

BEC

BUSINESS ENGLISH
CERTIFICATE

剑桥商务英语

听力教程

总主编 侯新民

BEC 2

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剑桥商务英语听力教程

BEC 2

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前言

剑桥商务英语证书(BEC)考试是教育部考试中心和英国剑桥大学考试委员会合作举办的权威性考试。该考试是一项水平测试,它根据商务工作的实际需要,从听、说、读、写四个方面对考生在商务和一般生活环境下使用英语的技能进行全面的考查,对于成绩合格者提供由英国剑桥大学考试委员会颁发的标准、统一的成绩证书。由于该证书具有一定的权威性,现已成为所有举办该考试的一百多个国家和地区求职的“通行证”。

随着我国对外开放的不断发展,特别是中国加入 WTO 以来,世界各国著名的集团公司、金融机构以及工商企业纷纷前来投资,在中国设立分支机构、分公司以及同国内企业合资办企业,引发了新一轮对高素质、复合型外经贸人才的大量需求。这类人才要求能熟练掌握并灵活运用国际商务英语,同时熟知外经贸专业知识及国际贸易惯例。

目前 BEC 考试在我国非常热门,尤其是南方各大城市,每次报名的人数上千万,这个数字还在呈逐年上升的趋势,因此 BEC 考试点也在不断地增加。现在在全国各大城市均设有 BEC 考试中心。许多希望进入外国企业工作的大学生都纷纷走向 BEC 的考场,以便获得证书,增加求职的砝码。

为了满足市场的需求,帮助 BEC 考生尽快地了解考试试题的规律,掌握必要的应试技巧,打下坚实的基础,做好充分的准备,并顺利地通过考试,我们特编写了剑桥商务英语(BEC 2)系列教程。

该系列教程由五个分册构成:剑桥商务英语听力教程(BEC 2 听力),剑桥商务英语口语教程(BEC 2 口语),剑桥商务英语阅读教程(BEC 2 阅读),剑桥商务英语写作教程(BEC 2 写作)和剑桥商务英语(BEC 2)全真测试题集。该系列教程的特点有以下几个方面:

1. 循序渐进,由易到难

本系列教程,每册基本上由试题简介(包括试题形式、内容、要求等),基本功训练,专项训练和讲解,应试技巧及模拟测试等部分组成。语言简明扼要,深入浅出,内容由易到难,循序渐进。考生可以逐步了解考试全貌,并逐渐提高应试能力。

2. 内容丰富,覆盖面广

本系列教程,包括了 BEC 考试的方方面面,既有听、说、读、写,又有全真测试题集。考生可先进行基础训练,专项训练,然后再进行综合训练,以期达到扎实的语言基本功和较高的语言运用能力。

3. 有的放矢,实用性强

本系列教程主要针对剑桥商务英语证书 (BEC) 考试的四个部分,即听、说、读、写的内容、任务、要求进行细致的讲解,所提供的应试策略方向明确,易于操作,实用性强。

参加这套系列教程的编写人员均是长期从事剑桥商务英语证书 (BEC) 考试培训的,有丰富教学经验的教师。我们相信,只要考生认真学习本系列教程,就一定能提高自己的英语水平,并在未来的考试中取得理想的成绩。

本套教程适合参加剑桥商务英语证书 (BEC 2) 考试的人员作商务英语学习和考前培训使用,也可供大专院校学生、从事商务工作的一般工作人员学习英语时参考使用。

由于编者水平有限,书中难免有疏漏和不足之处,敬请各位同行和广大读者不吝指教,当不胜感激之至。

编 者

2005 年 11 月

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Chapter One

A Brief Introduction to BEC Vantage Listening

BEC is an abbreviation for the Business English Certificate designed by the University of Cambridge Local Examinations Syndicate. There are three stages for BEC, namely, preliminary, vantage and higher. Vantage listening consists of three parts and lasts for approximately 40 minutes, including ten minutes transfer time. There are thirty questions of different types. The following is a detailed look at the tasks in each part.

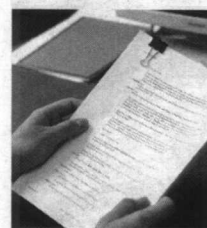
Part One

In this part there are three conversations or answering machine messages, with a gapped text to go with each. Each gapped text provides a very clear context and has four spaces which have to be filled with one or two words or a number. The gapped texts may include forms, diary excerpts, invoices, message pads, etc. Candidates hear each conversation or message twice, and as they listen they are required to complete the gapped text.

This part of the Listening test concentrates on the retrieval of factual information and it is important for candidates to listen carefully using the prompts on their question paper in order to identify the missing information. For example, they may have to note down a person's name, and if names on the tape are spelt out, these must be spelt correctly. Alternately, they may have to listen for a room or telephone number, or an instruction or deadline. Answers to this part are rarely a simple matter of dictation, and some reformulation of the prompt material will be required in order to locate the correct answer.

Part Two

This part is divided into two sections. Each section has the same format: candidates hear five short monologues and have to match each monologue to a set of items A – H. In each section, the eight options will form a coherent set and the overall theme or topic will be clearly stated in the task rubric. For example, candidates may hear five people talking and have to decide what sort of jobs the people do. In this case, the set of options A – H will contain a list of jobs. Alternately the set of options may consist of eight places/topics/addressees/purposes



etc. The two sections will always test different areas and so if the first section focuses on, say, topics, the second section will focus on something else, such as functions.

In this part of the Listening test, candidates are being tested on their global listening skills and also on their ability to infer, extract gist and understanding main ideas. In order to answer the questions successfully, they will need to work out the answer by developing ideas, and refining these as the text is heard. It will not be possible to 'word match' and candidates should not expect to hear such overt clues. However, there will always be a 'right' answer and candidates are not expected to opt for the 'best' answer.

Part Three

A longer text is heard in this part, usually lasting approximately four minutes. The text will typically be an interview, conversation or discussion with two or more speakers, or possibly a presentation or report with one speaker. There are eight, three-option multiple choice questions that focus on details and main ideas in the text. There may be questions on opinions and feelings, but these will be relatively straightforward and will not require candidates to remember long or complex pieces of information.

Abilities displayed by candidates who have received the certificate for BEC Vantage:

Research has shown that, in the workplace, typical candidates at level B2 (BEC Vantage) can take and pass on most messages during a normal working day; can understand the general meaning of a report even if the topic isn't predictable; can write a non-routine letter where this is restricted to matters of fact.

Chapter Two

Basic Listening Skills Drills

Part One Single Sentence Drills

Directions: Part one is designed to help you build up your basic listening skills. It consists of 100 statements, focusing on single sentences. Since sentences are the basis for conversations and talks, it is necessary to train your ears with these fundamentals if you wish to improve your aural ability to understand more complicated and longer passages or other listening materials.

For each of the following 100 statements, there are three alternatives. Listen to the tape and select the sentence which is closest in meaning to what you have heard. Then circle the letter A, B or C.

Questions 1 ~ 100

1. A. I've waited too long for the pictures.
B. I don't care when the pictures will be ready.
C. Help me with these pictures.
2. A. The chemistry assignment is such a burden I feel too worried to go to sleep.
B. I have to finish my chemistry before midnight.
C. I have to stay up to finish my chemistry.
3. A. I was too tired before I turned off the lights.
B. I was ready to get in bed and go to sleep.
C. I went to bed when the lights suddenly went out.
4. A. All of the students agreed to have an exam.
B. Only Carrie wanted to have an exam.
C. Everyone but Carrie preferred having an exam.
5. A. Some employees in the department stores are going sailing.
B. Charlie is going shopping downtown.
C. Charlie told us about the sales in the stores downtown.
6. A. I saw the picture fall down to the ground.
B. I couldn't prevent the pitcher from falling.
C. I put the picture on the wall but forgot all about it.
7. A. Alice asked the salesman to find her money.
B. Alice forgot to find the salesman money.
C. The salesman returned Alice's money.

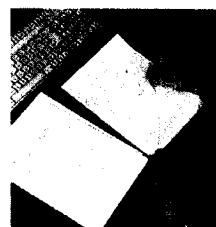
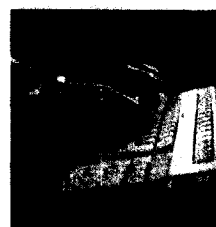
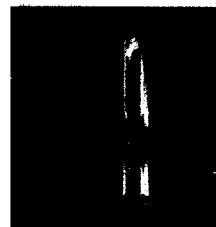


8. A. Mary Ann wants to learn how to make the best soup.
B. Mary Ann will be introduced to those who can make good soup.
C. Is that the best soup that Mary Ann makes?
9. A. The dean was asked to add more requests.
B. Roy was supposed to make some suggestions.
C. Roy wanted exemption from some of the requirements.
10. A. She couldn't have said that.
B. She must have said more.
C. She said that was all.
11. A. Little as she was, she was already a president.
B. She didn't know that the present would be for her.
C. Lily realized that it was her present.
12. A. I'm going to leave my sister's house.
B. My sister must be at home now.
C. My keys are probably at my sister's house.
13. A. That outline will take no more than two hours.
B. He should have a plan in finishing that outline.
C. He should need more than two hours to finish the outline.
14. A. She didn't say it aloud.
B. Her aim was unclear.
C. It was hard for me to hear her name.
15. A. Having a roommate is all right with me.
B. It's a bad idea to have a roommate.
C. I've got a roommate in mind.
16. A. The tomato plant isn't completely developed.
B. The plant is able to produce tomatoes now.
C. It's a burden to care for this tomato plant.
17. A. I think you know what to bring with.
B. Don't you want to come along?
C. You know you should come by yourself, don't you?
18. A. He hates both of them.
B. He had two to eat.
C. He didn't like doing it.
19. A. Carol was not sure if she had got the top score.
B. Carol told others that she was the top student.
C. Carol did better than anyone else.
20. A. It's a sunny day today.
B. Rain seems likely.
C. The place is not crowded at all.
21. A. The bakery has only been closed for two weeks.
B. I don't know the bakery is closed.

- C. The bakery has been closed for months.
22. A. The glass fell into pieces.
B. The hurt caused much pain.
C. She broke the glass.
23. A. She has moved out of the dormitory.
B. She's used to living in the dormitory.
C. She used to have an apartment.
24. A. There will be no new lesson this week.
B. This week is only for reviewing old lessons.
C. We won't start unless you phone us next week.
25. A. He has part-time work in the laboratory.
B. He is a science teacher.
C. He does experiments everyday.
26. A. They think alike.
B. They share one apartment.
C. They have different ideas about life.
27. A. Mary doesn't want to have a roommate.
B. Mary decided not to associate with others.
C. Mary wanted to be a hermit.
28. A. I believe framed posters are good for decorating.
B. Fred is interested in decoration.
C. I think interesting decorations are very necessary.
29. A. He's interested in learning how to draw.
B. Drawing is interesting.
C. He likes us to learn painting.
30. A. You will get to know them in a short while.
B. You will make friends with them soon.
C. You won't be able to say bye - bye.
31. A. She was incapable of singing any song well.
B. She could succeed in the song contest.
C. She found out she couldn't enter the contest.
32. A. Fred's answers were correct.
B. Fred thought his answers were all right but they were totally wrong.
C. The instructor asked Fred to turn right.
33. A. The address for Bill's apartment is wrong.
B. Didn't you have an appointment?
C. Bill's apartment was on the right, wasn't it?
34. A. Whenever I attend a party, I'll forget the names of the people who I know very well.
B. It's hard for me to remember a person's name at a party.

- C. I always remember people's names at concerts.
35. A. He was given a job by the dean of the college.
B. He received a new position a year ago.
C. He was disappointed in the dean of the college.
36. A. She wants to buy a book bag for the girl.
B. She needs something to carry her schoolbooks in.
C. She must ask that girl to go to school.
37. A. Mark usually reads a lot in the lab.
B. Mark enjoys working with Rita.
C. Mark never works on his biology experiments alone.
38. A. She's lost her students.
B. She's just begun her legal studies.
C. She's not used to campus life.
39. A. He took the letter out of the box.
B. He dropped the box on the ground.
C. He mailed the letter.
40. A. Didn't she give you the present?
B. She gave a good presentation.
C. Wasn't she feeling well?
41. A. We can't afford to take such a trip.
B. Both of us have to shave before going on this trip.
C. To take a trip like that, we should save money.
42. A. Do you think he would tell you a lie?
B. I don't think he likes you.
C. I'm surprised that he didn't tell you the truth.
43. A. All his friends like to go out with him.
B. He likes to go out with his friend.
C. He is very friendly.
44. A. My tooth needs cleaning.
B. I need to bring a brush with me.
C. I need to improve my math skill.
45. A. Dean Williams asked the president to make a speech.
B. The president asked Dean Williams to speak to the faculty.
C. Both of them were asked to address the faculty.
46. A. She wanted to use my name as a reference.
B. Now I can call her by her first name.
C. She will recommend me.
47. A. I would help him whether or not he asks for support.
B. I did my best in helping him.
C. I'd have been happy to help if he'd asked me.
48. A. Her number is in the directory.

- B. There is a telephone booth nearby.
C. She puts her number in the textbook.
49. A. I'm not sure if I should tell him.
B. I don't want to endanger him.
C. I have to tell him.
50. A. We called Ken, but he was not home.
B. Ken didn't believe we would call him.
C. We expected Ken to answer the phone.
51. A. He had to go back to work in town.
B. He was used to walking a lot.
C. He lived within walking distance of his work.
52. A. The classes are too long.
B. The sessions are very short.
C. We should have smaller classes.
53. A. There were more teachers.
B. There were more students.
C. Students read numbers to teachers.
54. A. The office needs part-time workers.
B. Before you go to the place, find a job in the office.
C. Go to the employment office to learn about part-time employment.
55. A. I find it funny to be with the students.
B. It's funny to watch football in the place.
C. I enjoy sitting with the students at the game.
56. A. She was afraid of the dark.
B. She doesn't have much luck.
C. She no longer gives the ducks food.
57. A. The conductor was very disappointing.
B. The conductor was excellent.
C. The performance was awful.
58. A. I'll look after Bill.
B. I'll be very careful with Bill.
C. I'll pay the money.
59. A. I must have left my office to file the letter.
B. I should have brought the letter with me.
C. Maybe the file was in my office.
60. A. Steve bought a floor lamp, though he'd planned to buy table lamps.
B. The store sent Steve floor lamps instead of table lamps.
C. Steve wanted a floor lamp and got it finally.
61. A. Jane taught herself how to drive.
B. Jane's brother taught her how to drive.
C. Jane's tired of driving.



62. A. It's not too difficult to find housing near campus.
B. Students will locate their departments easily.
C. It's easy to find students in their apartments.
63. A. David got a watch just like Henry's.
B. David got a watch as a present from Henry.
C. Henry gave his watch to David.
64. A. They are excellent journalists now.
B. Alice finished journalism school before Joe.
C. Both Alice and Joe finished journalism school.
65. A. He could hear himself when he fell down.
B. He went downstairs.
C. He was injured.
66. A. I think the snack bar sells good food.
B. Is this the right snack bar?
C. Doesn't the snack bar sell fresh fruit?
67. A. I'll give a call to Sam.
B. This assignment is hard.
C. I'd like to know what exercises we have.
68. A. I don't like going to the desert with Carla on her birthday.
B. I don't like going to parties.
C. It was unusual that I ate some cake.
69. A. Katy signed up for a month - long course.
B. I'm enrolled in eight courses.
C. My courses is half as long as Katy's.
70. A. You couldn't find Lois anywhere.
B. Lois works very hard.
C. Life doesn't come up to Lois' expectations.
71. A. I acted as badly as he did.
B. Mark was so rude that he cannot be forgiven.
C. It was rude of me to treat Mark that way.
72. A. Margaret is by far the best writer in her class.
B. Margaret's headache keeps her out of class.
C. Margaret finds writing a good way of rest.
73. A. There is a second drugstore nearby.
B. You can find three drugstores on the street.
C. That corner is the best place for selling drugs.
74. A. I'll never want to see a person like Sarah.
B. Sarah is the best person I've known.
C. Sarah is the friendliest person I know.
75. A. It wasn't your fault.
B. Nobody is to blame you.

- C. I've every reason to blame you.
76. A. She can't decide whether to be a nurse or a teacher.
B. She used to be a nurse, but now a teacher.
C. She wishes she were a teacher.
77. A. Stop that! B. Go outside! C. Do it again.
78. A. This is the only time that a large crowd has attended a football game.
B. This is the second largest football crowd ever.
C. Football games are unpopular here.
79. A. I bet you didn't stay in the right hotel.
B. You should have reserved a room.
C. The hotel doesn't have a double room.
80. A. Frank bought a car and gave it to Doris.
B. Frank was responsible for renting cars.
C. Frank drove to Dallas in a rented car.
81. A. I've never explained my ideas this way.
B. I just can't accept this reasoning.
C. I'll never forgive him.
82. A. I appreciate that kind of camera very much.
B. That's exactly the kind of camera I want to buy.
C. I've brought a camera like that one.
83. A. He walked there quickly.
B. He worked there only once.
C. He doesn't work there anymore.
84. A. Gloria always wants to quit that project.
B. Gloria has been working very hard on that task.
C. Gloria has been in trouble for some time.
85. A. Steve heard a noise while studying for economics.
B. Steve was happy about his grade in economics.
C. Steve's economics grade upset him.
86. A. He didn't follow the recipe for the stew.
B. He didn't use any recipe in making the stew.
C. He should have made a right recipe before making the stew.
87. A. Mary spent half the usual time driving to work.
B. Mary liked to spend more time on her way to work.
C. Mary usually gets to work in much less time.
88. A. French textbooks are sold outside the bookstore.
B. There are no more textbooks for French in the bookstore.
C. The bookstore doesn't sell any French books.
89. A. You can write the information over on the right.
B. Here is a book of information.
C. The information is correct.
90. A. The television station doesn't welcome suggestions.

- B. The television station has received many suggestions from viewers.
C. Viewers refuse to give their advice.
91. A. Wasn't the summer camp boring?
B. I think the summer was hot.
C. Did you think the discussion was boring, too?
92. A. She's thinking of leaving her job.
B. She hopes to be a statistician.
C. She has a different job now.
93. A. I wouldn't mind closing the door.
B. If you want to shut the door, please do.
C. Could you please close the door?
94. A. I think we'll miss the beginning of the concert.
B. Won't the concert begin late in the day?
C. Is there a date on the concert program?
95. A. How long this bus is?
B. When will the next bus come?
C. This bus ride takes a very long time.
96. A. He is always helpful when I need money.
B. When I need money, he won't help.
C. He often borrows money from me.
97. A. This class meets three times per week.
B. The class meets for three hours every week.
C. Half of the class meets twice a week.
98. A. I walked there to weigh myself.
B. I went to work regularly.
C. I was feeling sleepy and so I took a walk.
99. A. Linda decides to play a more important role.
B. Linda's role in law school will decrease.
C. Linda will be a law school student when school starts again.
100. A. I didn't expect you to give us so much trouble.
B. I'm sorry to have inconvenienced you.
C. I'm sorry I didn't know you were in trouble.

Part Two A&B Short Conversation Drills and Longer Conversation Drills

A. Short Conversation Drills

Directions: Part two—A is designed to assist you to familiar with short conversations. There are altogether 50 conversations followed by 50 questions. For

each question, three possible choices are provided. Listen to the dialogue and the question carefully, and select the best choice to that question. Then circle the letter A, B or C.

Questions 1 ~ 50

1. A. Swimming
B. Playing tennis
C. Boating
2. A. She is going to Finland.
B. She has visitors next week.
C. She has guests at her home.
3. A. Get some coins at the coffee.
B. Buy her a cup of coffee at the coffee.
C. Get some coffee from the machine.
4. A. They spent three hundred dollars on their vacation.
B. They drew more money than they should have from the bank.
C. They lost their bankbook.
5. A. To find out her position in the company.
B. To offer her a position in the company.
C. To apply for a job.
6. A. He is surprised.
B. He feels very angry.
C. He is indifferent.
7. A. He hasn't cleaned his room since Linda visited him.
B. Linda is the only person who ever comes to see him.
C. He's been too busy to clean his room.
8. A. She is a generous woman by nature.
B. It doesn't have a back cover.
C. It is no longer of any use to her.
9. A. To remind him of the data he should take to the conference.
B. To see if he is ready for the coming conference.
C. To help him prepare for the conference.
10. A. The long wait.
B. The broken - down computer.
C. The mistakes in her telephone bill.
11. A. He thinks that there won't be enough seats for everybody.
B. He thinks that speaker won't show up.
C. He thinks that there might not be any more tickets available.
12. A. Their father is unable to keep his promise.
B. Their father is going on a vacation without her.

