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BEC考试命题研究组 / 组编　王钊　王菲 / 主编

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本书包括10套标准的BEC预测试卷，内容编排上完全仿真于真题样卷，解析上追求精、准。随书赠送精心挑选的两套官方真题视频解析，由业内资深的BEC教师详尽剖析真题，分析考试动向。同时赠送5篇写作范文，便于考生迅速了解考试形式、把握考试趋势。这是一本难得的实用性和应试性极强的BEC考前辅导图书。

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丛书序

本丛书由全国知名培训机构——环球卓越联手众多一线辅导名师编写而成。

随着中国经济的发展及全球化趋势的加剧，BEC 考试（剑桥商务英语证书 BUSINESS ENGLISH CERTIFICATE）已经成为越来越多职场人士的首选之一。终生有效的 BEC 证书，正像磁石般吸引着越来越多的人群加入这个队列当中。但，如何在有限的时间里科学规划、理性备考，则是一个困扰众多考生的问题。值此形势，本丛书应运而生！

“周计划”是机械工业出版社的一个品牌图书，该品牌涵盖多个考试领域，BEC 是其中之一。本套“4 周攻克 BEC 周计划系列”共 13 本，分别是：《4 周攻克 BEC 词汇 6000 周计划》（初级）、《4 周攻克 BEC 词汇 8000 周计划》（中级）、《4 周攻克 BEC 词汇 10000 周计划》（高级）、《4 周全面突破 BEC 综合备考周计划》（初级）、《4 周全面突破 BEC 综合备考周计划》（中级）、《4 周全面突破 BEC 综合备考周计划》（高级）、《4 周攻克 BEC 听力周计划》（中级）、《4 周攻克 BEC 口语周计划》（中级）、《4 周攻克 BEC 写作周计划》（中级）、《4 周攻克 BEC 阅读周计划》（中级）、《BEC 标准预测试卷 10 +2》（初级）、《BEC 标准预测试卷 10 +2》（中级）、《BEC 标准预测试卷 10 +2》（高级）。本丛书有着鲜明的特色：

一、4 周合理规划，科学有序备考

每本书均严格按照 4 周布局，依据考试分值比例及重难点程度，科学划分时间，便于考生摒弃盲目和无序，从一开始就能有针对性、有目的、有规划地复习备考。

二、级别分类清晰，高效针对备考

本丛书是严格按照 BEC 考试级别，即初级、中级、高级进行划分的，级别清晰，层次分明，便于各个级别的考生一目了然地明确自己的考试需求，从而达到直接针对的目的。

三、点面统筹结合，人性服务备考

本丛书既有详细的专项训练（听说读写），又有全面周密的专业词汇书，还有重点、考点集于一体的综合辅导教程，同时还有标准预测试卷。既满足了不同基础考生的不同需求，又将专项训练、综合辅导及模拟实战综合于全套书中，便于考生循序渐进，步步为营。相信本书体现的人性服务将为考生的备考助上一臂之力。

四、讲练配置周密，直接把握备考

本丛书注重讲练结合，在章节的讲解完毕后，辅以针对性极强的习题，部分习题就是

历年真题的再现。讲练结合的分寸恰到好处，便于考生更好地把握所学知识，直接备考。

五、真题处处剖析，实战演练备考

本丛书的可贵之处，是精心利用了历年真题的精华之处，并巧妙地让这些真题以不同的身份出现在不同的场合下，让考生无时不在熟悉 BEC 考试，真正达到实战模拟的效果。

六、编写讲求独特，市面独一无二

本丛书的编写讲求实用、周到、全面，并力求科学量化。如词汇，直接将初级、中级、高级的总词汇量合理量化到每周的每天。这样的体贴设置，让考生面对茫茫书海再也不必不知所措。

最后，衷心祝福所有的考生考试顺利！

环球卓越

2013 年 5 月

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前 言

剑桥商务英语证书（Business English Certificate，简称 BEC）是教育部考试中心与英国剑桥大学考试委员会合作举办的一项英语语言水平考试。该考试从听、说、读、写四个方面对考生在一般工作环境下和商务活动中使用英语的能力进行全面考查，对成绩合格者提供由英国剑桥大学考试委员会颁发的标准统一的成绩证书。该证书由于其颁发机构的权威性，在英国、英联邦各国及欧洲大多数国家的商业企业部门获得认可，成为确认证书持有者英语能力的首选证书；同时也被世界各国的众多大学、企业以及国际教育机构所认可，并将其作为入学考试或招聘录用的英语语言水平要求。

该证书考试由笔试和口试组成，笔试又分三个部分，按考试顺序依次为：阅读、写作和听力。

BEC 共分三个等级：BEC 初级（BEC Preliminary Level），BEC 中级（BEC Vantage Level），BEC 高级（BEC Higher Level）。本丛书按考试级别分为三册：BEC 初级、中级和高级，旨在借助模拟试题，指导考生熟悉不同级别的考试题型和难度，提高解题技巧。本丛书具有以下特点：

1. 紧扣 BEC 考试大纲

本编写团队以样题和历届真题为蓝本，精心研究了 BEC 考试在选材主题、篇幅、阅读难度指数、测试点等方面的特点，在此分析基础上制定了详细的编写要求与说明，并严格按照编写要求进行材料的采集和试题的编写，以保证模拟试题接近真实试卷的难度水平，在最大程度上起到帮助考生备考的作用。

2. 选材精准地道

所有阅读和听力材料全部选自国外权威性网站、报刊近一年刊登的文章、评论、广告等，仅个别素材根据试题长度和难度要求略微进行了缩写或改写；口语和写作试题的编写和参考答案则由母语为英语的外籍专家审定，保证了材料的质量，对考试准备有很高的借鉴价值。

3. 解析独到，一针见血

本丛书全体编者在紧扣 BEC 考试大纲的前提下，结合我国考生的实际水平，在试题分析与讲解上细致深入、切中要点，以便考生能较轻松自如地通过 BEC 考试，是一套比

较理想的 BEC 考前辅导用书。

4. 超值内容随书赠送

1）本书包含 10 套 BEC 全真模拟试卷及其解析，考生可得到随书赠送的、经我们精心挑选的两套真题视频详解，由资深 BEC 教师为各位考生详尽剖析真题，分析考试动向。2）随书赠送的 5 篇写作范文，让考生轻松闯过写作一关。

衷心希望本书能为考生提供切实的帮助，祝考生在考试中发挥水平，取得好成绩！

本书纰漏之处，请批评指正。

编者

2013. 5

目 录

BEC 预测试卷

参考答案

BEC预测试卷

Test 1

READING AND WRITING 1 hour 30 minutes

READING

PART ONE

Questions 1-5

- Look at questions **1-5**.
- In each question, which sentence is correct?
- For each question, mark one letter (**A**, **B** or **C**) on your Answer Sheet.

Example:

0 Susan's arriving at 8:45 p. m. tomorrow. Can you collect her from the station?

Susan arrives at

A quarter to eight tomorrow morning

B quarter to nine tomorrow evening

C quarter to nine tomorrow morning

The correct answer is **B**, so mark your answer sheet like this:

0	A	B	C
	▭	▬	▭

1

For all personal calls except emergencies, please use pay phone in Reception.

A Staff may use office phones in case of emergency

B Emergency calls must be made on the payphone

C Reception deals with emergency calls

2

Photocopiers	Pages per minute	Input tray	Copt time
AL-1045	12	250 sheets	9. 6s

D135	14	150sheets	10. 5s
D155x	19	400sheets	8. 4s

Which is the fastest photocopier?

A AL-1045 **B** D135 **C** D155x

3

To:

Dalmain Shipping Co

Re our phone conversation: if your company doesn't deliver within seven days, we shall get the goods from a different supplier.

This means that Dalmain Shopping Co must

A get the goods from another company.
B phone to confirm when the goods will be delivered.
C deliver the goods on time or lose the order.

4 Diary for Ms Caroline Carter

Mon 17 Visit to port facilities	Mon 10 Flight Lisbo-Rio, transfer to hotel
Tues 11 Meeting with Sr Ribeiro	Tues 18 Meeting with Sr Ribeiro
Wed 12 Factory visits	Wed 19 Flight Rio-lisboa
Thurs 13 Transfer by car to Amanha	
Fri 14 Board meeting	
Sat 15 Free day	
Sun 16 Free day	

Excluding travel, on how many days is Caroline working?

A 5 **B** 6 **C** 8

5

To: Debbie
From: Arturo
Time: 09:20
Re: Phone call from Bob Partridge
Mr Partridge is held up in heavy traffic, can't make the 10:30 meeting. Can you re-schedule to 11:30? Please phone him on his mobile 555 1478.

Bob Partridge wants to

A phone Debbie on his phone.
B change the time of the meeting.
C speak to Arturo.

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PART TWO

Questions 6-10

- Look at the list below. It shows the titles of chapters from a book about management.
- For questions **6-10**, decide which chapter (**A-H**) each person should read.
- For each question, mark one letter (**A-H**) on your Answer Sheet.
- Do not use any letter more than once.

THE MANAGER'S HANDBOOK

A Accounting: reducing the operation cost

B Finance: managing foreign exchange risks

C Personnel Management: creating productive work groups

D Information Management: sharing knowledge with employees

E Marketing: obtaining and using consumer information

F Production and Operations: managing the supply chain

G Global Communication: improving negotiation skills

H Project Management: ensuring research is well focused

6 Dominic works in international trade and needs to know how to finalize contracts with customers.

7 Sara is studying customer survey methods and needs to learn how to analyse the data.

8 Rachel works in an export department and wants information on how to avoid fluctuations in the value of export earnings.

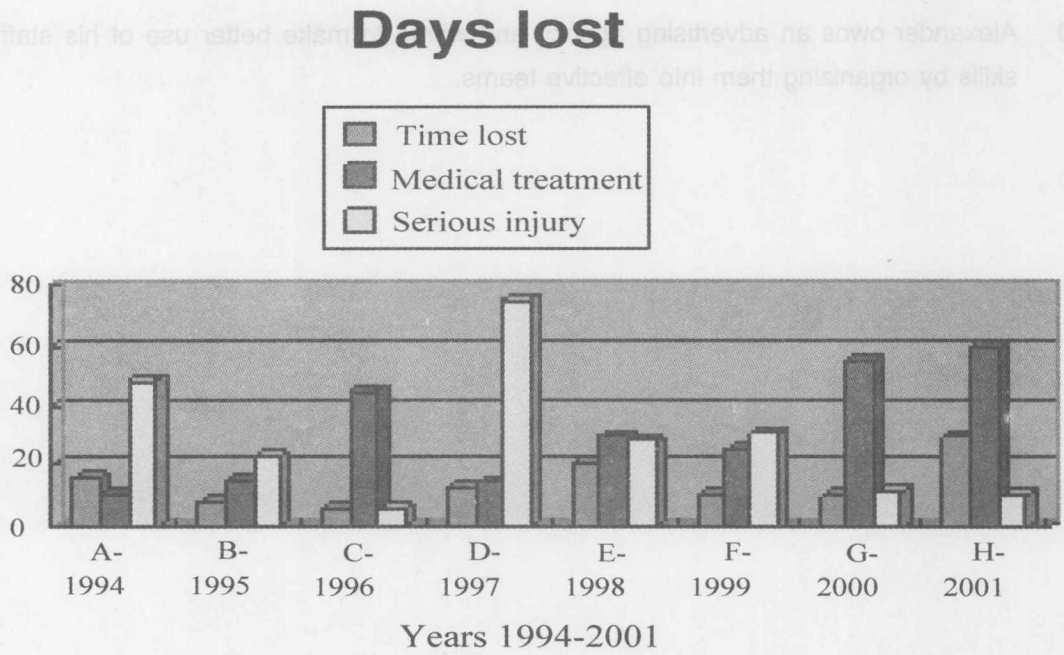
9 Andreas wants to find out whether proposed changes to his company's promotion methods will result in necessary cost savings.

10 Alexander owns an advertising agency and wants to make better use of his staff's skills by organizing them into effective teams.

PART THREE

Questions 11-15

- Look at the chart below. It shows the record of injuries in an industrial company during the eight years from 1994 to 2001.
- Which chart does each sentence (**11-15**) describe?
- For each sentence, mark one letter (**A-H**) on your Answer Sheet.
- Do not use any letter more than once.



Injury Record

11 There was a record number of injuries but only a slight increase in the amount of time lost.

12 Time lost was up on previous years with a record amount of time required for medical treatment.

13 There were very few serious injuries but many minor injuries, which meant that medical treatment was up 300% on the precious year.

14 The number of serious injuries was well down on the previous year but the need for medical treatment doubled.

15 Time lost through injury was half that of the previous year as was the number of serious injuries.

PART FOUR

Questions 16-22

- Read the following job advertisement.
- Are sentences **16-22** on the opposite page 'Right' or 'Wrong'? If there is not enough information to answer 'Right' or 'Wrong', choose 'Doesn't say'.
- For each sentence (**16-22**), mark one letter (**A**, **B** or **C**) on your Answer Sheet.

Job Vacancy

Administrator for Our

Volunteer Programme

We need a well-motivated administrator for our busy central office at our national head-quarters. The person appointed will play an important part in providing administrative support services to the programme manager.

The Administrator's duties will include co-ordinating staff recruitment and appointment procedures nationwide. You will need to have excellent secretarial, organizational and communication skills as well as an ability to meet deadlines promptly and efficiently. A knowledge of the latest versions of Word and WordPerfect is essential. You must also be able to read spreadsheets produced in QuattroPro or Excel.

For a job description and an application form (please do not send CVs at this stage), call our 24-hour answer phone on 21238888. Or you can email us, addressed to Melanie Slim, and giving reference VP. Closing date for applications is 7th March. Interviews will take place at our National HQ on 18th March.

16 The administrator will have his/her own office at national headquarters.

A Right B Wrong C Doesn't say

17 The administrator's duties include appointing new staff.

A Right B Wrong C Doesn't say

18 The successful applicant will be able to work without supervision.

A Right B Wrong C Doesn't say

19 Applicants should include their CVs when they send for the application form.

A Right B Wrong C Doesn't say

20 Applicants can phone for details and a form at any time.

A Right B Wrong C Doesn't say

21 Applicants must be in by 7th March at the latest.

A Right B Wrong C Doesn't say

22 Candidates will be interviewed by Melanie Slim.

A Right B Wrong C Doesn't say

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