

普通高等教育"十一五"国家规划教材

College Practical English

大学实用英语给给给给给给给给给我们

(提高级)

总主编 于洪颖 主 编 曹久平 李佐玲 王 惠





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大学实用英语 综合教程

(提高级)

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《大学实用英语》是根据教育部颁布的《高职高专教育英语课程教学基本要求》(以下简称《基本要求》)编写的一套供高职高专学生使用的大学英语教材。2006年被教育部正式批准为"十一五"国家规划教材,是我国高职高专英语教学的一个重要科研项目。

该教材共分四级:预备级、第一级、第二级、第三级,每级包括《综合教程》、《听说教程》和《教师参考书》三个分册。

其中,《综合教程》包含四大模块: Speaking、Reading、Writing、Grammar。每单元由三篇课文组成,课文 A 为精读材料,配有阅读理解、词汇词组、句子结构、英汉翻译等多种练习。课文 B 突出英语应用能力训练,按照《基本要求》编写,由浅入深,包括日常交际能力训练和业务能力训练,涵盖了《基本要求》中所提到的各种信函、外贸单证、经贸合同等高职高专学生将来就业常用的应用文。课文 C 为泛读材料,并配有阅读理解练习题,供学生们课外阅读。这四大模块包括了"说"、"读"、"写",而将"译"融于 Text A 后的练习中。《综合教程》而《经合教程》而《三级,每册含 10 个单元。《综合教程》而《三级,每册含 10 个单元。

《听说教程》配合《综合教程》使用,力求使学生在"听"、"说"两方面进一步得到训练。每单元都设有三大部分,既有单词、句子等基础训练,又囊括了情景会话、短文阅读等能力的提升训练。为保证学习效果,教材配了录音磁带和光盘,同时聘请经验丰富的英美语言专家朗读,使用一流语音设备制作,并派专人监制。

《教师参考书》为教师提供每单元的相关的背景知识、难句解释、语言点释例、补充材料、课文参考译文和练习答案以及《听说教程》中听力的原文和练习答案。多媒体课件由我们和北京宏恩教育科技有限公司共同制作。

在以上四个级别基础上,我们又组织编写了提高级。本书为《综合教程》提高级,含有 10 个单元,主要为那些学有余力、想进一步深造英语水平的高职高专学生使用。主题以科技和商贸为主,多以议论文、说明文为体裁,课文 B部分主要介绍了个人简历、求职信合、广告等较实用、较专业的文体。

《大学实用英语》组织了一批国内知名的专家、教授及部分高校骨干教师

参与编写。英籍专家 Andrew Meek 也参加了部分内容的编写和审阅。对他们的辛勤工作,我们表示衷心的感谢。

编 者 2007年4月

(1985년 - 1985년 [대한민국 - 1985년 - 1985

그 첫 선 한 번 모르는 100 후 선 , 14 - 그는 그 인 사는 보이고 보는 보는 이 상에 다 됐다.

程》、《所题光光》、《最所如考书》三个分册

共中、《语音报程》包含语大模块。Storal ing Paading Writing、Grammar、每单元由三高深文组成,课文A为料享出村。就有刊。是有《词汇司组、句子结构、英汉翻译等多种练习。课文B突出英语应用能力训练,被源文基本要求》编写,由该入深,包括日常交际能力训练和业学能力训练,涵盖了《基本要求》中所提到的各种信函、外贸单证、经贸合同等高职高专学生将来就业常期的应用文。课文C为泛读材料、并配有阅读理解练习题、供学生们课外阅读。这四天模块包括了"说"、"读"、"写"、而将"译"融于Text A:后勤练习中。读会数是》观备级含有16个单元、《综合数程》一一三级、每册含10个单元。

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医皮峰 交易 英语》组织了一批国内证的信息表。数数文证命的较量正数原

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Unit One

SARS

The good news is that China has introduced a sale gnibas A sale good news is that China has introduced a sale gnibas A sale gnib

Pre - reading questions

- 1. What does SARS stand for?
 - 2. Do you know how to prevent the spread of SARS?
- 3. Can you describe the symptoms of SARS?

Nowadays there is one thing on just about everybody's mind - SARS. Here is what it's all about.

It is a flu – like condition that progresses rapidly to pneumonia and does not respond effectively to any known treatment. It is not exactly the flu. It is not bacterial pneumonia. It is not even tuberculosis. So what is it?

As anyone with a TV set now knows, it is the Severe Acute Respiratory Syndrome₂, known as atypical pneumonia₃ – a disease that did not officially exist one year ago but is now scaring the entire world.

A person with SARS develops a fever (above 38 degrees Celsius), followed by possible respiratory problems like a dry cough and shortness of breath or difficult breathing. In some cases, the respiratory problems worsen; chest x – rays suggest pneumonia and victims often need oxygen support and mechanical ventilation. Other symptoms might include muscle aches, headaches, and sore throat.

In most cases, the disease is not fatal. With early detection and treatment there is a good chance of recovery. Severe cases usually occur in people with pre – existing health problems or who seek treatment at a late stage.

Is the worst over or is it yet to come? Health officials and scientists are racing to contain the illness, and have had some success.

They have tentatively linked it to a novel coronavirus₄— a type of virus that normally causes only colds in humans.

When viewed under a microscope, the coronavirus has a crown - like (corona) appearance. Coronaviruses circulate constantly in chickens, pigs, mice and cows,

causing everything from encephalitis to liver disease, but they have never been linked to a serious human illness before.

Experts have shown that masks, gowns and the isolation of victims can slow the spread of the disease. But there is still plenty to worry about because it is highly contagious and scientists are not completely certain about how it is transmitted.

Close contact with a person who has SARS can cause infection. This includes living in the same household, providing health care to someone with SARS, or having direct contact with respiratory secretions and body fluids of a person with SARS.

The incubation period₅ can be two days to two weeks.

Practising good personal hygiene is a key to stopping the spread of this disease. Thorough hand – washing — using hot, soapy water and lathering for at least 20 seconds—is the single most important procedure for preventing infections.

The good news is that China has introduced a safe and inexpensive testing method that can detect the presence of SARS within one hour, according to the Xinhua News Agency.

But still, the road to controlling it is a long one. Scientists need to find effective ways to treat it and, ideally, design a preventive vaccine.

One Hong Kong expert has said that developing an effective vaccine for the killer disease will be extremely difficult because the virus keeps mutating into new forms.

Even if researchers were to find a vaccine in the next six months it is unlikely that it would be 100 percent effective since the virus would probably have mutated in the meantime.

The greatest challenge right now is in containing the disease and improving ways to bring the epidemic under control and find a cure at an early stage.

is anyone with a TV set now knows, it is the Severe Acute Respiratory Sym-

drome, known as atypical pneumonia, - a disease that did not officially exist one one atypical pneumonia, - a disease that did not officially exist one of second s

- 1. It is a flu like condition that progresses rapidly to pneumonia and does nonespond effectively to any known treatment. 它的症状就像是流感,并且很快发展为肺炎,任何已知的治疗方法对此都无所济事。这里 that 引导的是定语从句,修饰 condition.
- 2. Severe Acute respiratory Syndrome: 严重急性呼吸综合征 and amplify big sinomusing
- 3. atypical pneumonia: 非典型性肺炎 doebeed, sende elusure elusure include muscle sende elusure elu
- 4. coronavirus: [微]日冕形病毒,冠状 diffW datast form at easealb entry seaso from nt
- 5. incubation period: 孵化期,潜伏期 yllausu sesso ereves. ylevoset to estimate boop s

Is the worst over or is it yet to come? Health officials and scientists are racing to contain the illness, and have had some success.

They have tentatively linked it to a novel coronavirus, - a type of virus that nor-

When viewed under a microscope, the coronavirus has a crown - like (ocrona) appearance. Coronaviruses circulate constantly in chickens, pigs, mice and cows.

New Words

[ejnuem'(1)ujn]ainomuenq bacterial[bæk'tiəriə] tuberculosis[tju,barkju'lausis]

severe[si'via]

acute[ə'kjurt] respiratory[ris'paiərətəri] syndrome['sindraum] atypical[ei'tipikəl] scare[skea]

Celsius ['selsias] victim['viktim]

ventilation[venti'leifan] [metamis']motamya detection[di'tek[an]

sidiazod (d lo novel['novəl] O assigs 0 80 svoda adj. 新奇的,新颖的 A 2 diw no emos n ﴿ onld coronavirus[ˌkərənə'vairəs] ≥ embora n. 日冕形病毒,冠状病毒 neldo n ﴿ otanique n | circulate['səːkjuleit]| ua aysı = x lash vt. 流传,传播,散步 yolshiqası \$nt, asaso encephalitis[enisefə'laitis] Tobalida n. 脑炎 doem bas hoogus mask[mask] gown[gaun]

> isolation[aisəu'leifən] contagious[kən'teidʒəs]

secretion[si'kri:fan] fluid['flu(:)id] incubation[linkju'beifan] hygiene['haid3izn] preventive[pri'ventiv] vaccine['væksin] mutate[mju:'teit] @ liquisveb list! Va vt. 变异 2002 2001 end bib vr (V) (2) epidemic[,epi'demik]

n. 肺炎 adj. 细菌的

n. 肺结核

adj. (指天气,疾病之发作) 严重的:剧烈的

adi.(指疾病)急性的

adi. 呼吸的 n. 综合征

adj. 非典型的,不同寻常的

v. 恐吓,惊讶 adj. 摄氏的

n. 牺牲者,受害者,受灾者

n. 通风

n. 症状,征兆

n. 发现,发觉,察觉

ow tentatively['tentativli] way is a adv. 不确定地,试验性地, sale & sale 暂定地

n. 口罩,面具,面罩 sendable

n. 手术服在手术室里和医院 的其他地方为防止感染或 传染而穿的长袍或罩衫

n. 隔离,孤立

adj. (疾病)传染的,会感染 (2) what can SARS also be called

Splown. 分泌,分泌物 38A2 blone (VIS)

n. 液体,液态物

n. (疾病的)潜伏期

adj. 预防的,防止的

n. 疫苗 noteducing the incubation (8)

n. 流行性传染病,流行病

Phrases and Expressions

respond to

响应;有反应

at a... stage

处于……阶段

be linked to

与……有关

contact with

与……接触

bring...under control

使……得到控制

in the meantime.

同时

Proper Names

Xinhua News Agency

新华通讯社

Exercises

es a consequence and a consequence and

I. Reading Aloud

general enterentation of the second of the s

1. Read the following paragraph aloud until you can say them from your memory.

A person with SARS develops a fever (above 38 degrees Celsius), followed by possible respiratory problems like a dry cough and shortness of breath or difficult breathing. In some cases, the respiratory problems worsen; chest x - rays suggest pneumonia and victims often need oxygen support and mechanical ventilation. Other symptoms might include musclesache, headaches, and sore throat.

II . Reading Comprehension

1. Answer the following questions.

- (1) what's the symptoms of SARS?
- (2) what can SARS also be called?
- (3) When did SARS first appear in the world?
- (4) Is SARS fatal?
- (5) When viewed under a microscope, what does the coronavirus look like?
- (6) Are scientists certain about how SARS is transmitted? [Jensey] energy of
- (7) What can slow the spread of SARS?
- (8) How long is the incubation of SARS?
- (9) Why did one Hong Kong expert say that developing an effective vaccine for SARS would be difficult?

secretion[si'krinfan]

- (10) What's the greatest challenge right now?
- 2. Decide whether the following statements are True (T) or False (F) ac-

cording to the text.
(1) SARS is a flu - like condition that doesn't respond effectively to any known treatment,
and it is just bacterial pneumonia.
(2) SARS has existed in the world for many years, but scientists still can't cure it. ()
(3) A person with SARS develops a fever but without respiratory problems.
(4) The symptoms of SARS include muscle aches , headaches and sore throat. ()
(5) SARS has nothing to do with coronavirus.
(6) Anyone with SARS will die, because it is a kind of fatal disease. Above the sart (5)
(7) Experts have shown that masks, gowns and the isolation of victims can slow the
storspread of SARS: to ensure don't come to ensure in gossip, so please don't come to take to ensure to spread of sales.
(8) Although SARS is highly contagious, scientists are completely certain about how it is
() 6) Education is the best way for a nation to invest in the future . bestimannt
(9) Close contact with a person who has SARS can easily cause infection and end (7)
(10) Developing an effective vaccine for SARS will be extremely easy because scientists
have known the cause og SARS. For man 8:20 a.m. to 9. SRAS go and the institute is in session from 8:20 a.m. to 9.
(10) The business seems to be in smooth waters these days.
W Vocabulary and Structure
III. Vocabulary and Structure
1. Fill in the blanks with the given words or phrases. Change the form if
necessarytxet ent to the term and according to the text.
acute preventive victim ventilation symptom
novel vaccine gown severe isolation infection
detection contagious epidemic circulate
aches and sore throat. In most cases, the disease is not (6) With early (7)
and treatment there is a good chance of(8) The(9) period can be two days
(1) As we all know pneumonia is a disease, it is to be treated as early as possible.
THIS CISEASE.
(2) Four people were killed in the accident, but police have not yet named the
(3) There has been an of cholera in the country, which cause more than 1000
When he got the call that his son was ill in California and not expecteable of algoring. Bill
(4) The workers complained about the factory's lack of, so they decide to go on
trip. Bill had worked as a truck driver his entire life,(2) he never manage existence any
(5) Measles is highly, so we should isolate measles patients from other people as
So with (3) Bill walked the mile to the filling station (the solution station (the solution) and the solution of the solutio
(4) (6) The list and don't appear until a few days after you're infected to a visit and visit and visit appear until a few days after you're infected to a visit and visit appear until a few days after you're infected to a visit appear until a vis
(7) His crime escapedfor many years.
"Pick up the phone and talk as idea. 'S jet be should be
(9) The news of the enemy's defeat quickly and a versual the city sweet, lab of behalf
a surgeon wears during an operation is usually green but a lot a l
(11) The old man is living in complete to growing up were growing up to gether
(12) The government is takingmeasures to safeguard law and order and draw (01)

(13) It is not easy to develop afor SARS, for scientists know little about it.
(14) She receivedhead injuries in the accident, so she had to stayed in bed.
(15) You should wash your hands after handling raw meat to avoid
2. Translate the following sentences into Chinese and pay attention to the
preposition "in"-in each sentence.
(1) The children were so absorbed in their game that they did not notice the passage of
(5) SARS has nothing to do with operatives.
(2) The girl soaks herself in the romantic novels and allow and allow another (3)
end (3) The makers have called in some cars with dangerous faults, one even shedy E(Y)
(4) I have no time to engage in gossip, so please don't come to me with your rumors.
ald (5) He has been gambling in oil shares. sole, suppostnoon ship in a 29A2 deputing (8)
(6) Education is the best way for a nation to invest in the future.
(7) She had no wish to meddle in his business. If only noting a rilly to those each (8)
avail (8) What he said was in season on the occasion. enlacev available as gaigaleved (0)
(9) The institute is in session from 8:20 a.m. to 3:40 p.m. equal and award even
(10) The business seems to be in smooth waters these days.
B Washington and Charles and Indian and Indian
III. Vocabulary and Structure
1. Fill in the blanks with the given words or phrases. Change the form if
1. Fill in the blank with proper words according to the text.
SARS known as(1) pneumonia is a flu – like condition and doesn't respond ef-
fectively (2) any known treatment. A person with SARS (3) a fever, followed by possible (4) problems other symptoms might
ty possible(4) problems, other symptoms might(5) muscle acnes, nead-
defices, and sole throat. In most cases, the disease is not(6) with early(7)
and treatment there is a good chance of(8) The(9) period can be two days
or two weeks. Practising good personal hygiene is a key(10) stopping the spread of
this disease.
2. There are 15 blanks in the following passage. For each blank there are
four choices marked A,B,C and D. Choose the one that fits into the passage.
When he got the call that his son was ill in California and not expected to live for long. Bill
didn't know by the money for his wife and himself to make the
trip. Bill had worked as a truck driver his entire life,(2) he never managed to have any
(5) Measles is highly, so we should isolate measles patients from other peagnives
So with(3) Bill walked the mile to the filling station (加油站) and told the owner,
"My son is really sick and I've got no cash. Can you trust me for the phone call(4)
(7) His orime escaped for many years.
"Pick up the phone and talk as(5) as you need to," was the(6). As he
started to dial, he was interrupted by a stranger, jumping down (7) the cab (驾驶
室) of a truck and lead (8), "Aren't you Bill Beasley? Your son was one of my best
friends(9) we were growing up together. When I went off to college, I lost
(10) with him. Heard you say he's sick?" pulsas in memory and (21)

	After the call Bill was told	d that that truck driver	had paid(11) it and left him an en-
velo	pe. He opened it and pu	ulled out two	(12) of paper. One rea	d, "You were the first
trucl	k driver my dad trusted e	enough to let me	(13) along with."	The second one was a
sign	ed(14) with an	attached message: "	Fill(15) the a	mount needed for you
and	your wife to make the tri	p Merry Christmas!"	ed neutro calltou en	li no basad od <mark>nac</mark>
	(1) A. what	B. which	C. why	D. that
	(2) A. that	B. so	C. but	D. which
	(3) A. happiness	B. laugh	C. embarrassment	D. kindness
	(4) A. to	B. with	C. through	D. at
	(5) A. quick	B. long	C. sad	D. happy
	(6) A. reply	B. owner	C. cash	D. question
	(7) A. at	B. to	C. with	D. from
	(8) A. asked	B. asking	C. ask	D. being asked
	(9) A. when	B. that	C. if	D. after
7	(10) A. letter	B. news	C. touch	D. information
	(11) A. off	B. for	C. with	D. at
	(12) A. kinds	B. bunches	C. pages	D. pieces
	(13) A. go	B. went	c. to go	D. going
6	(14) A. cash	B. money	C. fund	D. check
Fig.	(15) A. with	B. out	C. at	D. up

V. Translation

1. Translate the following sentences into English.

- (1) 自从我上次给他写了信, 他至今都没有给我回信。
- (2)许多癌症并不是致命的,只要在早期发现,都是有希望治愈的。
- (3) 在竞争激烈的社会里, 保持乐观的生活态度是拥有健康的关键。
- (4)由于世界卫生组织和中国政府的高度重视,非典得到了有效的控制。
- (5)控制非典的路是漫长的,科学家们必须找到有效的办法来治愈它并研究出预防疫苗。

Job Objective

2. Translate the following passage into Chinese.

A person with SARS develops a fever (above 38 degrees Celsius), followed by possible respiratory problems like a dry cough and shortness of breath or difficulty breathing. In some cases, the respiratory problems worsen; chest x – rays suggest pneumonia and victims often need oxygen support and mechanical ventilation. Other symptoms might include muscle aches, headaches, and sore throat.

VI. Writing

1. Write a short passage according to the following information, using the words and phrases given below.

		and the second s	the A. S. College St. College St. Dec. 24 April 2017	1.794
symptom	in most cases	disease	fatal 225	detection eggr
treatment	at a late stage	recovery	severe	occur

非典患者通常出现以下一些症状:高热(38℃以上),干咳,呼吸急促或呼吸困难,肌肉疼痛,头 疼和喉咙痛。大多数情况下,这种病是不会致命的。早期的发现与治疗是有望康复的。严重的病 例一般都发生在那些原来就有健康问题或晚期治疗的病人身上。

2. Write a composition on the topic "Profits of Criticism". The composition can be based on the outline given below.

praise	criticism	to make mistakes	to accept criticism
calmly	modestly	to make progress	that B.sc

- (1)很多人认为表扬比批评好,但笔者却不以为然。
- (2)论述批评的重要性。
- (3)论述如何正确对待批评。

Text B Reading for Thorough Understanding

Practical Course

RESUME(个人简历)

Wang Xingye 759 E. Dongfeng Road, Apt. 908 Chigang, Guangzhou 510320 Tel: 020 -7776363

Job Objective

(2)许多癌症并不是致命的、只要在早期发现、都是有希望治愈的 A position offering challenge and responsibility in the realm of consumer affairs or marketing. (4)由于世界卫生组织和中国政府的高度重视、非典得到了有效的

1991 - 1995: Graduating in July with a B. S. degree in Marketing, Guangdong Jeldizzog ve beweilet (College of Commerce eds.) 19/91 is zgoleveb 29A2 itiliw nozneg A

lemos al printegad villa Fields of study include: economics, marketing, business law, iges nesto amitory bas along statistics, accounting, psychology, sociology, retailing, consumer behavior, sales force management, product policy, marketing research and forecast, marketing strategies. and observed and

(5) 控制主典的路是漫长的,科学家们必须找到有效的办法来治愈它并研

(14) A. cash

1985 - 1991: The Affiliated Middle School of South China Normal University

Social Activities

1991 - 1995: Secretary of the Class League Branch. Headed fundraising for vords and phrases given below. disasters relief.

1989 - 1991: Class monitor

教育背景 [educational background]。读学的大学名称,所取得的学位、获得 (Rewards)

Honor Student in 1986, 1988 and 1993.

Excellent Student Leader in 1990, 1994

University Scholarship (level III) for Academic Excellence

Experience

1994: Marketing Representative, Heguyuan Ltd., Beijing
Conducted marketing planning with other team members. Analyzed current
consumers and competitors. Predicted future target consumers and developed marketing strategies. Several major survey results and suggestions
were adopted by the company.

1993: Administrative assistant in Sales Department of Guangdong Xinfa Aluminum Material Factory. Responsible for public relations, correspondence, expense reports, record keeping, inventory catalog.

1992: Provisional employee of Sales Department of Guangdong Weida Medical Instruments & Equipment Company. Responsible for sorting orders, shipping arrangements, deliveries.

[mnevni!] Wromevni

Special Skills

English Proficiency, excellent written and spoken English skills College English Test - Band Four

Phrases and Expressions

Computer skills

Proficient in office applications: Microsoft PowerPoint, Microsoft Access, Microsoft Outlook

Knowledge of and experience with Photoshop, FreeHand.

Hobbies Jogging, tennis, travel.

Personal Data

Sex: Male

Date of Birth: May 17th, 1972

Marital Status: single resume resume language according to the resume language.

and a Health, excellent of barolam

References will be furnished upon request.

In part -time, he participates actively in the social practice and served as and end and end and end and

个人简历通常按年月顺序书写,时间从现在往过去推移。其语言特点是简明扼要,常省略句子的主语"我(I)",直接用动词、动名词等作为句子的开头。简历一般包括以下几部分:

- 1. 信头(letterhead):姓名、地址、联系方式及求职目标
- 2. 工作经历(work experience):工作职务、公司名称、所取得的成绩等

- 3. 教育背景(educational background): 就学的大学名称、所取得的学位、获得的专业成果,加入的组织、公益工作、职位等
- 4. 其他情况(other information):特殊技能、业余爱好等
- 5. 个人资料(personal information):性别、年龄、婚姻状况等
- 6. 证明人(references):可略去不写

target consumers and ok Several major survey rest[mler]leerigger igns calculus['kælkjulas] m. 微积分学 为and the entry 》 sirpsychology[sai/kələdʒi] page səpə n. 心理学, 心理状态 mbA who seeds s 诊bno sociology[ˌsəusi'ɔlədʒi] / of eld aroo n. 社会学 of lenefeld mun lsoileM saffiliated[ə'filieitid]○ membagəQ səl.adj. 附属的,有关联的□9 [menimuli'e]munimula ping arrangement (化) 铝 inventory['invantri] n. 详细目录, 存货, 财产清 e provisional[prə'viʒənl] loga bas nem adj. 临时的 vogelədə 9 dailəd

Phrases and Expressions

Somputer skills

Guangdong College of Commerce 广东商学院
South China Normal University 华南师范学院 by Administrative assistant

Exercises Date of Birth: May 17th, 1972

i. Complete the passage	according to the res	ume you've learned.	SIVI
Wang Xingye is a studen	t inm	ajored innajorexentis	He has a
good command of	in	and	in
He was	awarded as an	bedain and an and an	Re
Serving as the secretary of			
In part -time, he	e participates actively in	the social practice and s	served as
	and	He will grad	
degree in	好其 然對土世的本項是	995。宣史有副月至共常新	个人简用
2. Translate the following	g words or express	ions into Chinese or	English.
(1) marital status	非自用 求及 生产	letterhead) ·姓名 地址 群	14章十
的放蜻蜓		打(work experience): エゲ	

	离异 网络沙兰州	
<u> </u>	未婚	
(2) curriculum	4 <u>11 - 4 - 4 - 4 - 4 - 4 - 4 - 4 - 4 - 4 -</u>	Pagis Int., Ingend(81)
	主修	
tion given below.	副修	4 Write a resume
educational highlights		
(3) occupational history	12 20 20 20 20 20	工艺版 二 上位率第
	社会实践	
part - time jobs	· · · · · · · · · · · · · · · · · · ·	工作自标。 智用进
於亞馬。居长秘书。 <u>而畫裏里話。写日當</u> 信	假期工作	3572041
(4) social activities	1. 安加至议。[全议]	· 记录日
commissary in charge of studies	至1992年 - 广东	工作经历: 1990年
【器操作员、负责 200 多家购买商被货的每月	体育委员员工	
commissary in charge of organization		
工商管理学士学位。	宣传委员	1990年
League branch secretary 对学中六十二百		学历: 1984年
(5)优秀学生	書言:BASIC .	计算机
优秀班干	The second secon	特别技能:外语:日
优秀团员		证明人, 要求即是
yment record. (1) Graduated from (Nanjing University) 毕业于		提示:
(2) B. S. in (Computer Science), (Nancha	ing) University, (19	交通部 Ministry of (09)
······年在·····大学获······专业理学士学位	gzhou Sea - Iranspi	广州海运管理局 Guan
(3) B. A. in (Economic Administration), (Ju	ily 2000), (Jiangxi	Normal) University
Visconia 年·······月在·······大学获·······专业文学		Guang
(4) M. B. A. in (Zhongshan) University, (199		速记的 stenographic
·····年·····大学获工商管理硕士学位	cation form with	S. Fill in the applic
(5) Trained in (Computer Assisted Design)	, (1999), (Qinghua	a) University am am
·····年·····月在·····大学接受·····方面的	培训ms/I ylims H	
(6) Acquired (the intermediate – level accounts	intant) certificate	Present Mailing Address
获得过证书		ostcode
(7) Participated in (the designing of tractor	parts)	Tel No.
曾参加过		Date of Birth
(8) Served as (assistant manager)		Place of Birth
曾任		Sex
(9) Rich in (actual working experience at ma	any state - owned co	ommercial bank posts)
在方面经验丰富		Health Condition
10) Familiar with (ISO 9001:2000 quality m	anagement system)	Educational Records (
通晓	(the	B.

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