

高等学校

# 英语应用能力考试

**A 级**

历年真题详解  
(新版)

李有贵 主编

东华大学出版社

# 高等学校英语应用能力考试

## (A 级) 历年真题详解

(新版)

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东华大学出版社

图书在版编目(CIP)数据

高等学校英语应用能力考试(A级)历年真题详解:新版/

李有贵主编. —上海:东华大学出版社,2011.8

ISBN 978-7-81111-866-7

I. 高… II. ①李… III. 英语—高等学校—水平考试—题解 IV. H319.6

中国版本图书馆CIP数据核字(2011)第059632号

责任编辑 曹晓虹

封面设计 刘洋

高等学校英语应用能力考试

(A级)历年真题详解

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东华大学出版社出版

(上海市延安西路1882号 邮政编码:200051)

电话:(021)62193056 62373056

新华书店上海发行所发行 苏州望电印刷有限公司印刷

开本:787×1092 1/16 印张:11.75 字数:499千字

2011年8月第1版 2012年8月第2次印刷

ISBN 978-7-81111-866-7/H·334

定价:24.70元(附赠mp3光盘一张)

# 前 言

本试卷遵照教育部 2000 年颁布的《高等学校英语应用能力考试大纲》和《高职高专教育英语课程教学基本要求》,以帮助广大考生能够顺利通过高等学校英语应用能力考试,我们特聘请了具有多年参加高等学校英语应用能力考试(简称 PRETCO)阅卷与评分工作的高校教师亲自执笔,把在一线教学中的经验、心得和对历届考试真题的研讨融汇于书中。针对考生在备考过程中可能存在的各种疑难问题,以严谨的态度,精心编写了这套《高等学校英语应用能力考试(A 级)历年真题详解》试卷。

本试卷具有以下特点:

- 听力部分提供详实录音原文和答案,还配有详细的解析。
- 词汇和语法部分不仅给出了答案和句意,而且还给出了试题的考查点和详细的解析以及避错指导,力图使考生举一反三,触类旁通。
- 阅读理解部分配有详细的答案解析和避错指导,从而全面提高考生的阅读和词句的理解能力。
- 翻译部分,配有答案,帮助考生了解词汇的一词多义的用法。
- 写作部分,列举经典的范文,供学生参考。

本试卷的 12 套历年真题包括从 2005 年 6 月份到 2010 年 12 月份的内容。本试卷所配有的听力光盘,真实展现考场气氛。另听力光盘随书赠送。

由于时间有限,书中疏漏之处在所难免,恳请广大师生不吝指正。

# 目 录

## 全真试卷

2010 年 12 月全真试卷 .....	1
2010 年 6 月全真试卷 .....	9
2009 年 12 月全真试卷 .....	17
2009 年 6 月全真试卷 .....	25
2008 年 12 月全真试卷 .....	33
2008 年 6 月全真试卷 .....	41
2007 年 12 月全真试卷 .....	49
2007 年 6 月全真试卷 .....	57
2006 年 12 月全真试卷 .....	65
2006 年 6 月全真试卷 .....	73
2005 年 12 月全真试卷 .....	81
2005 年 6 月全真试卷 .....	89

## 听力材料及答案详解

2010 年 12 月 .....	97
2010 年 6 月 .....	104
2009 年 12 月 .....	113
2009 年 6 月 .....	121
2008 年 12 月 .....	127
2008 年 6 月 .....	135
2007 年 12 月 .....	143
2007 年 6 月 .....	150
2006 年 12 月 .....	156
2006 年 6 月 .....	163
2005 年 12 月 .....	170
2005 年 6 月 .....	177

# 高等学校英语应用能力考试(A级)

## (PRACTICAL ENGLISH TEST FOR COLLEGES)

### 2010年12月全真试卷

#### Part I Listening Comprehension (15 minutes)

**Directions:** This part is to test your listening ability. It consists of 3 sections.

##### Section A

**Directions:** This section is to test your ability to understand short dialogues. There are 5 recorded dialogues in it. After each dialogue, there is a recorded question. Both the dialogues and questions will be spoken only once. When you hear a question, you should decide on the correct answer from the 4 choices marked A, B, C and D given in your test paper. Then you should mark the corresponding letter on the Answer Sheet with a single line through the center.

**Example:** You will hear:

You will read: A. New York City.

B. An evening party.

C. An air trip.

D. The man's job.

From the dialogue we learn that the man is to take a flight to New York. Therefore, C. An air trip is the correct answer. You should mark C on the Answer Sheet with a single line through the center.

[A] [B] [C] [D]

Now the test will begin.

- |                           |                           |
|---------------------------|---------------------------|
| 1. A. A coat.             | B. A computer.            |
| C. A bag.                 | D. A hat.                 |
| 2. A. Price of the goods. | B. Delivery of the goods. |
| C. Quantity of the goods. | D. Quality of the goods.  |
| 3. A. Saturday.           | B. Friday.                |
| C. Thursday.              | D. Monday.                |
| 4. A. Housing shortage.   | B. Economic crisis.       |
| C. Traffic accidents.     | D. Air pollution.         |
| 5. A. They look strong.   | B. They cook well.        |
| C. They dance well.       | D. They appear friendly.  |

##### Section B

**Directions:** This section is to test your ability to understand short conversations. There are 2 recorded conversations in it. After each conversation, there are some recorded questions. Both the conversations and questions will be spoken two times. When you hear a question, you should decide on the correct answer from the 4 choices marked A, B, C and D given in your test paper. Then you should mark the corresponding letter on the Answer Sheet with a single line through the center.

### Conversation 1

6. A. In a store.

C. In a travel agency.

7. A. Asking the way.

C. Opening an account.

B. In a bank.

D. In a company.

B. Buying a ticket.

D. Booking a hotel.

### Conversation 2

8. A. Digital cameras.

C. Desk top computers.

9. A. 300 dollars.

C. 280 dollars.

10. A. 5 percent.

C. 3 percent.

B. Music players.

D. TV sets.

B. 290 dollars.

D. 270 dollars.

B. 4 percent.

D. 2 percent.

### Section C

**Directions:** This section is to test your ability to comprehend short passages. You will hear a recorded passage. After that you will hear five questions. Both the passage and the questions will be read two times. When you hear a question, you should complete the answer to it with a word or a short phrase (in no more than 3 words). The questions and incomplete answers are printed in your test paper. You should write your answers on the Answer Sheet correspondingly. Now listen to the passage.

11. What is John Wilson?

He is the \_\_\_\_\_ of a big company.

12. What will John Wilson do next week?

He will be away for \_\_\_\_\_.

13. Who are going to report to him on his trip?

\_\_\_\_\_.

14. Who will be in charge of the office while he is away?

His \_\_\_\_\_.

15. Why does Mary want to do a good job?

She hopes to be \_\_\_\_\_.

## Part II Structure (15 minutes)

**Directions:** This part is to test your ability to construct grammatically correct sentences. It consists of 2 sections.

### Section A

**Directions:** In this section, there are 10 incomplete sentences. You are required to complete each one by deciding on the most appropriate word or words from the 4 choices marked A, B, C and D. Then you should mark the corresponding letter on the Answer Sheet with a single line through the center.

16. \_\_\_\_\_ arriving at the meeting room, Tina discovered that she had left the sample products in her office.

A. By

B. Through

C. On

D. In

17. Not until yesterday \_\_\_\_\_ anything about the new advertising campaign.  
A. I learned                      B. have I learned                      C. did I learn                      D. that I learned
18. Miss Smith's assistant enjoys \_\_\_\_\_ for her although she treats him very strictly.  
A. work                      B. working                      C. to work                      D. worked
19. Tom might not have made such a serious mistake if he \_\_\_\_\_ your advice.  
A. followed                      B. follows                      C. had followed                      D. has followed
20. Jack said the construction of the subway would be completed in October, \_\_\_\_\_ is a great surprise to us.  
A. this                      B. what                      C. that                      D. which
21. We investigated other companies in the market to discover \_\_\_\_\_ they handled complaints from their customers.  
A. that                      B. how                      C. what                      D. where
22. The Human Resources Department, as well as the other departments, will have its budget \_\_\_\_\_ to \$2 million this year.  
A. increased                      B. being increased  
C. to increase                      D. to have been increased
23. The team is going out to hold a party tomorrow after it \_\_\_\_\_ the project.  
A. completes                      B. completed  
C. will complete                      D. will have completed
24. Don't risk any of your money in the business \_\_\_\_\_ you are not afraid of losing it.  
A. after                      B. before                      C. unless                      D. when
25. By the end of next year, I \_\_\_\_\_ for the company for 10 years.  
A. work                      B. am working                      C. had worked                      D. will have worked

### Section B

**Directions:** There are 10 incomplete statements here. You should fill in each blank with the proper form of the word given in the brackets. Write the word or words in the corresponding space on the Answer Sheet.

26. I have to work part time to earn some money to continue my (educate) \_\_\_\_\_.
27. More than half of the staff say they won't feel (comfort) \_\_\_\_\_ when talking to their boss.
28. The student asked the librarian for help because he couldn't find the book he (need) \_\_\_\_\_.
29. At that time, I worked for a company that (consider) \_\_\_\_\_ as the best both nationally and internationally.
30. All types of water pollution are (harm) \_\_\_\_\_ to the health of humans and animals.
31. If the investment is done (careful) \_\_\_\_\_ and intelligently you can earn huge wealth.
32. Among all the Internet Service providers in the world, Kingston Communications is considered to be one of the (good) \_\_\_\_\_.
33. Companies are legally required (keep) \_\_\_\_\_ records of all their financial transactions.
34. Please read through the information below before (fill) \_\_\_\_\_ in your application.
35. At the meeting I made some proposals, but no one seemed to be (interest) \_\_\_\_\_ in them.



### Part III Reading Comprehension (40 minutes)

**Directions:** This part is to test your reading ability. There are 5 tasks for you to fulfill. You should read the reading materials carefully and do the tasks as you are instructed.

#### Task 1

**Directions:** After reading the following passage, you will find 5 questions or unfinished statements, numbered 36 to 40. For each question or statement there are 4 choices marked A, B, C and D. You should make the correct choice and mark the corresponding letter on the Answer Sheet with a single line through the center.

Fairway Kenwood is a quality Private Hire Car Service company. The company has a long and established service history with over a quarter of a century of experience in private car hire, catering (满足需要) for clients' transport requirements.

All our drivers and vehicles are licensed by the Public Carriage Office. All our vehicles are fitted with most up-to-date computer systems. We provide transportation 24 hours a day, 7 days a week. We accept all credit card bookings. We undertake long distance journeys and will be happy to give you a quote (报价) on request.

When you call, our sales representatives are ready and waiting to assist with your transport requirements. They can provide full information on the company's operation and how our service fits into your requirements and can help you during your visit to London.

Our professional sales team can offer suggestions on how perhaps you can save money on travel while you are in London. Sightseeing and shopping trips can be arranged with very competitive prices.

We offer a number of special services for buses and private use: Wedding Service, for those special occasions; Guided tour, executive tours of London famous location; VIP Service, for that additional extra service.

This service is available 24 hours/day, 7 days/week and 365 day's of the year.

36. Fairway Kenwood is a company that \_\_\_\_\_.  
A. has a history of nearly a century  
B. sells various vehicles to clients  
C. provides private car hire service  
D. enjoys a good name in the car industry
37. The company's vehicles are equipped with \_\_\_\_\_.  
A. up-to-date video players  
B. the latest computer systems  
C. a new model of card reader  
D. an automatic quoting machine
38. From the passage, we know that you can contact the sales representatives by \_\_\_\_\_.  
A. fax  
B. email  
C. telephone  
D. personal visit
39. The professional sales team of the company can help clients to \_\_\_\_\_.  
A. save money while eating in London  
B. do sightseeing at a lower price  
C. get free special private services  
D. enjoy free shopping trips
40. Which of the following special services is provided by the company? \_\_\_\_\_.  
A. Wedding Service.  
B. Booking hotels in London.  
C. Travelling around the world.  
D. Discounts for frequent travelers.

#### Task 2

**Directions:** This task is the same as Task 1. The 5 questions or unfinished statements are numbered 41 to 45.



position of human resource management available and feel that I can provide the ideal match for its requirements. In response to your request, I am enclosing my resume for your review. It includes details regarding my educational background and work experience for the last five years.

I appreciate your interest in me and the qualifications I possess. I am confident that I will provide a meaningful addition to your staff. After you have had a chance to read my resume, please feel free to contact me if you have any questions or require any additional information.

I look forward to meeting you in person to discuss this position and my credentials ( 资历 ) in further detail. I am available for an interview most mornings and early afternoons. You will find my contact information at the top of my enclosed resume. Thank you again for taking the time to respond to my application.

Your early reply will be very much appreciated.

Sincerely yours,  
John Brown

A Letter of Application

Job applicant: 46

Position interested in: 47

Personal information provided in the resume:

- 1. 48
- 2. 49 for the last five years
- 3. contact information

Time available for an interview: most mornings and 50

Task 4

**Directions:** The following is a list of terms used in stock market. After reading it, you are required to find the items equivalent to ( 与……相同的 ) those given in Chinese in the table below. Then you should put the corresponding letters in brackets on the Answer Sheet, numbered 51 to 55.

- |                               |                         |
|-------------------------------|-------------------------|
| A—Child Help                  | J—Personal Money        |
| B—Damaged Baggage             | K—Rental Vehicle Excess |
| C—Delayed Baggage             | L—Strike Risk           |
| D—Emergency Medical Operation | M—Third Party Insurance |
| E—Hospital Allowance          | N—Travel Delay          |
| F—Loss of Deposit             | O—Travel Documents      |
| G—Medical Expenses            | P—Travel Misconnection  |
| H—Personal Accident           | Q—War Risk              |
| I—Personal Liability          |                         |

Examples: (I) 个人责任 (L) 罢工险

- |                |          |
|----------------|----------|
| 51. ( ) 个人钱财   | ( ) 医疗费用 |
| 52. ( ) 人身意外事故 | ( ) 住院补贴 |
| 53. ( ) 行李延误   | ( ) 押金损失 |
| 54. ( ) 第3方责任险 | ( ) 战争险  |
| 55. ( ) 旅行文件   | ( ) 儿童救助 |

## Task 5

**Directions:** There is a resign letter below. After reading it, you should give brief answers to the 5 questions (No. 56 to No. 60) that follow. The answers (in no more than 3 words) should be written after the corresponding numbers on the Answer Sheet.

Cashplus gives you extra cash when you need it.

We all have times in our lives when we need extra money. Whether it's a wedding, or a dream holiday, or financing a business venture, Cashplus can give you the means.

Cashplus is a personal line of credit that gives you cash at a low interest rate. And with no need for collateral (抵押品), application is easy.

**Generous Credit Limit.** Up to \$ 100,000 cash or twice your monthly income, whichever is lower, to use as you wish.

**Low Interest Rate.** Enjoy a low interest rate of only 1.48% per month or 17.8% per annual as compared to other banks' credit cards. What's more, you only pay interest when you use it.

**Flexible Monthly Repayments.** Enjoy flexible repayments from as little as 3% of your outstanding (未付的) balance or \$ 30, whichever is higher. And with no fixed monthly payment, you have more control over your finance.

**Convenience of Online Banking.** Pay bills, make account balance enquiries, view statements, arrange funds transfers and even take control of cheques issued, whenever and wherever through online banking.

56. What service does Cashplus offer?

It offers a \_\_\_\_\_ of credit.

57. What is the upper credit limit for Cashplus?

Up to \_\_\_\_\_.

58. What is the benefit if you get cash from Cashplus?

You can enjoy a \_\_\_\_\_.

59. What is the advantage of Cashplus' monthly repayment? It's \_\_\_\_\_.

60. How can Cashplus be used? Through \_\_\_\_\_.

## Part IV Translation—English into Chinese (25 minutes)

**Directions:** This part, numbered 61 through 65, is to test your ability to translate English into Chinese. After each of the sentences numbered 61 to 64, you will read four choices of suggested translation. You should choose the best translation and mark the corresponding letter on the Answer Sheet. And for the paragraph numbered 65, write your translation in the corresponding space on the Translation/Composition Sheet.

61. A company's goals and strategies are determined by an elected board of directors, whose responsibility is to make major policy decisions.

- A. 公司的目标和规划由董事会投票决定,其责任就是做出重大决定。
- B. 公司的目标和策略由选出的董事会决定,其职责是做出重大决策。
- C. 董事会确定了公司的宗旨和规则,这是他们一项重要的工作职责。
- D. 董事会决心修改公司的方针政策,他们有权对重大问题采取措施。

62. These products certainly do not match the samples you have sent us, and neither are they suited to the needs of our customers.
- A. 这些货物与贵方寄来的样品不配套,同时也不适合我们的需要。  
 B. 这些货物与贵方送来的样品显然不符,也不符合我方顾客需要。  
 C. 你们发来的产品和我们所看到的样品都不合格,顾客要求退换。  
 D. 你们所寄产品的质量比不上原先的样品,满足不了我们的要求。
63. If you can't afford to pay rent in advance, there are two types of loan you may be able to get from the social fund.
- A. 如果你不能提前付款,有两种社会基金或贷款可供你选择。  
 B. 如果你无法预付租金,你可以从丽类社会基金中获得贷款。  
 C. 如果你无力预付租金,你可以从社会基金中获得两种贷款。  
 D. 如果你没有按时付款,两种社会基金都不能为你提供救济。
64. All of the information that you need to apply for your visa is available, free of charge, from WorldBridge's website, our commercial partner.
- A. 你申请签证所需要的一切证明材料全部都由我们的贸易网站 WorldBridge 向你提供。  
 B. 你申请签证时不要忘了向我们的贸易网站 WorldBridge 提供全部所需要的个人信息。  
 C. 你申请签证所需要全部免费材料都可以从我们的商业网站 WorldBridge 随时索取。  
 D. 你申请签证所需要的全部信息可从我们商业合作伙伴 WorldBridge 的网站上免费获取。
65. If you are not able to attend your appointment with your doctor, or need to change it to a more convenient time, it is important that you let us know as soon as possible. This will enable us to offer your appointment to another patient and rebook you another, more convenient time.
- To cancel or change your appointment, please use one of the following two methods:
- \* Telephone at 0161 206 4100 (between 8:30am—8:00pm Monday—Friday).
  - \* Via the Online Form at [www.srht.nhs.uk/changeappointment](http://www.srht.nhs.uk/changeappointment).

## Part V Writing (25 minutes)

**Directions:** This part is to test your ability to do practical writing. You are required to write a letter according to the following information given in Chinese. Remember to write it in no less than 80 words on the Composition/Translation Sheet.

说明:假设你是某公司的员工 Susan Waters,根据下列内容给公司人事部经理 Ms. Bush 写一封辞职信。

写信日期:2010年12月19日

内容:

1. 表示要辞职
2. 解释辞职的原因(自拟);
3. 告知离职的时间(一个月后);
4. 对于在工作期间所得到的指导和帮助表示感谢。

Words for reference

辞职:resign v./resignation n.

注意信函格式!

# 高等学校英语应用能力考试(A级)

## (PRACTICAL ENGLISH TEST FOR COLLEGES)

### 2010年6月全真试卷

#### Part I Listening Comprehension (15 minutes)

**Directions:** This part is to test your listening ability. It consists of 3 sections.

##### Section A

**Directions:** This section is to test your ability to understand short dialogues. There are 5 recorded dialogues in it. After each dialogue, there is a recorded question. Both the dialogues and questions will be spoken only once. When you hear a question, you should decide on the correct answer from the 4 choices marked A, B, C and D given in your test paper. Then you should mark the corresponding letter on the Answer Sheet with a single line through the center.

**Example:** You will hear:

You will read: A. New York City. B. An evening party.  
C. An air trip. D. The man's job.

From the dialogue we learn that the man is to take a flight to New York. Therefore, C. An air trip is the correct answer. You should mark C on the Answer Sheet with a single line through the center.

1. A. The man can have a room with a shower. B. The man can't have a room at present.  
C. The man should come tomorrow. D. The man booked a double room.
2. A. At the post office. B. At the bank  
C. In the street. D. In the office.
3. A. Go camping. B. Go sightseeing.  
C. Go shopping. D. Go skating.
4. A. Frozen foods. B. Sports goods.  
C. Office equipment. D. Household appliances.
5. A. Complaining about the mobile phone.  
B. Asking about the price of the mobile phone.  
C. Comparing the models of the mobile phone.  
D. Inquiring about the functions of the mobile phone.

##### Section B

**Directions:** This section is to test your ability to understand short conversations. There are 2 recorded conversations in it. After each conversation, there are some recorded questions. Both the conversations and questions will be spoken two times. When you hear a question, you should decide on the correct answer from the 4 choices marked A, B, C and D given in your test paper. Then you should mark the corresponding letter on the Answer Sheet with a single line through the center.

### Conversation 1

6. A. A job related to computers.  
C. A job related to marketing.
7. A. Ask for an interview.  
C. Write an application letter.
- B. A job related to designing.  
D. A job related to advertising.
- B. Look for a well-paid job.  
D. Try some advertising companies.

### Conversation 2

8. A. She has forgotten the man's address.  
B. She cannot meet the man this afternoon.  
C. She has suddenly fallen ill with a bad cold.  
D. She cannot attend the training course this week.
9. A. Visit an important client.  
C. Attend a sales meeting.
10. A. At 1 p. m. tomorrow.  
C. At 3 p. m. tomorrow.
- B. Go to a department store.  
D. Move to a new office.
- B. At 2 p. m. today.  
D. At 4 p. m. today.

### Section C

**Directions:** This section is to test your ability to comprehend short passages. You will hear a recorded passage. After that you will hear five questions. Both the passage and the questions will be read two times. When you hear a question, you should complete the answer to it with a word or a short phrase (in no more than 3 words). The questions and incomplete answers are printed in your test paper. You should write your answers on the Answer Sheet correspondingly. Now listen to the passage.

11. What does the speaker think of his working conditions?  
He thinks that the working conditions are \_\_\_\_\_.
12. How many hours does the speaker work every week?  
\_\_\_\_\_.
13. How does the speaker spend his holiday in winter?  
He usually takes one week to \_\_\_\_\_.
14. What system did the company introduce last year?  
It introduced a flexible \_\_\_\_\_ system.
15. When can the speaker start his work in the morning?  
Any time between \_\_\_\_\_.

## Part II Structure (15 minutes)

**Directions:** This part is to test your ability to construct grammatically correct sentences. It consists of 2 sections.

### Section A

**Directions:** In this section, there are 10 incomplete sentences. You are required to complete each one by deciding on the most appropriate word or words from the 4 choices marked A, B, C and D. Then you should mark the corresponding letter on the Answer Sheet with a single line through the center.

16. Our company's visitors decided to stay in our city for \_\_\_\_\_ two days as they wanted to have a look around.

- A. other                      B. the other                      C. another                      D. other's
17. According to the time table, the train for Beijing \_\_\_\_\_ at 9:10 p. m. from Monday to Friday.  
A. was leaving              B. is leaving                      C. leaves                      D. has left
18. The new drug will not be put on the market \_\_\_\_\_ it has proved safe on humans.  
A. if                      B. until                      C. since                      D. when
19. Students are expected to pay the loan back \_\_\_\_\_ they are earning enough.  
A. so far as                      B. now that                      C. even if                      D. as soon as
20. Immigrants have to adapt themselves culturally and physically to the new surroundings \_\_\_\_\_ they have moved.  
A. on which                      B. by which                      C. into which                      D. from which
21. The proposal \_\_\_\_\_ at the meeting now is of great importance to our department.  
A. being discussed              B. to be discussing                      C. having discussed              D. discussing
22. It was because of his good performance at the interview \_\_\_\_\_ he got the job with the big company.  
A. so                      B. what                      C. that                      D. while
23. It is reasonable for people to pursue a career in fields related \_\_\_\_\_ their favorite hobbies.  
A. on                      B. for                      C. at                      D. to
24. There is no evidence \_\_\_\_\_ he was on the site of the murder.  
A. where                      B. that                      C. which                      D. how
25. Only when we hurried to the airport \_\_\_\_\_ the flight was cancelled.  
A. we found                      B. did we find                      C. have we found                      D. we have found

### Section B

**Directions:** There are 10 incomplete statements here. You should fill in each blank with the proper form of the word given in brackets. Write the word or words in the corresponding space on the Answer Sheet.

26. Nowadays, electronic (pay) \_\_\_\_\_ is a more convenient way to pay for purchases than cash and checks.
27. Most of the high school students who (interview) \_\_\_\_\_ yesterday believed that they should continue with their education.
28. According to the survey (conduct) \_\_\_\_\_ recently, 52% of American business people booked their business travel online last year.
29. The (grow) \_\_\_\_\_ of online shopping is producing a fundamental change in consumer behavior.
30. The total output of this factory (double) \_\_\_\_\_ since it was put into operation in 2006.
31. It is the (responsible) \_\_\_\_\_ of the Human Resources Department to employ new staff members.
32. It was reported that the (injure) \_\_\_\_\_ people were taken to the hospital immediately after the accident.
33. The bank refused (accept) \_\_\_\_\_ loan because they weren't convinced by my business plan.
34. It's important to realize how (quick) \_\_\_\_\_ this disease can spread over the globe.
35. Of all the marketing plans proposed at the meeting, this one is believed to be the (practical) \_\_\_\_\_.



## Part III Reading Comprehension (40 minutes)

**Directions:** This part is to test your reading ability. There are 5 tasks for you to fulfill. You should read the reading materials carefully and do the tasks as you are instructed.

### Task 1

**Directions:** After reading the following passage, you will find 5 questions or unfinished statements, numbered 36 to 40. For each question or statement there are 4 choices marked A, B, C and D. You should make the correct choice and mark the corresponding letter on the Answer Sheet with a single line through the center.

College is a place to explore many possibilities; you really can't do it all — unless you manage your time wisely. Here are some tips I have found very helpful for managing my time and maximizing my study efforts:

**1. Determine your goals.** What do you want to get out of a college education? Academic (学术的) knowledge?

Leadership experience within a club? Decide what is most important to you. Then devote proportionate (成比例的) amounts of time to those efforts.

**2. Plan ahead.** You may think you can keep everything in your head, but as the activities on your schedule start piling up, making a schedule can really help organize even little tasks.

**3. Study at strategic (关键的) times.** Don't wait until you're falling asleep to study. Study first. Save those e-mails to check later, because tasks that don't require much energy and attention can still be done when you're tired.

**4. Motivate (激励) yourself!** You know that TV show you've been dying to see, or that game of chess you've been waiting all week to challenge your friend to. These and many other special activities can be used for motivation. Promise yourself that you'll force yourself to work efficiently. (Don't rush through the assignment, though.)

**5. Take a nap.** Sometimes even a 20-minute nap in the afternoon will give you the extra energy you need to get through the day.

36. We need to plan ahead in order to \_\_\_\_\_.

- A. keep a record of all the events                      B. better organize our activities  
C. store everything in our head                      D. pile up little tasks neatly

37. Strategic times are best for us to \_\_\_\_\_.

- A. save energy      B. check e-mails                      C. study efficiently      D. organize activities

38. Which of the following could be used as a motivation to do our assignments? \_\_\_\_\_

- A. Remembering our urgent tasks.                      B. Any activities we're eager to do.  
C. Taking a break in the afternoon.                      D. The promise to study efficiently.

39. What can help us to keep refreshed throughout the day? \_\_\_\_\_

- A. Doing some physical exercise.                      B. Taking a short nap in the afternoon.  
C. Rushing through some assignments.                      D. Playing a game of chess with a friend.

40. Which of the following could be the best title for this article? \_\_\_\_\_

- A. Study Habits and Time Management.                      B. Business Management and Leadership.  
C. University Education and Campus Life.                      D. Life Goals and Academic Development.

### Task 2

**Directions:** This task is the same as Task 1. The 5 questions or unfinished statements are