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DOS

INSIDE & OUT

SECOND EDITION

KRIS JAMSA

Guides You Quickly from Fundamentals to Advanced Concept

Kris Jamsa

DOS Inside and Out

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DOS Inside & Out, Second Edition

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Acknowledgments

When I first discussed the design, contents, and layout for *DOS Inside & Out* with the editors at Osborne, our goal was to produce a book that helped you easily master DOS, was easy to read, contained the answers to your questions, and was fun to use. With the help of Osborne's talented editors, artists, and production team, our goal has been met. After an author submits the manuscript to a publisher, a team of copy editors, proofreaders, and designers spends countless weeks ensuring the book's correctness, ease of use, and quality. The pride the Osborne team places in its work shows on the pages of this book. Please take time to note the names of the individuals who worked to ensure this book's quality.

Introduction

Since its release in 1981, over 90 million people have learned how to use DOS. Over the years, the capabilities DOS provides have grown considerably. DOS version 6 continues this trend, providing you with many new ways to make your computer easier to use and more efficient. Regardless of whether you use your computer for word processing, spreadsheets, or another application, the more you know about DOS, the more productive your time at the computer will become.

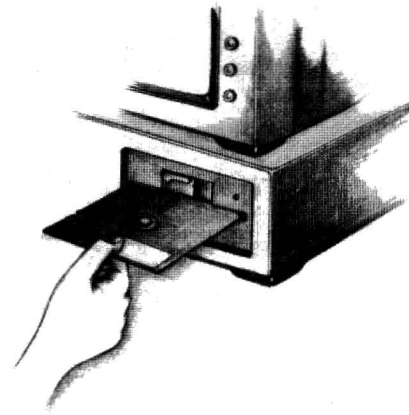
Bookstore shelves are filled with books on DOS. Most of these books contain technical jargon that gets in your way and keeps you from learning about DOS. As a result, most users get frustrated, give up, and never really learn how to use DOS effectively.

DOS Inside & Out, Second Edition, assumes you don't have much time to learn to use DOS. Thus, it breaks apart everything you need to know to use DOS and organizes this information into a series of 15- to 20-minute lessons. Each chapter begins by presenting a topic, such as creating DOS subdirectories, and tells how the topic affects the way you work. Next, you will get some practice trying out the steps you need to use the topic. By following the book's steps, you cannot hurt your computer or the information it contains. Then, unlike other DOS books, each chapter teaches you how to perform similar steps within the user-friendly shell of DOS 5 and later versions. Chapters contain a list of key terms employed in that chapter, and each chapter ends with a review of the essential points you should take with you from that topic.

With *DOS Inside & Out, Second Edition*, you can read and learn at your own pace. Each time you finish a lesson, your confidence and DOS capabilities will grow.

Special Offer

One of the greatest frustrations users experience when working with DOS is forgetting a command. ***DOS HELP*** is a software program you can copy to your hard disk; it contains all of the answers to your DOS questions.



DOS HELP displays a friendly menu that summarizes all the DOS commands. By highlighting a command with your arrow keys and pressing ENTER, you can discover command specifics, view common examples of the command in use, and read tips that make you even more effective.

Every computer user should have a copy of ***DOS HELP***!

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