



普通高等教育21世纪教改试用教程

根据教育部最新调整大纲编写

# 高等院校实用英语

听说教程  
(综合篇)

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# 4

学生用书  
Student's Book

PRACTICAL ENGLISH FOR COLLEGES AND UNIVERSITIES  
Listening and Speaking course 4

学林出版社

高等院校实用英语听说教程(四)  
(综合篇)  
学生用书  
4

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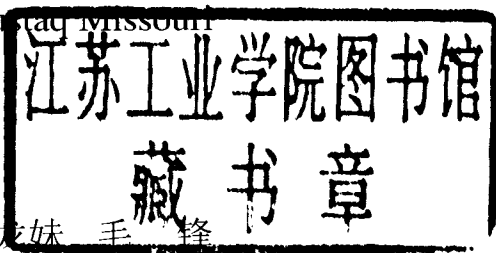
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# 前言

《大学英语教学基本要求》、《高职高专教育英语课程基本要求》(以下简称《基本要求》)指出“要重视语言学习的规律,正确处理听、说、读、写、译之间的关系,确保各项语言能力的协调发展。目前要特别注意加强听说技能的培养”,《基本要求》强调语言基本技能的训练和涉外交际活动的语言应用能力并重,明确给出了日常交际和业务交际范围表,列出了教学中学生应掌握和运用的交际内容,可见《基本要求》将学生的听说技能的培养放到了很重要的位置,为各类高等院校组织英语教学和教学改革提供了纲领性文献。

根据《基本要求》的指示精神,我们组织具有丰富高职高专教学经验的教师编写了《高等院校实用英语听说教程》,在坚持“以应用为目的,实用为主”的前提下,充分注意了以下几个方面:

1. 严格按照《基本要求》编写,我们选材的依据和出发点是《基本要求》中《交际范围表》所规定的听说交际主题。
2. 强调语言的交际性和真实性,把培养学生具有一定的实用听说能力作为本教材的重要任务。
3. 强调语言的趣味性和实用性,所选材料具有现代气息,贴近生活实际,为广大师生提供了丰富的、地道的现代英语听说素材。
4. 强调练习的多样性和互动性,便于学生反复操练,熟能生巧。
5. 语言素材既体现重现、循序渐进又相对独立。
6. 设计新颖,图文并茂。

《高等院校实用英语听说教程》由《学生用书》、《教师用书》、《听说实训》以及配套的多媒体课件组成。丛书分为日常交际篇、涉外活动篇、涉外业务篇、综合篇,共四册,每册各含15或16个单元,每个单元由Ready, Steady, Go和Cultural Tips或Business Tips组成。第四册各部分的具体内容如下:

- 1) **Ready:** 本部分主要为热身准备阶段,内容包括口头回答问题和朗读范文。
- 2) **Steady:** 本部分为听力训练阶段,以听对话填空和口头翻译两种形式,由易及难,逐步提高学生的听力技能。
- 3) **Go:** 本部分为口语训练阶段,分为3个section,分别通过看图画或图表以及给出的主题,训练学生能用英语自由表达观点,从而提高口语表达能力。
- 4) **Cultural Tips:** 精选一至两篇与社会生活相关的小短文,既能增加学生的文化背景知识又能提高学生的学习兴趣。

本书在编写过程中参照了《高等学校英语应用能力考试(口试)大纲和样题》体例结构,学完本书对参加英语口语考试有相当大的帮助。

本书主编为陈明娟,副主编为吴云,编者为吴云、陈明娟、朱龙妹、徐璐璐、毛锋、牟新华、夏丽娜。主审:Mustaq Missouri、戴萍。参与编审的学校有:上海交通大学、华东师范大学、上海工商外国语学院、上海师范大学旅游学院、上海对外贸易学院、同济大学等。

由于编者水平有限,书中难免会有疏漏或错误,敬请广大读者批评指正,并由衷地欢迎诸位同仁不吝赐教。

编者

2005.8



# Contents 目录

Unit	Topics	Ready?	Steady!	Go!	Cultural Tips	Page
1	Daily Greetings	Section A Section B	Section A Section B Section C	Section A Section B Section C	Western Ways of Greetings	1
2	Life on Campus	Section A Section B	Section A Section B Section C	Section A Section B Section C	Reasons for Failure to Write Essays	9
3	Social Formality	Section A Section B	Section A Section B Section C	Section A Section B Section C	Different Social Customs	18
4	Recreational and Sports Activities	Section A Section B	Section A Section B Section C	Section A Section B Section C	Sub-healthy State	28
5	Traveling	Section A Section B	Section A Section B Section C	Section A Section B Section C	E-ticket to Benefit Travelers, Airlines	37
6	Service (I)	Section A Section B	Section A Section B Section C	Section A Section B Section C	Separate Serving of Food at Table	46
7	Service (II)	Section A Section B	Section A Section B Section C	Section A Section B Section C	A Bus Passenger Satisfaction Survey	55
8	Model Tests					64
9	Family Life	Section A Section B	Section A Section B Section C	Section A Section B Section C	Family Reunions	80
10	Marriage and Family	Section A Section B	Section A Section B Section C	Section A Section B Section C	Divorce in America	89
11	Work	Section A Section B	Section A Section B Section C	Section A Section B Section C	Working at Home	98

12	Commercial Exchanges (I)	Section A Section B	Section A Section B Section C	Section A Section B Section C	How to Inquire Effectively?/Do you know the WTO?	107
13	Commercial Exchanges (II)	Section A Section B	Section A Section B Section C	Section A Section B Section C	Strategies for Negotiations	116
14	Current Issues	Section A Section B	Section A Section B Section C	Section A Section B Section C	Women's Next Love: the Internet	125
15	Model Tests					134

# UNIT ONE

## Daily Greetings



### 1. Ready?

#### Section A

**Directions:** In this part you may be asked such questions as found below. Try to answer them briefly.

1. People in different countries usually have different customs of greetings. Do you know anything about such customs?
2. What's in your view the most important thing to do to avoid offending the other party when you are greeting him or her?
3. When you become a new member of a class or a club, will you forwardly greet other members in the group?
4. What will you do if a stranger greets you in public?
5. When meeting others for the first time, do you think it's polite to ask people's privacy, such as age, salary and marriage?
6. Do you feel different when using chatting software to greet friends on the Internet?
7. Many short forms of words or sentences are used when young guys greet each other on the Internet, could you tell me some?
8. Suppose you attend a friend's party and have to leave earlier before the party ends, what would you say to the host?



## Useful Words and Expressions

kiss one's cheeks	亲面颊	bow /bau/ v.	鞠躬
title /'taɪtl/ n.	头衔	say hello to	打招呼
greet /gri:t/ vt.	问候	irreverent /ɪ'revərənt/ adj.	不尊敬
shorten the distance	缩短距离	cute picture	逗人喜爱的图片
alter /'ɔ:lta(r)/ v.	改变	host /həʊst/ n.	主人

### Section B

**Directions:** In this part there are two short texts. You are required to read them aloud and try to recite them.

#### Text 1

Good afternoon, ladies and gentlemen,

Welcome. Allow me to introduce myself. My name is Linda Wu. We are glad to have you here. On behalf of our company and our colleagues, we'd like to extend a warm welcome to you all.

I'll be your assistant during the four-week long project and we'll be glad to provide any help at any time. We'll do everything possible to make this project a success and your visit in this city a pleasant experience. If you have any problems or suggestions, please don't hesitate to let us know.

We have reserved two suites and eight TWBs (twin bedded rooms with bath) for you at the Swan Hotel Shanghai. It is just a 10-minute walk from the place where you are going to work and offers the best services in this city. We shall meet at the hotel banquet room at 6:30 p.m. for a reception banquet held by our manager in honor of you.

We hope to see you all then.

#### Text 2

Mr. Chairperson,

Ladies and gentlemen,

It is a great pleasure for me to take part in this opening ceremony of this art show on



behalf of the City Cultural and Art Board and to pass on its best regards.

The great Irish painter Markey Robinson once said that a painter either has got it or he hasn't got it. Tom Byrne has got it. When you look at Tom Byrne's paintings, you know he has got it and when you meet Tom Byrne, the man, you know he has got it.

I would like to thank Pam for organizing this wonderful exhibition. Over the years she has nurtured many new talents.

I would also like to thank John and Thelma for providing this wonderful exhibition space. In a short time Tonic has become an important cultural centre in Blackrock.

Finally, I would like to thank the artist for his presence here tonight and his partner Chloe.

We will all look back on this evening as an important cultural event. Again, thank you for coming.



## 2. Steady!

### Section A

**Directions:** In this part, you will read a gapped conversation and you are required to complete the gaps orally.

**Situation:** Su Hui, a hotel clerk from the International Holiday Hotel, goes to the Shanghai Railway Station and greets Mr. Milton.

Clerk: Excuse me, \_\_\_\_\_?

David Milton: Yes, David Milton.

Clerk: \_\_\_\_\_

David Milton: How do you do?

Clerk: \_\_\_\_\_

David Milton: I've heard a lot about this city and now I can see it with my own eyes.

Clerk: I hope you'll enjoy your stay here.

David Milton: I'm sure I will.

Clerk: \_\_\_\_\_?

David Milton: Yes, my things are all in the suitcase.

Clerk: Let me help with your suitcase, Mr. Milton.

David Milton: No, \_\_\_\_\_, thank you.

Clerk: Do you really think so? Well, we have a limousine over there to take you to the hotel. \_\_\_\_\_.

David Milton: Wonderful. I need some rest.

## Section B

**Directions:** In this part, you will read a memorandum sent to a tour guide by the Beijing Travel Service. You will hear a gapped conversation and you are required to complete the gaps.

### Memo

**To:** Chen Lin  
**From:** UK Division, Beijing Travel Service  
**Date:** Tuesday, August 09, 2005  
**Re:** Welcome to Harris from the UK

A tour party from the UK headed by Rom Harris is arriving at Pudong International Airport at 10:15 a.m. August 12, 2005. The flight number is UK 1234. Greet and meet them at the airport. A limousine will be sent to the airport to pick them up and take them to the Sea View Hotel. Collect the guests' baggage and have them sent to their hotel guest rooms.

**Situation:** At the airport, Chen Lin, a tour guide from the Beijing Travel Service, is meeting a tour party from the UK. Chen has not personally met Mr. Harris, the tour leader.

Chen Lin: \_\_\_\_\_?

Mr. Harris: \_\_\_\_\_.

Chen Lin: Oh, Mr. Harris. \_\_\_\_\_

Mr. Harris: Hello, Ms. Chen. Thank you for coming to meet us.

Chen Lin: \_\_\_\_\_?

Mr. Harris: Fine. We had a very pleasant flight. Let me introduce to you Miss Brown, my assistant. She is in charge of the daily affairs of our tour party.

Chen Lin: Hello, Miss Brown. \_\_\_\_\_.

Miss Brown: Hello, I'm pleased to meet you, too.

Chen Lin: \_\_\_\_\_.

Miss Brown: Thank you very much.

Chen Lin: \_\_\_\_\_.

Mr. Harris: Fine.

Chen Lin: \_\_\_\_\_.

Mr. Harris: That's good.

Chen Lin: \_\_\_\_\_, Mr. Harris?

Mr. Harris: That's very kind of you.

## Section e

**Directions:** In this part there is a short welcome speech. You are required to interpret it orally into English.

大家好：

欢迎各位光临。有朋自远方来，不亦乐乎！请允许我在这里作一个自我介绍。我叫 Sherry Su，来自蓝天自由行旅游公司。我代表我们旅游公司以及我的同事们欢迎大家来我们地区旅游。在接下来的几天当中，我将作为你们的导游，带领大家感受我们这个地区的山山水水。竭诚使你们一路游览愉快，为您带来不一样的感受！

这位是我们的司机王师傅。我们的车号是 123468，大家记好了，以防上错车。在旅途中大家有什么要求及困难，大家尽可提出来。我会尽力帮助大家！我们将随时为大家服务。

好了，祝大家在这里玩得开心！

### 3. Go!

#### Section A

**Directions:** In this part you will see a picture of the Hong Kong government holding a welcome meeting to greet the “Shenzhou-V” delegation. You are required to describe and talk about the picture for 2 minutes. You can also add your own opinions.



#### Useful Words and Expressions

astronaut /'æstrənɔ:t/ n.	宇宙飞行员	space /speɪs/ n.	太空
cherish /'tʃerɪʃ/ vt.	珍爱, 怀念	realize a dream	实现梦想
“Shenzhou-V” delegation	“神州五号”代表团	chief executive	执行长官
applaud /ə'plɔ:d/ v.	鼓掌	shake hands with	握手
gain a better position	获得更有利的位置		
congratulate /kən,grætʃu'leɪt/ v.	祝贺		

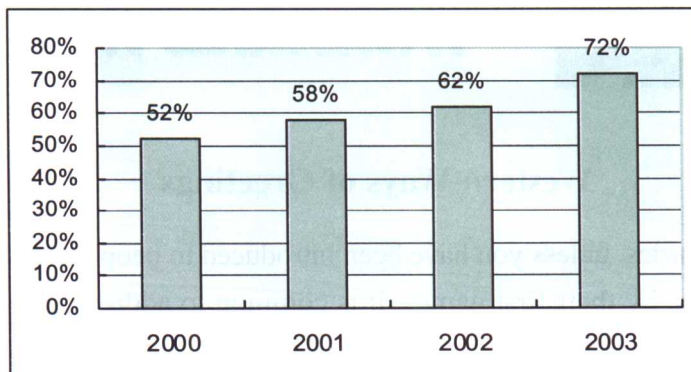
#### Section B

**Directions:** Many young people greet each other by chatting on the Internet. In this part you will see a chart reflecting the percentage of students using the chatting



software among young people from the ages of 15 to 18. You are required to give an explanation of the chart according to your understanding. You can add your own comments.

- Percentage of students using chatting software from the ages of 15 to 18. (Year 2000—2003)



### Useful Words and Expressions

proportion /prə'pɔ:ʃn/ n.	比例	chatting software	聊天软件
percentage /pə'sentɪdʒ/ n.	百分比	wide use	广泛使用
attribute to	归因于	decline /dɪ'klaɪn/ vi.	下降
Internet /'ɪntənət/ n.	网络	lay a solid foundation for	打下坚实基础
convenient /kən'vi:niənt/ adj.	方便的	new generation	新一代

### Section e

**Directions:** In this part you are given a topic and you are required to discuss the topic further with your partner and then give an oral report to the class.

**Discussion Topic:** What makes up a message of greeting at a formal gathering?

### Useful Words and Expressions

greeting /'gri:tɪŋ/ n.	问候, 欢迎
participant /pɑ:'tɪsɪpənt/ n.	参加者
honor /'ɒnə(r)/ n.	光荣, 荣幸

organizer /'ɔ:gənaɪzə(r)/ n.

组织者

complimentary /,kɒmplɪ'mentɪ/ adj.

表示赞美、称赞等的



## ***4. Cultural Tips***

### **Western Ways of Greetings**

In Western countries, unless you have been introduced to people by their first names, or asked to call them by their first names, it is common to address new acquaintances using their titles and family names.

It is important to remember the questions relating to age, marital status, financial position or religion. It is not appropriate to ask such questions when you meet and greet strangers.

With regard to invitations, Westerners are specific about who are invited. Children may not be included. Wine, flower or chocolate are always welcome as gifts.

People always greet you by saying “How do you do?” when you enter into a shop, a restaurant, a café or just on the road. Don’t feel uneasy and just reply: “How do you do?”

## Life on Campus



### 1. Ready?

#### Section A

**Directions:** In this part you may be asked such questions as found below. Try to answer them briefly.

1. What do you think is a solid base for good college life?
2. How do you deal with your school pressure?
3. How do you like your campus life?
4. Do you prefer reading newspapers or magazines?
5. Does our school have a Students' Union?
6. How do you like your university library?
7. What do you find the most difficult in studying English?
8. Do you think it's reasonable for authorities to charge high tuition?

#### Useful Words and Expressions

well-balanced /wel'bælənst/ adj.

participate in

extracurricular activity

明智的

参加

课外活动

stressful /'stresfl/ adj.	充满压力的
set one's goal	确定目标
prioritize /praɪ'ɒrɪtaɪz/ vt.	使优先
procrastination /prəʊ,kɹæstɪ'neɪʃn/ n.	耽搁
broaden one's vision	开阔视野
enrich one's life	丰富生活
concise /kən'saɪs/ adj.	简明的
enroll /ɪn'rəʊl/ v.	报名参加
indispensable /,ɪndɪ'spensəbl/ adj.	必不可少的
in public	公开地
tuition /tju:'ɪʃn/ n.	学费

## Section B

**Directions:** In this part there are two short texts. You are required to read them aloud and try to recite them.

### Text 1

Good morning, ladies and gentlemen,

Hello to all new students. My name is Jamie and I am responsible for the “Freshman Orientation 2005” program.

If you are a freshman, welcome to our club. This is the beginning of a new chapter of your life. Don't panic. All Orientation events are designed to help you get connected and be familiar with our university and have fun!

The meeting and greeting program will be held at 11:00 a.m. in Room 326, Library. Free lunch is provided and all sorts of queries of our university can be made to friendly staff.

If you are new to Shanghai, we warmly invite you to participate in our free tours of the Shanghai Museum, the Bund and other places of interest next week.

The full orientation schedule is available on our website. Go and check. Don't miss this opportunity.



We wish you every success for your future studies in our university.

## Text 2

Attention!

Do you have problems with your English study?

Now all students with language problems can access English learning skills teachers in the Learning Skill Centre.

These teachers have a full knowledge of the demands of the students and the language support includes: oral presentations, essay writing, grammar, spelling, report writing, business English and study skills.

The learning skill centre is available to students 3 days per week. Come as early as possible to the Students' Union located in Building 223, Level 4 to register.

A specialist adviser will work with your schedule based on your own needs. Also, all help is free and exclusive to all students.

If you have any questions, please ring (021)63456329 or e-mail to service@sigu.edu.cn.



## 2. Steady!

### Section A

**Directions:** In this part, you will read a gapped conversation and you are required to complete the gaps orally.

**Situation:** Mr. Zhou is a visiting scholar to the U.S.A. for a year. He is interested in Mr. Johnson's articles and benefits a lot from them. Mr. Johnson is one of the best known professors in his research field. They meet on campus.

Mr. Zhou: Excuse me, are you Mr. Johnson?

Mr. Johnson: Yes. You are...?