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提高说话水平

英文演讲 与会话

王琳◎编著

Speaking Effectively in English
——Public Speaking and Conversation



外文出版社
FOREIGN LANGUAGES PRESS

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图书在版编目 (CIP) 数据

英文演讲与会话: 英文/王琳编著. —北京: 外文出版社, 2014

ISBN 978-7-119-09274-4

I. ①英… II. ①王… III. ①英语—演讲—自学参考资料

②英语—口语—自学参考资料 IV. ①H31

中国版本图书馆CIP数据核字 (2014) 第286810号

责任编辑: 陈 军 钱达仁

装帧设计: 北京中尚图文化传播有限公司

英文演讲与会话

编 著: 王 琳

出版发行: 外文出版社有限责任公司

地 址: 北京市西城区百万庄大街24号

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008610-68996180 (编辑部)

008610-68995852 (发行部)

008610-68996183 (投稿电话)

印 刷: 北京紫瑞利印刷有限公司

经 销: 新华书店/外文书店

开 本: 880×1230mm 1/32

印 张: 6.25

字 数: 112 千字

版 次: 2014年第 1 版第 1 次印刷

书 号: ISBN 978-7-119-09274-4

定 价: 28.00 元

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Preface

Public Speaking and Conversation in English aims to help students of high-intermediate level improve their English public speaking ability and English conversational ability.

English public speaking has some similarities as well as differences with English conversation. By the time you read this book, you will have spent much of your life perfecting the art of conversation. You may not realize it, but you already employ a wide range of skills when talking to people. These skills include:



1. Organizing your thoughts logically.
2. Tailoring your message to your audience
3. Telling a story for maximum impact.
4. Adapting to Listener feedback.

Despite their similarities, public speaking and everyday conversation are not identical. Compared with daily conversations,

1. Public speaking is more highly structured.
2. Public speaking requires more formal language.
3. Public speaking requires a different method of delivery.

Each unit of this book contains the following sections to help student users to enhance their ability to speak effectively in English.



Thinking about the Topic

Ice-breaking questions and illustrations are provided to get students interested in a topic and activate their knowledge of it.

Talking about your experience

Students first answer a set of questions based on personal experience and then ask a classmate the same questions. The following discussions draw from and build on these questions, but are more open-ended.

Words and Phrases

Students get familiar with and learn words and phrases that are related to the topic.



Sayings about the Topic

Students read and discuss sayings related to the topic. They are encouraged to give examples that illustrate the meanings of the sayings and to create sayings of their own.

Conversation Tip

Students learn high-frequency phrases and language functions related to the topic.

From the News

Authentic news articles related to the topic are provided for students to read.



Contents

Presentation Topics

Students learn to gather information from the Internet, the library or other sources and report to the class. Motivated Students can produce amazing results and become inspirational to others.

Presentation Tips

Tips are given as to how to make a successful presentation, how to prepare and deliver a speech, etc.

Appendix

The appendix contains famous speeches in history for students to read, recite and appreciate.



Acknowledgements

During the compiling of this book, I am encouraged and enlightened by Prof. Stephen E. Lucas of University of Wisconsin, Madison, who I wish to express my sincere gratitude to. I also refer to quite a few original Oral English and ESL textbooks and would also extend my thanks altogether to the authors of these textbooks.

Because of the limitation of compiling time, there must be some defects with this book and I sincerely welcome users to put forward their suggestions over this book.

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Unit 1 Is Your Privacy Really Private?

Thinking about the Topic

Talk in small groups or with the whole class.

1. Have you ever encounter the problem of privacy disclosure? What happened? What did you do?



2. How do people react to privacy disclosure? Are they angry or upset? Why do they feel this way?

Talking about Your Experience

People have different views about privacy. What kinds of personal information are you willing to share with others? What



kinds of personal information do you believe in keeping private?

My phone number	1	2	3	4	5
My religion	1	2	3	4	5
My bank account number	1	2	3	4	5
My favorite color	1	2	3	4	5
My feelings	1	2	3	4	5
My school status	1	2	3	4	5
My weight	1	2	3	4	5
My home country	1	2	3	4	5
My health	1	2	3	4	5
My income	1	2	3	4	5

Read the Personal Information column in the chart below.

How do you feel about each item? Rate your feeling from 1 to 5, with 1 being “not very private” and 5 being “very private.”

Circle the number that best represents the degree of privacy you prefer. Be ready to discuss your reasoning.



Personal Information	Not Very Private			Very Private	
My phone number	1	2	3	4	5
My religion	1	2	3	4	5
My bank account number	1	2	3	4	5
My favorite color	1	2	3	4	5
My feelings	1	2	3	4	5
My marital status	1	2	3	4	5
My weight	1	2	3	4	5
My home country	1	2	3	4	5
My health	1	2	3	4	5
My income	1	2	3	4	5

Discuss with a partner

Choose one item that you and your partner rated very differently and one that you two rated similarly. Why did you each rate them as you did?



In general, what aspects of your life do you consider the most private? Give some examples. Why do you believe in keeping these things to yourself?

What factors affect a person's sense of privacy? For example, what roles do culture and personality play?



Words and Phrases about Privacy

classified	confidential	eavesdrop	infringe on	intima-
cy	reluctant			

Conversation Tips

Knowing the right words and phrases to express what you mean can make conversations go more smoothly. Here are some phrases that will help you express your enthusiasm, persuade someone to go along with you, and accept or decline someone else's idea.

Using Enthusiasm to Persuade

I've got a fantastic idea...

I think it'd be a great idea to...

Doesn't this sound good?

What do you think about...

Why don't we...

I'm almost certain you'll go along with me on this...

**Responding to Someone Else's Idea**

Declining	Accepting
That sounds good, but I don't think so.	Sure, that sounds great.
I really don't think so because...	I'd love to.
No thanks, I'd rather not.	Count me in!
I don't know...	Why not!

Sayings about Privacy

What do famous actors and other people in the limelight have to say about privacy? Read and discuss the meaning of each quotation in small groups.

A career is born in public—talent in privacy.

I've never looked through a keyhole without finding someone was looking back.