

实用英语系列教材

实用英语口语初级教程

林碧玲 编著
秦玉红



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·广州·

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Richard: Your English is very good. You don't have an accent.

Anna: Thank you. I studied English in school.

Richard: I see. Oh, I have to rush for class. It's time talking to you. Hope to see you again on campus.

Anna: Nice talking to you, too. See you.

Questions

- 1) How does Richard start the conversation?
- 2) How does Richard introduce himself?

Unit 1

Greetings and Introductions

Part One Way to Speak



Richard: Hi. You're new here, aren't you?

Anna: Yes, I am. And you?

Richard: It's my second year here. By the way, I'm Richard.
What's your name?

Anna: Anna. Glad to meet you.

Richard: Nice to meet you, too. Are you from New York?

Anna: No, I'm from Italy. I'm an exchange student^[1].

Richard: Your English is very good. You don't have an accent.

Anna: Thank you. I studied English in school.

Richard: I see. Oh, I have to rush for class. It's nice talking to you. Hope to see you again on campus.

Anna: Nice talking to you, too. See you.

Questions:

- 1) How does Richard start the conversation?
- 2) How does Richard introduce himself?

- 3) How do Richard and Anna greet each other?
- 4) What phrases do they use to close their conversation?
- 5) Is this a formal conversation? How do you know?



Phillip: It's a nice party, isn't it?

Bill: It certainly is. Everyone is having a great time.

Phillip: The wine they are serving tonight is really good. Have we met before?

Bill: No, I don't think so.

Phillip: Let me introduce myself. My name's Phillip Holland.

Bill: It's a pleasure to meet you, Mr. Holland. I'm William Gibson.

Phillip: I beg your pardon. I didn't quite catch your first name. It's rather noisy here.

Bill: William, but please call me Bill.

Phillip: I'm really glad to meet you. What do you do in China?

Bill: I work for an American furniture company. We manufacture furniture in China and sell it in America and Europe.

Phillip: That sounds interesting. Have you been here long?

Bill: Not quite. Just three months. Everything is still new to me. What about you? Who do you work for?

Phillip: I teach English in a university.

Bill: That must be a great experience. Would you excuse me?

I've just seen an old friend on the other end of the room.

It was a pleasure meeting you.

Phillip: Same here. Hope to talk to you again.

Questions:

- 1) How does Phillip introduce himself?
- 2) How does Phillip ask William to repeat?
- 3) What does William prefer to be called? Is it common in the United States?
- 4) What do the speakers talk about after they've met?
- 5) How do the speakers close their conversation?
- 6) Is this a formal conversation? How do you know?

3

Chen: Hello, Mr. Yang.

Yang: Hello, Miss Chen. Dr. Johnson, I'd like you to meet my colleague, Chen Hong. Chen Hong, this is our new American teacher, Dr. Peter Johnson.

Peter: It's a pleasure to meet you, Miss Chen. How do you do?

Chen: (shaking hands) How do you do? The pleasure is mine. I've been looking forward to meeting you, Dr. Johnson. And welcome to our university.

Peter: I'm really happy to have this opportunity to teach here.

Chen: I hope you will enjoy your stay in China.

Peter: I'm sure I will. Everything here is so exciting to me.

Yang: Chen Hong, I'm showing Dr. Johnson around^[2] the campus. Would you like to join us?

Chen: Sure. Let's go!

Questions:

- 1) Who is introduced to whom?
- 2) How do they greet each other?
- 3) How does Dr. Johnson address Chen Hong?
- 4) Is this a formal situation? How do you know?



Mike: Hi, Jack. How're you doing?

Jack: Mike, hey. Haven't seen you for ages. What's up?^[3]

Mike: Nothing much. I've been working on my term paper. It's a real pain.^[4]

Jack: Take it easy, Mike. It's a piece of cake^[5] for you. Hey, do you guys know each other?

Mike: No, I don't think so.

Jack: Mike, this is my new friend, Wang Ming. Wang Ming, this is Mike.

Mike: Hi.

Wang: Hi. Nice to meet you.

Mike: Where are you from?

Wang: I'm from Beijing, China.

Mike: Wow, you came all the way here from Beijing. What do you study here?

Wang: I'm taking a MBA^[6] program here.

Mike: Well, good luck! Listen, Jack. I've got to run. Maybe we three could get together sometime this week.

Jack: That's a great idea. See you around.

Questions:

- 1) How do Mike and Jack greet each other?
- 2) How does Mike feel about writing his term paper?
- 3) What does "a piece of cake" mean?
- 4) How are Mike and Wang Ming introduced to each other?
- 5) How does Mike close their conversation? Do you think it is an invitation?

Part Two Useful Patterns

Note that the following phrases are basically listed according to the degree of formality.

Greetings

Response

Good morning/afternoon/
evening.

Good morning/afternoon/
evening.

How nice to see you!

Nice to see you, too.

Hello, John.

Hello, Susan.

How are you?

Fine, thank you. And you?

Hi, Bob.

Hi, Bob.

How have you been?

Quite well, thanks.

How are you doing?

OK. And you?

How's it going?

Not bad. What about yourself?

What's happening/new/up?

Wonderful. Things couldn't be
better.

Long time no see.

Nothing much.

Yeah. How's life?

Self-introduction

Response

Please allow me to introduce myself. I'm Jack Smith.

How do you do?

Let me introduce myself. My name is Susan Leeds.

It's a pleasure to meet you.

I don't think we've met before.

Nice to meet you.

My name is Peter Jones.

Hello, I'm George Yang.

Pleased to meet you.

Hi, I'm Mike. What's your name?

Hi, I'm Alice.

Introductions

Introducer

Response

I'd like to introduce Henry Wang to you.

How do you do? /How do you do?

Let me introduce Doctor Gibson to you.

Glad to meet you. I've heard a lot about you. /Glad to meet you, too.

Maggie, I'd like you to meet my cousin, Rod. Rod, this is my colleague, Maggie.

Nice to meet you. /Nice to meet you, too.

This is Ben. This is Ted.

Hi. /Hi.

Starting a conversation

Response

You're new here, isn't it?

Yes, that's right. And you?

It's a lovely day, isn't it?

Yes, indeed.

Beautiful weather, isn't it?	Yes, it's a perfect day.
Big crowds, isn't it?	Yes, I never expected so many people here. By the way, I'm John.
It's a nice party, isn't it?	Yes, everyone is having fun.

Closing a conversation

Response

I've got to go now. Nice seeing you here.	Hope to see you again soon.
I'd better be going. Hope to see you soon.	See you. Take care.
I'm in a kind of rush. Maybe we could get together sometime next week.	That's a good idea. Maybe I can give you a call later.
It was a pleasure meeting you.	It was a pleasure meeting you, too.
It was nice meeting you.	Same here. Hope to see you again.
Nice talking to you.	Nice talking to you, too.
I really enjoyed talking to you.	Me, too. Hope to talk to you again.

Part Three Give It a Try

Practice 1

Work out appropriate replies according to the different situations given below.

Example: Good morning, Mrs. Brown. How are you?

Reply: Good morning, Mr. Baker. I'm fine, thanks. How are you?

1) Hello, Peter. Do you know my cousin, Bob?

Reply: _____

2) Hi, there, Jack. How are you doing?

Reply: _____

3) Dad, I'd like you to meet Mr. Smith, our personnel manager.

Reply: _____

4) I'd better be going. It was nice seeing you again.

Reply: _____

5) Mr. Brown, it was a pleasure meeting you.

Reply: _____

6) Hello, Andrew. How's your family?

Reply: _____

Practice 2

Situation 1

You're having dinner with a friend in a restaurant. You see one of your classmates come in. You greet him/her and introduce your friend to your classmate.

Situation 2

You're shopping in a department store with your boyfriend/girlfriend. Your boss, Mr. Johnson happens to be there, too. You approach your boss to say hello and introduce your boyfriend/girlfriend to him.

Situation 3

You bump into an old friend whom you haven't seen for a long time. Greet each other and ask about each other's family.

Situation 4

You're sitting next to a foreign student on the bus headed for downtown. He/She wants to know whether the bus is going to the railway station. You tell him/her what you know and then introduce yourself. You two have a small talk.

Practice 3

Design a name card for yourself. You may choose any identity you would like as your own, for example, a famous movie star, a pop singer, a world leader, a teacher or an artist, etc. Write your new name and occupation on a sheet of paper. Below this, write your real name. Give this paper to the teacher.

Suppose you and your classmates are at a party at a friend's house. Move around the classroom and use your new name card to introduce yourself to at least two other people and learn their names and occupations. Then introduce them to each other. When you introduce them, remember to mention their occupations, so that they may have a small talk.

Useful expressions:

Nice party, isn't it?

Great crowds, isn't it?

The hostess looks gorgeous tonight, doesn't she?

Do we know each other?

Nice to meet you.

What do you do for a living?

Sorry, what's your name again?

How do you spell your last name, please?

Have we met each other before?

Oh, excuse me. I want to talk to a friend over there.

It was a pleasure meeting you.

Practice 4

Read the dialogue below. See if you can guess what the problem was. Then discuss it with your partner about the following questions:

- * What topics do westerners usually talk about when they first meet?
- * What topics do you think are not appropriate for westerners?
- * Do you think these inappropriate topics also apply to the Chinese?

Dialogue

Wang: Hello! My name is Wang Ming. You must be our new American teacher.

Greg: Yes, that's right. I'm Greg. Nice to meet you.

Wang: Nice to meet you, too. I know in America the presidential election is going on right now. Which party do you vote for? The Democrat or the Republic?

Greg: Well, that's a rather complicated question to answer. By the way, which part of the country do you come from?

Part Four Fun to Read

Woman without her man is a savage

Students in first year College English class were given the following sentence by the female professor—just to see if they could punctuate it correctly:

“Woman without her man is a savage”

The men in the class wrote, “Woman, without her man, is a savage.”

“Interesting,” said the professor.

The women wrote, “Woman, without her, man is a savage.”

“Correct!” the professor said with a smile.

Questions:

- 1) What does “punctuate” mean?
- 2) How can you punctuate the sentence?

Part Five Fun to Talk

Talk about the picture and act out the situation, paying special attention to the way people greet each other and make introductions.



my friend Paul

Notes

1. exchange student: a student who goes to school in a different country for a short time and lives with a family in that country
交换学生
2. show somebody around: 带某人参观
3. What's up? (美国口语) 怎么样?
4. a real pain/a pain in the neck: (American slang) a person or a situation that makes one angry and tired, but it is difficult to avoid (美国俚语) 令人讨厌的人或事
5. a piece of cake: easy
类似的短语有: No sweat. /No problem. /It's a snap.
6. MBA: Master of Business Administration 工商管理硕士

Unit 2

Making an Invitation

Part One Way to Speak



Jenny: Hello.

Phillip: Hello, Jenny. It's me, Phillip.

Jenny: Oh, hi, Phillip. How are you doing?

Phillip: Not too bad. Say, are you doing anything this Saturday evening?

Jenny: No, nothing special. Why?

Phillip: Well, do you feel like going to the new Chinese restaurant for dinner?

Jenny: Oh, that's a terrific^[1] idea. You know I like Chinese food very much. Where shall we meet?

Phillip: Why don't I pick you up at your place?

Jenny: OK. What time?

Phillip: Is seven o'clock OK?

Jenny: Fine. See you at seven Saturday evening.

Phillip: See you then. Bye!