



THE AQUA GROUP GUIDE TO

Procurement, Tendering & Contract Administration

SECOND EDITION

Edited by

Mark Hackett and Gary Statham

WILEY Blackwell

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WILEY Blackwell

This edition first published 2016
© 2016 by John Wiley & Sons Ltd
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Wiley-Blackwell is an imprint of John Wiley & Sons, formed by the merger of Wiley's global Scientific, Technical and Medical business with Blackwell Publishing.

First edition published 2007
Second edition published 2016

Registered office

John Wiley & Sons, Ltd, The Atrium, Southern Gate, Chichester, West Sussex, PO19 8SQ, United Kingdom.

Editorial offices:

9600 Garsington Road, Oxford, OX4 2DQ, United Kingdom.

The Atrium, Southern Gate, Chichester, West Sussex, PO19 8SQ, United Kingdom.

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Library of Congress Cataloging-in-Publication Data

The Aqua Group guide to procurement, tendering and contract administration. – Second edition / edited by Mark Hackett, Gary Statham ; with contributions from Michael Bowsher [and 5 others].
pages cm

Includes bibliographical references and index.

ISBN 978-1-118-34654-9 (paperback)

1. Buildings – Specifications. 2. Construction contracts – Great Britain. 3. Letting of contracts – Great Britain. 4. Construction industry – Management. I. Hackett, Mark, 1962- editor. II. Statham, Gary, editor.

TH425.A678 2015

692 – dc23

2015008101

A catalogue record for this book is available from the British Library.

Wiley also publishes its books in a variety of electronic formats. Some content that appears in print may not be available in electronic books.

Cover design by Workhaus

Set in 10/12pt, SabonLTStd by SPi Global, Chennai, India.
Printed and bound in Malaysia by Vivar Printing Sdn Bhd

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Part I

Briefing the Project Team

Chapter 1

The Project Team

Introduction

Since the first editions of the Aqua Group's books, the process of constructing and running a built asset has become increasingly complicated. From inception to completion, through site acquisition, design, tender, contract and construction, each stage of the process is time-consuming and can be considerably expensive. The need to optimise the process is of paramount importance and the best base from which to achieve this is proper and efficient team work. It is therefore vital that all members of the project team are fully conversant, not only with their own role but also with the roles of others and with the inter-relationships at each stage of the project. All members of the project team can then play their part fully and effectively, contributing their particular expertise whenever required.

The make-up of any particular project team will depend upon the scope and complexity of the project, the procurement route and the contractual arrangements selected. There are already many different methods of managing a project and, no doubt, others will be developed in the future. This chapter is set in the context of traditional procurement and, although not exhaustive, provides an indication of the principles involved and the criteria by which other situations can be evaluated.

Parties to a building contract and their supporting teams

The parties to a building contract are the employer and the contractor. Those appointed by these two will complete the *project team* which can include:

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