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TOEFL*

托福语法一点通

实践证明的
TOEFL语法应
试技巧

TOEFL 语法
高分的捷径

MILADA BROUKAL

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TOEFL

托福语法一点通

MILADÁ BROUKAL

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三十年以来,在 Peterson's 的指导下
世界各地上百万的学子
步入了他们理想的大学殿堂

Peterson's——准备留学英语考试最值得信赖的名字!

Peterson's 是美国排名第一的大学考试准备出版社 (No. 1 In College & Test Preparation)。已有 30 余年历史的《Peterson's 四年制大学指南》(Peterson's Four-Year Colleges)、《Peterson's 研究生院指南系列》(Peterson's Graduate Programs Series) 是其闻名遐迩的旗帜性产品。

这类图书的目的就是提高学生的考试分数,锻炼应试能力。在其“成功指南”系列附送的光盘中,特别设计了诊断试题,测试结果不但可以让考生了解自己的实力和不足,还能根据考生的个人情况及考试准备时间,量身定做“成功蓝图”,指明何处应该重点突破,这一点在各类备考丛书中还是独一无二的。

高等教育研究部是 Peterson's 的核心主导部门,负责美国上千所大学及研究生院的数据和动态分析。该部门提交的年度统计分析报告为其新版图书的修订提供了依据。除此之外,他们的代表每年出席“全美大学招生录取咨询联合会”(NACAC)、“全美大学研究协会”(AIR)、“全美学生奖学金管理协会”(NASFAA)的年会,保证了 Peterson's 时时处于信息的中心和领导地位。

Peterson's 的网站 <http://www.petersons.com>, 以其权威性和富于实用价值而著称,迄今已成为教育类网站中访问人数最多的四星级网站。在上面可以虚拟参观校园,了解美国所有大学和研究生院的详细情况和教师、课程设置,寻找有关考试、申请、招生及奖学金等各种资讯,疑难问题可以随问随答,佛罗里达大学环境系主任的约瑟夫博士说:“通过 Peterson's 网站,我们得到了来自世界各地的学生。”

在此基础上, Peterson's 又专门为申请大学的学生创办了 <http://www.collegequest.com> 网站;同 ETS 和 GMAC (GMAT 出题机构) 合作创办了 <http://www.gradavantage.org> 网站,为报考研究生院和 MBA 的学生提供专业服务。

经过不懈努力, Peterson's 即将在中国全面登陆。首批引进的《2000 年 TOEFL 成功指南》、《2000 年 GRE 成功指南》、《2000 年 GMAT 成功指南》、《2000 年托福全真模拟试题集》、《托福语法一点通》、《托福词汇一点通》、《托福阅读一点通》、《成

功写作美国大学申请信》、《成功写作美国研究生院个人自传》系列丛书,不但保留了 Peterson's 一以贯之的特色,还细致介绍了至关重要的计算机答题(CAT)的特点和方式。

Peterson's 为您打开成功之门!

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I would like to thank the following professionals for their contribution by reviewing *TOEFL® Grammar Flash* and giving many helpful insights and suggestions:

Paul Abraham, Simmons College

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Bruce Rogers, Economics Institute

TO THE TEACHER

TOEFL® Grammar Flash prepares students for Section 2, Structure and Written Expression, of the TOEFL® Test. The text is designed for both self-study and classroom use.

The book is divided into Parts I and II. Part I includes sixteen chapters, each focusing on a grammar area tested in the Structure and Written Expression section of the test. Part II provides five Structure and Written Expression practice tests.

In Part I, the chapters are organized in order of difficulty, and not according to the frequency of errors that occur on the test. However, if time is limited, the five chapters indicated below, which treat grammatical issues that most often cause errors on the TOEFL® Test, can be studied first. The remaining chapters have about the same ratio of error frequency and can be studied in any order.

Chapter 15	Word Forms
Chapter 16	Word Choice and Redundancy
Chapter 4	Verbs
Chapter 13	Parallel Structure
Chapter 2	Pronouns

In each chapter the errors made in both the Structure part and the Written Expression part of the TOEFL® Test are covered together. The "On the TOEFL® Test" section of each chapter gives examples of errors tested in the Structure part or the Written Expression part as they occur on the test. Also, the grammar focus exercise that follows is based on errors made in the Structure and Written Expression section.

Each chapter in Part I opens with a reading passage of general interest. The aim of this passage is to provide a context for the grammar focused on in the chapter as well as introduce students to the academic content areas covered in the Structure and Written Expression section. The level of difficulty in these initial passages is lower than that of the reading passages in the Vocabulary and Reading Comprehension section of the TOEFL® Test, since their aim is not to improve reading skills but to provide a context for the grammar focused on in the chapter and make the grammar section of the exam more engaging and interesting for the student.

Structure of Each Chapter

INTRODUCTION

The Reading passage focuses on the grammar area of the chapter and at the same time covers a content area of the TOEFL® Test through a subject of general interest. Exercises based on the reading passage introduce and reinforce the structure or grammar area focused on in the chapter.

FOCUS ON GRAMMAR AREA

This part covers one of the grammar areas tested in the Structure and Written Expression section of the TOEFL® Test. The examples and exercises are related in subject matter to the content area of the chapter. Strategies are given throughout this part.

ON THE TOEFL® TEST

This part focuses on the identification of errors found on the TOEFL® Test, giving specific examples.

EXERCISES ON GRAMMAR FOCUS AREA

This part provides practice with TOEFL® Test-type questions on the grammar area focused on in the chapter. Items are in areas of mixed content.

TO THE STUDENT

Peterson's *TOEFL® Grammar Flash* will prepare you for Section 2, Structure and Written Expression, of the TOEFL® Test. The book is designed for both self-study and use in a classroom with a teacher. In sixteen chapters it covers all the main areas of grammar tested in this section of the test and provides you with simple explanations, TOEFL® Test-type examples, and practice. For further practice there are five Structure and Written Expression practice tests in Part II of the book. You can check your answers to the exercises in the book and the practice tests in the Answer Key at the back of the book.

As well as preparing you for the types of errors that are tested in the Structure and Written Expression section of the TOEFL® Test, this book introduces and familiarizes you with the major content areas that appear on the TOEFL® Test. These content areas are physical sciences, social sciences, and the arts and humanities.

I hope this book will make the content areas and grammar more interesting and accessible to you.

STRUCTURE AND WRITTEN EXPRESSION

The Structure and Written Expression Section of the TOEFL® Test

Section 2 of the TOEFL® Test tests your understanding of English grammar. The section is divided into two parts, with a different type of question in each part:

A: Structure (questions 1-15) tests sentence completion.

B: Written Expression (questions 16-40) tests error identification.

The number of items in the Structure and Written Expression parts are as follows:

	Short Form	Long Form
Structure	15	23
Written Expression	25	37
Total	40	60
Time	25 minutes	35 minutes

- **Language:** Section 2 tests standard written English. The language in this section is more formal than the language in the listening Comprehension section. There will be no contractions (there's) or idiomatic expressions.
- **Topics:** The topics in Section 2 are about academic subjects: the physical sciences (astronomy, geology), social sciences (anthropology, nutrition), or the arts and humanities (music, art). But you do not have to know about these subjects to answer the questions.

There are cultural references to the United States and Canada. These references may be to people, places, or things related to the United States and Canada, but you do not have to know any of these references or facts. All you have to do is concentrate on the structure of the sentence. A knowledge of the facts referred to in this section are entirely irrelevant to your score.

- **Grammar points tested:** Although a wide range of grammar points is tested, certain grammar points occur over and over again. Each chapter of this text concentrates on a particular grammar point tested on the TOEFL® Test.

TACTICS

There are two ways of answering the questions appearing on the TOEFL® Test.

1. *By analyzing the grammar of a sentence:* In the Structure part you can analyze the part that is missing, and in the Written Expression part the incorrect underlined item can be worked out.
2. *By using your intuition:* Some people “feel” an answer is right or wrong, although they may not know the grammar. This way may work for a person who has learned English by listening and speaking.

STRATEGIES FOR STRUCTURE AND WRITTEN EXPRESSION

- *Familiarize yourself with the directions* for both parts so you do not waste time reading the directions and examples.
- *Answer every item.* If you do not know the answer, do not leave a blank space. Always guess, even if you do not know. Wrong answers will not count against you. You can use a “guess” letter. A guess letter is one letter, A, B, C, or D, that you can use to answer all the items you do not know. You are more likely to get some correct if you use the same letter through the whole test than if you change letters all the time.
- *Use your time carefully.* Always read the four choices, even if they seem easy. You may make a careless mistake by answering a question too quickly. Don't lose time thinking about something you do not know. Mark the item lightly on your answer sheet so you can go back to it later. Go on to the next item. You should not spend more than thirty seconds per item.

Strategies for Structure: Questions 1-15

This part of the test consists of fifteen incomplete sentences. A part of each sentence is replaced by a blank. Under each sentence four choices are listed, A, B, C, and D. One of the choices logically and grammatically completes the sentence.

- *Look at the answer choices first.*
 - If they are short, you can get an idea of what to look for when you read the sentence.
 - If they are long, read the sentence (stem) first. Analyze its structure. Work out how many clauses there are. See if the clauses have subjects and verbs. Look for connectors that join the clauses. Then look at the four choices. If you still do not know the answer, eliminate as many distractors as you can and take a guess from your remaining choices.
- *Read all the choices.* Never choose an answer before reading all four choices. Some of the choices may be very similar, and you may make a careless mistake.
- *Read the sentence completely with the answer you have chosen.* Make sure your answer fits. If the answer does not sound right, it may not be. If you do not know, guess and go on. If you have time you can come back to the difficult items later.
- *Watch for the following when you insert your answer into the sentence:*
 - Your answer may have an unnecessary word or phrase.
 - It may be incomplete.
 - It may be ungrammatical. If so, discard that answer and reconsider the remaining three.
- *Use your time carefully.* Do not spend so much time that you will not have enough time to finish the Written Expression part. Budget your time carefully. Do not spend more than thirty seconds on each item.

Strategies for Written Expression: Questions 16-30

This part of the test consists of twenty-five sentences. Each sentence has four words or phrases, A, B, C and D that are underlined. You must identify the incorrect word or phrase.

- *Read the complete sentence quickly.* Do not read just the underlined words or phrases. The underlined words or phrases may be correct on their own but incorrect in the context of the sentence.
- *The error will always be underlined.* Do not look for errors in other parts of the sentence. The rest of the sentence will only provide you with the clues to help you find the error.
- If you cannot find the error, go through a mental checklist of the most common types of errors (see the following table for a list of common errors) and see whether one of the underlined parts fits into one of the categories.
- If you still cannot find the error, eliminate the parts that seem correct, and then take a guess from your remaining options.

Most Common Errors in Written Expression*

Error Category	Frequency
Word form	21%
Word choice	15
Verbs	12
Parallel structure	9
Pronouns	7
Singular/plural nouns	6
Verbals (infinitives, gerunds, participles)	6
Prepositions	6
Articles	5
Comparative and superlatives	4
Word order	4
Conjunctions	2
Redundancy	1
Other types of errors	2

*Based on Bruce Roger's analysis of 20 different exams that test takers were allowed to keep after Disclosed Test Admission.

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