



普通高等教育“十五”国家级规划教材

New *Practical* English

1
新编实用英语 综合教程

Comprehensive Course

教育部《新编实用英语》教材编写组 编



高等教育出版社



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内 容 提 要

《新编实用英语》系列教材是由教育部“高职高专教育英语课程教学指导委员会”根据《高职高专教育英语课程教学基本要求(试行)》组织编写的。本套教材认真贯彻了“学一点、会一点、用一点”、“听、说、读、写、译并重”和“边学边用、学用结合”的原则。注重听说技能训练,注重对实用文体阅读能力的培养,将应用语言基本功的能力与实际涉外交际相结合。

本套教材还注重“教、学、考”相互照应。学完第2册可参加“高等学校英语应用能力考试”的B级考试,学完第4册可参加A级考试。

本书为《综合教程》第一册,共10个单元,每个单元都由“说”、“听”、“读”和“写”4部分组成,另有一个“趣味阅读”部分。本书为4色印刷,版式精美,并配有录音带。

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NEW

Practical English

Comprehensive Course 1

新编实用英语

综合教程 1

《新编实用英语》系列教材编写指导委员会

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《新编实用英语——综合教程 1》

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前 言

根据《普通高等专科学校英语课程教学基本要求》编写的《实用英语》(1995年出版)为高等专科英语教学改革起到了导向与规范作用,取得了开拓性的成果。它既重视语言基本技能的训练,又在很大程度上体现了培养实际应用英语能力的目的。1999年,根据国家对高等专科教育、高等职业教育和成人高等教育实行“三教统筹”的精神,编写组对《实用英语》进行了局部的修订,使之更加符合“三教”的要求。加入WTO之后,中国与世界经济进一步接轨,国家对高职高专的英语教学提出了更加重视实用能力培养的要求,因此,高职高专教育英语课程教学指导委员会(以下简称“课委会”)决定重编《实用英语》,以适应新形势对高职高专英语教学改革的需要。

《新编实用英语》(New Practical English)是由课委会组织全国各地有丰富教学经验的教师编写的。它既坚持了《高职高专教育英语课程教学基本要求(试行)》(以下简称《基本要求》)的正确方向,保持和突出了《实用英语》的优点,又反映了全面更新教学内容的实际。所谓全面更新是指在坚持《基本要求》为高职高专培养实用性人才和坚持“以应用为目的,实用为主,够用为度”的大方向的前提下,进一步更新观念、更新内容、更新体系、更新要求。这主要体现在如下几个方面:

1. 严格按照《基本要求》编写。《基本要求》中的《交际范围表》所规定的交际主题是我们选材的依据和出发点,而且读、译、听、说、写各项技能的培养与训练都围绕同一交际话题展开。
2. 进一步克服忽视听说技能训练的弱点,加大听说技能、特别是实用交际能力的训练,把培养一定的实用口语交际能力作为本教程的重要任务。
3. 加强对应用文等实用文体阅读能力的培养,满足在一线工作的业务人员实际的涉外交际需要。
4. 将英语应用能力的训练具体体现于实用英语能力的培养之中。应用能力既指应用语言基本功的能力,更指把这些基本功运用到实际涉外交际中的能力。后者也可称作“实用能力”。“应用能力”是“实用能力”的基础,“实用能力”则是“应用能力”的具体体现。
5. 认真贯彻“学一点、会一点、用一点”,“听、说、读、写、译并重”和“边学边用、学用结合”的原则。
6. “教、学、考”相互照应。《高等学校英语应用能力考试大纲和样题》所规定的项目和要求都在教材中得到反映和训练。学完《新编实用英语》第2册可以参加“高等学校英语应用能力考试”的B级考试,学完第4册可参加A级考试。

《新编实用英语》由《综合教程》、《学学·练练·考考》、《教师参考书》以及配套的多媒体学习课件、电子教案、网络课程等组成。

《新编实用英语——综合教程》分为4册,每册10个单元,每个单元都由说(Talking Face to Face)、听(Being All Ears)、读(Maintaining a Sharp Eye)和写(Trying Your Hand)四部分组成,另有一个“趣味阅读”部分(Having Some Fun)。各部分的具体内容如下:

1) Talking Face to Face: 包括2个紧扣交际主题的对话样例,供学生学习模仿,并配有5个短小的交际话题模拟练习,使学生边学边练。

2) Being All Ears: 本部分是对Talking Face to Face的扩大与补充,以体现听力训练的范围要广于说的训练的原则,并为阅读作铺垫。

3) Maintaining a Sharp Eye: 本教程打破先教课文后进行语言训练的传统模式,把阅读作为外语教学训练的归结,并通过阅读开拓眼界,进一步提高语感和交际能力,为学生自主学习创造充分的条件。

4) Trying Your Hand: 这一写作部分又分为应用文写作(Applied Writing)和一般写作(General Writing)两部分。前者培养学生阅读和模拟套写《基本要求》规定的常用应用文的能力;后者则按句子写作、

功能写作和篇章写作等层次进行训练。

5) Having Some Fun: 每课选配一个短小精悍的幽默故事, 培养学生学习、体味与欣赏英语和英美文化的能力。

《新编实用英语》将为高职高专英语教学改革开创崭新的局面, 提高学生实际使用英语进行涉外交际的能力, 有利于彻底改变高职高专英语教学滞后于社会需求的局面。

《新编实用英语》由课委会主任委员、大连理工大学孔庆炎教授和课委会顾问、高等学校英语应用能力考试委员会主任委员、上海交通大学刘鸿章教授担任总主编, 负责全书的总体设计、编排和书稿的审订, 并聘请美国普渡大学 Margie Berns 教授作语言顾问。

《新编实用英语——综合教程》第一册由大连理工大学姜怡和姜欣主编, 蒋立真、张睿、冷慧等人参加编写。






由于本书遵循的是完全崭新的编写思路, 实际编写中会有不当和疏漏之处, 望广大使用者批评指正, 以期本教程能为高职高专英语教学作出新的贡献。

编者
2002年4月






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1

GREETING AND INTRODUCING PEOPLE

SECTION I

Talking Face to Face



Business Cards and Passport

Business cards are very useful for introducing people. Now let's try to use the information in the cards to practice short dialogues.

International Exchange Section
Binhai Foreign Languages School

Prof. Lu Yang
Director

Address: 5 Binhai Road, Binhai City, 116000
Tel & Fax: 0411-4673289
E-mail: FL1603@pub.bl.lnpta.net.cn

*My name is Lu Yang. Lu is my
family name. This is my card.*



*My name is
Li Tiegang. ...*



Binhai Electronics Ltd.

Li Tiegang

Electronics Engineer

Address: No. 50 Chang-Jiang, Binhai
E-mail: l1tg6@pub.bl.lnpta.net.cn
Tel : 0411-4673289
Handphone: 13625122445

Follow the Samples

1 Meeting People for the First Time

- Lu Yang: Hello, nice to meet you. My name is Lu Yang.
Dick: How do you do, Professor Lu? I'm Richard Washington. Please call me Dick.
Lu Yang: Welcome to our department, Dick.
Dick: Thank you. Here is my card.
Lu Yang: Thanks. So you are here for the research project?
Dick: Yes, I am.

- Jack: Excuse me, are you Mr. Li Tiegang?
Li Tiegang: Yes, I am.
Jack: How do you do, Mr. Li? I'm Jack Green from Zhonghua Technical School.
Li Tiegang: Nice to meet you, Mr. Green. Welcome to our company.
Jack: Thank you. Here is my business card.
Li Tiegang: Thanks. This is mine.



2 Meeting People Again

- Lu Yang: Hi, long time no see, Dick. Do you still remember me?
Dick: Oh, it's you, Professor Lu. So glad to see you again. How are you?
Lu Yang: Very well, thank you. How is your project?
Dick: It's going fine. I'm here to present the project report.
Lu Yang: Good. I'm also here for the conference.
Dick: Really? It's a small world.
- Li Tiegang: Hello, Jack. Haven't seen you for ages. How's everything?
Jack: Hi, Li. What a pleasant surprise! I'm fine. And you?
Li Tiegang: Very well, thank you. What brings you here?
Jack: I'm here on business. How are things going in your company?
Li Tiegang: Not bad. How about you?
Jack: Just doing well. Would you care for a drink?

Act Out

Here is a group of short dialogues. Follow the examples to make more conversations with your partner.

1

How do you do?

My name is Lin Fei.

Glad to meet you.



How do you do?

I'm Winnie London.

Nice to meet you, too.

Task: Meet Prof. Smith at the airport.

2

A: Mr. Ballman, allow me to introduce myself. My name is Li Tiegang, manager of the company.

B: How do you do, Mr. Li? Very glad to see you.

A: The pleasure is mine. This is my card.

B: Thank you. This is mine.

Task: Introduce yourself to Mr. Green.

3

A: Nice to meet you. I'm Robert Miller from Canada.

B: Glad to know you. Your new product is very impressive.

A: Thank you. Our company attends Binhai International Fair every year.

B: Hope to see you again next year.

Task: Greet your business partner, Mr. Johnson, at a trade fair.

4

A: Hello, Susan. How nice to meet you here!

B: Hi, Wang. What a nice surprise! What brings you here?

A: I'm here on vacation (度假). And you?

B: I'm teaching Spanish (西班牙语) in a language school here.

Task: Show your surprise for an unexpected meeting (不期而遇) with an old friend.

5

A: Hello, Bill. Do you still remember me?

B: Hi, Dr. Wang. How are you?

A: Pretty good. And how are you?

B: Same old thing. Say, why don't we go and get caught up over a drink?

A: Yes, why not? Let's go to the Golden Dragon (金龙) Restaurant.

Task: Show your pleasure for meeting an old foreign colleague.

Refer to the Data Bank in the Workbook for More Relevant Expressions.



Put in Use

1 Imagine you are meeting an English teacher from the USA at the airport. Read aloud the following dialogue with your partner by putting in the missing words.

- You: Hello, are you Prof. Smith from the United States?
- Mr. Smith: Yes, Robert Smith. Please call me ① _____ ② _____ for coming to meet me at the airport.
- You: My ③ _____ . Welcome to China. My name is Zhang Lin. You can call me Zhang. ④ _____ my card.
- Mr. Smith: Thank you. Here is mine. And ⑤ _____ my wife.
- You: ⑥ _____, Mrs. Smith?
- Mrs. Smith: How do you do? It's nice to meet you. Please ⑦ _____ Mary.
- You: How was the ⑧ _____, Mary?
- Mrs. Smith: Well, it was OK, although a little tiring.
- You: Then let's get your luggage and go to ⑨ _____ now.
- Mr. Smith: Oh, thank you. It's ⑩ _____ of you.

2 Imagine you are a clerk at a language school's guesthouse. Mary Green is a teacher from Australia. You are meeting her at the airport. Act out the following dialogue by translating the Chinese into English. Your partner will play the role of Mary Green.

- You: ① (请问你是玛莉·格林小姐吧? 我是外语学院的手红。)
- Mary: Oh, how do you do, Li Hong? Thank you for coming to meet me.
- You: ② (您好! 见到你真高兴, 玛莉·格林小姐。旅途顺利吗?)
- Mary: Yeah, quite pleasant. But I feel a bit cold here. It's summer now in Australia, you know.
- You: ③ (对呀! 让我们去学校宾馆吧, 那儿一切都为你准备好了。)
- Mary: That's very kind of you. I do appreciate your help.
- You: ④ (哦, 格林小姐, 这是我的名片。需要帮忙请打电话或发电子邮件给我。)
- Mary: Thank you very much. By the way, please call me Mary.

3 Imagine you are a new employee (雇员) at a joint venture (合资企业). Mr. Smith is the general manager there. You meet him for the first time at the company's canteen (餐厅). Fill in the blanks according to the clues (提示) given in the brackets. Then act it out with your partner.

- You: ① (引起对方注意) _____ . Are you Mr. Smith?
- Mr. Smith: Oh, yes. Simon Smith. You are a newcomer?
- You: ② (问好) _____ ? I'm Li Ying, a graduate from Binhai University. My major is marketing.
- Mr. Smith: Very good. ③ (表示欢迎) _____ .

- You: I'm happy to work here. I know **4** (表示知道对方的身份) _____.
- Mr. Smith: And you may also know I'm a lover of Chinese food! **5** (给名片) _____.
- You: **6** (表示感谢) _____, I'm on line, too. But I don't have a card yet.
- Mr. Smith: Let's take a seat at this table. I'll take down your email address.
- You: Thank you, Mr. Smith. **7** (口述自己的网址 lybinhai@yahoo.com.cn) _____.

SECTION II

Being All Ears



You have practiced greeting and introducing people in English. Now try to get more materials from what you will hear in this section.

Listen and Decode

- 1 Listen to Dialogue 1 and decode the message by finding the correct choices in the blanks according to what you have heard.**

John **1** (Thomson, Simpson, Timpson) is an overseas student in China. He is from England. He studies Chinese in the university. And Lin is **2** (a first-year, a third-year, a fourth-year) Chinese student at the university. The two young men meet each other for the first time. They introduce themselves to each other with **3** (pleasure, pressure, politeness). John is doing his Chinese **4** (project, program, product) at the university. Lin is going to graduate a year later. He intends to further his study in the UK by working toward a **5** (bachelor's, master's, doctor's) degree. Both John and Lin are on-line. From now on they can also keep in **6** (reach, speech, touch) through the internet and help each other at any time.

Listen and Respond

- 2 Listen to the dialogue again and answer the following questions orally.**

- 1 Who is John? Where is he from?
- 2 What does he study in the university?
- 3 Who is Lin? Which grade is he in now?
- 4 Where does Lin want to go after graduation? Why does he want to study further?
- 5 How can they keep in touch later on?

Listen and Complete

3 Now listen to Dialogue 2 and complete the following sentences.

- 1 Li Ming is a _____.
- 2 The foreign teacher is from _____.
- 3 _____ is the professor's full name.
- 4 _____ will be given this evening to welcome Prof. Brown.
- 5 Li Ming will _____ together with the professor there.

Listen and Judge

4 Now listen to the dialogue again and do the multiple choice exercise below.

- 1 The relationship between Li Ming and Professor Brown is _____.
 - a schoolmates
 - b colleagues
 - c secretary and manager
 - d student and teacher
- 2 This is _____ they have met each other.
 - a the first time
 - b the second time
 - c one of many times
 - d the last time
- 3 The dinner party to welcome Prof. Brown will probably be held at about _____.
 - a 5:00 p.m.
 - b 6:00 p.m.
 - c 7:00 p.m.
 - d 8:00 p.m.
- 4 The party is given by _____.
 - a the president of the college
 - b the department head
 - c the English teachers
 - d Li Ming's parents

Listen and Read

5 Now listen to something more challenging—a passage with some blanks for you to fill in. The words in the brackets will give you some hints. A glance beforehand at the word list provided below will be of some help to you.

New Words and Expressions

computer	/ kəm'pjʊ:tə /	n.	电脑
cool	/ ku:l /	a.	酷; 凉爽的
employer	/ ɪm'plɔ:ə /	n.	雇主
exchange	/ ɪks'tʃeɪndʒ /	v.	交换
impression	/ ɪm'preʃən /	n.	印象


include	/m'klud/	v.	包括
introduction	/ɪntrə'dʌkʃən/	n.	介绍
leave	/li:v/	v.	留下
mention	/menʃən/	v.	提到
programmer	/prəʊgræmə/	n.	程序员
proper	/'prɒpə/	a.	适当的
software	/'sɒftweə/	n.	软件
typical	/'tɪpɪkl/	a.	典型的

sales clerk 销售员

leave a nice first impression upon... 给...留下美好的第一印象

speaking of time 说到/提到时间

Introductions Are Important



① (what?) _____ are important. A proper introduction will leave a good first impression upon ② (whom?) _____. In the ③ (where?) _____, introductions are usually rather simple. A usual introduction includes a greeting, a handshake, an exchange of names, and sometimes, a few words about one's work. ④ (when?) _____ an exchange of cards has become quite popular. Here is an example.

(Jack:) How do you do? I'm Jack Ryan, a sales clerk.

(Paul:) Hello. I'm Paul Jones, a computer programmer.

You see, both men speak ⑤ (how?) _____. Of course, their handshake should be firm, too. And they've both mentioned their names and jobs. Let's take a look at how they go on with the introduction.

(Jack:) Glad to meet you, Paul. Here is my card.

(Paul:) Oh, Ryan Electronics Company. So you have your own firm. Here is my card.

(Jack:) Thank you. And you work for the ⑥ (what?) _____.

By this time each has had a quick look at the cards. Now let's see how they end their conversation.

(Jack:) They named ⑦ (who?) _____ president last week, didn't they?

(Paul:) Yeah. That cool but inexperienced young man.

(Jack:) He just needs some time. Oh! Speaking of time, I've got to ⑧ (do what?) _____, Bye.

(Paul:) Me, too. Nice to have met you.