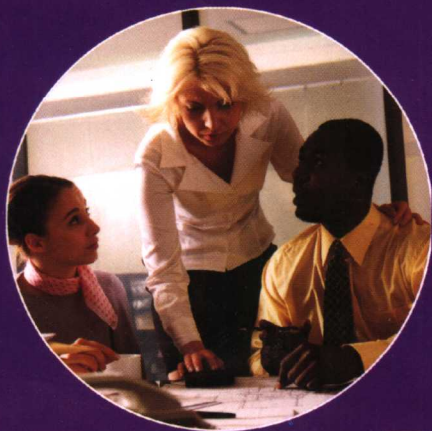


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# 英语口语实训教程

主 编 樊文辉 阎经娟  
副主编 周电红 胡湘梅 周金梅

上



中国商务出版社

CHINA COMMERCE AND TRADE PRESS

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(上册)

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**图书在版编目 (CIP) 数据**

英语口语实训教程. 上册 / 樊文辉, 阎经娟主编. —北京:

中国商务出版社, 2007.8

(新思维高职高专系列规划教材)

ISBN 978-7-80181-765-5

I. 英… II. ①樊… ②阎… III. 英语—口语—高等学校:  
技术学校—教材 IV. H319.9

中国版本图书馆 CIP 数据核字 (2007) 第 134814 号

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中国商务出版社出版

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邮政编码: 100710

电话: 010-64269744 (编辑室)

010-64245984 (发行部)

零售、邮购: 010-64263201

网址: [www.cctpress.com](http://www.cctpress.com)

E-mail: [cctp@cctpress.com](mailto:cctp@cctpress.com)

北京中商图出版物发行有限责任  
公司发行

北京盛兰兄弟印刷装订有限公司

787×1092 毫米 1/16

8.81 印张 250 千字

2007 年 8 月 第 1 版

2007 年 8 月 第 1 次印刷

ISBN 978-7-80181-765-5

H · 198

定价: 16.50 元

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举报电话: (010) 64212247

# 前 言

《英语口语实训教程》是按照教育部高等教育司颁布的《高职高专教育英语课程教学基本要求》编写而成，是粤教高〔2007〕7号关于2006年广东省高等学校英语教改与实践培育项目文件公布的《就业导向的高职英语测试与教学的整合性改革》课题中的一个子项目。该套教材本着厚基础、重能力、以就业为导向的总体思路，根据高职毕业生到一线从事技术工作的实际需求，注重优化整合课程内容，突出高职特色，做到实用性强。

## 主要特色

1. 以培养能力为主。高职的重要特色是强化人才的能力培养。为突出能力培养，本教材围绕英语应用能力这条主线来设计学生的知识、能力、素质结构。

2. 突出口语训练的实战性。重视语言技能的教学和交际能力的培养，口语的训练量较大，内容由浅入深、先简后繁、循序渐进。

3. 参考价值大。所选的素材力求语言流畅、真实地道、正确规范，内容贴近学生现实生活，具有趣味性和时代气息，容易唤起学生的学习兴趣，使其充分融入学习过程，深化学习效果。考虑到学生的实际需要，每个单元还设一个交际功能板块，集中列出表达某种交际功能的日常口语所用句型，并据此提供三个样板会话，具有极强的参考价值。

4. 提供样板对话的同时，配以相应练习，有针对性地设置了各种情景，要求学生结合自身实际情况，利用所学内容进行口语训练，使学生在充分输入和输出的过程中学到地道规范的语言，能够得体地进行口语活动。

## 本套教材的基本框架

《高职高专英语口语实训教程》分上、下两册，又独立成书。每册共编有12个单元，一个单元针对一个话题。上册内容为日常和涉外业务活动中进行信息交流的实际场景，如介绍、招呼、问候、告别、问路、电话交谈、订房、

订票、接待、住宿等，体现就业需求。通过教学，帮助学生夯实基础并具备一定的英语口语与会话应变能力，能在涉外场合进行一般性的交流。下册以市场和社会需求下的高职人才培养模式为出发点，编写了求职面试、预约会见、日程安排、产品广告、市场推销、看样订货、价格支付、质量投诉、售后服务等具体商务活动场景，并渗透到我院各专业的特点和就业实际中去。

## 编写成员

参与《高职高专英语口语实训教程》编写工作的作者大多数是长期从事英语教学和研究的教师，他们熟悉高职高专的英语教学实际，了解学生的英语水平和需求。编写队伍如下：

上册：（主编）	樊文辉	Unit 10—Unit 12
（主编）	阎经娟	Unit 1—Unit 3
（副主编）	周金梅	Unit 4—Unit 5
（副主编）	胡湘梅	Unit 6—Unit 7
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（主编）	朱东华	Unit 7—Unit 8
（副主编）	刘桂芳	Unit 5—Unit 6
（副主编）	谭 静	Unit 3—Unit 4
（副主编）	梁燕媚	Unit 1—Unit 2

## 使用说明

本套教材给教师配备光盘，为教师组织学生课外自主学习提供帮助。每单元为两到三课时。常用句型可让学生在课堂上举一反三，进行操练。情景对话和课堂演练部分是重点。教师可根据具体情况，就顺序和内容可选择性地组织教学。没有选择到的部分可供学生课外完成，下次上课时作适当的检查。最后的课外练习部分教师可视学生的实际水平安排学生完成。若课时允许，亦可在课内完成。

课题组全体成员  
2007年7月于广州

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# Unit 1

## Introduction



## Useful Sentence Patterns

### Introducing Oneself

- ◆ Hi! I'm... 你好! 我叫…… (较随便)
- ◆ Hello! I'm... 你好! 我是…… (较随便)
- ◆ I believe we've met before. My name's...  
我想我们以前见过面。我叫…… (通用)
- ◆ My name is... 我叫…… (通用)
- ◆ How do you do? My name is... 你好! 我的名字叫…… (通用)
- ◆ Allow me to introduce myself. 请允许我自我介绍一下。(较正式)
- ◆ Let me introduce myself, by the way. 顺便自我介绍一下。(较正式)
- ◆ You must be... I'm... 您一定是……我是……。
- ◆ May I introduce myself? I'm... 我介绍一下自己好吗? 我叫……
- ◆ If you don't mind, I'd like to introduce myself. I'm ....  
如果你不介意, 我想介绍一下自己。我叫……
- ◆ Excuse me. I don't think we've met before. My name's ....  
打扰, 我想我们以前没见过吧。我叫……

### Introducing Others

- ◆ I'd like you to know/meet ... 我想让你结识一下……
- ◆ I don't think you've met... 我想你没见过……
- ◆ Have you met...? 你见过……吗?
- ◆ ..., do you know...? ……你认识……吗?
- ◆ May I introduce...? 我能介绍……吗?
- ◆ Please let me introduce... 请让我来介绍……

- ◆ May I present...? 我能介绍一下……?
- ◆ I'd like to introduce... 我想向你介绍一下……
- ◆ May I be honored to introduce... to...? 我能有荣幸向您介绍……吗?
- ◆ It is with great pleasure that I introduce...to you.  
很荣幸向您介绍……
- ◆ ..., this is... .....这是……
- ◆ It's a great honor to have Dr. Smith here today.  
今天有幸请到了史密斯博士。
- ◆ Oh, Tom, I want you to meet my sister Lily.  
噢, 汤姆, 我想让你见见我妹妹莉莉。
- ◆ Do you know each other? David—Sam.  
你们认识吗? 这位是大卫, 这位是山姆。

### Asking Someone to Introduce

- ◆ Excuse me, would you tell me...? 打扰, 您能否告诉我……?
- ◆ Could you introduce...? 您能否介绍……?
- ◆ Would you like to introduce...? 请引见……好吗?

### Responses

- ◆ It's a pleasure to meet you. 见到您很荣幸。
- ◆ How nice to meet you! 见到您真高兴。
- ◆ Same here. 我也是。
- ◆ Nice/ Glad/ Pleased/ Good/ Happy to meet you. 很高兴见到你。
- ◆ No, I don't think we've met before. 我想我们以前没见过。
- ◆ Haven't we met somewhere before? 我们是不是在哪儿见过面?
- ◆ It seems to me we've met before. 我们好像在哪儿见过面。
- ◆ I remember his/her face, but I'm not sure we've met.  
我记得他/她的脸, 但不能确定是否见过。

- ◆ I'm honored to meet you. 认识您我感到很荣幸。
- ◆ It's a privilege to know you. 很荣幸能认识您。
- ◆ I enjoy the privilege of meeting you. 很荣幸认识您。
- ◆ I'm pleased to make your acquaintance. 很荣幸认识您。
- ◆ I know you very well by reputation. 久闻大名。
- ◆ I have heard so much about you. 久仰久仰。
- ◆ I get mind of you. 久仰久仰。

## *Situational Dialogues*

### *Part II*

#### **Conversation 1**

*(Fred and Paul are foreign students studying in Zhongshan University. Now they both are waiting for the campus bus. They start a conversation by introducing themselves.)*

Fred: Hello! I don't think we've met before. My name's Fred Harris.

Paul: Nice to meet you, Fred. You can call me Paul.

Fred: Nice to meet you, Paul. Where are you from?

Paul: I'm from Australia.

Fred: That's a beautiful country.

Paul: Thank you. I'm proud of my country. Where are you from, Fred?

Fred: I'm from Canada. Have you ever been there?

Paul: No, I haven't. But I do hope I can have a chance to go there. What are you majoring in here?

Fred: Chinese. I'm very interested in Chinese culture. And you?

Paul: Chinese history. Oh, the bus is coming. Bye!

Fred: Bye!

**Conversation 2**

*(John introduces his brother to Jessica.)*

John: Hi, Jessica! Long time no see!

Jessica: Yes, a very long time. How's everything with you?

John: Pretty good. And what about you?

Jessica: Quite well, thank you.

John: Jessica, I'd like you to meet my brother Joe. This is his first time to visit China.

Jessica: Glad to meet you, Joe.

Joe: The pleasure is mine.

Jessica: How do you like China so far?

Joe: I like it a lot. It's tons of fun. It's really different from what I expected.

Jessica: I'm glad you like it and I hope you enjoy your stay here.

Joe: Thank you!

**Conversation 3**

*(Li Ming and Zhang Jie are at a Cocktail Party. It's place for celebrities. Li Ming wants to know a famous writer, so he asks Zhang Jie to introduce.)*

Li Ming: Hi, Zhang Jie! Nice to meet you here.

Zhang Jie: Nice to meet you, too.

Li Ming: I've heard that the famous writer Bai Yang is also at the party. Would you love to introduce me to him?

Zhang Jie: Yes, I'll be glad to. Look! He's over there.

*(They go to BaiYang)*

Zhang Jie: Hello, Mr. Bai! How nice to meet you!

Bai Yang: Very glad to meet you, too.

Zhang Jie: Mr. Bai, may I be honored to introduce my friend Li Ming to you?

Bai Yang: Oh, yes, of course. It's a pleasure to meet you, Mr. Li.

Li Ming: I know you very well by reputation, Mr. Bai. I like your writings very much.

Bai Yang: I'm glad to hear that.

## *Act Out*

### *Sample Dialogue 1*

A: You may not remember me. My name is Steven White.

B: Yes, of course. I'm Jane Brown.

A: Nice to see you again.

B: Same here.

A: How about your brother Jimmy White?

B: He is now studying in Stanford University.

**Task**: *Introduce yourself to one of your close friends, Henry, whom you haven't seen for long.*

### *Sample Dialogue 2*

A: Dan, meet my cousin Helen.

- B: Hi, nice to meet you.  
C: Pleased to meet you, Dan.  
A: Dan and I went to the same school. And now we are working in the same company.  
C: Oh, really? That's great!  
B: Helen, what do you do?  
C: I'm still a student. And I will graduate from college next year.  
B: What do you want to do after graduation?  
C: I want to be a teacher.

**Task:** *Introduce one of your good friends to your parents.*

### **Sample Dialogue 3**

- A: Do you know who the girl in yellow is, Ellen?  
B: The one who is talking to our manager?  
A: Yes, that she is.  
B: She's Jane Brown, the new secretary.  
A: Would you love to introduce me to her?  
B: Yes, I'll be glad to.

**Task:** *Ask someone to introduce Professor Smith to you.*

### **Sample Dialogue 4**

- A: Hi, Mark. How are you doing?  
B: Great, thank you. I'd like you to meet my girlfriend Rose.  
A: Wow! You're so beautiful! Nice to meet you, Rose. My name's Harry.  
C: Oh, I'm flattered. Nice to meet you, too. Harry.  
A: Are you also a doctor?

C: No, I'm not. I'm an accountant.

A: Oh, really? That's nice.

**Task:** *Make a dialogue based on the following situation. Richard has a girlfriend, who is a teacher. It's Friday evening. Richard brings his girlfriend, Xu Lan, home to meet his parents.*

## Exercises

### Part IV

#### I. Complete the following dialogues orally.

##### Dialogue 1

Mr. Liu: \_\_\_\_\_ . (我想我们以前见过面。). My name's Liu Lu.

Miss Sun: Yes, at your school, I think. I'm Sun Ting.

Mr. Liu: Oh, I remember now. You are the principal of Jiaotong College. \_\_\_\_\_ (很高兴再次见到你), Miss Sun.

Miss Sun: \_\_\_\_\_ . (我也是。)

Mr. Liu: Miss Sun, \_\_\_\_\_ ?  
(我能有荣幸向您介绍王教授吗?) He is an expert in linguistics.

Miss Sun: Yes, of course. \_\_\_\_\_ (很荣幸认识您), Professor Wang.

Pro. Wang: \_\_\_\_\_ . (认识您我也很荣幸。)



**Dialogue 2**

A: Hot day, isn't it?

B: Yes, it is.

A: \_\_\_\_\_ . (顺便介绍一下, 我叫杰克·布莱克。)

B: Glad to meet you, Mr. Black.

A: Nice to meet you, too. Just call me Jack. \_\_\_\_\_ ?  
(如何称呼你?)

B: Johnson Brown. \_\_\_\_\_ . (就叫我约翰吧。)

**II. Translate the following dialogue into English orally.**

珍妮特: 早上好! 我叫珍妮特·史蒂文森。

戴比: 很高兴认识你。我叫戴比。

珍妮特: 对不起, 我没听清楚你的名字。

戴比: 是 D-E-B-B-I-E.

珍妮特: 我知道了。你是美国人吗?

戴比: 是的。你是……?

珍妮特: 我也是美国人。我来自纽约。

戴比: 真的吗? 你觉得这儿的生活怎么样?

珍妮特: 与我想象的很不一样。

戴比: 没关系, 你很快就会适应的。