西文工具书样例集

谢宗昭　选编

南京大学图书馆学系

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1987.2.

编 者 说 明

本课程的教学目的是使学生在了解西文（以英文为主）工具书的基本理论及基本概念的基础上，掌握各种主要西文工具书的特点及使用方法，重点在使用，是一门实践性很强的课程。目前，我国的西文工具书绝大部分是原版，复本量少，学生不可能人手一册，边听课，边对照，边查阅，当堂获得有关工具书特点的感性知识，从而初步学会使用方法。为此，于1984年12月选编此样例集，作为辅助教材供学生使用。当时由于时间仓促，选编难免有粗糙缺漏之处。经一年的教学实践，特作此修订，去旧补新，充实样例内容，以适应当前新的教学需要。

由于工具书在不断更新，本样例集亦将定期作相应的修正。

编者　谢宗昭

1985年12月

北方工业大学
资料专用章

北方工业大学图书馆
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Books In Print 1981-1982

I. Entry sample (Authors Index)

Quenstedt. Friedrich A. Handbuch der Petrefaktenkunde: Handbook for the Study of Fossile. Gould, Stephen J., ed. LC 79-8345. (The History of Paleontology Ser.). (Illus., Ger.). 1980. Repr. of 1852 ed. Set. lib. bdg. 108.00x (ISBN 0-405-12739-1); lib. bdg. 54.00x ea. Vol. 1 (ISBN 0-405-12745-6). Vol.2 (ISBN 0-405-12749-9). Arno.

II. Entry sample (Titles Index)

Handbuch der Petrefaktenkunde: Handbook for the Study of Fossile. Friedrich A. Quenstedt. Ed. by Stephen J. Gould. .....

III. Key to publishers'and distributors' abbreviations

Bowker, (Bowker, R.R., Co., 0-8352), A xerox Publishing Co., 1180 Ave. of the Americas, New York, NY 10036 Tel 212-764-5100; orders to: P.O. Box 1807, Ann Arbor, MI

IV. Key to publishers and distributors

Abingdon Press. (Abingdon; 0-687), Advertising & Publicity Dept., 201 Eighth Ave. S., Nashville, TN 37202 Tel 615-749-6403 Order to: Customer Service Dept., 201 Eighth Ave. S., Nashville, TN 37202 Tel 615-749-6347. Imprints: Apex Books (Apex); Festival Books (Festival).

Subject Guide To Books In Print 1981-1982

Arrangement of subject (Selected)

EDUCATION
Algier, Ann S. .....
ASBO Annual Meetings...
Baglev, William C. .....
Campbell, Clyde. .....
EDUCATION-AIMS AND OBJECTIVES
EDUCATION-CURRICULA
EDUCATION-DATA PROCESSING
EDUCATION-HISTORY
EDUCATION-PHILOSOPHY
EDUCATION-RESEARCE
EDUCATION-STATISTICAL METHODS
EDUCATION-YEAR BOOKS
EDUCATION-AFRICA
EDUCATION-BRAZIL
EDUCATION-CANADA
EDUCATION,ART
EDUCATION, BILINGUAL
EDUCATION,COMMUNIST
EDUCATION,HIGHER
EDUCATION,HIGHER-BIBLIOGRAPHY
EDUCATION,HIGHER-CURRICULA
EDUCATION,HIGHER-AFRICA
EDUCATION,HIGHER-CANADA

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The Publishers' Trade List Annual 1981 (PTLA)

I. Index to publishers, including addresses and ISBN prefix (Selected)
Publishers marked * * * have catalogs inserted in alphabetical order; pagination refers to book lists in yellow pages preceding the catalogs.

Academic Press, Inc. (0-12).....***
Academy press (0-912314).....405
5227 Stevens Creek Blvd., Santa Clara, CA 95051
Basic Books, Inc. (0-465).....***
10 E. 53 St., New York 10022
Castle Publishing Co., Ltd.....475
50 West Hill Circle, Stamford, CT 06902

II. Subject index to publishers, including fields of activity (Selected)
The following index has been compiled from information submitted by the publishers listed under each subject classification and field of activity. Publishers listed below can be located by consulting the Index to Publishers.

AGRICULTURE
AVI Publishing Co.
Ballinger Publishing Co.
California Service Agency

BIBLIOGRAPHY

CHILDREN'S BOOKS
A & W Publishers
Bayshore Books
Carlton Press, Inc.

DRAMA, PLAYS, THEATER, DANCE

III. Index to publishers' series (Selected)
The following index has been compiled from information submitted by the publishers. a complete list of the titles within a series with price and availability is included in the publisher's catalog or booklist in PTLA. The publishers identified in the index below can be located by consulting the Index to Publishers:

Advances in Photochemistry. John Wiley & Sons, Inc.
Agricultural Series. Crestline Publishing Co. Inc.
BBC Music Guides. University of Washington Press
The Basic Studies in Politics Series. Little, Brown & Co.
Contemporary Concepts in Physics. Harwood Academic Publishers

IV. Publishers' Book Lists, (yellow pages)

A & W PUBLISHERS, INC
95 Madison Avenue
New York, New York 10016
(212) 725-4970

Joey Adams
STRICTLY FOR LAUGHS: June 1981, 288pp.
ISBN: 0-89479-079-X..... cloth $ 9.95

British Books In Print

I. Arrangement: This book is in one alphabetical sequence of authors, titles references, etc. Authors are arranged before titles beginning with the same word, For example:

Black, Robert. Stalinism in Britain. .
Black Africa: Its People and Their Cultures Today.

II. Arrangement of entries:

Light, Ivan H. Ethnic Enterprise in America:.....
Light, Patricia K. .....
Light, Ursula E. K. .....
Light (Daish) .....
Light (Feravolo) ....
Light After Darkness (Hanssen) .....
Light and Colour. Pott4.38. Col.ill. First Lib. S. bds. £0.60
Macdonald Educ. (10.71) 356 03785 1
Light, Fun with..... ..

III. Sample of entry:

Killey. H. C., etc. Outline of Oral Surgery. Pt. 2. D8.288.
46ill. 2r.e. Dental Pract. Hbks. £5.00 Wright,
Bristol (8.75)
7236 0407 X.

IV. List of publishers

The following is a List of Publishers with addresses and, wherever possible, telephone numbers and telegraphic addresses, revised to date. The letter code, explained below, shows the type of book published and is given at the request of the Publishers Association, full membership of which is indicated by a star. (*)

(A) Fiction
(B) Educational:
(i) Primary
(ii) Secondary
(iii) University
(iv) Commercial and Technical
(C) Religious
(D) Technical and Scientific
(E) Legal and Parliamentary
(F) Medical
(G) Commercial and Professional
(H) Naval and Military
(I) Dictionaries:
(i) English (ii)Foreign Language
(J) Reference Books
(K) Maps and Atlases
(L) Music
(M) Arts and Architecture
(N) Children's Books
(i)General (ii) Rewards
(iii) Fiction (iv) Toys Books
(O) Bibles, Prayer and Hymn Books
(P) Sports, Games and Pastimes
(Q) Poetry and Drama
(R) History, Archaeology, Biography
(S) Politics, Political Economy,
(T) Philosophy (U) Oriental
(V) Travel and Adventure
(W) Popular Reprint Editions
(X) Encyclopaedias
(Y) Directories and Guide Books
(Z) General Literature

* Abson Books, Abson, Wick, Bristol, BS15 5TT. Tel. Abson (027 582) 2446. (J.N(i), M,P,Y,Z,) (902920)

Bromley Public Library, High St., Bromley, BK1 1EX. Telex896712 Tel. 01-460 9955 (901002)

Castle Cary Press, Castle Cary, Somerset. Tel. Castle Cary (096 35) 357. (D,F.R,Z,) (85126)

V. Publisher Prefixes in Numerical Order

236	Elek (Paul) Books Ltd.	241	Elm Tree Books
237	Evans Brothers Ltd.	241	St. George's Press.
238	Evelyn (Hugh) Ltd.	241	Hamilton (Hamish) Ltd.
239	Moonraker Press.	242	Barrie & Jenkins.
240	Focal Press Ltd.	245	Hennel Locke Ltd.

The British National Bibliography Annual Volume 1961

I. Classified subject section (Selected)

531.32-Vibration

CRAFTON, Paul A

Shock and vibration in linear systems. New York, Harper; London, H, Hamilton, 70/-. cU.S. 1961.

xii, 415p. diagrs. 24½cm. (B61-14012)

II. Alphabetical Author, Title and Subject Section (Selected)

(Author): Crafton, Paul A. Shock and vibration in linear systems. H. Hamilton, 70/-. 531.32 (B61-14012)

(Title): Shock and vibration is linear systems. See Crafton, Paul A.

(Subject): Vibration : Physics 531.32

Note: This Section contains entries or reference entries under authors, titles, editors, translators, series and subjects in one alphabetical sequence.

American Book Publishing Record, Cumulative 1980

I. Sample of entry:

DOWLING, Edward Thomas, 1938- 510'.2'433

Schaum's outline of theory and problems of mathematics for economists / by Edward T. Dowling. New York : McGraw-Hill, c1980, 407 p. : graphs ; 28 cm. (Schaum's outline series) On spine: Mathematics for economists. Includes index. HB135.D68 79-22704 ISBN 0-07-017760-0 pbk. : 19.50

1. Economics, Mathematical. 2. Mathematics-1961. I. Title. II. Title: Theory and problems of mathematics for economists. III. Title: Mathematics fore economists.

II. Author Index (Selected)

Adams, Douglas. FIC
Adams, Florence, 684.104
Aiken, Joan. FIC: JUV
Bennett, Jay. JUV
Campbell, Bryn. 770
Dixon, Robert T. 520

III. Title Index (Selected)

Angry tide (Graham) FIC
Angry waters. 363.34
Animal cafe (Stadler) JUV
Behind the radio scene. 791.44
Class pictures / (Sachs) JUV
Classic music. 780.9033

IV. Subject Guide (Selected)

Labor and laboring classes-China. 331'.0951 HD8736

Labour Party(Gt. Brit.)-History-Addresses Essays, Lectures. 324.24107 JN1129

Lefortune, Bellamine, 1869-1947. 266'.2'0924 B99

Matrices. 512.9'13 QA138

Matrix groups. 5 2'.2 QA1'71

V. Outline of Dewey Classification:

000	GENERALITIES	600	TECHNOLOGY (APPLIED SCIENCES)
100	PHILOSOPHY AND RELATED DISCIPLINES	700	THE ARTS
200	RELIGION	800	LITERATURE (BELLES-LETTRES)
300	THE SOCIAL SCIENCES	900	GENERAL GEOGRAPHY AND HISTORY
400	LANGUAGE		
500	PURE SCIENCES		

FIC 的. *ARCHER, Jane FIC

Tender torment /

的.

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Cumulative Book Index

I. Arrangement of entries of the main part:

1. **Einstein**, Albert, 1879-1955

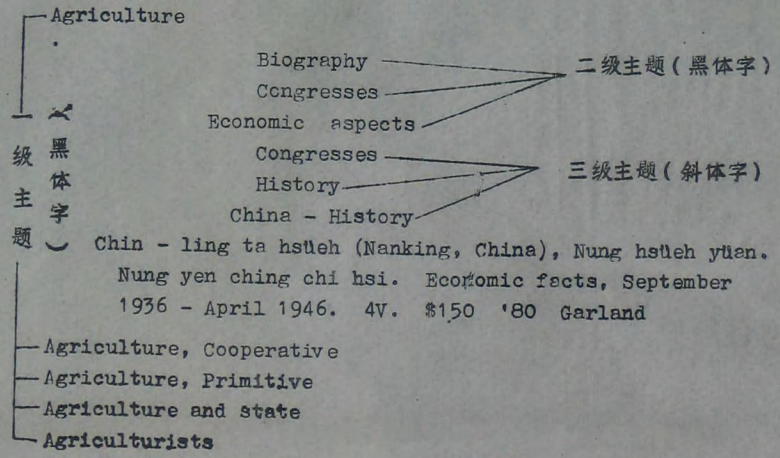
Ideas and opinions; ....

Meaning of relativity; 4th ed, ...

Theory of relativity. .....

Cahn, W: Einstein, a pictorial biography. .....

2. Arrangement of subjects:



Chin - ling ta hsüeh (Nanking, China), Nung hsüeh yüan. Nung yen ching chi hsi. Economic facts, September 1936 - April 1946. 4V. $150 '80 Garland

Agriculture, Cooperative

Agriculture, Primitive

Agriculture and state

Agriculturists

3. A. **Author** entry:

Barrow, Gordon M. 1923-

Physical chemistry for the life sciences. 2nd ed 468p. il '81 Mcgraw-Hill (N Y)

ISBN 0-07-003853-9 LC 80-18663

Available in NK from British office of McGraw-Hill. £16.95

B. **Title** entry:

Physical chemistry for the life sciences. Barrow, G. M. See main entry

C. **Subject** Entry:

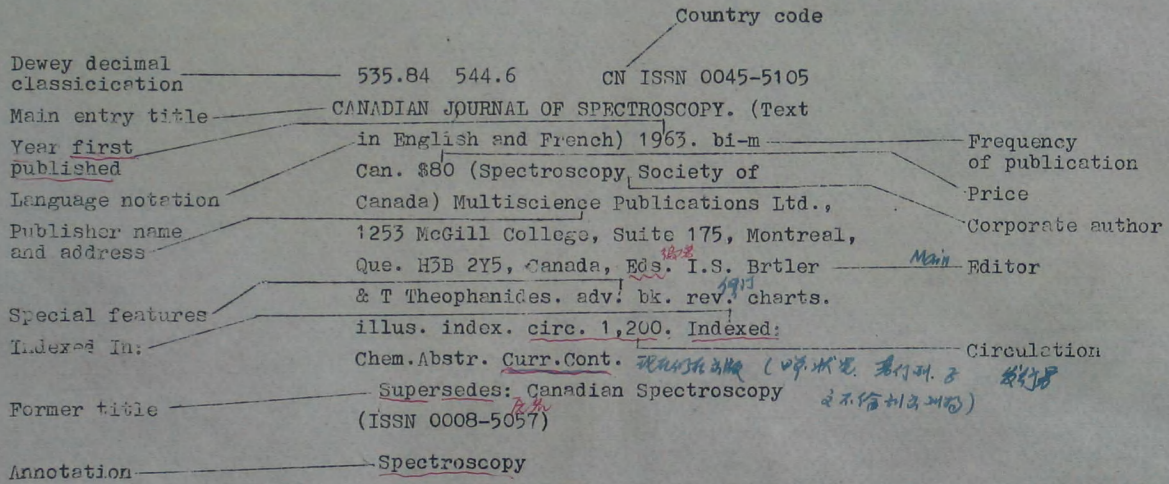
Chemistry, Physical and theoretical

Barrow, G. M. Physical chemistry for the life sciences. See main entry

II. Directory of Publishers and Distributors (Selected)

Bowker, The R.R. Bowker Co 1180 Ave.of the Americas, New York,N.Y. 10036; refer orders to P.O. Box 1807, Ann Arbor, Mich. 48106 (0-8352; 0-85935)

I. Sample entry:



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II. Index to Publications of International Organizations (Selected):
Titles listed with page numbers refer to entries in the 5th edition of Irregular Serials & Annuals.

America Latina
Americas 825
Annual Coffee Statistics
Boreas 488
Communication Arts International 439
Natural Resources Research
Nature and Resources 465

III. Title Index (Selected):
Page numbers in italics refer to location of main entries, those in Roman type refer to location of subject cross references.

Abstracts of Bulgarian Scientific Literature. Agriculture and Forestry. Veterinary Medicine. (BU ISSN 0001-3463) 1, 70, 682
Business and Financial Indicators (US ISSN 0007-6481) 284
Chemistry and Industry (UK ISSN 0009-3068) 375, 603

Irregular Serials & Annuals, An International Directory

I. ISSN Index (Selected)
This index includes titles listed in Ulrich's International Periodicals Directory, Irregular Serials and Annuals, and Ulrich's Quarterlies with ISSN.

0025-5718 Mathematics of Computation
0025-5726 Mathematics of the U S S R-Izvestija
0025-5742 Mathematics Student
0025-5769 Mathematics Teacher
0026-0355 Messenger
0026-0363 Messenger
0026-0371 Messenger

'81 Ayer Directory of Publications

I. Tabulated statement: Showing the number of newspapers and periodicals of all issues published in the United States, Puerto Rico, Virgin Islands; Canada; Bermuda; Bahamas; and the Republics of Panama and the Philippines; and the number of towns in which newspapers are published.

1981	No. of Towns where Pubs. are Issued	NEWSPAPERS							PERIODICALS						
		Daily	(Evening Dailies)	(Morning Dailies)	(All Day Dailies)	Weekly	....	Total	Daily	Semi-Weekly	Weekly	Bi-Weekly	.....	Total	Grand Total
Middle Atlantic States															
New York	372	86	(59)	(26)	(1)	757		857	19	10	390	80		2,547	3,404
New Jersey	199	29	(22)	(7)		211		258	4		36	4		242	500
Pennsylvania	299	108	(75)	(28)	(5)	308		434	4	1	213	20		649	1,083
Total.	970	223	(156)	(61)	(6)	1,276		1,549	27	11	639	90		3,438	4,987
East North Central States															

II. Catalog of Publications (Entry sample)

NEW YORK

	Rate	Cols	Width	Depth	Sub	Circ

ADAMS
BROOKFIELD
NEW YORK † (C2 1/2), pop. 7,798.858.

ABA Banking Journal . . .
Beauty Digest . . .
Candy & Snack Industry . . .
New York Magazine (offset).... Estab. 1968.... Monday.... New York C. Focus

BW	7,800.00				
4C	12,170.00	3	27	143	22.50	*426,069

Color advertising accepted.
Ed Kosner, Editor; Cathleen Black, Publisher, 755 2nd Ave. (10017) 212 986-4600

Opera News (offset).... Estab. 1936....Monthly.... Opera

BW	1,450.00				
4C	1,810.00	3	24	140	25.00	‡100,000

Color advertising accepted. Weekly & bi-weekly during broadcast season.
Robert Jacobson, Editor; Metropolitan Opera Guild, Publisher; C. J. Luten, National Advertising Manager, 1865 Broadway (10023) 212 582-7500

Political Affairs .... Estab. 1927.... Monthly.... Journal of Marxist Thought & Analysis

BW	200.00	2	26	91	10.00	‡6,500

Gus Hall, Editor; Naomi Chesman, National Advertising Manager, Political Affairs Publishers, Inc., 235 W 23rd ST., Rm 500 (10011) 212 620-3020

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. . . . .
. . . . .

III. Classified list: Daily newspapers: Names and address of newspapers which are published continually throughout the year, with the populations of the places where they are published. At the end of each state appears the total estimated circulation of all English language dailies in that state-showing evening, morning and Sunday totals separately.

	Pop.		Cir
		ALABAMA	
		CALIFORNIA	
		NEW YORK	
Albany			
Buffalo			
New York	7,798,757	China Post, The (Chin.)(M).....	‡ 22,300
		11 Allen Street (10002)	
		News World, The (M).....	72,510
		401 Fifth Ave. (10016)	
		Post (E).....	**639,604
		210 South St. (10002)	
		Times (M).....	*873,255
		229 W. 43rd St. (10036)	
		Sunday circ.....	*1,430,358
		Sat. morn.....	*684,438

Total Est. Eng.Lang. Evening Cir. 2,605,118
Total Est. Eng.Lang. Morning Cir. 3,248,665
Total Est. Eng.Lang. Sunday Cir. 5,007,298
Total Est. Eng.Lang. All Day Cir. 40.972

Circulation - ** = Sept. A.B.C. Statement; *=June and March A.B.C. Statement; ‡= Publisher's Report;
Issue - (M)=Morning; (E)=Evening; ° = Tabloid size.

IV. Alphabetical Index: (Letter by letter)

A

Art in America ..... New York, NY
Arts and Activities ..... San Diego, Ca
Artscanada Magazine ..... Toronto, Ont, Can
Arts in Alaska, The ..... Anchorage, AK
Arts West ..... Calgary, Alta, Can
ARTWEEK ..... Oakland, Ca
Art World ..... New York, NY

B

Ballet News ..... New York, NY
Basketball Digest ..... Evanston, Il
Beauty Book ..... Toronto, Ont, Can

Library Literature 1921-1932

CLASSIFICATION

Alfonso, Mrs M. S. Some problems of classification. P N L A 17:98-100 1926

Blackett, M. Library routine. L A N Z 6:37-41 1928

.....

Bacon

Diamond, E. Francis Bacon: a Sketch of his life and a summary of his influence on classification. L Asst 23:67-76, 92-95. 1930

.....

Bibliography

.....

Brown subject

Decimal

Dewey decimal

History

.....

China

Chiu, A. K. Classification in China. L J. 52:409-14. 1927

Clatworthy, Linda M.

Essential reference books for small libraries. N H Bull 17:64-66 1921

A study of what the college student knows of his library. A L A Coll and Ref Sect Yrbk 3:94-99. 1931

What of vour reference work? L Occ 6:133-36. 1921

Library Literature 1933-1935

Clatworthy, Linda May

Mary Reed library of the University of Denver. Lib J 58:197-200 Mr 1 '33

Obituary. Lib J 58:226 Mr 1'33

Miss Clatworthy was head of the University of Denver Library.

The Oxford Dictionary of Quotations. (Sample)

INDEX (Selected)

Note

The index references show the page number followed by the numerical position of the quotation on the page (e.g. 163:15= the fifteenth quotation on page 163).

The order of the index both in the keywords and in the entries under the keywords is strictly alphabetical.

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