

ENGLISH WRITING

中学英语 书面表达能力训练

文传盛 主编



中山大学出版社

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· 广州 ·

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前 言

笔者从事中学英语教学 30 多年，担任高中毕业班的英语教学工作就有 29 届，对于如何提高中学生的英语书面表达能力，一直都在深深地思考。长期以来，笔者都在寻找能够有效地提高中学生书面表达能力的练习书籍。可是，有关这方面的书很少，也往往不尽人意。因此，笔者根据多年的教学实践，针对中学生在英语学习中容易出现的问题和不易掌握的难点，对中学生英语书面表达能力欠佳的原因等进行了初步剖析；同时，笔者还对本书的特色及学习目标进行了交代。

一、影响中学生书面表达能力的因素

(1) 语法基础差，词汇量少。很多学生没有基本的语法概念，不懂得基本的句子结构，没有最基本的英语语感；有些学生掌握的词汇量太少。薄弱的语法基础和不多的词汇量，严重制约了学生的写作能力。

(2) 没有大量的和有效的听和读，就不可能有规范和流利的写和说。学习英语的方式可以概括为语言输入和语言输出。听和读是语言输入，说和写是语言输出。语言学习的基本规律是语言输入远远大于语言输出。也就是说，学习英语必须有大量的听和读，才能有少量的说和写。就对于书面表达的作用来说，朗读的作用更大。不少学生不重视朗读。因为语音语调不好，朗读也不流利，朗读时怕别人笑话，因而他们不喜欢甚至讨厌朗读。这是他们书面表达能力差的主要原因之一。另外，他们也很少听英语录音，这对于他们培养英语语感非常不利，也就无从培养英语书面表达能力。

本书精选了 100 篇跟中学生学习生活密切相关的短文，排列顺序上基本遵循由易到难的原则。要求学生熟读这 100 篇短文，当然，能够背诵最好。古人云：读书破万卷，下笔如有神。能够熟读这 100 篇短文，对于学生写作能力的提高肯定会产生不可估量的作用。

(3) 英语写作训练的方法不科学。不少学生学了几年英语却没有写过几次英语作文，甚至很少动手写英语单词。这是由于这些学生对标准化考试有误解，错误地认为平时不写英语，考试时书面表达胡乱写几句，英语标准化考试也可以过关。标准化考试中绝大多数是选择题，这样做是为了评分的客观公正，也是为了加大考试的容量。但这绝不意味着不需要动手写英语。不动手写英语是不可能学好英语的。

有些学生也写英语，但仅限于平时写英语单词，考试写书面表达，这样当然不能写出规范流利的英语文章。有些教师只是简单地出一篇书面表达题，要求学生写一篇文章。这种临时抱佛脚的无奈之举，当然不能收到好的效果。大多数教师苦于所教班级的



学生水平参差不齐,为了满足水平高的学生的学习要求,经常直奔高考试题水准,出一些比较难的题目。如此一来,大多数中下水平的学生书面表达能力训练的效果就会大打折扣,很多学生因此产生畏难情绪,学习信心受到打击,久而久之,对写作也就感到讨厌了。

为什么教师花了很大的力气去训练学生写英语作文,效果却不明显呢?其中一个很重要的原因,是学生在写作中的错误没有得到及时和有效的改正。

笔者认为,对学生英语写作能力的要求应分为多个层次。首先要求初学者能够写好26个英文字母。不少学生不重视这个最基本的要求,以至于中学学了6年英语连字母都没有写好。其次是单词拼写。不少学生没有掌握单词的读音与拼写的关系,不明白英语的读音规则,因此单词的拼写能力很差。再次,要求学生能够写出常用的词组、短语和习惯用语。接下来是要求学生写好简单句。要求每个学生必须掌握简单句的五种句型,懂得基本的句子成分及句法知识,它们对于英语学习的重要性,无论怎样评价都不算过分。

二、本书的内容编排

(1) 从最基础的单词拼写开始。

(2) 词组、短语、习惯用语的练习。词组、短语、习惯用语在英语学习中起着十分重要的作用,可以使学生明白英语思维与汉语思维的区别,同时也可以引导学生自觉地去熟记大量的词组、短语和习惯用语。

(3) 组词成句。词序在很大程度上反映了中英文思维的区别。不少学生用汉语思维来写英语句子,当然不伦不类。组词成句的练习可以培养学生的英语思维,理解英语句子的结构,从而避免学生逐字翻译的毛病。

(4) 用动词的适当形式填空,包括时态、语态和非谓语动词形式填空。本书不是选择填空,而是要求学生写出词的适当形式。

(5) 汉译英练习。适量的汉译英练习可以使学生理解英语的句子结构,比较英语思维与汉语思维的异同,从而在更深层次上培养英语语感,为学生进一步提高英语水平打下良好的基础。

(6) 短文改错训练。短文改错训练的知识点,包括定冠词和不定冠词、可数名词和不可数名词、名词的单复数、形容词、副词、动词、连词、关系代词和关系副词、连接代词和连接副词等。这些既是学生书面表达时容易出现错误的知识点,也是高考中经常会考的知识点。短文改错是全国绝大多数省市高考的题型。做好短文改错,对学生书面表达的准确性有极大的帮助。

值得指出的是,本书设置的这些练习,不是单纯的语法知识点的训练,而是语法知识在具体句子中的运用;不是某个句子孤立的训练,而是句子在特定的上下文语境中的运用。正所谓“词不离句,句不离文”,而这正是全国著名的北京四中的英语教学特色。不少学生只是重视知识点的学习,因此往往是只知其一,不知其二,当把这些知识

点放到具体的句子或语境中时，他们就不知所措，这样的学生有时候感到自己越学越笨，题目做得很多，考试分数却不见提高。本书追求的目标之一，就是把单词、词组、短语、复合结构和句子的训练最大限度地结合起来，使学生克服“见树不见林，见点不见面”的毛病，从而能够灵活地运用所学的语法规则。

三、本书的选材特点

材料难度的选择，对本书的学习效果有直接影响。材料太容易，满足不了学生的需要；材料太难，会使学生产生畏难情绪，打击他们的学习积极性。本书考虑到不同水平学生的需要，遵循“由易到难，由浅入深”的学习规律，既选择了一些只有初中水平的文章，又选择了一些达到高考要求的文章。在文章的编排顺序上，按照初级训练、提升训练和强化训练三个阶段进行。水平比较低的学生，通过前面两个部分的练习，其写作水平会得到很大的提高；水平比较高的学生，可以直接从第二个部分开始。

题材的选择也影响到学生的学习兴趣和理解能力。本书精心选择的文章与中学生实际生活密切相关，学起来容易理解，学了就能用得上。内容包括个人情况介绍、兴趣爱好、同学关系、学生与家长关系、学校活动和生活，以及学生感兴趣的话题，诸如环境生态、求职就业等等。书中既有初中生感兴趣的内容，又有高中生感兴趣的内容；既有中考所要求的题材，又有高考所要求的题材。因此，本书适合从初三到高三学生使用。

短文体裁包括应用文、记叙文、议论文，其中有书信、电子邮件、日记、小故事、小论文等。书信所占比例较大，并不是要强调书信本身，而是想通过书信这种形式来表现学生丰富的交际活动和学习生活；况且，在英语考试中，通过书信形式考查学生的写作能力也是很普遍的。

所选的短文语言一般都是口语化的，学生容易朗读，也比较容易记忆，背诵应该不是太难的事情。朗读甚至背诵，在英语学习中的作用是无论怎样强调都不会过分的。如果学生能够熟读（当然，能背诵更好）本书中所提供的短文，定能极大地提高其表达能力和写作能力。

四、对几个问题的释疑

(1) 本书设置的语法训练习题，对文章的写作有帮助吗？这是书面表达训练吗？

中学生书面表达的最大障碍是不能够写出正确和地道的英语句子，因为很多学生非常缺乏英语思维，不理解英语句子的基本结构。本书希望通过所设置的习题训练来解决这个问题。本书的目的，就是要让中学生对中学英语考试中书面表达的范文进行精读，让他们对这些范文有深刻的理解。

(2) 所有练习答案都能在第一单元找到，学生先看答案再做习题，这样有效果吗？

学习本书，主要是为了掌握知识，提高自己的英语写作能力；学习本书，很可能没



有人来检查学生的学习效果。因此，学生没必要只是简单地照书抄答案。本书把所有短文放在每一编的第一单元，目的是要求学生熟读这些文章。要想写好文章，就得先学好地道规范的文章。朗读就是很好的学习。朗读了这些短文，做后面几个单元的习题就不会有太大的困难。有人可能会担心，这样会不会使学生产生“知其然，不知其所以然”的问题。我们不能低估学生学习的自觉性，他们会问自己“为什么”。

(3) 本书选了如此多文章，怎样才能够最有效地把本书学好呢？

本书由三编组成，每一编又分为几个单元。每篇文章的练习题分布在这几个单元中。第一个单元既是范文，又是后面几个单元练习的答案。本书这样编排，是为了把练习题和答案分开。另外，先把文章读几遍，也是为做后面的练习题做准备。通过做后面的练习题，也必然会加深对整篇范文的理解，从而有助于熟记乃至背诵整篇范文。

因此，学习本书很重要的一个原则，就是要以一篇文章为单位。例如，读几遍第一单元的第一篇文章，紧接着做第二单元第一篇文章的练习题，再接着做第三、第四、第五、第六、第七单元第一篇文章的练习题，再通篇朗读一下这篇文章。做完这些再开始学习第二篇文章。

学习本书，切忌从第一页按顺序做到最后一页，这样做就违背了本书编排的本意，效果也肯定不会太好。要一篇文章一篇文章来学。学习时间充裕，就多学几篇；学习时间紧，就少学几篇。学习进度快，可以在几个星期学完本书；学习进度稍慢，也可以在一个学期或稍长的时间里把它学完。

如何提高中学生的书面表达能力呢？一是要坚持经常朗读难度适当的、内容与中学生实际生活密切相关的、易于上口的文章。二是要结合文章全文来写单词、写词组、写短语、写句子、写文章；写的方式包括抄写、默写和创作。总之，通过学习本书，你的英语写作能力肯定会提高一大步。同学们，努力吧！

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第一编

初级训练

Passage 1—Passage 30

- Unit 1 范文朗读
- Unit 2 单词拼写
- Unit 3 动词时态
- Unit 4 词组和短语中译英
- Unit 5 词、词组和短语填空
- Unit 6 组词成句和句子中译英
- Unit 7 短文改错



Unit 1 范文朗读

下面是与中学生生活密切相关的 30 篇短文。认真朗读这些短文，每篇至少朗读四五遍。朗读时要注意语音语调、句子重音、意群、节奏群等，以加深对文章的理解。

【学法建议】

熟读短文 Passage 1 后，紧接着做 Unit 2、Unit 3、Unit 4、Unit 5、Unit 6、Unit 7 中的 Passage 1 的练习。做完这些练习后，再开始读 Passage 2。也就是说，深入地、充分地学习了一篇文章后，再开始下一篇文章的学习。



PASSAGE 1

I have learned English for about four years. I'm very interested in it.

Every morning, I'd like to read English aloud as our teacher tells us to. Though I work hard at it, I can't learn English well. I have some difficulty with my spoken English. My English teacher advised me to practise speaking English every day, and I'll try my best. I believe, I can learn it much better soon.



PASSAGE 2

Dear Karl,

I'm glad to read your letter and I'd like to be your penfriend. I'm Li Hua, aged 17, and I'm studying at Guangming Middle School. At school we have Chinese, maths, English, physics, chemistry and P.E. lesson. In the afternoon, we usually have sports and games after school. In addition, our teachers are kind to us as well as strict with us. With their help, we have made great progress. We are proud of our school.

Would you please tell me something about your family and your school? I hope we will be good friends.

Please write me soon.



PASSAGE 3

Dear Ricky,

How are you getting on? Thanks very much for sending me the pictures and the English reading materials. From the pictures I can see that your school looks very beautiful. The reading materials are very useful and helpful. I can learn a lot from them. Some stories are so interesting that I like them very much.

Now I don't have much time for my hobbies. I am busy getting ready for the coming exams. I'm working hard at all my lessons because I want to get a better result.

I'm looking forward to hearing from you soon.



PASSAGE 4

Wang Hong is a friendly girl and has a lot of hobbies. She often helps her parents with the housework. It's her birthday this Saturday. Many classmates will go to her home for her birthday party. Some of them will ask their parents for some money to buy her gifts. But I don't think it's a good idea, because that'll cost our parents' money. I'm going to make a birthday card for her by myself. I'm sure she'll like it.



PASSAGE 5

My name is Wu Wen. I'm in Class 5, Grade 3. I'm very brave, outgoing and easygoing. I like traveling and making friends a lot. My favorite sport is basketball and I am very good at it. I enjoy reading English novels as well. In 2008 I won the first prize in the school English competition.

I really want to be a student guide for American friends. I'd like to show them around our school and visit Haikou.

My email address is wh3425@sina.com.cn.



PASSAGE 6

Music Is a Special Gift

Do you like music? Does music make you happy? The right music makes you feel good.

Sometimes you may feel unhappy. Then music helps you a lot. It will put a smile on your face. With music, you can sing, dance and enjoy yourself too.

Music helps you study. Do you know this? Before doing your homework, you can listen to Mozart. It can make you clever. It is so great, right?

Do you want to practise English? Why not listen to some English songs? Some of them are interesting and easy to learn. Try to learn some English songs. I'm sure you can.

Music is a special gift. So take it, please.



PASSAGE 7

Summer vacation is coming. We have different plans for it. Some of my classmates are going to visit some places of interest. Some are not going out, instead, they are going to do more reading and prepare for the future studies. Some want to do more sports to keep fit. I plan to go to Beijing to see the Olympic Games. Because it's a good chance to make more friends and know more about the Olympic Games.



PASSAGE 8

August 6th, Sunday

Fine

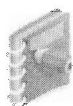
I was doing shopping at ten o'clock this morning when an American couple entered the shop. For a while they were telling the shop assistant that they wanted to buy a shirt but the shop assistant couldn't understand what they said. On seeing that they all seemed to be anxious, I went over and acted as their interpreter. With my help, the couple bought a nice shirt and they thanked me again and again. I was very glad that I had made some progress in my English study, for I can talk with foreign guests in

English!



PASSAGE 9

Mr. Liu is my English teacher. He comes from Wuhan. He is neither too tall nor too short with short hair. He is very outgoing and easygoing. He always smiles to everyone and gets on quite well with his students. Mr. Liu has been teaching for over twenty years. He has a good way to make his class interesting and lively. His students are all fond of him. With his help, his students are making good progress in their English study.



PASSAGE 10

My Mother

My mother is a good doctor, who works in a famous hospital. Born in 1968, she finished her college at the age of 22 and began to work as a doctor. My mother loves her job. She works hard and she is very kind to the patients in hospital and always tries her best to serve them. Whenever the patients are in trouble, she is always ready to help them. What's more, my mother is strict in her work. All of the people who know her say she is a good doctor. I'm so proud of my mother that I decide to become a good doctor like her in the future.



PASSAGE 11

It was a nice day. As I was just going to play football, I saw mom washing clothes for me. I could see how tired mom was, so I changed my mind and decided to help her. Soon after I started, a friend came and invited me to play football with him. How I wanted to go along with him! But I said sorry and went on with the washing. It was hard for me, but I felt it a pleasure to be able to share housework with mom. By the time mom came back, I had finished the work. Mom praised me, and I felt proud too.



PASSAGE 12

The shopping center is not far from here. It's only half an hour's walk. Now take the first turning on the left. Then go along Yunnan Road. Please turn right at the traffic lights. That's to say, take the second turning on the right. Then you'll find a bridge on your left. Cross the bridge and turn left. Then you'll find a very large building on your left. It's the shopping center. I am sure you can't miss it.



PASSAGE 13

Everyone,

May I have your attention, please?

We are going to have an outing this Sunday. Everyone, please gather at the school gate at 7:30. We'll go outing by bike. We'll arrive at the foot of the hill at 9:00. When we get there, we'll plant trees in four groups. At 10:00, we'll go climbing. At 11:30, we'll cook our lunch at the top of the hill. After lunch, we'll act freely. At 16:30, we'll return. Please take care of yourselves.

That's all. Thank you.



PASSAGE 14

It was Sunday afternoon. Li Hua and I were walking to the park. Suddenly we saw a boy fall off his bike. We both hurried to help him. Since one of his legs was badly hurt, the boy couldn't stand up. He began to cry and we tried to comfort him. We put him on the bike and took him to the nearest hospital. There the boy got tended at once. I telephoned his parents and told them about the accident. When the parents came and knew about the whole story, they thanked us again and again. It was dark when we said good-bye to them. We felt happy though we couldn't go to the park.

**PASSAGE 15**

Dear Wang Jun,

Next Saturday is my birthday. I'm going to hold a birthday party at home in the evening, which will start at 7:30. I've already invited some other classmates of ours and some of my friends. I live in a red house with a white door at 88 Jiefang Road. You can take bus No. 2 or No. 30, and get off at the stop of Jiefang Road. Walk south for 50 meters and you can find it easily.

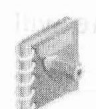
I do hope you will come.

Yours,
Shi Li

**PASSAGE 16**

In some parts of our country, there are many children out of school. Their parents are too poor to afford to send them to school. At the same time, they don't have enough school things and clothes.

In my opinion, each child should have the right to go to school. But there are few chances for some poor children. So we should try our best to help them, like giving them school things, clothes and so on. We hope that they will enjoy the same chance of getting knowledge as we do in the school.

**PASSAGE 17**

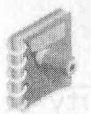
Dear teachers and students,

May I have your attention, please?

Our school is going to have a meeting to help us learn more about safety. Mr. Zhang Jian from Huaxi Police Station will give us a talk on how to protect ourselves better. The meeting will be held on Wednesday July 5. It will begin at 2:30 pm in Room 221 of the library building. And the talk will be finished at 4:30 pm. Then Mr. Zhang will go to Classroom 201 of the teaching building. There he will discuss some problems with the teachers.



Teachers and students of Grade 8 will take part in the meeting. Please be on time.



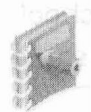
PASSAGE 18

Dear Lucy,

Hi! How is everything going? I'd like to introduce my best friend, Tian Tian, to you. She is a lovely girl with round face and big eyes. She is very kind and easy to get along with. She likes reading and music, and is especially good at playing the piano. Her favorite subjects are physics and chemistry. Now she is going to George Spence School in England to study for one year. I hope you two can be good friends. She is arriving at Heathrow Airport at 4 pm on August 6.

Will you be kind enough to meet her at the airport? Many thanks.

Yours,
Li Hua



PASSAGE 19

Dear Peter,

I am very glad that my mother is coming this afternoon by air. But I have to give a lecture and have no time to meet her. I am writing to ask you to meet my mother at the airport at 3:30 for me. As you have never seen her before, I will say something about her to help you recognize her. She is around sixty years old, fat and short, with a long face and gray hair. I have been told she is dressed in a white blouse and brown trousers and she will take a yellow suitcase with her.



PASSAGE 20

Dear Sir,

I'm glad to hear that we will have sports for an hour every day; learning is important but health is also important. Without good health, we can't study well; so I think we can go to the playground after two classes every afternoon. We can play basketball, football, table tennis, and we can also go

running, jumping and so on. Boys and girls can choose their favorite sports, and join different sport clubs. If possible, we can hold all kinds of matches between classes.

If we keep doing like this, we'll become stronger and study better.

Best wishes,

Yours,
Wang Ning



PASSAGE 21

Li Hua's father works in another city, so Li Hua has taken care of his sick mother after school. He hurt his foot yesterday. The doctor said he had to stay at home for two weeks. I will help him! I'll go to Li Hua's home to tell him the homework and what we learn in class, explain the difficult points and answer his questions. I can also do some housework for him, such as cleaning the house, washing some clothes and cooking. I hope he will get well soon. I'm sure Li Hua won't fall behind!



PASSAGE 22

January 8, 2006

Sunday

I often stay up late to go over my lessons for the final examinations.

Last night I didn't go to bed until 10 o'clock. When I woke up this morning, it was already 9 o'clock. I got dressed and washed myself quickly. Then I rushed into the living room, where Mother was preparing breakfast. Before she could say anything, I got my schoolbag, ran out and got on my bike. I rode as fast as I could. It seemed only a few minutes before I got to the school gate. To my surprise, it was closed. It was then that I realized it was Sunday today.



PASSAGE 23

Dear Miss Gao,

Words fail me when I want to express my thanks to you. You've taken good care of my studies since I came to this school. When I'm in trouble,