



准确快捷掌握 实用英语

刘光祥 编著

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内 容 简 介

本书是为了满足读者准确、快捷掌握实用英语的要求而编写的，具有内容丰富、编排新颖、表现方式多样、注重语言对照比较、学习过程轻松愉快等特点，内容涉及生活的各个方面，基本上可以满足读者衣食住行、对外联系、交流思想的需要。

本书适合中学生，大专院校学生，外语院校一、二年级学生，涉外工作者及英语爱好者阅读。

前 言

随着我国改革开放形势的深入发展和北京奥运准备工作的开展，我国对外联系与交流日益频繁，学习英语的读者越来越多。自然而然，人们希望学习进度要快一些，学习效果要好一些。本书正是为了满足读者准确、快捷掌握实用英语的要求而编写的。本书具有以下特点。

1. 内容丰富：全书约有 300 关键词，1800 常用短语，3000 例句，内容涉及生活的各个方面，基本上可以满足读者衣食住行、对外联系、交流思想的需要。

2. 编排新颖：全书共约 500 组词语，每组词语包括关键词、短语、例句和注释。意义相关、相同、相近、相反的词语并列，典型句、变换句和替换句并列。这种编排便于读者对照比较，更好地了解这些词语的意义和用法。

3. 表现方式多样：一个意思往往用多种表达方式表示。如“进行旅游活动”采用多种表达方式，这样就大大丰富了读者的英语知识。

4. 注重语言对照比较：对于一些容易混淆的词语（如 *doubt*, *suspect*; *out of question*, *out of the question* 等）进行了对照；对一些反义词语（如 *be careful of*, *be careless of*）进行了反比；对一些意义相近、甚至相同的词语（如 *run*, *have a run*; *have*, *have got*; *should*, *ought to* 等）进行了对比，使读者能够准确地掌握英语。

5. 学习过程轻松愉快：通过联想、对照、比较，读者学习一个词语，同时可以轻而易举地掌握若干个词语，这样，读者就可

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以省力省时，用较少时间学到较多的知识，收到事半功倍的效果。

本书可供中学生，大专院校学生，外语院校一、二年级学生，涉外工作者及英语爱好者使用。

由于作者水平有限，在编写过程中难免有些缺点和错误，欢迎读者批评指正。很多同志，特别是刘星星、晓南、邵愉、小东、黄晨、周岩、涛宝等，在收集资料、编辑、打印、校对、审稿等工作中提供很多帮助，在此表示感谢。

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