

新编商务英语系列丛书

新编 商务 英语

全国商务英语研究会推荐教材

听力

(学生用书)

Successful Listening

1

总主编 虞苏美
主 编 沈爱珍



高等教育出版社
HIGHER EDUCATION PRESS

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内容提要

《新编商务英语听力(1~4)(学生用书)》为“新编商务英语系列丛书”之一。旨在通过由浅入深、由易至难渐进式的听力技能训练,逐步提高学生的听力。全书共分15个单元以及期中、期末两套测试题,每个单元都由5个部分组成,内容涉及日常生活及各种商务活动。本丛书适用于商务英语专业的学生。本书另配教师用书及录音磁带。

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前言

要提高听力,必须培养准确感知英语语音、语调的能力,熟练掌握系统的英语基础知识,了解和熟悉相关的文化背景知识。提高听力绝无捷径可走,最根本的方法是多听多练,只有多听多练才能变“听不懂”为“听得懂”,变“被动”为“主动”。“听”不仅是语言交际的重要方面,而且是获取知识和信息的重要途径。因此,在学习英语的初级阶段,多进行听力训练是非常必要的。

《新编商务英语听力》是新编商务英语系列教材之一,旨在通过由浅入深、由易至难渐进式的听力技能训练,逐步提高学生的“听”的能力。原教材《商务英语听力》在实际使用中受到了广泛好评,《新编商务英语听力》在总结往年教学实践的基础上,对原教材作了进一步完善,使之特点更鲜明,内容更精炼,梯度更合理,形式更生动活泼,以期达到更好的教学效果。本教材虽然是为商务英语专业的学生而设计和编写的,但也可用作非商务英语专业学生的教材和英语爱好者的自学课本。本书共计4册,总教学课时为240学时,每册60学时。第一、二册以训练学生的基本听力技能为主,为提高其商务英语的听力水平奠定扎实的基础;第三、四册注重提高学生商务英语的实际应用能力。

本书为《新编商务英语听力》第1册,共15个单元及期中、期末两套测试题。每单元有一个特定的主题,由5个部分组成:第一部分为准备性练习,这是基础的听力技巧训练,包括对语音、单词和句子结构等的辨认以及对数字、时间等的熟悉训练,以帮助学生奠定听力的基础;第二部分为短小对话,围绕单元主题展开,使学生掌握各种基本的听力技能;第三部分为较长篇幅的理解性材料,旨在帮助学生进一步熟悉围绕单元主题展开的各种情景,有助于学生扩大知识面,提高“听”的理解能力;第四部分为补充材料,为适应不同层次学生的学习要求,教师和学生可根据教学实际,有选择地使用。最后新增了幽默故事,旨在活跃教学气氛,增强趣味性的同时,帮助学生增强语感,提高听力。

本书另配有教师用书及磁带。

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Greetings and Introductions

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Conversations

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Passages

○ Part IV

Supplementary

Exercises

○ Part V

The World of Humor

1

UNIT

Part I



Warming-up Exercises

Phonetics

Objective: *distinguishing words with similar sounds*



You will hear one word read from each group. Circle the letter beside the word you hear on the tape. The word will be read to you only once.

- | | | | |
|--------------|-----------|-----------|-----------|
| 1 A. wheel | B. heal | C. veal | D. feel |
| 2 A. group | B. droop | C. troop | D. fruit |
| 3 A. play | B. pray | C. grey | D. clay |
| 4 A. bun | B. gun | C. ton | D. done |
| 5 A. spare | B. stare | C. scare | D. snare |
| 6 A. sag | B. sat | C. sad | D. sack |
| 7 A. drew | B. true | C. threw | D. brew |
| 8 A. thesis | B. seizes | C. she is | D. teases |
| 9 A. bet | B. debt | C. pet | D. let |
| 10 A. pine | B. dine | C. shine | D. fine |
| 11 A. scream | B. steam | C. skim | D. slim |
| 12 A. rod | B. road | C. rude | D. raid |
| 13 A. pit | B. pet | C. pat | D. put |
| 14 A. firm | B. farm | C. form | D. fume |
| 15 A. sport | B. spout | C. spot | D. sprout |
| 16 A. hair | B. here | C. hay | D. high |

- | | | | |
|-------------|---------|---------|----------|
| 17 A. test | B. best | C. nest | D. lest |
| 18 A. hut | B. hurt | C. hot | D. heart |
| 19 A. seeks | B. six | C. sex | D. sacks |
| 20 A. miss | B. mess | C. mass | D. moss |

B

The two words in each group with similar vowels are difficult to distinguish. Listen to a sentence carefully and circle the letter beside the word you hear on the tape. The sentence will be read to you twice.

- | | |
|---------------|------------|
| 1 A. apple | B. maple |
| 2 A. sheep | B. ship |
| 3 A. bit | B. beat |
| 4 A. letter | B. litter |
| 5 A. cup | B. cap |
| 6 A. luck | B. lock |
| 7 A. bill | B. bell |
| 8 A. man | B. men |
| 9 A. said | B. sad |
| 10 A. sanding | B. sending |
| 11 A. burnt | B. bought |
| 12 A. box | B. bucks |
| 13 A. heels | B. hills |
| 14 A. hut | B. hat |
| 15 A. lamp | B. lump |
| 16 A. lost | B. last |
| 17 A. boss | B. bus |
| 18 A. caps | B. cops |
| 19 A. bag | B. bug |
| 20 A. tongue | B. turn |

C

The two words in each group with similar consonants are difficult to distinguish. Listen to a sentence carefully and circle the letter beside the word you hear on the tape. The sentence will be read to you twice.

- | | | |
|----|------------|------------|
| 1 | A. zip | B. sip |
| 2 | A. shops | B. chops |
| 3 | A. watch | B. wash |
| 4 | A. cash | B. catch |
| 5 | A. jeep | B. cheap |
| 6 | A. joking | B. choking |
| 7 | A. few | B. view |
| 8 | A. leaf | B. leave |
| 9 | A. fan | B. van |
| 10 | A. van | B. ban |
| 11 | A. boats | B. votes |
| 12 | A. sums | B. thumbs |
| 13 | A. thick | B. sick |
| 14 | A. sink | B. think |
| 15 | A. wrist | B. list |
| 16 | A. collect | B. correct |
| 17 | A. fright | B. flight |
| 18 | A. flea | B. free |
| 19 | A. code | B. coat |
| 20 | A. bag | B. back |

Part II



Conversations



Listen to the following short conversations twice and fill in the blanks with the missing words.

- 1 **Woman** : _____ me to introduce myself. I'm Susan Saris, your _____ from Shanghai Travel Service.
Man : How do you do, Miss Saris? _____ to meet you.
- 2 **Man** : Who is that man _____ there?
Woman : He is the _____ manager of our company. Let me introduce you to _____ other.
- 3 **Man** : I'm Mr. Carter, your new _____.
Woman : Welcome to the _____.
- 4 **Woman** : Oh, Mr. Smith. Would you like me to _____ you to Mr. Li? Mr. Li is in _____ of the foreign department at the Bank of China's _____ office in Beijing.
Man : I'd be very pleased if you _____. In fact, I've got a _____ for him from Mr. Brown who came here with a _____ from our Bank last year.
- 5 **Woman** : Are you really _____ for Shanghai today, Bob?
Man : I guess so. I've got my _____ and I'm anxious to go to the Exporting Commodities Fair _____ on Sunday.

B

Listen to the following short conversation twice and choose the right answer to each question you hear on the tape.

- 1 A. Wodbury. B. Woodbury. C. Wordbury. D. Woody.
- 2 A. They work in the same section.
B. They are distantly related.
C. They are both engineers.
D. They work in the same company.
- 3 A. Miss Pond. B. Mrs. Pond. C. Miss Bond. D. Mrs. Bond.
- 4 A. By plane. B. By bus. C. By car. D. By train.
- 5 A. 10:35. B. 10:15. C. 10:50. D. 10:20.

C

Listen to the following longer conversation twice and answer the questions.

- 1 What are they?
Wang Ying _____
Mr. Li _____
Mr. Morrison _____
- 2 What are they doing?
Wang Ying and Mr. Li _____
Mr. Morrison _____

D

Listen to the following longer conversation twice and decide whether the following statements are true or false. Write "T" for true or "F" for false.

- () 1 Miss Brown is Mr. Wright's secretary.
- () 2 Mr. Smith and Mr. Wright are working in the same office.
- () 3 Mr. Wright is probably an accountant.
- () 4 Miss Brown likes to work in this office.
- () 5 Mr. Smith has caught a cold.



Listen to the following longer conversation twice and complete the form with the information you hear on the tape.

The relationships of the following people		Detailed information about his or her work
Jane		
Betty		— — —
John		— —
Mary		
Margaret		—
Bill		

Part III



Passages

New Words and Expressions

- | | |
|-------------------|--------|
| 1. expected | 预期的 |
| 2. detailed | 详细的 |
| 3. awful | 糟糕的 |
| 4. customary | 习惯的 |
| 5. in the case of | 在……情况下 |
| 6. be attached to | 附加于 |

7. see off	送行
8. Kennedy Airport	肯尼迪机场
9. excess	超额的量
10. embarkation card	登机卡
11. cafeteria	餐馆; 食堂
12. Duty Free Shop	免税商店
13. lounge	休息室
14. consideration	关心; 体谅
15. sincere	真诚的



Listen to the passage twice and choose the correct answer to each question.

- What do people say when they greet each other?
A. Hi, how are you? B. What's your name? C. How old are you?
- What is NOT the expected answer to "How are you?"
A. Not bad. B. How do you do? C. Pretty good.
- What kind of answer is usually preferred in greeting?
A. A long, detailed answer.
B. A short answer.
C. A negative answer.
- What can be used in the same way as "Hello" in greeting?
A. Fine.
B. Are you feeling well?
C. How are you?



Listen to the passage twice and decide whether the following statements are true or false. Write "T" for true or "F" for false.

- () 1 The naming systems of English and Chinese are quite the same.
() 2 In English the given name comes first while in Chinese the