

对外贸易专业 基础英语教材

《对外贸易专业基础英语教材》 编写组



對外貿易教育出版社

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编写说明

一、本教材是根据1979年全国外贸教育工作座谈会所制定的专业教材编写规划编写的。主要供外贸中等专业学校学生学习英语之用。亦可作为外贸职工学校教材或外贸职工业余自学之用。

二、本教材的起点是学完中学通用英语教材第四册后的英语水平。据统计，初中四册英语教材出现的常用词汇及词组共约1,000个。

三、本教材共50课，分为三个单元。第一单元10课，采取句型盘练的形式，复习中学通用英语教材第一至四册以语法现象为主的内容，并通过以旧句型带新单词的方法介绍外贸常用词汇及词组约200个。

第二单元25课（11—35课）是本教材的重点，采用典型句教材的编写方法，完成一轮语法，介绍外贸专业的各个环节，并出现以外贸专业词汇术语为主的生词及词组约1,000个。

第三单元15课（36—50课）是外贸单证课，以各种常见单证的格式与实例以及几项帐户处理为内容，出现专业词汇术语约800个。

通过学习，学生在掌握基础语法知识和外贸各业务环节的主要词汇术语的基础上，可以具备阅读外贸单证和进一步自学进修的能力。

四、使用本教材时在课程内容选择方面可以有较大的伸缩性。可根据学生的实际水平以及学制和课时安排情况灵活掌握，特别是第三单元，可以根据实际情况或精读，或泛读，亦可由学生毕业后自学。

五、本教材由天津外贸学校王联祖同志主编，齐眉生、刘洁同志参加编写。刘洁同志还担任了全部清稿和核对工作。编写过程中，得到黄奉珍、陈国武、王洪懋、张克昌、刘运等同志的大力协助，特此致谢。

六、限于编写人员的水平，错误和缺点在所难免。希望试用单位和读者提出批评和改进意见，以便在再版时修订。

《对外贸易专业基础英语教材》编写组

1986年3月

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