities China, Teacher's eBook
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About the Author

England

Born in the UK, Andy Smart has been a qualified teacher since obtaining his PGCE at the University of Brighton in 1990 and has been involved in education ever since. In England he taught at secondary school level for many years and was also strongly connected to work with SEN students including those with severe learning difficulties. This focused on integrating them into mainstream classroom activities in order to achieve their GCSE's and 'A' levels. Later, this commitment led to the establishment of a new day centre and an accompanying curriculum for people with autism. Moving to management in further education, his primary role was in finding placements to meet SEN students' individual requirements as well as setting up and running various outreach projects.

From there Andy's involvement shifted to supporting EBD students who had been excluded from school. His work aimed at guiding young people back onto a pathway, safe from the negative influences of modern society. During this period, his team successfully created a specialised centre for their students' education, fostering the skills needed to survive in the outside world.

Asia

In 2005 Andy relocated to China where he began teaching English to adults in the city of Guilin, Guangxi Autonomous Region. From there he moved to South Korea working in Seoul, teaching young people at academies and also giving private tuition to teenagers in their homes. Returning to China in 2007 he started work in Beijing creating a strong network throughout the city. Since then he has been primarily involved in teaching his spoken English lessons, delivering lectures and training.

In many ways this book is a culmination of years of practice in the classroom. Drawing from a diverse background in education and extensive practice during his time in Asia, Andy has been able to develop a successful learning package aimed at people who want to improve their oral English skills. This is a strong and effective system that promotes fluency, confidence and accuracy, building a platform where the learner comes away with a high level of self achievement. Students therefore start to perceive English in a different manner, instead regarding it as a natural part of their daily life rather than a separate entity that is an ongoing struggle

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Preface

Five Types of Teacher

It's always fantastic when you get positive feedback, so when one of my students came up to me and said

“Andy, why do we love your classes so much?”

I immediately felt like a million dollars. You can't beat praise to bring you up at any time of the day and it's one of the things that you never get tired of hearing. It's not a brag; we all have things we are good at. I've been teaching for years and it's my specialism; that's all there is to it. A hands-on role in the classroom is one of the things that I've always done best and love doing.

To me the formula for a teacher's work satisfaction is a simple one:

- Seeing your students improve and the accompanying look of achievement on their faces
- When they are successful in reaching their targets
- Developing an excellent rapport with them
- Planning your own ideas then seeing them come into fruition in class

Prep-work has always been my strong arm. Thinking well ahead doesn't only lead to great lessons; it normally adds an extra dimension that raises standards even higher. Indeed good prep work has so many positive knock on effects that a committed teacher will spend their career developing their own extensive library that they can refer to at any given notice.

Though I've been developing these lesson plans since moving overseas, the essence of how I teach hasn't changed from when starting out way back in 1990. To me the key to

success has always been through confidence with which we can create our greatest achievements. This is the most fundamental law that applies to education. We can have the greatest latent ability, but without confidence we will never be able to realise our full potential.

I won't go too overboard, but really, if you are interested in your students coming back for more on a regular basis than have a bash at these lesson plans. There are no guarantees; the single most important and deciding factor to any great class is entirely dependent on the mood, character and willingness of the teacher. However, if you go in to it with a smile and your energy levels high you should have no problem.

Five Types of Teacher

There are five types of teacher that could use these lesson plans:

- Already established teachers who may be looking to freshen up or add to their existing material. If your career is in education then keeping your lessons from becoming stale is an essential day to day element. You have to stay ahead of the game and be continually searching for new ideas and approaches, especially if you are attached to the same students for any length of time. The activities here are guaranteed to jump start anyone's spoken English lessons back to life with an accompanying bonus of feeling energized once again.
- New teachers coming to China. This includes people who have no teaching experience and just want to leave their old life behind. Often you will be thrown in at the deep end and find yourself suddenly teaching with little or no form of induction. Luckily once you have taught your first class you will realise what an incredibly nice job you have just started and how brilliant your students are. Use these plans to help you settle in and bring you confidence to your new start.
- IELTS and TOEFL teachers who also have to deliver a spoken English package. Many find themselves scratching their heads as to what they should be doing instead of their normal highly structured approach. Most are trained to deliver classes which are 90% teacher talk time with students taking notes.
- People who are backpacking and may be invited to do some teaching while they are on the road. If you are touring China then teaching is an ideal way to get closer to this unique culture. Not only will you find out more about the education system, you may well be invited out to dinner, evenings out or even activities to areas of interest that most tourists won't see. Having been pencilled in to teach, it may be difficult planning from a hotel room or dormitory so in this respect these plans are ideal.
- Foreign students who are studying in China. Many English speaking students also want to work part time to supplement their allowance. Most don't have time to prepare properly for class while they are immersed in writing a dissertation, so in this respect these plans are important time savers.

Introduction

Teaching Great Spoken English Classes

Teaching English has been big business in China for sometime. If you are looking to teach English in the PRC then the most common areas fall into these categories:

- Kindergarten
- Middle and high school
- Business English
- Teaching spoken English to students who want to study abroad.

For me, by far the most rewarding form of teaching is the last one on the list. I admit that teaching kids at any level is a wonderful job having taught in many secondary schools in the UK. If this line of teaching interests you then fire away by all means. There are endless positions available in China, especially in Kindergarten. You just have to be driven, patient, extremely energetic and absolutely love kids to do this line of work.

If you can attach yourself to a good company as a regular then business English is also a nice job, though is certainly a hit and miss affair until you find a stable platform to work from. You can spend endless hours travelling to each company; time that you don't get paid for. When you arrive, your class will consist of professional people who are more focused on dealing with the mountain of paperwork on their desk than being in class. They are often there because their boss told them, not because they really want to be. If you have to deliver a package of lessons to professionals it had better be damned good.

Spoken English at English Language Training Centres

On the whole, if you are wondering which is the easiest and most comfortable line of teaching to get into in China, it surely has to be teaching adults who want to study overseas. This is the focus this book and from now on all references are made accordingly.

There has never been a better time to cross the water and set up shop in China as a teacher. In recent years, the market has expanded to new levels and business is clearly booming. 'English language training centres' (ELTCs) have sprung up across the country as millions of students seek to further their education abroad. Some companies are now so big that they are more like teaching supermarkets packed to capacity, buzzing with hundreds of students and staff. ELTCs offer a lucrative package with an astronomical price tag that is seen as an investment by the parents. You name it they will sort it for you; most importantly your visa application and also finding suitable colleges by their ranking. Of course the higher the ranking the better chances of landing a decent job when you come back.

The root of this lies with the fierce competition in the Chinese job market, where taking a master's degree on home soil won't count for much if you are looking for a reasonable position. There are so many people job hunting that the only way to make it is by using everything you have in your arsenal and then some, so going abroad for further education is the most desirable thing to have on your CV. Often there will be six times as many people attending job fairs than there are jobs, especially with the waves of college graduates that are available each year.

The Ethos of Spoken English Classes

Colleges in Western countries give conditional acceptances to non native speakers. A student must get the required scores in either IELTS which stands for the International English Language Testing System or in TOEFL, the Test of English as a Foreign Language. Both are split into reading, writing, listening and spoken parts each contributing towards an overall total. The age old problem that Chinese students have, lies in early education where speaking is largely ignored. Through continual repetition, dictation and testing children learn a huge vocabulary yet don't get the chance to practice using it. They can pass the written and reading part of their exams no problem, but when it comes to being able to string a sentence together their ability is often surprisingly limited. In this respect, the role of the English teacher is not necessarily as a 'teacher' in the literal sense, rather than someone who is able to unlock their students' passive ability.

These lesson plans are specifically designed for students to realise their potential and is done through fostering the fact that they have already done the hard work at school. At the end of the day, the key to the whole thing lies in growth through confidence and less about learning new things. Watching the transition from having a quiet individual who is unable to say anything to someone who becomes the centre of attention in class is most satisfying. I often wish that my Chinese speaking levels could improve so quickly but then of course I've only just started from scratch, whereas my students have been quietly learning English for years.

The Smart English Teaching Package

This book is a complete package for spoken English that you can take with you into the classroom, delivering great lessons that your students will love. These are ready made lesson plans that you can simply march into class with. Really, the only prep work you need is to do is look at the plans for half an hour the night before and the same again

before the class starts. You have the option to print off information if you don't want to spend too much time on the white board and also there are a couple of topics where a projector would be desirable but these are not essential. Accompanying the plans is a step by step guide plus valuable tips on teaching outstanding lessons leading to a strong professional approach if you are new at the game.

Students will soon appreciate that when coming to your class, they will be receiving a strong package aimed at improving their spoken English. Not only that but they will also have a thoroughly enjoyable experience at the same time. Good humour, crazy power activities and arguing aside though, from the teacher's point of view you will be in total command of the lesson, observing and managing your two hours with confidence and satisfaction. From the moment your students walk through the door to when you clean the white board before going home, you will have set up an effective learning platform from which they can all advance.

This book contains:

- Twenty three 2 hour lesson plans for conversational English, covering most topics used in IELTS, TOEFL and daily life.
- A simple 'how to' guide and breakdown of the lesson structure.
- Back up information to support you which comes with each topic in the teacher's notes. This may be general knowledge about the topic, or something specific, for example, T12: The weather has useful information about the atmosphere. This may also be in the form of tips on how your perception of the topic as a foreigner may differ from that of your students.
- Additional questions and activities incase you have to teach the class again within a short time frame. These are especially useful if you are a full time teacher with a regular schedule.
- Worksheets and printable information. This is meant to save you time and energy from writing questions and activities on the white board. There are also flashcards, though you will be required to cut them out with scissors or guillotine.
- For the newcomer to TEFL there is advice on how to teach professionally with a high degree of excellence.
- How to manage your classroom efficiently, maximizing the degree of learning by your students.
- A list of common mistakes that Chinese students make with their spoken English.
- For those who aren't quite clued up on grammar, there is a grammar survival guide that has all the basics in black and white at the end of the book. It is easy to follow and can be used at the drop of a hat to answer any grammar questions that may come your way. Just hit 'search' to find what you want.
- A phonetic table and chart; a really useful thing to have at hand when teaching spoken English. The study of pronunciation and its transcription into phonetics is practiced and understood by most Chinese students.
- Advice on office Chinese office management and how things are done differently than in other countries.

When you can use the lesson plans

Scenario 1

English language training centres will usually provide a text book for you to use. This is the most likely situation that a teacher will be faced with. Sometimes it may be the company's own model written by someone within the organisation or its own data base of lesson plans which you should print off beforehand. More than often though, they may use a well known book that is readily available on the shelves of most bookstores or purchased online.

However, classes in China can last up to two hours so the reality is therefore, how on earth can you make their material last for this amount of time? If you have to use a text book, after half an hour your students will already become bleary-eyed, looking at their watches or most likely drawn to their mobile phones with a painful sigh. If you are using material provided, you may well find that it is woefully inadequate to cover the distance, with its content equally as lacking. If you persist in using these resources for the whole two hours there is a big chance you will get negative feedback from management as the student said you class was boring.

Use these lesson plans to tack on to this type of class. The topics in Smart English cover just about everything that you will find in any text book or material you will be given. Use the company's material for half an hour and then switch to these lesson plans. You can say you have fulfilled your requirements and the students will walk out having had a thoroughly entertaining and useful time feeling very positive.

After a few lessons there is a chance that your students will not even want to open the required text book and you can use these plans from the very beginning. One huge drawback of nearly all text books is that they have a very limited number of chapters. If you have the same students for two weeks or more you will find that your text book will quickly run out and you will be wondering where you should go next. One time, much to the anger of my students, I was even told to start the text book from the beginning all over again as a review. Remember, your students have paid for their lessons and expect a professional job every time.

Another great draw back of text books is their attention to detailed grammar. Remember your students have spent years studying grammar at school. Even if they have problems with their grammar, most will want to steer clear of it and pay attention to reaching fluency with what they already have. It's far more effective to focus on your students individual problems rather than spend half an hour on something that many will already be familiar with.

Scenario 2

VIP classes: This means you will be teaching 1:1 in a small space, sometimes a cubicle with a small table, two chairs and a small whiteboard if you are lucky. The student will have paid a huge amount of money for their two hours, which for you could feel like an eternity. You will of course be provided material, though it may not have been written by a teacher. Use their material until you feel the need to switch to these lesson plans. No

doubt there will be something here that will fit back to back neatly with the topic that you have been given. Use the discussions and activities that best suit the situation including the additional material.

Scenario 3

Another very common way of teaching is called 'The English Corner'. This is more like a drop-in where students will come in and out informally and just have conversations to practice their English. This may be down a coffee shop, down the bar or just back in the classroom with an open door to anyone to mosey on by. If you are doing this, chalk up one of the topics a week in advance and have the book in your hands ready to go.

Scenario 4

Ideally, you will be given a free hand in what you can do in class. In this case you will easily be able to set yourself up and establish yourself as a great teacher within the company using these lesson plans almost instantly.

You can also propose to your management that you want to develop your own spoken English lessons, showing them these plans and how it could be a new initiative within the company that no one else is doing. Having been in and out of various offices in China for years, I know that this would definitely raise a few eyebrows. Talk about promoting the classes with leaflets and posters. Remember that English language training centres are primarily about business. If there is the possibility of making money then your management will take it on board.