

剑桥商务英语证书(BEC1)备考系列之四

# BEC



CAMBRIDGE BUSINESS ENGLISH CERTIFICATE

## 模·拟·试·题·集

主编/区铁 编著/夏纪梅 张美芳 袁哲



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/ 区铎主编; 夏纪梅、张美芳、袁哲编著

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# 总 序

## 区 拱

剑桥商务英语证书 (Cambridge Business English Certificate, 简称 BEC) 考试属于专用英语考试。关于剑桥大学考试委员会的国际地位以及 BEC 考试的特点不必赘述, 我在这里只想强调一点: 如果不了解有关行业的专用规范及行话, 不熟悉考试的题型, 即使是有相当英语基础的人, 在这一类考试中也不可能发挥得淋漓尽致, 相反, 甚至会得到不理想的效果。此中道理很简单, 因为懂英语不等于会用英语, 会用英语不等于会应考。

摆在您面前的这一备考系列书正是为了满足 BEC1 级考生以及对商务英语感兴趣的人士的需要而编撰的, 总共 4 册: 第 1 册《阅读备考》、第 2 册《写作备考》、第 3 册《听力与面试》、第 4 册《模拟试题集》。每册都提供练习答案; 听力部分配录音带及对应的文字材料。各种题型均严格按照剑桥大学考试委员会制订的 BEC 考试大纲来设计, 其理论根据是功能一意念法 (Functional-Notional Method)。

BEC 考试与托福以及其他英语水平测试不同的地方就在于它非常强调实用, 考题信度高。为了使考生适应这种考试, 我们特地尽量选用商务往来中真实的英语语篇来设计练习。

因为考试大纲列出的各种功能在阅读、写作和听力 3 方面各有侧重, 所以各分册的内容和体例在大同的前提下保留小异。极个别材料会用于不同功能的练习。

这一系列是 BEC1 级的备考书, 但为了从严训练考生, 也为了与 BEC2 级备考系列接轨, 所以某些题型及题目的难度已经接近 BEC2 级的要求。

书后不附词汇表, 以免读者误以为那就是 BEC1 级考试的词汇量。事实上 BEC 考试大纲并未列出词汇范围。

本系列的编著者几乎都是剑桥大学考试委员会正式聘请的 BEC 考官、口试官及口试官培训师, 是 BEC 在中国开设的最早的几个考点之一——广州中山大学外国语学院——的老师。书中有部分材料已经在应试辅导班使用过, 效果良好。

最后, 感谢广东教育出版社以令人瞩目的速度印出这套书。在这一过程中, 各位编著者以及出版社的有关人士所表现出的干劲和效率使我为改革开放中的岭南人的积极进取精神感到自豪。

1994 年 6 月 15 日于中山大学

# 前 言

因为剑桥商务英语证书(BEC)考试是新近才开始举行的专用英语水平测试,其根据功能一意念法设计的题型对考生比较陌生,所以我们这本模拟试题集不但模拟内容,而且模拟形式。未参加过BEC1考试的读者翻开这本《模拟试题集》就等于看到了BEC1的样题合订本。我们希望这样可以缩短他们与BEC1之间的心理距离。

模拟试题的答案全部附于书末,写作部分的主观题的答案仅供参考,听力录音带的文字稿则分别附于每份试题的答案之后。

每份模拟试题的阅读部分、写作部分和听力部分分别由张美芳、袁哲和夏纪梅负责设计,最后由区拱审订并整理合并成书。

区 拱

1994年7月8日

## 主编简介:

区 拱,男,1946年生,广东南海人,1988年于中山大学获文学博士学位,同年12月赴英国剑桥大学甘维尔一基思学院做博士后研究,现为中山大学外国语学院教授、博士生导师、校学术委员会委员、英美语言文学研究室主任、BEC中山大学考点主考、剑桥大学考试委员会聘请的BEC口试官培训师。主要著述有《庄子——惠特曼对郭沫若的影响中介》、《〈女神〉与〈草叶集〉的平行结构》、《美国现代诗》(合作)、《好奇——高格与文艺欣赏》、《大合唱中的不同音色,欧洲文艺理论的本土意识》、《概念困惑、不可译性及弥补手段》等。另外还参加编撰《英汉应用语言学词典》(国家教委“七五”重点科研项目),任副主编。

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**CAMBRIDGE BUSINESS**  
**ENGLISH CERTIFICATE 1 (BEC1)**

**PRACTICE TESTS**

These practice tests have been produced to indicate the level and scope of the BEC test. They have been produced outside normal quality control procedures and therefore are not representative of the quality that the live test will display.

# **PRACTICE TEST 1**

## **Reading and Writing Test**

Time allowed: 70 minutes

### **READING**

Questions 1–40

You must write all your answers in pencil on your Answer Sheet.

PART ONE

Questions 1–5.

- Look at Questions 1–5.
- In each case, which sentence is correct?
- Mark ONE letter (A, B, or C) on your Answer Sheet.

Example: 22. 45

- The time is
- A. quarter to ten in the morning.
  - B. quarter past ten in the evening.
  - C. quarter to eleven at night.

The correct answer is C, so mark your Answer Sheet like this:

e. g.    A    B <input checked="" type="checkbox"/>
---

1.

Mr White's Plan	
9. 00--10. 00	Interview with applicants
10. 30--11. 00	Meet Judy Wang
11. 00--12. 00	Attend a seminar

- A. Mr White is free for a quarter of an hour in the morning.
- B. Mr White can have a coffee break for half an hour.
- C. The seminar is longer than the interview.

2.

Payroll		
Mary Wang	Chief secretary	HK \$ 11,000
Jane Scott	Secretary	HK \$ 9,000
Judy Lee	Typist	HK \$ 6,500
Timmy Chen	Office boy	HK \$ 5,500

- A. Jane Scott's salary is the highest.
- B. Timmy Chen gets half as much as Jane Scott's salary.
- C. Mary Wang's salary is twice as much as Timmy's.



3.

### Zhongshan Library

9.00 a.m. -- 6.00 p.m.	Weekdays
9.00 a.m. -- 3.00 p.m.	Saturdays
9.00 a.m. -- 12.00 noon	Sundays

- A. The library is open for 3 hours on Sundays.
- B. The library is open all day on Saturdays.
- C. The library is open for 10 hours on weekdays.

4.

### Notice

Tickets are \$ 50 for adults, half price for children.

- Two tickets for adults and two for children cost
- A. \$ 200.
  - B. \$ 150.
  - C. \$ 100.

5.

The estimated costs of some of the proposals are:

- Replacing wall-paper: \$ 12,000
- New tables and chairs: \$ 1,450
- Two new washing machines: \$ 15,000
- Lights: \$ 8,000

- A. The estimated costs are over \$ 20,000.
- B. The walls need to be rebuilt.
- C. Tables and chairs need to be repaired.

## PART TWO

### Questions 6—10

- Look at the following information about the division of jobs among these people.
- For Questions 6—10, choose the correct letter.
- For each question mark ONE letter (A—G) on the Answer Sheet.

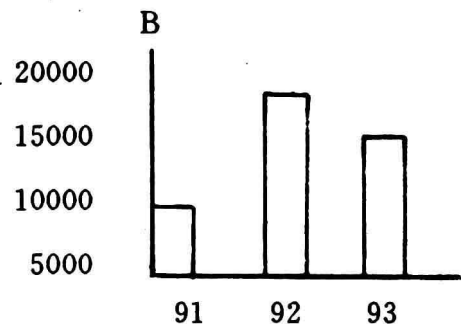
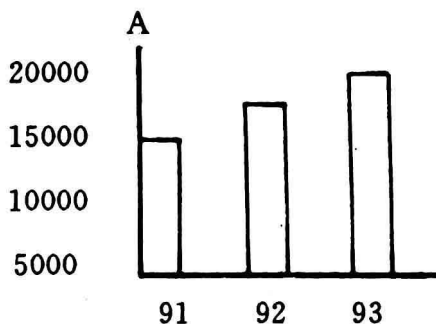
- A. Miss Turner — Welcomes visitors and shows them to the right rooms.  
B. Mr Brown — Visits customers to show them samples.  
C. Mr Wright — Purchases supplies for the company.  
D. Mr Havers — Makes sure the company's products are well made.  
E. Mrs Law — Looks at the company's costs and its profits.  
F. Miss Lee — Does all the typing for the company.  
G. Mr Smith — Keeps records and does written work.

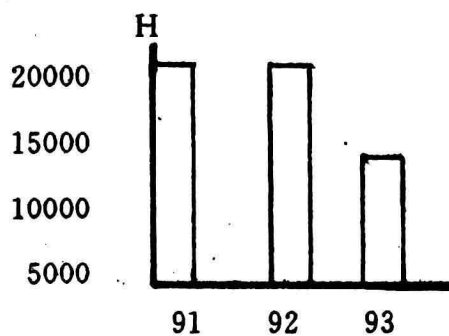
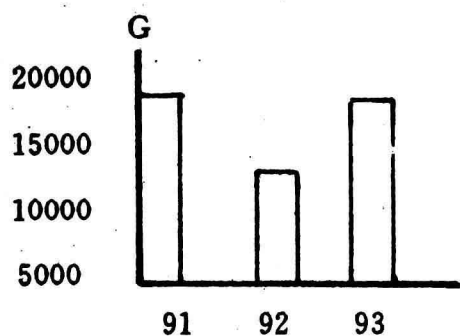
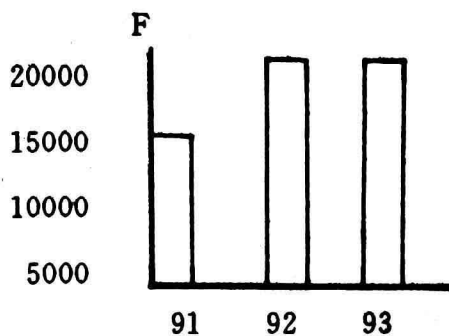
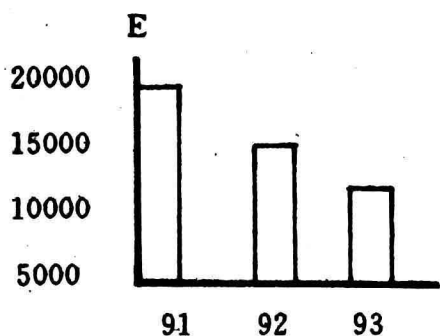
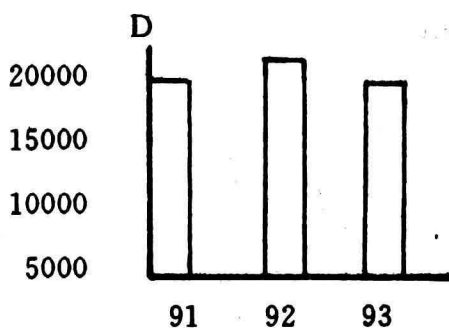
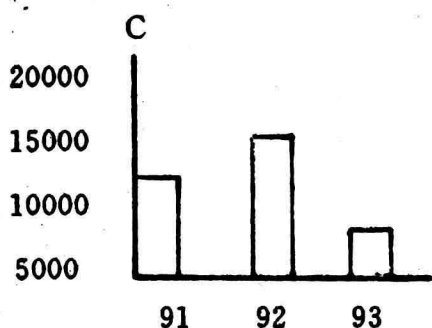
6. Who is the sales representative?  
7. Who is the accountant?  
8. Who is the receptionist?  
9. Who is the quality controller?  
10. Who is the clerk?

### PART THREE

#### Questions 11–15

- Look at the charts below. They show the sales of refrigerators in different provinces in China during 1991, 1992 and 1993.
- Which chart does each sentence (11–15) describe?
- For each sentence mark ONE letter (A–H) on your Answer Sheet.





11. There was a small fall in sales of refrigerators in 1993 after the sharp increase in 1992.
12. Refrigerator sales rose steadily from 1991 to 1993.
13. After a small increase in the sales in 1992, there was a sharp fall in 1993.
14. Refrigerator sales were the same in 1993 as that in 1992.
15. The sales of refrigerators fell steadily from 1991 to 1993.

## PART FOUR

Questions 16-22.

- Read the following advertisement.
- Are the sentences (16—22) 'Right' or 'Wrong'?
- If there is not enough information to answer 'Right' or 'Wrong', choose 'Doesn't say'.
- For each sentence, mark ONE letter (A, B or C) on your Answer Sheet.

### **Top Ten Beijing**

Experience a new world of service and courtesy — Top Ten Beijing. Occupying a total area of more than 1,200 square metres, Top Ten Beijing offers superior entertainment and a choice of :

- \* Karaoke system with Mandarin, Cantonese, English, Japanese and Korean songs
- \* 14 deluxe and hi-tech MTV rooms for VIPs
- \* Disco with a combination of Filipino Live Band as well as modern music

Top Ten Beijing — a centre point of both expatriates and local people, the best location for relaxation and entertainment.

### **Top Ten Beijing, your best choice!**

1. DELUXE CLUB WITH SOUNDS BAND/DISCO  
 Sunday-Thursday: FEC 118 per person  
 Friday, Saturday & Festivals: FEC 138 per person
2. KARAOKE  
 Sunday-Saturday FEC 200 per person
3. KTV  
 STANDARD FEC 2500 for 8 persons  
 DELUXE FEC 3500 for 12 persons  
 SUPER DELUXE FEC 4500 for 20 persons

16. The total area of Top Ten Beijing is over one thousand square metres.  
 A. Right.                      B. Wrong.                      C. Doesn't say.
17. All kinds of people can use the hi-tech MTV rooms.  
 A. Right.                      B. Wrong.                      C. Doesn't say.
18. You can sing any kind of foreign songs in KARAOKE in Top Ten Beijing.  
 A. Right.                      B. Wrong.                      C. Doesn't say.



19. Dancers will dance with you if you go to Disco in Top Ten Beijing.  
A. Right.                      B. Wrong.                      C. Doesn't say.
20. If you want to go to Disco in Top Ten Beijing during the National Holidays, you have to pay FEC 20 more than the ordinary fee.  
A. Right.                      B. Wrong.                      C. Doesn't say.
21. KARAOKE is open six days a week.  
A. Right.                      B. Wrong.                      C. Doesn't say.
22. The VIPs can enjoy everything in Top Ten Beijing free of charge.  
A. Right.                      B. Wrong.                      C. Doesn't say.

## PART FIVE

### Questions 23—30

- Read the text and answer Questions 23—30.

You take good care of yourself and others you care about by buying expensive, fine-quality clothing. So take good care of your clothing with a high-quality top-or-front-load washer. We stock all kinds of washers that can handle anything from "can't-get-them-out" soiled stains to the most delicate garment you own. *Whatever it is*, we have the washer to clean it. Our top-of-the-line front-load washer effectively does three washers in one. It also has the capacity to handle your family-size loads.

We have top-load washers too. These models have the capability to do any wash jobs for you. A basket attachment is included with every model. This will help you to handle your delicate and hand-washables.

Fashionable designs. Durability. Long-lasting components. Easy-to-clean interiors and exteriors.

Our washers have all these and other features too.

Choose the washer that suits you and your family's lifestyle.

- For Questions 23—26, choose the correct answer.
  - Mark ONE letter (A—C) on your Answer Sheet.
23. What are the most important features of the washers?
- A. large capacity and durability
- B. fashionable and delicate

- C. durability and easy to clean
24. What is the function of the basket attachment?
- A. It helps to handle delicates and hand-washables.
  - B. It helps to wash dirty clothes.
  - C. It helps to handle family-size loads.
25. How many types of washers are described here?
- A. 2
  - B. 3
  - C. 4
26. If you want to take good care of your clothing, what should you do according to the passage?
- A. Stock all kinds of washers.
  - B. Buy a high-quality top-or-front-load washer.
  - C. Buy an expensive, fine-quality washer.
- For Questions 27—30, choose the correct letter.
  - Mark ONE letter (A—H) on your Answer Sheet.
27. We have all kinds of washers that can ...
28. Our top-of-the-line front-load washer has the capacity to handle ...
29. There is a basket attachment ...
30. Choose the washer that ...

- A. other features
- B. with every washer
- C. clean different kinds of dirt
- D. your family's lifestyle
- E. family-size loads
- F. suits your needs
- G. interiors and exteriors
- H. fashionable designs

## PART SIX

### Questions 31—40.

- Read the information about International Plastic Cards.

- Choose the best word to fill each gap.
- For each question mark ONE letter (A, B or C) on your answer Sheet.

### International Plastic Cards

There are two kinds of international cards. The first kind are travel and entertainment cards. The second kind are Visa and Mastercard credit cards which have different local names in each country.

In Britain, ... 31 ... former is called Barclaycard and the ... 32 ... is called Access. Both sorts of cards can be used ... 33 ... many hotels, restaurants and shops worldwide. When a cardholder pays a bill, the ... 34 ... are written on the sales voucher, ... 35 ... the cardholder signs. The shop or restaurant ... 36 ... the top copy to the customer, sends a copy to the finance company and ... 37 ... a copy. The finance company pays the shop the ... 38 ... of the bill, but takes off a small percentage charge. ... 39 ..., if the bill is \$ 60, the finance company takes off 5% and pays the shop \$ 57. The finance company sends every ... 40 ... a statement each month with details of all the transaction in that month.

- |                   |            |                |
|-------------------|------------|----------------|
| 31. A. a          | B. the     | C. this        |
| 32. A. latter     | B. letter  | C. later       |
| 33. A. by         | B. on      | C. in          |
| 34. A. detail     | B. details | C. things      |
| 35. A. it         | B. there   | C. which       |
| 36. A. give       | B. gives   | C. giving      |
| 37. A. keeps      | B. brings  | C. has         |
| 38. A. number     | B. money   | C. amount      |
| 39. A. Since      | B. Because | C. For example |
| 40. A. cardholder | B. person  | C. member      |

## **Writing**

**Questions 41–47**

**You must write your answers in pencil on your Answer Sheet.**



PART SEVEN

Questions 41—45

- Suppose you are Mr Nelson Arnott, the Marketing Director of Sanders Electronics Ltd of Britain. You are going to S France to undertake some market investigations. Before boarding the plane, you are given the following form.
- Complete the form as required.
- Write a word or phrase in spaces 41—45.

EMBARKATION CARD

Please complete in BLOCK letters.

Name \_\_\_\_\_ (41)

Sex \_\_\_\_\_ (42)

Date and place of birth 22 MAR 1954, LONDON

Nationality BRITISH

Occupation \_\_\_\_\_ (43)

Employer \_\_\_\_\_ (44)

Home address 6 DOLLIS AVENUE, LONDON W3

Purpose of visit \_\_\_\_\_ (45)

Date 17 JULY 1994

Question 46

- The following is a message which was left on the ansaphone in your office last night. Write down the message and pass it on to Richard.
- Write 15—20 words.

Hello, Pamela. This is Robert. I'm calling from Paris. Something has come up. Could you get Richard to ring me about the Oriental Bank as soon as he comes in tomorrow. My number is 371—55—25. Thanks.