MOTOR TRAFFIC MANAGEMENT

by

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REVISED EDITION

New York
PRENTICE-HALL, INC.

DEDICATED
TO
DOT, PAT, AND BOB

Preface to the Revised Edition

THE FINE reception accorded the first edition of *Motor Traffic Manangement* has encouraged the author to prepare a revised edition. The various chapters have been brought up to date, and the results of numerous transportation studies made during the past few years have been included.

The new chapter on motor carrier operations in wartime, when expediting shipments is of vital importance, should be especially useful to the traffic man.

The author is especially grateful to his wife, his daughter, and his son, who helped with the manuscript, as well as to August W. Heckman, I.C.C. Practitioner and counsel for the New Jersey Motor Truck Association, to W. J. Mallon of the Horton Motor Lines, to the Middle Atlantic States Motor Carrier Conference, Inc., and to the York Motor Express Company.

H. E. S.

Preface to the First Edition

The motor transportation industry has, by the enactment of the Federal Motor Carrier Act, 1935, been plunged into a whirling vortex of changing conditions. So rapid and so sweeping are these changes that something more than the usual experience in the transportation business is necessary in the preparation of a volume on motor traffic management. It is not alone sufficient that the changes be recorded and their effects upon the industry be noted, but we must go deeper into the subject in a sincere endeavor to determine the reasons for the various changes. If the reasons for past changes are known, it is then far easier to predict, with some degree of accuracy, the course of future expected revisions.

Because of this, much original research work was undertaken in the preparation of many of the subjects covered in the various chapters. It was necessary not only to analyze the practices of many of the motor transportation organizations, both large and small, but also to analyze the history of railroad regulation and the theories presented by the advocates of the regulation of transportation.

I am indebted to a great many persons and organizations for information and assistance supplied. So many have thus participated that space does not permit the mentioning of all of them. However, special mention must be made of the following: Robert Hutcherson, Traffic Manager of the Associated Oil Company of San Francisco; August W. Heckman, I.C.C. Practitioner and Counsel for the New Jersey Motor Truck Association, who gave liberally of his time and legal knowledge; H. D. Horton, President of the Horton Motor Lines; L. S. Reidel, President of the York Motor Express Company; C. O. Burgin, Traffic Manager of the Port of Stockton, California; the Association of American Railroads; the American Trucking Associations, Inc.; Dr. C. S. Morgan and Arthur White, of the Interstate Commerce Commission; the Railroad Commission of the State of California; the Washington State Highway Cost Commission; the U. S. Department of Commerce;

the U.S. Bureau of Public Roads; and various State Regulatory Commissions throughout the country.

I am especially grateful to my wife, who assisted me with the manuscript, and to Gerard E. McNamara, who came to me as a student and remained as a friend and business associate. Without his assistance, in a multitude of ways, this book could not have been completed at this time, when it is believed it will be of particular value to the reader.

H. E. S.

Introduction

Traffic management may be divided into seven major divisions:

- 1. Legal basis of regulation.
- 2. Economics of transportation.
- 3. Transportation service factors.
- 4. Selling transportation service.
- 5. Rate construction.
- 6. Construction and use of tariffs.
- 7. Preparation and use of various documents, forms and so forth.

The objective of the writer has been to provide a practical working volume for all who are interested in motor traffic management, including students of motor transportation. An attempt has been made to answer questions raised by those who are faced with immediate problems and who, at present, do not have the time necessary to analyze them thoroughly.

For example, the objective with reference to rates has been to describe in plain English, understandable by all, exactly how rates are constructed; to clear up misunderstandings which have persisted for years on the value of service principle and other rate making factors, because some transportation men have been specialists of narrow vision and small understanding, while others have been forced to keep too close to their work. No one is more misled than he who keeps his head in his own "cabbage patch": that is, accepts traditional points of view and methods without analyzing them in the light of present-day conditions. Too frequently we accept something which we see around us every day. when a thorough analysis would disclose that the reasons for its existence have ceased years ago. It reminds the writer of the story of the British Admiralty. In recent years, one of the officers of the Admiralty, noticing a sentry on duty at a doorway, decided to ascertain why a sentry was so placed. A search through the records revealed the following facts. Some hundred years ago, the wife of an officer of the Admiralty called at her husband's

office. When she passed through a doorway, her skirt brushed against the doorsill, which had been freshly painted, and became soiled. She complained to her husband about this matter, and immediately a sentry was posted at the doorway to warn other visitors about the fresh paint.

Even the extreme partisan may, if he will, benefit by knowing the facts. Some months ago an issue of the New York *Evening Journal* carried a story in point told by Edwin C. Hill:

Several years ago, a friend of mine asked Lincoln Steffens why the reformers had failed.

"From Tom Johnson on down, you've had 30 years of it now," said my friend. "There's just as much graft as ever. Why didn't you change anything? What's the matter?"

"Because we didn't have sense enough to go after facts," said Steffens. "That is, important facts. We won a great many engagements, but we did not engage in or win any fight worth while. We were battling shadows all those years. We were angry, emotional, and ignorant. There isn't any hope for the country or the world until we humbly seek facts, and learn not to get mad if they don't come out our way."

The majority of traffic men, motor truck, railroad, and industrial, as well as Interstate Commerce Commission Practitioners, are so busy with their day-to-day problems that they have little or no time in which to analyze thoroughly fundamental problems which are becoming of increasingly greater importance as the motor transportation industry proceeds down the road of federal regulation. This volume is planned to assist them in reaching accurate conclusions as well as to assist in the solution of problems that are still in a debatable stage and for which no accurate conclusions are possible.

The approach to the subject matter of a book is important. Five distinct approaches to the subject of motor traffic management were possible: (1) from the point of view of the railroads; (2) from the point of view of the motor carrier industry; (3) from the point of view of the shippers; (4) from the point of view of the general public; and (5) from the scientific point of view, *i.e.*, to ascertain the truth rather than to represent any partisan viewpoint.

This book approaches the subject matter from the last viewpoint. Because of this it will be of the greatest value to all readers, except the extreme partisan, no matter what their interests, since it approaches the subject of motor traffic management in the manner of the scientist, and the reader gains a sense of confidence from words emanating from an unprejudiced source dealing realistically with facts and fundamental principles of a subject.

A scientific point of view spurns guesswork, traditional precepts, and maxims; it considers opinions worth the while only when facts are lacking. This type of viewpoint necessitates keeping one's mind open to new ideas and information, because, otherwise, accurate thinking is impossible. The scientific mind endeavors, with well-developed technique, to find the facts concerning a subject and to form non-partisan conclusions based upon these facts.

The truth exists whether or not it is admitted by partisan interests. It is the purpose of the writer to ascertain that truth and to publish it so that it shall be made available for all who are interested in and who may benefit by a knowledge of the truth.

All other things being equal, the advantage rests more and more with the man who possesses the greatest amount of scientific knowledge. This has been proved in so many fields, from warfare to housekeeping, that it is beyond question.

However, one fault of scientists is that, when in communication with non-scientists, they use language which is highly technical and, consequently, not understood. Charles Kettering puts it this way:

First of all the pure scientist and the practical engineer ought to speak the same language. For instance, the scientist will say: "Chlorophyll makes food by photosynthesis." But if we translate the Greek roots into English, the sentence reads: "Green leaves build up food with the help of light." Anyone can understand that. So, if we are going to get by the boundaries between different kinds of technical men, the first thing to do is to get them to speak the same language.

Hence, the writer has avoided the use of terms which are not generally known and has used plain English words rather than impressive words meaning simple things.

For the benefit of students, as well as others, technical terms are defined in the Glossary.

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CHAPTER I

Organization and Management of a Motor Carrier

Need for a well-planned organization. With the establishment of the motor truck as an accepted means of transportation, and with most of the early equipment and operating difficulties solved or well on the road to solution, increasing attention is being given to the organization of the motor carrier and its management. Because of severe competition from the railroads and the decline in net revenues, good management is necessary to assist the carriers in decreasing their costs and increasing their services to the shipping public, and also to sell these services effectively. To this end it is essential that the machinery of the organization function in all of its departments with the least conflict, duplication, and waste, and with the maximum effectiveness.

An organization may be planned carefully and may appear perfect on paper, but the results will not be satisfactory in terms of profits, the true measure of organization efficiency, unless it is well managed. The greatest profits go to those operators who manage their business the best: those who give recognition to the methods which have proved to be the most productive of profits in managing a transportation organization.

The executives in all successful industrial companies make use of the best methods and most modern equipment to get the best results from their respective managerial abilities. The same is true of the better-managed motor transportation agencies. Such organizations are constantly on the alert for new ways of reducing costs and increasing traffic.

Analysis of many transportation organizations, all the way from a one-man trucking company to a large railroad system, shows that the management methods needed to put most motor truck organizations on a more profitable basis already exist. These methods have proved definitely successful and therefore are valuable guides to those who wish to improve the effectiveness of their own organizations and have not the time to analyze motor transportation organizations throughout the country.

Many motor transportation organizations are more effective than railroad organizations because it is possible for the president and other officers, and frequently the owner, to know personally every traffic salesman and a great many, if not all, of the shippers. In one company, which operates over 400 motor trucks, the president knows all the traffic salesmen. He tells them of the plans of the organization and creates interest and enthusiasm in the work of the company. In addition, the president knows personally many of the shippers using the company's services—a decided factor in the success of the organization.

Organization flexibility. The crystallization of organization into rigid methods, practices, and points of view, which characterize many railroad organizations, must be avoided to obtain the best results. Flexibility has proved essential to the best profit results in any kind of business.

The writer, during the past thirty years, has seen many opportunities lost in transportation organizations because of the excessive centralization of authority. Costly decisions have been made because of incorrect and inadequate information.

A vast amount of valuable information in the minds of members of every organization is not utilized to the fullest extent unless the traffic salesmen, stenographers, clerks, and other employees are encouraged to use that which they know for the benefit of the organization. One way to abolish this waste is to pick good men and women for the various jobs and then minimize the amount of supervision they get from "the boss."

A rate clerk in one motor transportation company told the writer that he saw very little of his boss. The rate clerk was picked to do the job because he was considered competent, and then he was permitted to do his work without interference by the boss.

Contrasted with that example, we find men who, regardless of their lack of tariff and other experience, seem to think that because they are in charge of an organization, or a division of an organization, they must supervise every little detail. In the first illustration, the result was an effective and loyal organization, and in the latter case, inefficiency and a low state of morale.

Selection of personnel. The ability to manage the training of the personnel of an organization is an important consideration in