

The Australian National University

Examinations / Admission / Courses of Study / Orders /
Academic Progress / Fees

RULES 1983

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Admission (Bachelors Degree Courses) Rules

(Made under the Enrolment, Courses and Degrees Statute on 14 July 1972; amended 8 June 1979, 10 October 1980, 11 December 1981)

1. The Admission Rules in force immediately before the commencement of these Rules are repealed. Repeal
2. In these Rules, unless the contrary intention appears — Definitions
 - 'admission' means admission to the University for the purpose of undertaking a course of study leading to a specified bachelors degree or a specified unit or subject prescribed for such a degree;
 - 'the Committee' means the Admissions Committee established under rule 3.
3. (1) There shall be an Admissions Committee consisting of such persons, being not less than five in number, as the Board of The Faculties appoints. Admissions Committee
 - (2) A quorum at a meeting of the Committee is five members.
4. (1) The Committee may at such times as it thinks fit call for applications for admission in relation to a particular year. Applications for admission
 - (2) An application for admission shall be in such form, and contain such information, as the Committee requires.
5. (1) A person may be admitted to the University for the purpose of undertaking a course of study for a specified bachelors degree or of undertaking a specified unit or subject prescribed for such a course if there is evidence which in the opinion of the Committee indicates that he has the capacity and educational background to pursue his studies successfully. Admissions
 - (2) In arriving at its opinion the Committee shall be guided by standards of capacity and educational qualifications from time to time prescribed by the Board of The Faculties.
 - (3) The Committee may withhold admission to the University from any applicant.
6. (1) Notwithstanding the rules from time to time governing the courses of study for bachelors degrees, a person is not eligible, in any year, to commence such a course of study or to undertake a unit or subject prescribed for such a course of study unless he has, in relation to that year, been admitted to the University in accordance with these Rules. Eligibility to proceed in courses of study, units and subjects
 - (2) Subject to sub-rule (2A), a person admitted, in relation to any year, to the University for the purpose of undertaking a course of study for a specified bachelors degree remains eligible to undertake that course subject to compliance by him with the rules from time to time governing that course of study or, where he has not completed that course of study, subject to the Statutes and Rules, to undertake the course of study for another bachelors degree.
 - (2A) Notwithstanding sub-rule (2), where a person admitted, in relation to any year, to the University for the purpose of undertaking a course of study for a bachelors degree or bachelors degrees withdraws from that course of study before a final assessment is made of his academic performance in at least one unit or subject prescribed for that course of study, then, subject to sub-rule (2B), he is not eligible to recommence that course of study, or to commence any other course of study, or to undertake a unit or subject prescribed for a course of study unless he is again admitted to the University in accordance with these Rules.
 - (2B) Sub-rule (2A) does not apply in relation to a person pursuing a

combined course for 2 degrees who ceases to pursue his studies in relation to one only of those degrees.

(3) A person admitted to the University for the purpose of undertaking a specified unit or subject prescribed for a course of study for a bachelors degree is eligible to undertake that unit, or subject only in the year in relation to which he is also admitted.

Notice of admission

7. (1) The Committee shall cause to be given to each applicant for admission whom it has admitted to the University in accordance with these Rules notice in writing of his admission.

(2) The notice referred to in sub-rule (1) shall specify the year in relation to which, and the purpose for which, the admission is effective.

Examinations (The Faculties) Rules

(Made under the Enrolment, Courses and Degrees Statute on 14 September 1962; amended 14 June 1968, 10 August 1973, 14 September 1979, 10 October 1980, 9 July 1982)

1. (1) In these Rules, unless the contrary intention appears —

Interpretation

'examination', in relation to a unit, includes any task that is required to be performed by a student for the purpose of the final assessment of his performance in that unit;

'faculty concerned', in relation to a unit or an examination in that unit, means —

- (a) the faculty or faculties by which, or by a department or departments of which, the unit is offered; and
- (b) the faculty in which a candidate at the examination is enrolled;

'faculty responsible', in relation to a unit or an examination in that unit, means the faculty or faculties by which, or by a department or departments of which, the unit is offered;

'unit' includes —

- (a) a half-unit within the meaning of the Courses of Study (Degree of Bachelor of Arts) Rules; and
- (b) a subject within the meaning of the Courses of Study (Degree of Bachelor of Laws) Rules.

(2) A reference in these Rules to the head of a department shall, unless the contrary intention appears, be read —

- (a) in relation to a faculty in which there are no departments — as including a reference to the dean of that faculty;
- (b) as including a reference to a person acting in the office of the head of a department or of the dean of a faculty of the kind referred to in paragraph (a); and
- (c) in relation to a unit offered by —
 - (i) a department the head of which is absent; or
 - (ii) a faculty of the kind referred to in paragraph (a) the dean of which is absent, being a department or faculty in relation to which no person is acting in the office of head or dean, as the case may be,

as including a reference to the person who has charge, under the head of the department or dean of the faculty, as the case may be, of that unit.

2. The examination of the performance of candidates in a unit shall, subject to any directions of the Board of The Faculties, be conducted in such manner as the faculty responsible directs, and at such time and place as the faculty responsible or the Registrar, at the request of the faculty responsible, directs.

Manner, time and place of examination

3. A person is not eligible to be examined in a unit unless he has enrolled for that unit and has complied with the requirements of such rules as are applicable to his taking that unit.

Eligibility to be examined

4. (1) The head of the department offering a unit shall, in each year in which that unit is offered, appoint a Chairman of Examiners and at least one other examiner, in relation to that unit.

Examiners

(2) The Chairman of Examiners shall —

- (a) ensure that the academic performance of each candidate in that unit is adequately and fairly assessed;
- (b) ensure that no candidate is failed in that unit unless his performance in examinations in that unit has been reviewed by at least two of the examiners appointed in relation to that unit; and
- (c) submit to the head of the department offering the unit a written report specifying, in relation to each candidate examined, the marks obtained by, and the grade of result that the examiners recommend be awarded to, that candidate.

(3) Before submitting recommendations under paragraph (2)(c), the Chairman of Examiners may require a candidate to take a further examination and any such examination may be oral, written or practical.

(4) Where a further examination is given, the Chairman of Examiners shall report the circumstances to the head of the department offering the unit, who shall transmit the report to the dean of each faculty concerned.

(5) The Chairman of Examiners shall, before submitting his recommendations to the head of the department offering a unit, permit full-time members of the staff who participated in the teaching of the unit to peruse his recommendations and shall take into account any matters put to him by those members.

(6) The head of the department offering a unit shall report to each faculty concerned the marks obtained by, and the grade of result recommended by the Chairman of Examiners to be awarded to, each candidate in that unit.

(7) After a faculty has approved the results in a unit, the dean of that faculty shall transmit the results to the Registrar, who shall cause each candidate to be informed of his result in that unit.

(8) The Registrar may cause the results in a unit to be published.

Special examinations

5. (1) The faculty responsible may permit a student who was eligible to take a term, semester or annual examination in a unit but failed to attend the examination to take such special examination as the faculty responsible determines.

(2) A candidate seeking permission to take a special examination shall lodge an application with the Registrar not later than seventy-two hours, excluding days during which the University office is closed, after the time fixed for the completion of the examination that he failed to attend or within such further time as the faculty responsible allows.

(3) An application under sub-rule (2) shall be accompanied by a statement in writing specifying the circumstances that prevented the student from attending the examination and by such evidence as is available to the candidate in support of that statement.

Students whose studies are affected by illness

6. (1) A candidate who considers that his academic performance in respect of a unit has been adversely affected by illness or other cause during the period of studies to which an examination relates may furnish a statement of the circumstances in writing to the Registrar, together with any medical or other evidence, before the examination is held.

(2) Where, in the course of an examination the conduct of which is under the supervision of invigilators —

- (a) a candidate notifies an invigilator that he considers that his

performance in the examination has been adversely affected by illness or other cause in the course of the examination;

- (b) another person present at the examination notifies an invigilator that it appears to him that the performance of a candidate in the examination has been adversely affected; or
- (c) it otherwise appears to an invigilator that the performance of a candidate in the examination has been thus adversely affected,

the invigilator shall, as soon as possible after the completion of the examination, so inform the Registrar in writing.

(3) Where a candidate considers that his performance in an examination other than an examination of the kind referred to in sub-rule (2) has been adversely affected by illness or other cause in the course of the examination, he may, before the conclusion of the examination, so notify the Registrar.

(4) Upon receiving a notification under sub-rule (1), sub-rule (2) or sub-rule (3) the Registrar shall furnish a report to the dean of the faculty responsible who shall transmit the report to the examiners.

(5) The examiners shall take the report into account in making their assessment of the performance of the candidate in the unit.

(6) The faculty responsible may permit the candidate to sit for a special examination in the unit.

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Courses of Study (Degree of Bachelor of Arts) Rules

(Made under the Enrolment, Courses and Degrees Statute on 20 September 1960; amended 11 November 1960, 12 May 1961, 8 September 1961, 8 December 1961, 10 August 1962, 14 September 1962, 14 December 1962, 12 July 1963, 8 November 1963, 14 August 1964, 11 December 1964, 11 June 1965, 9 July 1965, 8 July 1966, 11 November 1966, 14 July 1967, 8 December 1967, 12 July 1968, 9 May 1969, 8 August 1969, 14 August 1970, 11 September 1970, 12 February 1971, 19 July 1971, 12 November 1971, 14 July 1972, 8 December 1972, 10 August 1973, 12 July 1974, 13 September 1974, 12 September 1975, 13 August 1976, 12 November 1976, 11 March 1977, 13 May 1977, 9 September 1977, 10 March 1978, 9 June 1978, 14 July 1978, 11 August 1978, 9 March 1979, 8 June 1979, 10 August 1979, 14 September 1979, 9 November 1979, 14 December 1979, 9 May 1980, 13 June 1980, 12 September 1980, 10 October 1980, 14 November 1980, 14 August 1981, 14 May 1982, 10 September 1982)

Part I — General

1. (1) In These Rules, unless the contrary intention appears —

‘approved course’ means a course of study approved by Faculty;	Definitions
‘candidate’ means a person wishing to pursue or pursuing a course for the degree;	
‘course’ means a course of study for the degree or part of such course of study;	
‘degree’ means a degree of Bachelor of Arts;	
‘Faculty’ means the Faculty of Arts;	
‘order’ means the order, as amended from time to time, with respect to the units from which units for the degree may be chosen, being the order made by the Faculty under section 4 of the Enrolment, Courses and Degrees Statute;	
‘student’ means a person wishing to pursue or pursuing part of a course for the degree.	
- (2) For the purposes of these Rules, ‘subject’, ‘unit’ and ‘unit value’ have the same respective meanings as they have in the order.
- 1A. The order, and any amendment or repeal of the order, does not have effect until it is approved by the Board of The Faculties. Order
2. The degree may be conferred either as a pass degree or as a degree with honours. Degree may be pass or honours

Part II — Admission and Approval

3. (1) A person who wishes to be admitted as a candidate or student shall, in addition to complying with the Admission Rules, apply accordingly to the Registrar. Admission to candidature
- (2) Faculty may, having regard to criteria established by the Board of The Faculties with the advice of Faculty, admit a person as a candidate or as a student.
- (3) Where a candidate has performed work in another faculty or part of the University or another tertiary educational institution, Faculty may grant status as having passed or obtained honours in an appropriate unit, and may attribute a unit value to the work so performed and credit the candidate with those unit values.
4. (1) A candidate or student shall after admission submit for the approval of Faculty his proposed course of study and shall thereafter submit any proposed alterations to the course for the approval of Faculty. Proposed course to be submitted to Faculty
- (1A) Except with the permission of the Faculty, a candidate shall not

undertake the course for the degree of Bachelor of Arts at the same time as undertaking a degree or diploma course offered by —

- (a) another faculty;
- (b) another university; or
- (c) another tertiary institution,

except where the candidate is undertaking the combined course in accordance with the Courses of Study (Combined Course for the Degrees of Bachelor of Arts and Bachelor of Laws) Rules.

(2) Subject to these Rules, Faculty may approve a course and an alteration to a course submitted under sub-rule (1) or may direct amendments to the course or the alteration to a course as it thinks fit and approve the course or alteration to a course as so amended.

(3) A candidate or student shall pursue the approved course to the satisfaction of Faculty.

5. Where an amendment is made to any Rules, to the order or to a determination, prescription, approval or other decision of Faculty, and that amendment affects a course to which these Rules relate, that amendment does not apply to a candidate who, before the making of the amendment, has completed one or more units of his approved course unless —

- (a) the candidate elects that the amendment apply to him and submits to Faculty proposed alterations to his course and Faculty approves those alterations; or
- (b) Faculty otherwise determines.

Part III — Pass Degree

Approved units

6. (1) The units from which units for an approved course for the pass degree may be chosen are the units specified in the order for the purposes of this sub-rule.

(2) An approved course for the pass degree may also include units taken in accordance with rule 9.

Structure of the courses

7. (1) A candidate qualifies for the degree by completing an approved course such that the unit values of the units passed together with the unit values, if any, credited to the candidate under sub-rule 3(3) make a total of ten.

(2) Unless Faculty otherwise determines the course for the degree shall be completed in not less than three and not more than eight calendar years.

(3) The course for the degree shall contain at least two majors and a sub-major.

Admission to units

8. (1) The order may, for the purposes of this sub-rule, specify a condition or conditions to which the taking of a unit or units is subject.

(2) Faculty may determine the number of units a candidate may take in any year, term or semester.

Units from another faculty or institution

9. (1) A course may contain units from another faculty, taken, in a sequence approved by Faculty, in accordance with the courses of study rules of the other faculty, and Faculty shall attribute a unit value to a unit taken under this sub-rule.

(2) A course may contain work done with the approval of Faculty at another tertiary educational institution, and Faculty shall grant status for an

appropriate unit in respect of work done under this sub-rule and shall attribute a unit value to such work.

10. (1) Subject to these Rules, a major shall consist of units, the unit value of which totals three and a sub-major shall consist of units, the unit value of which totals two.

Majors and
sub-majors

(2) The units referred to in sub-rule (1) shall be chosen from —

- (a) a single subject specified in the order for the purposes of sub-rule 6(1); or
- (b) subjects specified in the order for the purposes of sub-rule 6(1), or taken in another faculty, or taken in another tertiary educational institution and as to which status is given under these Rules, in a combination approved by Faculty.

(3) Except with the approval of Faculty, the first-year units in any major or sub-major shall not have a total unit value exceeding one.

(4) A unit may be counted as part of only one major or sub-major.

11. (1) An approved course for the degree shall not include units with a total unit value exceeding —

Restrictions on course
structure

- (a) in the case of first-year units, five;
- (b) in the case of units from those offered by the Faculty of Economics, seven;
- (c) in the case of units from those offered by the Faculty of Asian Studies, seven;
- (d) in the case of units from those offered by the Faculty of Science, seven.

(2) The order may, for the purposes of this sub-rule, specify —

- (a) units that are required to be included; or
- (b) units, or combinations of units, that may not be included,

in certain majors or sub-majors.

(3) A candidate may not receive credit for the subject History —

- (a) to a total value exceeding six unit values;
- (b) in the case of first-year units, to a total value exceeding two unit values; or
- (c) in the case of first-year units which do not form part of a major or sub-major, to a total value exceeding one unit value.

(4) Notwithstanding sub-rule (3), a candidate may receive credit for the subject History of the unit value of the unit Economics for Historians in addition to the maximum unit values specified in that sub-rule.

(5) A candidate may not receive credit for the subject Geography to a total value exceeding six unit values.

11A. Except where determined otherwise by the Faculty, the performance of a candidate in a unit shall be classified as 'high distinction', 'distinction', 'credit', 'pass' or 'fail'.

Classification of
performance of
candidate

Part IV — Examination and Admission to Pass Degree

12. (1) A candidate shall not be admitted to examination in a unit unless he has attended such classes and performed such work in the unit as is required by the head of the department responsible for that unit.

Candidate not to be
admitted to
examinations unless
he has complied with
requirements of
department

R.13.4

(2) A candidate shall not be refused admission to an examination in a unit under the last preceding sub-rule —

- (a) by reason only of the failure of the candidate to attend a class in that unit unless the candidate was given reasonable notice before the class was held that he was required to attend the class; or
- (b) by reason only of the failure of the candidate to perform any work in that unit unless the candidate was given reasonable notice that he was required to perform that work.

Admission to degree

13. A candidate who has complied with the preceding provisions of these Rules or with the requirements of rule 23 may be admitted to the pass degree.

Part V — Degree with Honours

Honours schools

14. (1) In the case of a candidate pursuing a combined honours course or honours courses in two or more schools, a reference in the following rules to a head of department includes the head of each appropriate department.

(2) A candidate for the degree with honours shall pursue his approved course in accordance with the succeeding provisions of these Rules in an honours school, in two or more honours schools, in a combined honours course in two or more honours schools, or in such other field of study as Faculty approves.

(3) There shall be the following honours schools in the departments specified opposite to those schools:

<i>Honours School</i>	<i>Department</i>
Accounting and Public Finance	Department of Accounting and Public Finance
Ancient History	Department of Classics
Anthropology	Department of Prehistory and Anthropology
Biological Anthropology	Department of Prehistory and Anthropology
Classical Civilization	Department of Classics
Computer Science	Department of Computer Science
Economic History	Department of Economic History
Economics	Department of Economics
English	Department of English
Fine Art	Department of English
French	Department of Romance Languages
Geography	Department of Geography
German Language and Literature	Department of Germanic Languages
Germanic Languages and Literatures	Department of Germanic Languages
Greek Studies	Department of Classics
Greek and Latin Studies	Department of Classics
History	Department of History
Human Sciences	Department of Prehistory and Anthropology
Latin Studies	Department of Classics
Linguistics	Department of Linguistics
Mathematical Statistics	Department of Statistics
Mathematics	Department of Applied Mathematics
	Department of Pure Mathematics
Medieval Studies	Department of English
Philosophy	Department of Philosophy
Political Science	Department of Political Science

<i>Honours School</i>	<i>Department</i>
Prehistory	Department of Prehistory and Anthropology
Psychology	Department of Psychology
Russian	Department of Slavonic Languages
Sociology	Department of Sociology
Women's Studies	Department of History

15. On the recommendation of the head of the department responsible for an honours school, Faculty may admit a candidate to that school. Admission to honours school

16. A candidate admitted to an honours school shall take, in the first three years of his course, such courses as are specified for the honours degree by the head of the department responsible for the honours course in the honours school to which the candidate is admitted, and are approved by Faculty. Courses for honours students in first three years

17. (1) Unless in the opinion of Faculty a candidate for the degree with honours has reached a sufficiently high standard in the first three years of a course in an honours school, he shall not be admitted to the fourth year of the course for the degree. Admission to fourth year

(2) Except with the permission of Faculty, a candidate shall not be permitted to take the fourth year of a course in an honours school if the pass degree has been conferred upon him at the end of the third year of his course.

(3) The requirements for the fourth year of a course in an honours school shall be such as are determined by the head of the department concerned and approved by Faculty.

18. Except with the permission of Faculty, a candidate for the degree with honours shall not attempt the fourth year of his approved course more than once. Fourth year to be attempted only once

19. A candidate for the degree with honours shall not, unless Faculty otherwise permits, be admitted to the degree unless — Period of course

(a) he completes the first three years of his approved course in not more than eight years after the commencement of his course;

(b) if he is enrolled in one honours school, or in a combined honours course, he completes the fourth year of his approved course to the satisfaction of Faculty at the expiration of the periods mentioned in the ensuing paragraphs, and has pursued the fourth year of his approved course —

(i) if a full-time candidate — throughout the period of one year next following the completion by him of the requirements of the pass degree; or

(ii) if a part-time candidate — throughout the period of two years next following the completion by him of the requirements of the pass degree; and

(c) if he is enrolled in two or more honours schools, he has pursued the fourth years of his approved course for such period, not less than two years, as is determined by Faculty.

Part VI — Examination and Admission to Honours Degree

20. Rule 12 applies to the examination of candidates for the degree with honours as if the reference to a unit were a reference to a part of the work Admission to examination

R.13.6

Admission to degree
with honours

required in an honours school.

21. A candidate who has complied with the provisions of these Rules relating to the degree with honours, has submitted himself to the examination specified by a head of department responsible for the appropriate honours school, and has reached a standard satisfactory to Faculty in the subjects of his course and in any other work that he is required to perform may be admitted to the degree with honours.

Classes of honours

22. The degree with honours may be awarded with first class honours; second class honours, division A; second class honours, division B; or third class honours.

Honours candidates
who abandon or are
not permitted to
continue the course

23. If a candidate for the degree with honours is not permitted to continue that course, or ceases to pursue it, Faculty may recommend him for the award of the pass degree either unconditionally, or on condition of his pursuing further work and taking appropriate examinations, as specified by Faculty, to its satisfaction.

Degree of Bachelor of Arts (Units) Order

1. In this Order, unless the contrary intention appears —

Interpretation

'Faculty' means the Faculty of Arts;

'Rules' means the Courses of Study (Degree of Bachelor of Arts) Rules;

'subject' means a scholarly discipline and includes a discipline whose title is set out in column 2 in Schedule 1;

'unit' means a part of a subject and includes a part of a subject set out in columns 3 and 5 in Schedule 1;

'unit value' means the value attributed to a unit by a figure appearing opposite a unit under column 4 or 6 in Schedule 1, or the value attributed to work done by a candidate under sub-rule 3(3) of the Rules, or to a unit taken or work done under rule 9 of the Rules.

2. For the purposes of sub-rule 6(1) of the Rules, the units from which units for an approved course for the pass degree may be chosen are the units set out in Schedule 1.

Schedule 1

3. For the purposes of sub-rule 8(1) of the Rules, a candidate may not receive credit for both of the units comprising a pair of units set out in Schedule 2.

Schedule 2

4. For the purposes of sub-rule 11(2) of the Rules, unless Faculty otherwise determines —

Restrictions in relation to certain majors and sub-majors

(a) a major in the subject Australian Studies shall not include units from any 1 subject the total unit value of which exceeds 1.

(b) a major in the subject English shall consist of —

(i) English I or English A1 and one of the following units:

(A) English A2;

(B) * * * *

(C) English A4;

(ii) either one of the following combinations of units:

(A) English B1 and one of English B2, English B3, English B4, English B5.1, English B5.2 and English B6;

(B) English B6 and English B7; and

(iii) any one of the following combinations of units:

(A) English C1 and either English C3 or English C4;

(B) English C6 and either of English C1 or English C2;

(C) * * * *

(c) a sub-major in the subject English shall include —

(i) English B1;

(ii) English B6;

(iii) English C1; or

(iv) English C6;

and shall include English I or not more than 2 of —

(v) English A1;

(vi) English A2;

(vii) English A3; and

(viii) English A4;

- (d) a major in the subject Sociology shall consist of 1 of the following combinations of units:
- (i) Sociology I, Sociology B units having a total unit value of 1 and either Sociology C1 or any 2 of Sociology C(Hons), Sociology C10, Sociology C11, Sociology C12, Sociology C13, Sociology C14, Sociology C15, Sociology C16, Sociology C17, Sociology C18, Sociology C19, Sociology C20, Sociology C21, Sociology C30;
 - (ii) Sociology I, Sociology B1 and Sociology B10 and a Sociology C unit having a unit value of ½;
- (e) a major in the subject French shall consist of one of the following combinations of units:
- (i) French IA, French IIA and French IIIA;
 - (ii) French IB, French IIB and French IIIB;
 - (iii) French IIA, French IIIA and French IIB;
 - (iv) French IIB, French IIIB and Medieval French Studies or Renaissance French Studies.
- (f) A major in the subject Greek shall include one of the following combinations of units:
- (i) Greek Ia, Greek IIa, Greek IIIa;
 - (ii) Greek Ib, Greek IIb, Greek IIIb.
- (g) A major in the subject Latin shall include one of the following combinations of units:
- (i) Latin Ia, Latin IIa, Latin IIIa;
 - (ii) Latin Ib, Latin IIb, Latin IIIb.
- (h) A major in the subject Russian shall include Russian I, Russian II, and Russian III.
- (i) * * * *

SCHEDULE 1
Units

Clause 2

Column 1 Item No.	Column 2 Subject	Column 3 First-year Units	Column 4 Unit Value	Column 5 Later-year Units	Column 6 Unit Value
1	Aboriginal Studies			History 2/3N (Abl.S.)	
2	Ancient History	Ancient History I	1	Ancient History 2/3A Ancient History 2/3B Biblical Studies	1 1 1
3	Anthropology	Anthropology I	1	Anthropology B1 Anthropology B4 Anthropology B5 Anthropology B6 Anthropology B7 Anthropology B8 Anthropology B9 Anthropology B10	½ ½ ½ ½ ½ ½ ½ ½