

英语沙龙考试系列丛书

大学英语四级 新阶梯 考试指南

写作与完形填空分册

◎ 任丽卿 杨怀恩 主编

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大学英语四级新阶梯

考 试 指 南

写作与完形填空分册

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前 言

大学英语四级考试是由教育部组织的大规模标准化考试，每年有数百万考生参加，而且社会上的许多有志之士也纷纷报名应试，其权威性早已得到了社会的公认。但随着我国改革开放的不断深入，对各级人才的外语实际应用能力的要求不断提高。2002年9月13日在上海召开的“语言测试与教学国际会议”上提出了要对大学英语四、六级考试进行改革的重要信息。改革的重点在于“注重开发高端英语能力，降低口语考试的门槛，减少客观题的权重”。这一改革精神为大学英语四、六级考试的培训辅导提出了新的课题。

如何在大学英语四级考试的战场上出奇制胜，确保每位莘莘学子取得优异的成绩？经过深入调查与精心研究，我们编撰了《大学英语四级新阶梯考试指南》丛书。本丛书根据最新《大学英语教学大纲》和《大学英语考试大纲》的精神、目的和要求，结合“上海会议”的最新改革方向编写而成，旨在帮助考生系统复习英语基础知识，提高综合运用英语语言的能力，并切实增强考生的应试能力，使其顺利通过四级考试，并取得优异成绩。

本丛书能给期待成功的学子提供什么？它能以什么样的方法帮助学子们获得成功？

它能使你事半功倍。本书展示给同学们的不仅仅是试题和考卷，更重要的是方法。无论学什么，掌握了正确的方法，往往会事半功倍；相反，如果没有掌握好的方法，靠死记硬背和题海战术，只会

事半功倍。本丛书正是抓住了这一特点,重在教给同学们解题方法,让同学们做题时都能事半功倍。

它能使你信心百倍。大多数同学看完了这套丛书后一定会惊喜地发现自己的英语水平提高了,词汇量丰富了,而且做题也易如反掌了。掌握了许多行之有效的方法,在考试时自然就会信心百倍。本丛书不仅能使你情趣盎然地学习,还能让你在短期内轻松突破各种难关,从而为高分突破四级考试又增加了一筹砒码。

它能使你点石成金。本书是作者在近年备考讲义的基础上充实锤炼而成的,曾多次成功地辅导过四级考试。通过这套丛书,你可以选择一套适合自己的方法,从而达到顺利通过四级考试并取得优异成绩的目的。原本一个普通的方法对于你可能就是一个金点子,能让你点石成金。

它能使你马到成功。曾经沧海难为水,除却巫山不是云。读过这套《大学英语四级新阶梯考试指南》丛书,你必然会拥有一个崭新的视野、一个全新的境界。本丛书独辟蹊径,与时代同步,走在新世纪的最前沿。我们向考生提供考试信息和相应对策,根据题型的变化提供全新模拟题。

如果此套丛书最终能帮助你顺利过关,马到成功,那将是我们最大的满足和欣慰。

编 者

2002 年 12 月

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写作部分



第一章 大学英语四级考试 对写作部分的要求

一、大学英语四级考试大纲作文部分介绍

1. 基本要求

作文是大学英语四级考试中的最后一项,出题方式有:给出题目作文,规定情景作文,给出段首句续写的作文,给出关键词作文,看图作文等等。四级考试的作文内容为社会、文化或日常生活的一般常识,不涉及知识面过广、专业性太强的内容。此项考试主要考查学生综合运用语言的能力,占分比例为 15%。

最新考试大纲规定了对写作的基本要求:能就与课文难度相当的阅读材料做笔记、写提纲和回答问题,能就一定的话题和所给定的提纲写短文,能写短信或便条。能在 30 分钟内写出 120—150 字(不包含所给出的句子)的短文。表达意思清楚,无重大语言错误。

此外,教育部高等教育司及全国大学英语四、六级考试委员会在 1996 年还做出了大学英语作文最低分的若干规定。规定如下:

(1) 作文分的最低分为 6 分;

(2) 作文分为 0 分,总分若高于 60 分,报分时一律按 59 分不及格处理;若低于 60 分,则报分时一律再减 6 分;

(3) 作文分大于 0 分,小于 6 分,则按下式计算成绩:

例(1)原计算总分为 63 分,实得作文分为 2 分,最后报分:





$$63 - 6 + 2 = 59 \text{ 分}$$

例(2)原计算总分为 80 分,实得作文分为 4 分,最后报分:

$$80 - 6 + 4 = 78 \text{ 分}$$

例(3)原计算总分为 58 分,实得作文分为 2 分,最后报分:

$$58 - 6 + 2 = 54 \text{ 分}$$

2. 评分原则与评分标准

四级作文采用总体评分原则,在内容和语言两个方面对作文进行综合评判。阅卷人员就总的印象,即文章的总体表达效果给出分数,不能按语法、词汇、拼写、标点等错误的累计数目的多少来扣分。内容的评判要考虑是否切题,是否能根据不同的提示充分展开,是否能清楚、准确并且完整地表达思想。在语言方面要考虑用词和句法方面的错误是否会造成理解上的障碍。

四级作文题满分为 15 分。阅卷标准共分为五等:2 分、5 分、8 分、11 分和 14 分。各有标准样卷一份。阅卷人员根据阅卷标准,对照样卷评分,认为与某一分数近似即定为该分数;认为稍好或稍差于该样卷的,则可加或减一分,但不得加减半分。

各分数段的具体标准分别是:

2 分: 条理不清,思路紊乱,语言支离破碎或大部分句子均有错误,且多数为严重语言错误。

5 分: 基本切题。表达思想不够清楚,连贯性差,有较多的严重语言错误。

8 分: 基本切题。表达思想比较清楚,文字尚连贯,但语言错误较多,其中一些是严重的错误。

11 分: 切题。表达思想清楚,文字连贯,但有少量语言错误。

14 分: 切题。表达思想清楚,文字通顺,连贯性较好。基本上无语言错误。

此外,若作文字数不够应酌情扣分。具体标准如下:





累计字数在 90 ~ 99 之间,扣 1 分;在 80 ~ 89 之间,扣 2 分;在 70 ~ 79 之间,扣 3 分;在 60 ~ 69 之间,扣 4 分;在 50 ~ 59 之间,扣 5 分;累计字数在 50 以下,最多给 5 分。

由此看来,要想在四级考试中取得好成绩,必须做到:

- (1) 内容切题,严格按题目所规定的内容来写。
- (2) 表达清楚,主题思想明确,结构完整,前后呼应。
- (3) 语意连贯,句段衔接自然,合乎逻辑。
- (4) 语言准确,句法多变,句子通顺,遣词造句符合语法规则。

二、四级作文样卷及分档点评

Writing(30 minutes)

Directions: For this part, you are allowed thirty minutes to write a composition on the topic **Don't Hesitate to Say "No"**. You should write at least 120 words and you should base your composition on the outline (given in Chinese) below:

1. 别人请求帮助时,在什么情况下我们会说“不”。
2. 为什么有些人在该说“不”的时候不说“不”。
3. 该说“不”时不说“不”的坏处。

Don't Hesitate to Say "No"

Samples:

1

Needless to say, "No" is the most simple word in the world, but sometimes it's difficult to make a decision whether we should use the





word "No". in some cases, someone is in difficulty. He (or she) needs our helpful hand, some of us would use the word "No". but in other cases, when we see somebody split in public, or destroy the road lamp, seldom of us stand up to say "No". If the thing doesn't do harm to the men himself, he wouldn't say "No". It's wrong to do so. If everybody think everything for himself, our society will lost its order.

So don't hesitate to say "No", when we something shouldn't happen.

点评: (3分)

这篇文章实际有效字数不足, 内容过简; 表达思想不够清楚流畅; 文章收尾仓促; 语法错误甚多, 其中的划线部分可以作如下改正:

in some cases — In some cases some of us — while some of us
but — But split — spit
seldom of us — we seldom men himself — man himself
think everything for himself — thinks of himself first
society — society lost — lose
when we something shouldn't happen — when we want to avoid
something happening

2

When somebody asks for helps from us, we usually should help him. However, sometimes we will say "No" to the man asking for helps. For example, his asking is unable to complete for us; or we have no time (energy, money. . .) to supply the help he needs. . . When these surroundings appear, we should say "No" and not hesitate to say "No".

But many people don't say "No" when "No" should be said. They



think this is not good manners or they want to act as heroes.

It's wrong when "No" should be said but say "Yes". As you can fail, You can supply no help but harm.

点评:(5分)

这篇文章基本切题,有些地方意思表达得不太清楚,连贯性差,遣词造句方面的功夫较弱。语言错误较多,如:

helps(名词单复数) — help

usually should(词序错误) — should usually

act as(介词错误) — act like

When these surroundings appear(中文式表达) — Under these circumstances

but say "Yes"(缺动作执行者) — but he says "Yes"

除此以外,有些句子表达的意思不清楚,且结构完全错误:

his asking is unable to complete for us — we are unable to meet his request

this is not good manners — it is not manners to say "No"

As you can fail, you can supply no help but harm. — Since you fail to offer help, you may bring harm instead of help to him, if you say "Yes".

3

"Can you help me?" — A sentence that is used to ask for help in having trouble is know to all. However, when you're asked for help, in which case can you say "No"? I think there are three cases, you can say "No".

First, if you have no time to help others, please don't hesitate to say "No". Otherwise, you will probably delay your business. Second, when it is too difficult for you and you didn't solve it, you must say to





problems. The reasons lie in several aspects. Some of them feel shy to say "No". They are too sympathetic to stand by when other people need their help. They would rather call up their friends or relatives to give their help. Others only want to show off their ability. The more difficult the problem is, the more proud they'll feel when other people thank them. They don't care whether they can really help them or not.

Of course, there must have been many other reasons. I think it's not necessary to mention here one by one. When a person promises to help others but they can't do any good, they'll delay other people's time to solve their problems or they'll put themselves into an embarrassing place. Sometimes, they may put other people into deeper trouble. So when you aren't sure you can help others, don't hesitate to say "No".

点评:(11分)

这篇文章内容及结构完整,行文连贯,但是有些地方的表述还不够清楚,有一些语言错误,如:代词(最后一段第三、四和五行的 they 应为 he, themselves 应为 himself)、单词拼写(wherever, sympathetic, solve)等。第一段最后一句是连续不断的句子,根据所表达的意义,可以将其分为两个复合句,表达两个相对完整的意义。更改后的句子为:But it doesn't mean you must say "Yes" wherever other people ask you for help. Don't hesitate to say "No" when the help is beyond your ability.

5

If necessary, we would say "no"s when others turn to us for help. It's not surprising at all. We are certainly not "Mr Known-all". When what they ask us to do beyonds our reach it is wise to tell them





that we can't. Sometimes what they plan to do is morally wrong in our view, on this occasion, we should responsibly decline.

It is not rare that people hesitate to say "No" when they should, especially in China. They are afraid that the refusal would ruin their relationship. Since the others have humbly asked for your offer, the opposite answer is the best expression of your consideration for them.

It's beyond doubt that all people turn to us for what they want and we reserve nothing to offer. However, we have limits in ability. Promising what we can't do can merely make the situation worse.

We would leave others an irresponsible impression afterwards. Hesitating to stop a mistake could do harm not only to others but also to ourselves.

As the frank responsibility is cherished by all of us, don't hesitate to say "No", my fellows.

点评:(13分)

这篇作文的内容完整,比较透彻地解释了应该说“不”的原因和不说“不”的危害。思路清晰,逻辑性强,行文流畅,句式和措词也有一定的变化,但有个别语言错误,例如在第一和第二自然段中:

beyonds — is beyond

oppotive answer — positive answer

第一自然段中的最后一句是连续不断句,句子之间缺乏必要的连接词,可以在 on this occasion 前面加连接词 and。