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Second Edition

With
Answer
Key

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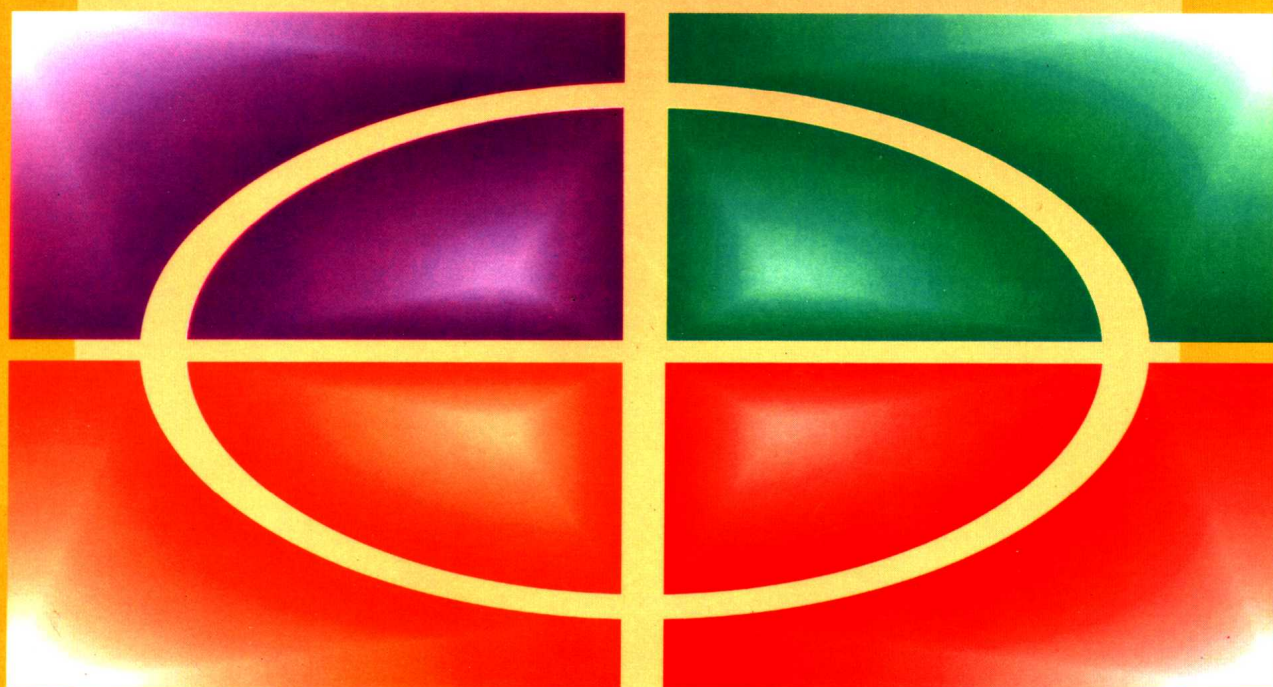
for the
Computer
and
Paper Tests

Longman INTRODUCTORY COURSE FOR THE TOEFL® TEST

PREPARATION FOR THE
COMPUTER AND PAPER TESTS

最新朗文托福考试指南

(第二版)



DEBORAH PHILLIPS 著

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SECOND EDITION

Longman

**INTRODUCTORY COURSE
FOR THE TOEFL[®] TEST**

最新朗文托福考试指南

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Deborah Phillips 著



南开大学出版社

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INTRODUCTION

ABOUT THIS BOOK

PURPOSE OF THE BOOK

This book is intended to prepare students for the TOEFL (Test of English as a Foreign Language) test in both its *paper* and *computer* formats. It is based on the paper format first introduced in July 1995 and the computer format first introduced in July 1998.

Longman Introductory Course for the TOEFL® Test, Second Edition can be used in a variety of ways, depending on the needs of the reader:

- It can be used as the *primary classroom text* in a course emphasizing TOEFL test preparation.
- It can be used as a *supplementary text* in a more general English language course.
- It can be used as a tool for *individualized study* by students preparing for the TOEFL test outside of the ESL classroom.

LEVEL OF THE BOOK

Longman Introductory Course for the TOEFL® Test, Second Edition is intended for students whose TOEFL scores are in the 380–480 range on the paper TOEFL test or the 80–160 range on the computer TOEFL test. This text starts *below* the level of the TOEFL test and continues up to the level of the *easier questions* on the TOEFL test. It presents and practices those language skills that appear regularly on the TOEFL test that are appropriate to this level.

This book is intended to be used by students who are interested in preparing for the TOEFL test but who are not yet ready for all of the materials found on the actual TOEFL test. It can be used most effectively to introduce lower-level TOEFL skills and strategies prior to the study of the more advanced *Longman Complete Course for the TOEFL® Test: Preparation for the Computer and Paper Tests*.

WHAT IS IN THE BOOK

This book contains a variety of materials which together provide a comprehensive preparation program:

- **Diagnostic Pre-Tests** for each section, in both paper and computer formats, measure students' level of performance on each section of the TOEFL test and allow students to determine specific areas of weakness.
- **Skills and Strategies** for each of the sections of the TOEFL test provide students with clearly defined steps to improve performance on the test.

- **Exercises** provide practice of one or more skills in a non-TOEFL format.
- **TOEFL Exercises** provide practice of one or more skills in a TOEFL format.
- **TOEFL Review Exercises** provide practice of all of the skills taught up to that point in a TOEFL format.
- **TOEFL Post-Tests** for each section, in both paper and computer formats, measure the progress that students have made after working through the skills and strategies in the text.
- **Introductory Level Complete Practice Tests** in both paper and computer formats allow students to review all of the lower-level skills taught throughout the text in TOEFL-format tests.
- **TOEFL Level Complete Practice Tests** in both paper and computer formats provide students with the opportunity to see how the skills they have learned in this text will be incorporated into an official-level TOEFL test. These tests also provide students with the opportunity to determine their approximate TOEFL scores.
- **Scoring Information** allows students to determine their approximate TOEFL scoring on the paper version of the TOEFL Level Complete Practice Test.
- **Charts** allow students to record their progress on the Pre-Tests, Post-Tests, and Complete Practice Tests.
- **Tapescripts** include a transcription of all listening comprehension exercises and tests included on the recordings accompanying the text.

WHAT IS ON THE INTRODUCTORY CD-ROM

The Introductory CD-ROM, with more than a thousand TOEFL-format questions, includes a variety of materials that contribute to an effective preparation program for the computer TOEFL test:

- **A Tutorial** demonstrates how to answer each type of question found on the computer TOEFL test.
- **Practice Questions** for each of the sections in the Introductory Course text provide students with the opportunity to master each of the language skills and types of questions presented in the text.
- **Test Sections** for each section of the computer TOEFL test allow students to simulate the actual testing conditions of the computer TOEFL test and to measure their progress. Writing tests can be printed for feedback and review.
- **Explanations** for all practice and test items allow students to understand their errors and learn from their mistakes.
- **Diagnostic Information** relates the test items on the CD-ROM to the language skills presented in the Introductory Course.
- **Charts and Record-Keeping** enable students to record and print out charts that monitor their progress on all the practice and test exercises.
- **Screens, Buttons, and Clicking Sequences** similar to those on the computer TOEFL test provide students with practice that simulates the actual computer TOEFL test.

WHAT IS NEW IN THE SECOND EDITION

Numerous changes have been incorporated into the Second Edition in order to update the text to include the computer format of the TOEFL test.

- **Diagnostic Pre-Tests** in the format of the computer TOEFL test have been added to the Listening, Structure, and Reading sections. The text now includes Diagnostic Pre-Tests in both paper and computer formats.
- **The Listening Section** includes a presentation of the Listening section of the computer TOEFL test with its new types of passages and questions in addition to the presentation of the Listening

Comprehension section of the paper TOEFL test. For each of the new types of listening passages on the computer test (Casual Conversations, Academic Discussions, Academic Lectures), a description, language skills, question types, practice exercises, and TOEFL exercises have been added.

- **The Structure Section** includes a presentation of the Structure section of the computer TOEFL test in addition to the presentation of the Structure and Written Expression section of the paper TOEFL test.
- **The Reading Section** includes a presentation of the Reading section of the computer TOEFL test in addition to the presentation of the Reading Comprehension section of the paper TOEFL test. The new types of questions used to test some of the language skills on the computer TOEFL test have been added along with the addition of a language skill on Inserting Information.
- **The Writing Section** has been expanded to include a series of language skills to prepare students for the writing section on the paper and computer TOEFL tests.
- **Post-Tests** in the format of the computer TOEFL test have been added to the Listening, Structure, and Reading sections. The text now includes Post-Tests in both paper and computer formats.
- **Complete Practice Tests** in the format of the computer TOEFL test have been added. The text now includes Complete Practice Tests in both paper and computer formats.

MATERIALS TO ACCOMPANY THIS BOOK

To make full use of this text, the following are needed:

- **Longman Introductory Course for the TOEFL® Test: Audio Cassettes/CDs, Second Edition** contain recordings of the listening comprehension exercises and tests in the Introductory Course.

MATERIALS TO FOLLOW THIS BOOK

After completing the introductory materials in this book, students are ready to move on to the more advanced materials in the Longman program:

- **Longman Complete Course for the TOEFL® Test: Preparation for the Computer and Paper Tests** (book and CD-ROM) thoroughly prepares students for the paper and computer versions of the TOEFL test. Students learn specific strategies and develop skills for successfully answering each type of TOEFL question. TOEFL-format Diagnostic Pre-Tests, Post-Tests, and Complete Tests are included.
- **Longman Complete Course for the TOEFL® Test: Preparation for the Computer and Paper Tests—Audio Cassettes/CDs** contain recordings of the listening comprehension exercises and tests in the Complete Course.
- **Longman Preparation Course for the TOEFL® Test: Volume A, Second Edition** thoroughly prepares students for the paper version of the TOEFL test. Students learn specific strategies and develop skills for successfully answering each type of TOEFL question. TOEFL-format Diagnostic Pre-Tests, Post-Tests, and Complete Tests are included.
- **Longman Preparation Course for the TOEFL® Test: Volume A—Audio Cassettes, Second Edition** contain recordings of the listening comprehension exercises and tests in Volume A.
- **Longman Preparation Course for the TOEFL® Test: Volume A—User's Guide, Second Edition** includes an answer key with answers to all questions and a tapescript with a transcription of all listening comprehension exercises and tests included on the cassette tapes accompanying the text.
- **Longman Preparation Course for the TOEFL® Test: Volume B—Practice Tests, Second Edition** contains five paper-format TOEFL tests, tapescripts, answer keys, scoring information, and a chart to record progress.
- **Longman Preparation Course for the TOEFL® Test: Volume B—Audio Cassettes, Second Edition** contain recordings of the listening comprehension sections of the tests in Volume B.

- **Longman Preparation Course for the TOEFL® Test: CBT Volume** (book and CD-ROM) contains examples and practice for each of the types of passages and questions that appear on the computer version of the TOEFL test, a description of the test-taking strategies for the computer test, an expanded writing skills section, and computer-format test sections.
- **Longman Preparation Course for the TOEFL® Test: CBT Volume Audio Cassettes/CDs** contain the recordings of all the listening comprehension exercises and tests in the CBT Volume.
- **Longman Preparation Course for the TOEFL® Test: Bonus Test CD-ROM** contains five additional tests, three of which are given as individual section tests, and two given as complete tests.

ABOUT THE TOEFL® TEST

OVERVIEW OF THE TEST

The TOEFL test is a test to measure the level of English proficiency of nonnative speakers of English. It is required primarily by English-language colleges and universities. Additionally, institutions such as government agencies, businesses, or scholarship programs may require this test. The TOEFL test currently exists in both a paper format and a computer format.

THE PAPER VERSION

The paper version of the TOEFL test has the following sections:

- **Listening Comprehension:** To demonstrate their ability to understand spoken English, examinees must listen to various types of passages on a tape recording and respond to multiple choice questions about the passages.
- **Structure and Written Expression:** To demonstrate their ability to recognize grammatically correct English, examinees must either choose the correct way to complete sentences or find errors in sentences.
- **Reading Comprehension:** To demonstrate their ability to understand written English, examinees must answer multiple choice questions about the ideas and the meanings of words in reading passages.
- **Test of Written English (TWE):** To demonstrate their ability to produce correct, organized, and meaningful English, examinees must write an essay on a given topic in thirty minutes. The Test of Written English (TWE) is not given with every administration of the paper TOEFL test.

The following chart outlines the probable format of a paper TOEFL test. (It should be noted that on certain occasions a longer version of the paper TOEFL test is given.)

Listening Comprehension	50 questions	35 minutes
Structure and Written Expression	40 questions	25 minutes
Reading Comprehension	50 questions	55 minutes
Test of Written English (TWE)	1 essay question	30 minutes

THE COMPUTER VERSION

The computer version of the TOEFL test has the following sections:

- **Listening:** To demonstrate their ability to understand spoken English, examinees must first listen to passages on headphones as they see pictures on a computer screen and then answer various types of questions about the passages that they just heard.
- **Structure:** To demonstrate their ability to recognize grammatically correct English, examinees must look at sentences on a computer screen and either choose the correct way to complete the sentences or identify errors in the sentences.
- **Reading:** To demonstrate their ability to understand written English, examinees must read passages on a computer screen and answer various types of questions about the ideas and meanings of words in the passages.
- **Writing:** To demonstrate their ability to produce meaningful, organized, and correct English, examinees must write an essay on a given topic in thirty minutes, either on the computer or by hand.

The following chart outlines the probable format of a computer TOEFL test:

Listening	30–50 questions	40–60 minutes
Structure	20–25 questions	15–20 minutes
Reading	44–60 questions	70–90 minutes
Writing	1 essay question	30 minutes

WHAT YOUR TOEFL SCORE MEANS

The paper TOEFL test is scored on a scale of 217 to 677 points, while the computer TOEFL test is scored on a scale of 0 to 300 points. There is no passing score on the TOEFL test, but various institutions have their own TOEFL score requirements. You must find out from each institution what TOEFL score is required. The following chart shows how the scores on the computer TOEFL test and the paper TOEFL test are related:

PAPER TOEFL TEST	COMPUTER TOEFL TEST
677	300
650	280
600	250
550	213
500	173
450	133
400	97
350	63
300	40

When you take the paper version of the TOEFL Level Complete Practice Test in this book, it is possible for you to estimate your TOEFL score. A description of how to estimate your score on the paper TOEFL test has been provided at the back of this book on page 494.

Writing is scored on a scale of 1 to 6 on both the paper TOEFL test and the computer TOEFL test. However, the score of the writing test is handled differently on the paper test and on the computer test. On the paper test, the writing is not included in the overall TOEFL score. On the computer test, the writing score is included in the overall TOEFL score.

WHERE TO GET ADDITIONAL INFORMATION

Additional information is available in the TOEFL® Information Bulletin. This bulletin can be ordered free of charge by sending a request to the following address:

TOEFL Services
Educational Testing Service
P.O. Box 6151
Princeton, NJ 08541-6151 USA

Information about the TOEFL test can also be obtained at the TOEFL® website at <http://www.toefl.org>.

TO THE STUDENT

HOW TO PREPARE FOR THE TOEFL TEST

The TOEFL test is a standardized test of English. To do well on this test, you should therefore work in these areas to improve your score:

- You must work on improving your knowledge of the *English language skills* that are covered on the TOEFL test.
- You must understand the *test-taking strategies* specific to the version of the TOEFL test that you are taking.
- You must take *practice tests* with a focus on applying the appropriate language skills and test-taking strategies.
- You must work on *computer skills* if you are taking the computer version of the TOEFL test.

This book can familiarize you with English language skills and test-taking strategies, provide some practice of each of the versions of the test, and introduce the computer skills you will need for the computer version of the test. Additional practice for the computer version of the test and the computer skills needed for this version are included on the Intro CD-ROM.

HOW TO USE THIS BOOK

This book provides a variety of materials to help you to prepare for the TOEFL test. Following these steps can help you to get the most out of this book:

- Determine which version of the TOEFL test (paper or computer) you will be taking.
- Take the appropriate Diagnostic Pre-Test at the beginning of a section. When you take the Pre-Test, try to reproduce the conditions and time pressure of a real TOEFL test: (1) Take each sec-

tion of the test without interruption. (2) Work on only one section at a time. (3) Time yourself for the section to experience the time pressure that exists on the actual TOEFL test. (4) Play the listening material one time only during the test.

- After you finish a Pre-Test, record the results on the chart on page 493.
- Complete the Diagnostic Exercise at the end of the Pre-Test. Note which skills cause you the most trouble.
- Work through the explanations and exercises for each section. Pay particular attention to the skills you had problems with in the Pre-Test.
- Each time you complete a TOEFL-format exercise, try to simulate the conditions and time pressure of a real TOEFL test. (1) For listening questions, play the listening material one time only. (2) For structure questions, allow yourself one minute for two questions. For example, you should take five minutes for an exercise with ten questions. (3) For reading passages, allow yourself one minute for one question. For example, if a reading passage has ten questions, you should allow yourself ten minutes to read the passage and answer the ten questions.
- When further practice on a specific point is included in an Appendix, a note in the text directs you to this practice. Complete the Appendix exercises on a specific point when the text directs you to these exercises and it is an area that you need to improve.
- For additional practice of the language skills in the Introductory Course, work through the *Practice* exercises for each section on the Intro CD-ROM.
- When you have completed all the skills exercises for a section, take the appropriate Post-Test (paper or computer) for that section. After you finish a Post-Test, record your results on the chart on page 493.
- When you have completed the Post-Tests for each of the sections, take the appropriate Complete Practice Tests (paper or computer). Indicate the number correct for each section on the chart on page 493.
- After you have completed the Introductory Level Complete Test, take the TOEFL Level Complete Test. For the paper-format test, determine your TOEFL score using the information on pages 494–495. For the computer-format test, record the number correct on the chart on page 493.
- For additional test-taking practice, see the Intro CD-ROM for computer-format tests.

TO THE TEACHER

HOW TO GET THE MOST OUT OF THE EXERCISES

The exercises are a vital part of the TOEFL preparation process presented in this text. Maximum benefit can be obtained from the exercises if the students are properly prepared for the exercises and if the exercises are carefully reviewed after completion:

- Be sure that the students have a clear idea of the appropriate skills and strategies involved in each exercise. Before beginning each exercise, review the skills and strategies that are used in that exercise. Then, when you review the exercises, reinforce the skills and strategies that can be used to determine the correct answers.
- As you review the exercises, be sure to discuss each answer, the incorrect answers as well as the correct answers. Discuss how students can determine that each correct answer is correct and each incorrect answer is incorrect.
- Two different methods are possible to review the listening exercises. One good way to review these exercises is to play back the listening material, pausing after each question to discuss the skills and strategies involved in determining which answer is correct and which are incorrect. Another method is to have the students refer to the tapescript in the back of the text to discuss each question.

- The structure exercises in the correct/incorrect format present a challenge for the teacher. In exercises in which the students are asked to indicate which sentences are correct and which are incorrect, it is extremely helpful for the students to correct the incorrect sentences. An indication of the type of error and/or one possible correction for each incorrect sentence is included in the answer key. It should be noted, however, that many of the incorrect sentences can be corrected in several ways. The role of the teacher is to assist the students in finding the various ways that the sentences can be corrected.
- The exercises are designed to be completed in class rather than assigned as homework. The exercises are short and take very little time to complete, particularly since it is important to keep the students under time pressure while they are working on the exercises. Considerably more time should be spent in reviewing the exercises than in actually doing them.

HOW TO GET THE MOST OUT OF THE PRE-TESTS, POST-TESTS, AND COMPLETE PRACTICE TESTS

It is essential for the Pre-Tests, Post-Tests, and Complete Practice-Tests to be taken under conditions as similar as possible to actual TOEFL conditions. You should give each section of the test without interruption and under the time pressure of the actual test.

After you have given a Pre-Test, Post-Test, or Complete Practice test, it is important to review the test thoroughly. The various types of tests serve different functions, so a review of these types of tests should have different emphases. While reviewing the Pre-Tests, you should encourage students to determine in which areas they are weak and need more practice. While reviewing the Post-Tests, you should emphasize the skills and strategies involved in determining the correct answer to each question. While reviewing the Complete Practice Tests, you should emphasize overall strategies for the complete test and of course take this one final opportunity to review the variety of individual skills and strategies taught throughout the course.

HOW TO USE THE INTRODUCTORY CD-ROM

The Introductory CD-ROM contains *practice exercises* and *tests* for the students to complete. The results of these exercises and tests are recorded within the computer program, or they may be printed out to hand in or to be kept in a notebook.

The *practice exercises* can be assigned throughout the course after the related sections in the book have been completed.

CD-ROM PRACTICE EXERCISES	ASSIGN <u>AFTER</u> BOOK SECTIONS	NUMBER OF QUESTIONS
LISTENING PRACTICE		
Short Dialogues		
• Skill 1	Listening Skill 1	10 questions
• Skill 2	Listening Skill 2	10 questions
• Skill 3	Listening Skill 3	10 questions
• Skill 4	Listening Skill 4	10 questions
• Skill 5	Listening Skill 5	10 questions
• Skill 6	Listening Skill 6	10 questions

CD-ROM PRACTICE EXERCISES	ASSIGN AFTER BOOK SECTIONS	NUMBER OF QUESTIONS
LISTENING PRACTICE Casual Conversations <ul style="list-style-type: none"> • <i>Conversations 1</i> • <i>Conversations 2</i> • <i>Conversations 3</i> • <i>Conversations 4</i> • <i>Conversations 5</i> Academic Discussions <ul style="list-style-type: none"> • <i>Discussion 1</i> • <i>Discussion 2</i> • <i>Discussion 3</i> • <i>Discussion 4</i> • <i>Discussion 5</i> Academic Lectures <ul style="list-style-type: none"> • <i>Lecture 1</i> • <i>Lecture 2</i> • <i>Lecture 3</i> • <i>Lecture 4</i> • <i>Lecture 5</i> 	Listening Skill 13 Listening Skill 13 Listening Skill 13 Listening Skill 13 Listening Skill 13 Listening Skills 14–16 Listening Skills 14–16 Listening Skills 14–16 Listening Skills 14–16 Listening Skills 14–16 Listening Skills 17–19 Listening Skills 17–19 Listening Skills 17–19 Listening Skills 17–19 Listening Skills 17–19	5 questions 5 questions 5 questions 5 questions 5 questions 5 questions 5 questions 6 questions 6 questions 5 questions 5 questions 5 questions 6 questions 6 questions 6 questions
STRUCTURE PRACTICE Structure <ul style="list-style-type: none"> • <i>Skills 1–2</i> • <i>Skills 3–4</i> • <i>Skills 5–6</i> • <i>Skills 7–8</i> • <i>Skills 9–10</i> Written Expression <ul style="list-style-type: none"> • <i>Skills 11–13</i> • <i>Skills 14–15</i> • <i>Skills 16–18</i> • <i>Skills 19–20</i> • <i>Skills 21–23</i> • <i>Skills 24–25</i> 	Structure Skills 1–2 Structure Skills 3–4 Structure Skills 5–6 Structure Skills 7–8 Structure Skills 9–10 Structure Skills 11–13 Structure Skills 14–15 Structure Skills 16–18 Structure Skills 19–20 Structure Skills 21–23 Structure Skills 24–25	20 questions 20 questions 20 questions 20 questions 20 questions 20 questions 20 questions 20 questions 20 questions 20 questions 20 questions
READING PRACTICE <ul style="list-style-type: none"> • <i>Skill 1</i> • <i>Skill 2</i> • <i>Skill 3</i> • <i>Skill 4</i> • <i>Skill 5</i> • <i>Skill 6</i> • <i>Skill 7</i> 	Reading Skill 1 Reading Skill 2 Reading Skill 3 Reading Skill 4 Reading Skill 5 Reading Skill 6 Reading Skill 7	10 questions 20 questions 20 questions 21 questions 26 questions 25 questions 12 questions
WRITING PRACTICE Before and While Writing <ul style="list-style-type: none"> • <i>Before and While Writing 1</i> • <i>Before and While Writing 2</i> • <i>Before and While Writing 3</i> 	Writing Skills 1–5 Writing Skills 1–5 Writing Skills 1–5	16 questions 16 questions 16 questions

CD-ROM PRACTICE EXERCISES	ASSIGN AFTER BOOK SECTIONS	NUMBER OF QUESTIONS
WRITING PRACTICE After Writing <ul style="list-style-type: none"> • <i>Edit Sentence Structure</i> • <i>Agreement and Parallel Structure</i> • <i>Verbs and Nouns</i> • <i>Pronouns and Adjectives</i> 	Writing Skill 6 Writing Skill 7A Writing Skill 7B Writing Skill 7C	20 questions 20 questions 20 questions 20 questions

The *tests* can be assigned periodically throughout the course. They can be used as diagnostic pre-tests before material is introduced in the book, they can be used throughout the course to assess progress, or they can be used as post-tests at the end of the course.

CD-ROM TESTS	ASSIGN THROUGHOUT THE COURSE	NUMBER OF QUESTIONS
LISTENING TESTS <ul style="list-style-type: none"> • <i>Listening Test One</i> • <i>Listening Test Two</i> • <i>Listening Test Three</i> • <i>Listening Test Four</i> • <i>Listening Test Five</i> 	As a pre-test As a progress test As a progress test As a progress test As a post-test	30 questions 30 questions 50 questions 30 questions 50 questions
STRUCTURE TESTS <ul style="list-style-type: none"> • <i>Structure Test One</i> • <i>Structure Test Two</i> • <i>Structure Test Three</i> • <i>Structure Test Four</i> • <i>Structure Test Five</i> • <i>Structure Test Six</i> • <i>Structure Test Seven</i> • <i>Structure Test Eight</i> • <i>Structure Test Nine</i> • <i>Structure Test Ten</i> 	As a pre-test As a progress test As a progress test As a progress test As a progress test As a progress test As a progress test As a progress test As a progress test As a post-test	20 questions 25 questions 20 questions 25 questions 20 questions 25 questions 20 questions 25 questions 20 questions 25 questions
READING TESTS <ul style="list-style-type: none"> • <i>Reading Test One</i> • <i>Reading Test Two</i> • <i>Reading Test Three</i> • <i>Reading Test Four</i> • <i>Reading Test Five</i> 	As a pre-test As a progress test As a progress test As a progress test As a post-test	44 questions 44 questions 60 questions 44 questions 60 questions
WRITING TESTS <ul style="list-style-type: none"> • <i>Writing Test One</i> • <i>Writing Test Two</i> • <i>Writing Test Three</i> • <i>Writing Test Four</i> • <i>Writing Test Five</i> 	As a pre-test As a progress test As a progress test As a progress test As a post-test	1 question 1 question 1 question 1 question 1 question

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